

MINUTES
of
THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

February 17, 2016

The Board commenced its meeting of February 17, 2016 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:02 a.m. in public session.

Board Members Present: F. Scarpitti, Chair, Mayor of the City of Markham
V. Hackson, Vice Chair, Mayor of the Town of East Gwillimbury
W. Emmerson, Chairman & C.E.O., York Region
J. Molyneaux, Member
B. Jiang, Member
B. Rogers, Member
K. Usman, Member

M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
T. Cusimano, Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
K. Griffin, Manager, Corporate Communications

YR Legal & Court Services: J. Hulton, Regional Solicitor

57 INTRODUCTION OF ADDENDUM ITEMS AND OTHER BUSINESS

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the following items be added to the agenda of the public session of this meeting:

Addendum Items

- (a) Memo from the Executive Director regarding the nomination to OAPSB Board. (Addendum Item No. 8.1)
- (b) Public Relations Reserve Fund – Report of the Executive Director. (Addendum Item No 8.2)

58 DISCLOSURE OF INTEREST

Vice Chair Hackson declared a conflict of interest with agenda item No. 5.1, letter from York Region Abuse Program as she is on the committee. Vice Chair Hackson resolved to

remove herself to consider the letter from the York Region Abuse Program; and she did not participate in any consideration or discussion of, or vote on any part of this item.

59 **CONFIRMATION OF PUBLIC MINUTES OF JANUARY 20, 2016 BOARD MEETING**

It was moved by Vice Chair Hackson, seconded by Mr. Rogers that the Board confirm the minutes for the public session of the meeting held on January 20, 2016 in the form supplied to the members.

CARRIED

PRESENTATION

60 **Presentation on 2017-2019 Business Plan – Summary of 2015 Business Survey Findings**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the presentation be received.

CARRIED

COMMUNICATIONS

61 Letter from Alison L. Peck, Executive Director, York Region Abuse Program, January 26, 2016, requesting sponsorship for the “Hand-in-Hand Gala” taking place April 30, 2016 in Kleinburg, ON.

It was moved by Chairman Emmerson, seconded by Mr. Rogers that the letter from Ms Alison L. Peck, Executive Director, York Region Abuse Program dated January 26, 2016 be received, and that the Board purchase one Corporate Table for \$3,000.

CARRIED

62 Letter from Scott Cole, Co-Chair and Derek Sinton, Co-Chair, Police Appreciation Night Committee, February 8, 2016, requesting support for the 24th Annual Police Appreciation Night taking place May 18, 2016 in Woodbridge, ON.

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the letter from Mr. Scott Cole, Co-Chair and Mr. Derek Sinton, Co-Chair, Police Appreciation Night Committee dated February 8, 2016 be received and that the Board purchase two corporate tables for \$2,500 each.

CARRIED

REPORTS OF THE CHIEF OF POLICE

63 **Direct Purchase of Helicopter Parts**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize the direct purchase of helicopter parts to Canadian Helicopters Limited for an initial year not to exceed \$153,500, plus applicable taxes; and

2. That the contract be awarded for a period of one year, with an option to renew for one additional one year period commencing January 1, 2017 for a total cost of \$307,000, plus applicable taxes; and
3. That the Chief of Police be authorized to exercise the option to renew on behalf of the Board, contingent upon execution of the one year contract extension of the Pilot and Maintenance contract with Canadian Helicopters Limited; and
4. That the Chief of Police be authorized to execute the contract, and any renewal, subject to the approval of the Region's Legal Services as to form and content.

CARRIED

64 Update on the Direct Purchase of the Latitude Geographics System

It was moved by Mr. Molyneaux, seconded by Vice Chair Hackson that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board receive this report for information purposes regarding the award of the Latitude Geographics System, in accordance with the recommendations of the September 23, 2015 report; and
2. That the Chief of Police be authorized to purchase annual maintenance and extended support and execute agreements with Latitude Geographics Group Ltd., at a negotiated initial rate of \$10,000, and for a period of up to five years at a total cost of \$115,600, plus applicable HST.

CARRIED

65 Disposal of Assets - 2015

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Board's Purchasing By-law No. 06-14.

CARRIED

66 Execution of Documents By-law and Purchasing By-law

It was moved by Ms Jiang, seconded by Mr. Rogers that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Execution of Documents By-Law No. 08-15 and Purchasing By-Law 06-14 quarterly reporting requirements.

CARRIED

67 2015 Solicitations and Donations

It was moved by Vice Chair Hackson, seconded by Mr. Rogers that the Board adopt the following recommendations contained in the Report of the Chief of Police and that the Board send out thank you letters to all the donors:

1. That the Board receive this report in accordance with the Board's Public Donations Policy No. 01/15; and
2. That the Board approve 2015 donations greater than \$10,000 from the attached Appendix A totaling \$54,356 in cash donations, and a \$28,000 non-cash donation.

CARRIED

Action: Executive Director

68 **2017-2019 Business Plan Summary of 2015 Business Survey Findings**

It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

69 **Annual Report on Public Complaints**

It was moved by Mr. Rogers, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 31(1)(j) of the *Police Services Act*, Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

CARRIED

REPORTS OF THE EXECUTIVE DIRECTOR

70 **Reporting and Monitoring Requirements**

It was moved by Mr. Molyneaux, seconded by Mr. Rogers that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive, for its information, the Monitoring Requirements report attached as Appendix A.

CARRIED

71 **Annual Update on Board Compliance with the *Accessibility for Ontarians with Disabilities Act, 2005*.**

It was moved by Ms Jiang, seconded by Vice Chair Hackson that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report for its information.

CARRIED

72 **Highlights of Privacy and Public Safety Seminar**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report for its information.

CARRIED

ADDENDUM ITEMS

- 73 **Memo from the Executive Director regarding the Nomination to OAPSB Board.**

It was moved by Chairman Emmerson, seconded by Mr. Rogers that the Board receive the memo of the Executive Director and that the Board endorse the nomination of Board Member John Molyneaux to serve as a representative on the OAPSB Board.

Action: Executive Director

- 74 **Public Relations Reserve Fund**

It was moved by Ms Jiang, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

CARRIED

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

- 75 *It was moved by Mr. Usman, seconded by Mr. Rogers that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) (b) of the Police Services Act.*

The Board met in Private Session at 10:00 a.m. and reconvened in public at 1:30 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

- 76 *It was moved by Ms Jiang, seconded by Mr. Molyneaux that the Board rise and report from Private Session.*

CONSIDERATION OF PRIVATE ITEMS

- 77 **Human Resources**

It was moved by Chairman Emmerson, seconded by Mr. Rogers that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board reclassify one officer pursuant to the 2013 – 2015 Uniform Working Agreement; and
2. That the Board appoint four civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

CARRIED

- 78 **Appointment of Special Constable**

It was moved by Mr. Rogers, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the appointment of one Special Constable within York Region for a five-year period, effective April 4, 2016, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

79 **Appointment of Special Cadets**

It was moved by Vice Chair Hackson, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board appoint six new individuals as Student Cadets, effective February 16, 2016 pursuant to Section 51(1) of the *Police Services Act*.

CARRIED

80 **Re-Appointment of Special Constables**

It was moved by Vice Chair Hackson, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the re-appointment of four York Regional Police Special Constables for a further five year period, effective March 31, 2016, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

81 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 02-16. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that Bylaw No. 02-16, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 02-16 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

82 **ADJOURNMENT**

It was moved by Chairman Emmerson, seconded by Ms Jiang that the meeting be adjourned.

CARRIED

The meeting adjourned at 1:35 p.m.

Mafalda Avellino
Executive Director

Mayor Frank Scarpitti
Chair

Minutes confirmed and adopted at the meeting of the Board held on March 23, 2016.

Accessible formats or communication supports are available upon request.