

REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

Report of the Executive Director – May 27, 2009

Framework for Business Planning Policy

RECOMMENDATION

1. That the Board amend its Framework for Business Planning Policy to reflect its current requirements for the content of Business Plans for the York Regional Police.

BACKGROUND

Every few years, the Ministry of Community Safety and Correctional Services conducts audits of police procedures and practices and Board policies. During the audit process, the Ministry reviews operational procedures and practices to ensure compliance with Board policy under the *Adequacy Standards Regulation*. Section 30(1) of the *Adequacy Standards Regulation* requires a Police Services Board to prepare, at least once every three years, a Business Plan for its police service.

The Board's current Framework for Business Planning policy requires the Business Plan for the York Regional Police to include an Information Technology Plan, a Police Facilities Plan and estimated cost projections for implementing the Business Plan in each of its three years. Furthermore, it makes no reference to Five-Year Staffing Plans for the York Regional Police.

The Board's 2008-2010 Business Plan does not include the entire Information Technology Plan or the Police Facilities Plan. With respect to the former, the Business Plan notes that it "addresses current and emerging technology, and is reviewed and revised annually" and that its costs "are included in the 10-year Capital Plan." (1) The Business Plan also refers to the Facilities Management Plan, noting that it "includes projects that will maintain or preserve the structure for its intended use through one-time investments," and that its costs "are included in the yearly Operational Budget." (2) Furthermore, the Plan includes the operating and capital budget figures for 2008, 2009 and 2010, the projected number of officers and civilians and cost per capita. (1 & 2, p. 27)

The Board's Framework for Business Planning policy was approved on November 21, 2001. In order to ensure that this policy accurately reflects the Board's requirements with respect to the content of the 2008-2010 Business Plan, and future Business Plans, the Executive Director has updated the policy in consultation with the Office of the Chief of Police and the Regional Solicitor.

SUMMARY

As part of the Board's policy development and review process, the Executive Director has updated the Board's Framework for Business Planning policy with input from the Office of the Chief of Police. The amended policy reflects the Board's current requirements for the content of Business Plans for the York Regional Police.

Connie Phillipson
Executive Director