

THE REGIONAL MUNICIPALITY OF YORK  
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

22 OCTOBER 2008

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**Delegation of Authority - Public**

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**RECOMMENDATION**

1. That the Board receive this report pursuant to Police Services Board Delegation of Signing Authority – Chief of Police Policy No. 07/04.

**SYNOPSIS**

This report contains a summary of the contracts and agreements that have been executed within the third quarter of 2008 in accordance with the Board Policy, *Delegation of Signing Authority – Chief of Police, Number 07/04*.

**FINANCIAL IMPLICATIONS**

The funds necessary to satisfy the terms of each contract identified in this report were included in the approved 2008 Operating or Capital Budget.

**BACKGROUND**

In accordance with the Board Policy relating to the *Delegation of Signing Authority – Chief of Police, Number 07/04*, the Chief of Police is authorized to approve and execute contracts and agreements relating to:

- a) Waivers, releases and grants of indemnification with respect to operational matters;
- b) Secondment agreements between York Regional Police and other policing agencies;
- c) Contracts and agreements of an operational nature in accordance with Purchasing By-law No. 11-06;
- d) Requests of unpaid leave of absence not exceeding sixty days;
- e) Approval of requests for credits from the Central Sick Bank pursuant to the Uniform and Civilian Working Agreements; and
- f) Operational protocols with other policing agencies.

The exercise of such authority by the Chief of Police is subject to the following conditions:

- a) The Chief of Police report to the Board on a quarterly basis regarding all contracts and agreements approved and executed pursuant to the authority delegated by the Board;
- b) Any contracts or agreements approved and executed by the Chief of behalf of the Board shall be subject to review and approval by York Region Legal Services as to form and content.

In accordance with Board Policy, the following charts identify agreements and contracts that have been executed within the third quarter of 2008.

**Contracts and Agreements**

<b>Parties</b>	<b>Expiry Date</b>	<b>Amount</b>
State Farm Mutual Automobile Insurance Company and the Regional Municipality of York Police Services Board re the lease of a vehicle	April 1, 2009	\$1.00/month

**Purchasing By-Law No. 11-06**

**PROPOSALS**

<b>Description</b>	<b>No. of Bids</b>	<b>Closing Date</b>	<b>Value</b>
YRP P08-07 – Space Planning and Design Service for Investigative Services and Support Facility - Awarded to Bennett Design Associates Inc.	11	June 19, 2008	\$71,137.50
YRP P08-08 – Security Consultant for Investigative Services and Support Facility – Awarded to MMM Group	7	June 3, 2008	\$54,800.00
YRP T08-08 – 1 District Renovations – Awarded to RJB Construction Limited	7	Sept. 12, 2008	\$162,519.00
YRP T08-09 – 4 District Renovations – Awarded to RJB Construction Limited	8	Sept. 12, 2008	\$175,696.50

At the November 29, 2006, Police Services Board meeting, the Board approved participation in co-operative purchasing agreements when it is in the best interests of the York Regional Police to do so. Section 12.3 of Purchasing By-law No. 11-06 requires quarterly reports to the Board advising of all goods and services acquired under these co-operative purchasing agreements.

**CO-OPERATIVE PURCHASING**

<b>Description</b>	<b>Co-Ordinating Agency</b>	<b>Contract Period</b>	<b>Vendor</b>	<b>Quarter III Expenditures</b>
Printer Toner Cartridges	Town of Newmarket	2 years with option to renew for 1 year	Office Depot Canada Inc.	\$10,206.18

<b>Description</b>	<b>Co-Ordinating Agency</b>	<b>Contract Period</b>	<b>Vendor</b>	<b>Quarter I Expenditures</b>	<b>Quarter II Expenditures</b>	<b>Quarter III Expenditures</b>
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Highland Chevrolet Cadillac Ltd.	\$95,227		
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Maclver Dodge Jeep Ltd.		\$51,770	
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Yonge-Steeles Ford Lincoln Sales Ltd.		\$997,955	
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	ARI Financial Services Inc. Canada			\$112,711
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Daimler Chrysler Canada			\$46,585
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Highland Chevrolet Cadillac Ltd.			\$445,343
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Maclver Dodge Jeep Ltd.			\$95,295
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Shanahan Ford Lincoln Sales	\$961,505		\$232,200
Vehicles	Ontario Shared Services	Expires Sept. 30, 2012	Yonge-Steeles Ford Lincoln Sales Ltd.			\$176,296

APL/ac

Armand P. La Barge, O.O.M.  
Chief of Police