

MINUTES

of

THE REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

June 25, 2014

The Board continued its meeting of June 25, 2014 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 1:10 p.m. in public session.

Board Members Present:

F. Scarpitti, Chair, Mayor of the City of Markham
B. Bartlett, Vice Chair
B. Fisch, Chairman & C.E.O., York Region
V. Hackson, Mayor of the Town of East Gwillimbury
S. Herzog, Member
J. Molyneaux, Member
B. Jiang, Member

M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present:

E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
D. Conley, A/Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, Manager, Legal Services

YR Corporate Services:

J. Hulton, Regional Solicitor

218 **INTRODUCTION OF ADDENDUM ITEMS, CONSIDERATION OF PRIVATE ITEMS
AND ANY OTHER BUSINESS**

Moved by Chairman Fisch,

Seconded by Mr. Herzog,

that the following items be added to the agenda of the public session of this meeting:

Addendum Item

(a) Adequacy Standards Review (Addendum Item A)

Private Items to Proceed to Public Session

- (a) Human Resources (Recommendations 1 & 2)
- (b) Staff Sergeant or Detective Sergeant Promotions (Recommendation 1)
- (c) Sergeant or Detective Promotions (Recommendation 1)
- (d) Appointment of New Police Officers (Recommendation 1)
- (e) Appointment of Experienced Police Officers (Recommendation 1)

- (f) Appointment of Auxiliary Officers (Recommendation 1)
- (g) Appointment of Special Constables (Recommendation 1)
- (h) Re-Appointment of Special Constables (Recommendation 1)

219 **CONFIRMATION OF MINUTES OF MAY 14, 2014**

*Moved by Mr. Molyneaux,
Seconded by Mayor Hackson,
that the minutes for the public session of the meeting held on May 14, 2014
be adopted.*

CARRIED

220 **DISCLOSURE OF INTEREST**

Mr. Molyneaux disclosed a conflict of interest with Item No.13, St. John Ambulance 6th Annual Black and White Charity Gala. Mr. Molyneaux sits on the Board for St. John Ambulance – York Region.

221 **BOARD RENEWS CHIEF OF POLICE CONTRACT**

The Police Services Board announced that the employment contract of Chief Eric Jolliffe has been renewed for three years. Chief Jolliffe, a 33-year veteran of York Regional Police, has held the position of Chief of Police since December 2010. He began his career with York Regional Police in 1981 and has served as Deputy Chief since 2002 when he was appointed to oversee the operations of the service. In 2005, he assumed the role of Deputy Chief of Administration.

222 **DEPUTATION** (Subject to the Board granting Deputant Status)

Mr. Glenn MacDonell, June 4, 2014, regarding the Special Olympics 2013 Provincial Summer Games.

*Moved by Chairman Fisch,
Seconded by Ms Jiang,
that deputant status be granted to Mr. Glenn MacDonell.*

CARRIED

The Board made a further motion

*Moved by Mayor Hackson,
Seconded by Vice Chair Bartlett,
that the deputation from Mr. Glenn MacDonell be received.*

CARRIED

223 **9-1-1 Dispatch**

Inspector Paulo DaSilva, Staff Sergeant Dave Russell and Police Communicator Steve Young presented on 9-1-1 Dispatch. York Regional Police became the primary public service answering point for York Region in 2002, establishing a back-up centre in Richmond Hill. The police dispatcher must determine the nature of the call, whether it is an emergency or non-emergency and what services are required to attend the scene. Many calls tie up the lines with over 65,000 unintentional calls made to 9-1-1 in 2013. Text to 9-1-1 will be available to members of the deaf, deafened, hard of hearing and speech impaired community as of October 1, but you must register your phone with this capability. You can assist preventing accidental 9-1-1 calls by locking and storing your cell phone appropriately. If you call 9-1-1 accidentally, stay on the line. If you hang up the operator will have to call you back to ensure everything is okay.

*Moved by Mr. Molyneaux,
Seconded by Chairman Fisch,
that the presentation be received.*

CARRIED

COMMUNICATIONS

- 224 Denis Kelly, Regional Clerk, York Region, May 20, 2014, regarding York Regional Police Training and Education Facility.

*Moved by Chairman Fisch,
Seconded by Mr. Herzog,
that the communication from Denis Kelly, Regional Clerk, York Region, May 20,
2014, be received.*

CARRIED

- 225 Denis Kelly, Regional Clerk, York Region, May 20, 2014, regarding the update on AODA, 2005 and the York Region Accessibility Advisory Committee.

*Moved by Mr. Molyneaux,
Seconded by Mayor Hackson,
that the communication from Denis Kelly, Regional Clerk, York Region, May 20,
2014, be received.*

CARRIED

- 226 Denis Kelly, Regional Clerk, York Region, May 20, 2014, regarding the York Region Transit (YRT/Viva) 2013 Enforcement and Security Annual Report.

*Moved by Ms Jiang,
Seconded by Mr. Herzog,
that the communication from Denis Kelly, Regional Clerk, York Region, May 20,
2014, be received.*

CARRIED

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD
Public Session Minutes

June 25, 2014

Page 4

- 227 Deb Bowen, Regional Clerk, Durham Region, June 4, 2014, resolution regarding the Marihuana for Medical Purposes Regulation.

Lisa Harker, Acting City Clerk, City of Pickering, June 4, 2014, resolution regarding the Marihuana for Medical Purposes Regulation.

Moved by Mr. Molyneaux,

Seconded by Ms Jiang,

that the communications from Deb Bowen, Regional Clerk, Durham Region, June 4, 2014 and Lisa Harker, Acting City Clerk, City of Pickering, June 4, 2014, be received.

CARRIED

- 228 Kathy Mitchell, President, MADD York Region, June 4, 2014, regarding sponsorship of the 1st Annual Golf Fore MADD tournament taking place on August 27, 2014 in Kleinburg, ON.

Moved by Chairman Fisch,

Seconded by Vice Chair Bartlett,

that the communication from Kathy Mitchell, President, MADD York Region, June 4, 2014, be received and that the Board provide support as Presenting Sponsor in the amount of \$7,500.

CARRIED

Action: Executive Director

- 229 Shelley Chidlow, Community Engagement Coordinator, Women's Centre of York Region, June 4, 2014, regarding sponsorship of the 6th Annual Golf for Change tournament taking place September 18, 2014 in Sharon, ON.

Moved by Mayor Hackson,

Seconded by Vice Chair Bartlett,

that the communication from Shelley Chidlow, Community Engagement Coordinator, Women's Centre of York Region, June 4, 2014, be received and that the Board provide Hole sponsorship in the amount of \$210.

CARRIED

Action: Executive Director

- 230 Tka Pinnock, Executive Director, Herbert H. Carnegie Future Aces Foundation, June 4, 2014, regarding sponsorship of the 21st Annual Charity Golf tournament taking place July 21, 2014 in Uxbridge, ON.

Moved by Ms Jiang,

Seconded by Mr. Herzog,

that the communication from Tka Pinnock, Executive Director, Herbert H. Carnegie Future Aces Foundation, June 4, 2014, be received and that the Board provide Hole sponsorship in the amount of \$500.

CARRIED

Action: Executive Director

- 231 Brian J. Patterson, Branch Chair, St. John Ambulance, June 6, 2014, requesting sponsorship for the 7th Annual Black and White Charity Gala taking place September 26, 2014 in Vaughan, ON.

*Moved by Vice Chair Bartlett,
Seconded by Mayor Hackson,*

that the communication from Brian J. Patterson, Branch Chair, St. John Ambulance, June 6, 2014, be received and that the Board purchase two tables of 8 at \$1,000 each for a total of \$2,000.

CARRIED

Action: Executive Director

- 232 Tom Taylor and Bruce MacGregor, Tribute Dinner Co-Chair's, June 13, 2014, thanking the Board for its sponsorship of the 12th Annual Tribute Dinner.

*Moved by Vice Chair Bartlett,
Seconded by Mr. Molyneaux,*

that the communication from Tom Taylor and Bruce MacGregor, Tribute Dinner Co-Chair's, June 13, 2014, be received.

CARRIED

- 233 Tka Pinnock, Executive Director, Herbert H. Carnegie Future Aces Foundation, June 5, 2014, thanking the Board for its sponsorship of the 2014 Amazing Aces Awards.

*Moved by Mr. Herzog,
Seconded by Mayor Hackson,*

that the communication from Tka Pinnock, Executive Director, Herbert H. Carnegie Future Aces Foundation, June 5, 2014, be received.

CARRIED

REPORTS OF THE CHIEF OF POLICE

- 234 **Financial Statements for the period ending May 31, 2014**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive the Financial Statements for the five month period ending May 31, 2013, pursuant to Financial Accountability Board Policy No. 01/05.

*Moved by Chairman Fisch,
Seconded by Mayor Hackson,*

that the Report of the Chief of Police be received.

CARRIED

235 **Audit of 2013 Financial Statements**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive this report.

*Moved by Mr. Molyneaux,
Seconded by Mr. Herzog,
that the Report of the Chief of Police be received.*

CARRIED

236 **Donations of \$5,000 or More**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board approve three donations exceeding \$5,000 each pursuant to Police Services Board's Public Donations Policy No. 02/01 for the Police Appreciation Night Dinner in the amount of \$55,850 which includes:
 - a. Scotiabank \$28,800
 - b. The Uplands Foundation \$15,000
 - c. The Honourable Henry "Hal" Jackman \$5,000

*Moved by Ms Jiang,
Seconded by Vice Chair Bartlett,
that the Report of the Chief of Police be received and that recommendation one (1) contained therein be adopted.*

CARRIED

Action: Executive Director

237 **Pilots, Maintenance and Service Provider for York Regional Police Air Support Unit - One Year Contract Extension**

The Board had before it a Report of the Chief of Police recommending:

1. It is recommended that the Board exercise the option to renew the contract with National Helicopters Incorporated, for the provision of Pilots, Maintenance and Service for the Eurocopter EC120 Helicopter known as AIR2 for the final term of one year. The cost of this one year renewal is \$515,268, excluding taxes.

*Moved by Chairman Fisch,
Seconded by Mr. Molyneaux,
that the Report of the Chief of Police be received and that recommendation one (1) contained therein be adopted.*

CARRIED

Action: Executive Director

238 **Direct Purchases for Software Maintenance and Support, Training and Education and Specialized Items**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board authorize the Chief of Police to negotiate and execute direct purchases for the following items:

Software Maintenance and Support

- a) Versaterm for the computer aided dispatch and records management systems maintenance for a maximum of five years at a total cost not to exceed \$2,646,100, excluding applicable taxes;
- b) 3M Cogent Inc. for the automated palm fingerprint identification system maintenance for a maximum of five years at a total cost not to exceed \$915,000, excluding applicable taxes;
- c) E-Just Systems Inc. for the electronic disclosure system maintenance for a maximum of five years at a total cost not to exceed \$822,000, excluding applicable taxes;
- d) AssetWorks for the fleet system maintenance for a maximum of five years at a total cost not to exceed \$290,000, excluding applicable taxes;
- e) Wilmac Canada for the voice logger system maintenance for a maximum of five years at a total cost not to exceed \$215,000, excluding applicable taxes;
- f) Speedtrack Inc., for the criminal information management and police information portal systems maintenance for a maximum of five years at a total cost not to exceed \$210,000, excluding applicable taxes;

Training and Education

- g) Ontario Police College for mandatory courses, workshops and seminars for a maximum of five years at a total cost not to exceed \$1,184,000, excluding applicable taxes;
- h) Canadian Police College for courses, workshops and seminars for a maximum of five years at a total cost not to exceed \$640,000, excluding applicable taxes;
- i) St. John Ambulance for first aid training for a maximum of five years at a total cost not to exceed \$415,000, excluding applicable taxes;
- j) Canadian Police Knowledge Network Inc. for on-line training for a maximum of five years at a total cost not to exceed \$350,000, excluding applicable taxes;

Specialized Items

- k) Industry Canada for radio and tower site licenses for a maximum of five years at a total cost not to exceed \$835,000, excluding applicable taxes;
- l) Million Air Toronto Inc. for helicopter fuel for a maximum of five years at a total cost not to exceed \$778,000, excluding applicable taxes; and Royal Canadian Mounted Police for fingerprint charges for a maximum of five years at a total cost not to exceed \$435,000, excluding applicable taxes

*Moved by Vice Chair Bartlett,
Seconded by Ms Jiang,*

that the Report of the Chief of Police be received and that recommendation one (1) contained therein be adopted.

CARRIED

Action: Executive Director

239 **2013 Annual Report**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive this report.

Moved by Mr. Molyneaux,

Seconded by Vice Chair Bartlett,

that the Report of the Chief of Police be received and that recommendation one (1) contained therein be adopted with the amendment to forward the Chief's report with copies of the York Regional Police Annual Report to Regional Council.

CARRIED

Action: Executive Director

240 **2013 York Region Transit Annual Report**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive this report pursuant to Section 52 of the Agreement between the Regional Municipality of York Police Services Board and the Regional Municipality of York.

Moved by Vice Chair Bartlett,

Seconded by Ms Jiang,

that the Report of the Chief of Police be received and that recommendation one (1) contained therein be adopted.

CARRIED

Action: Executive Director

REPORTS OF THE EXECUTIVE DIRECTOR

241 **Approval of Matters During Summer Recess**

The Board had before it a Report of the Executive Director recommending:

1. During the period June 26, 2014 to September 9, 2014, the Chair and the Chief of Police (or his delegate), or in the absence of the Chair, the Vice Chair and Chief of Police (or his delegate) be authorized to:

- (a) Award and execute contracts and other forms of commitment where such matters are not otherwise currently delegated by the Board, including leases; and

-
- (b) To approve the exercise of the Board's rights and remedies at law including termination of contracts and settlement of claims, appeals and other matters before the courts or administrative tribunals.
2. The exercise of this authority be subject to the following conditions:
- (a) The Chair and the Chief of Police (or his designate) or in the absence of the Chair, the Vice Chair and Chief of Police (or his designate) being satisfied that the authorization is required to prevent interruption of service delivery or to avoid incurring unnecessary costs;
 - (b) A memorandum outlining the necessity of such requests be submitted to the Chair and the Chief of Police by the respective Officer in Charge;
 - (c) Any contracts or documentation be subject to review and approval by Legal Services as to form and content; and
 - (d) A report be submitted to the Board at its meeting on September 10, 2014 to advise of the approval of any contracts under this authority.

*Moved by Mayor Hackson,
Seconded by Chairman Fisch,
that the Report of the Executive Director be received and that recommendations one (1) and two (2) contained therein be adopted.*

CARRIED

242 Amendments to the Quality Assurance Policy

The Board had before it a Report of the Executive Director recommending:

1. That the Board amend the Quality Assurance Policy No. 01/08 as outlined in Attachment 1.

*Moved by Ms Jiang,
Seconded by Mr. Herzog,
that the Report of the Executive Director be received and that recommendation one (1) contained therein be adopted.*

CARRIED

ADDENDUM ITEM

243 Adequacy Standards Review

The Board had before it a Report of the Executive Director recommending:

1. That the Board adopt the amended Board Policies as set out in Attachments 1 - 5.
2. That the Board adopt the Equipment-Body Armour Policy No. A1-015 as set out in Attachment 6.

*Moved by Vice Chair Bartlett,
Seconded by Mayor Hackson,
that the Report of the Executive Director be received and that recommendations
one (1) and two (2) contained therein be adopted.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

244 Human Resources

The Board had before it a Report of the Chief of Police recommending:

1. That the Board reclassify 13 officers pursuant to the 2013-2015 Uniform Working Agreement; and
2. That the Board appoint 16 civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

245 Staff Sergeant or Detective Sergeant Promotions

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive this report.

246 Sergeant or Detective Promotions

The Board had before it a Report of the Chief of Police recommending:

1. That the Board receive this report.

247 Appointment of New Police Officers

The Board had before it a Report of the Chief of Police recommending:

1. That the Board appoint ten new individuals as Cadets-in-Training, effective July 28, 2014, pursuant to Section 51(1) of the *Police Services Act*.

248 Appointment of Experienced Officers

The Board had before it a Report of the Chief of Police recommending:

1. That the Board appoint six experienced officers, effective June 25, 2014, pursuant to Section 31(1)(a) of the *Police Services Act*.

249 Appointment of Auxiliary Officers

The Board had before it a Report of the Chief of Police recommending:

1. That the Board appoint seventeen individuals as Auxiliary Officers, effective May 12, 2014, pursuant to Section 52(1) of the *Police Services Act*.

250 **Appointment of Special Constables**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board authorize the appointment of two Special Constables within York Region for a five-year period, effective June 25, 2014 and July 28, 2014, pursuant to Section 53(1) of the *Police Services Act*.

251 **Re-Appointment of Special Constables**

The Board had before it a Report of the Chief of Police recommending:

1. That the Board authorize the re-appointment of three Special Constables within York Region for a further five-year period, effective June 25, 2014, pursuant to Section 53(1) of the *Police Services Act*.

*Moved by Mayor Hackson,
Seconded by Mr. Molyneaux,
that the above noted reports of the Chief of Police be received.*

CARRIED

252 **Confirming By law No. 07-14**

The Board had before it By Law No. 07-14. The By Law is necessary to confirm the proceedings of the Board at this meeting.

*Moved by Vice Chair Bartlett,
Seconded by Ms Jiang,
that By Law No. 07-14, being "a By Law confirming the proceedings of the Board at this meeting," be read and enacted.*

By Law No. 07-14 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

253 **ADJOURNMENT**

*Moved by Ms Jiang,
Seconded by Mr. Herzog,
that the meeting be adjourned.*

CARRIED

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD
Public Session Minutes**

June 25, 2014

Page 12

The meeting adjourned at 3:01 p.m.

Mafalda Avellino
Executive Director

Mayor Frank Scarpitti
Chair