

MINUTES
of
THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

January 20, 2016

The Board commenced its meeting of January 20, 2016 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 1:03 p.m. in public session.

Board Members Present: F. Scarpitti, Chair, Mayor of the City of Markham
V. Hackson, Vice Chair, Mayor of the Town of East Gwillimbury
W. Emmerson, Chairman & C.E.O., York Region
J. Molyneaux, Member
B. Jiang, Member
B. Rogers, Member
K. Usman, Member

M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
T. Cusimano, Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, Manager, Legal Services
K. Griffin, Manager, Corporate Communications

YR Legal & Court Services: J. Hulton, Regional Solicitor

1 SWEARING IN OF NEW BOARD MEMBER

The Oath of Office was administered to Mr. Khalid Usman.

2 ELECTION OF BOARD CHAIR FOR 2016

In accordance with Section 28(1) of the *Police Services Act* and Section 3.1 of the Board's Procedure By law, the Executive Director called for nominations for the position of Chair of the Board for 2016.

It was moved by Chairman Emmerson, seconded by Mr. Rogers that Mayor Frank Scarpitti be nominated as Chair of the Board for the period of January 20, 2016 until the commencement of the first regular meeting of the Board in 2017.

The Executive Director called for further nominations.

It was moved by Chairman Emmerson, seconded by Mr. Usman that nominations be closed.

CARRIED

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that Mayor Frank Scarpitti be appointed Chair.

CARRIED

As no further nominations were received, the Executive Director declared Mayor Frank Scarpitti as Chair of The Regional Municipality of York Police Services Board for the period of January 20, 2016 until the commencement of the first regular meeting of the Board in 2017.

3 **ELECTION OF VICE CHAIR FOR 2016**

In accordance with Section 28(2) of the *Police Services Act* and Section 3.2 of the Board's Procedure By Law, the Board proceeded with the election of Vice Chair for the period of January 20, 2016 until the commencement of the first regular meeting of the Board in 2017.

The Chair called for nominations for the position of Vice Chair of the Board for 2016.

It was moved by Mr. Molyneaux, seconded by Mr. Usman that Mayor Virginia Hackson be nominated as Vice Chair of the Board for the period of January 20, 2016 until the commencement of the first regular meeting of the Board in 2017.

The Chair called for further nominations.

It was moved by Chairman Emmerson, seconded by Mr. Rogers that nominations be closed.

CARRIED

It was moved by Mr. Molyneaux, seconded by Ms Jiang that Mayor Virginia Hackson be appointed Vice Chair.

CARRIED

As no further nominations were received, Chair Frank Scarpitti declared Mayor Virginia Hackson as Vice Chair of The Regional Municipality of York Police Services Board for the period of January 20, 2016 until the commencement of the first regular meeting of the Board in 2017.

4 **INTRODUCTION OF ADDENDUM ITEMS AND OTHER BUSINESS**

It was moved by Mr. Rogers, seconded by Mr. Molyneaux that the following item be added to the agenda of the public session of this meeting:

Addendum Item

- (a) Communication from Mr. Denis Kelly, York Region, regarding Regional Councils appointment to the Board. (Addendum Item 10.1)

5 **DISCLOSURE OF INTEREST**

Nil.

6 **CONFIRMATION OF MINUTES OF NOVEMBER 18, 2015 BOARD MEETING**

It was moved by Vice Chair Hackson, seconded by Chairman Emmerson that the minutes for the public session of the meeting held on November 18, 2015 be approved as corrected.

CARRIED

Action: Executive Director

PRESENTATIONS

7 **Presentation of the 2015 Award for Civic Leadership**

The Board presented Ms Patricia Bebia Mawa and Mr. Moses Mawa with the 2015 Award for Civic Leadership in recognition of the recipients' commitment to positive social change in our community. The Board created its Award for Civic Leadership in 2006 to recognize the highest level of excellence in civic duty. Recipients of this award are stellar leaders in their fields who enhance community safety and make a difference in their community.

8 **Presentation on Auto Cargo Theft**

It was moved by Ms Jiang, seconded by Mr. Rogers that the presentations be received.

CARRIED

COMMUNICATIONS

9 Letter from Minister Yasir Naqvi, Ministry of Community Safety and Correctional Services, December 10, 2015, regarding PAVIS funding for 2016.

It was moved by Vice Chair Hackson, seconded by Ms Jiang that the letter from Minister Yasir Naqvi, Ministry of Community Safety and Correctional Services, December 10, 2015 be received.

CARRIED

10 Letter from Mr. Gerry McNeilly, Independent Police Review Director, OIPRD, November 27, 2015, regarding OIPRD new Rules of Procedure.

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the letter from Mr. Gerry McNeilly, Independent Police Review Director, OIPRD, November 27, 2015, be received.

CARRIED

11 Letter from Order in Council, Lieutenant Governor of Ontario, December 2, 2015, re-appointing Ms Bang-Gu Jiang as a member of the Regional Municipality of York Police Services Board for further period of three years.

It was moved by Chairman Emmerson, seconded by Mr. Rogers that the letter from the Lieutenant Governor of Ontario, December 2, 2015, be received.

CARRIED

- 12 Letter from Ms Adelina Urbanski, Commissioner of Community and Health Services, York Region, December 8, 2015, regarding the York Region 2015-2021 Multi-Year Accessibility Plan – Review and Update.

It was moved by Vice Chair Hackson, seconded by Mr. Molyneaux that the letter from Ms Adelina Urbanski, Commissioner of Community and Health Services, York Region, December 8, 2015, be received.

CARRIED

- 13 Letter from Mr. Denis Kelly, Regional Clerk, York Region, December 23, 2015, regarding the 2016 York Regional Police Budget.

It was moved by Ms Jiang, seconded by Chairman Emmerson that the letter from Mr. Denis Kelly, Regional Clerk, York Region, December 23, 2015, be received.

CARRIED

- 14 Letter from Ms Catherine Hardman, Development Officer, Yellow Brick House, December 9, 2015, regarding the Yellow Brick House 11th Annual Mending Hearts, Creating Dreams Gala.

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the letter from Ms Catherine Hardman, Development Office, Yellow Brick House, December 9, 2015, be received, and that the Board purchase a sponsorship in the amount of \$4,000.

CARRIED

Action: Executive Director

- 15 Letter from Ms Karen Addison, Executive Director, Character Community Foundation of York Region, December 21, 2015, regarding the 10th Annual Character Community Awards Celebration.

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the letter from Ms Karen Addison, Executive Director, Character Community Foundation of York Region, December 21, 2015, be received and that the Board purchase a sponsorship in the amount of \$5,000.

CARRIED

Action: Executive Director

- 16 Mr. Shekar Chandrashekar, January 11, 2016, regarding media article on Hamilton Police and Police Services Board.

It was moved by Mr. Usman, seconded by Mr. Molyneaux that the media article be received.

CARRIED

REPORTS OF THE CHIEF OF POLICE

- 17 **Financial Statements for the period ending November 30, 2015**

It was moved by Mr. Rogers, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the Financial Statements for the eleven month period ending November 30, 2015, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

18 Toronto 2015 PAN/PARAPAN AM Games Financial Update

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information.

CARRIED

19 Award of RFP P-15-14 Furniture and Related Services to Corporate Express Canada Inc o/a Business Interiors by Staples

It was moved by Mr. Molyneaux, seconded by Mr. Rogers that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize the award of RFP P-15-14 for the supply, delivery and installation of various furniture, warehousing and move services to Corporate Express Canada Inc. o/a Business Interiors by Staples, who submitted the highest scoring, lowest price Proposal, at a cost not to exceed \$325,000 annually, excluding H.S.T., for a two-year period; and
2. That the Contract be awarded for a period of two years with an option to renew for one additional two-year period and an additional one-year period, subject to satisfactory performance, successful negotiations with respect to financial considerations and the Chief's approval.

CARRIED

20 2014-2016 Business Plan - Year 2 Implementation Status

It was moved by Ms Jiang, seconded by Mr. Rogers that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

21 Quality Service Standards - 2015

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Police Services Board Accessible Customer Service Policy No. 04/09.

CARRIED

22 Quality Assurance Process

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Quality Assurance Process, Board Policy No. 01/08.

CARRIED

23 Update on the Accessibility for Ontarians with Disabilities Act, 2005

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

24 Accessibility for Ontarians with Disabilities Act, 2005 Public Feedback on Accessible Customer Service

It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Accessible Customer Service Policy No. 04/09.

CARRIED

25 Annual Report on Diversity Policy

It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Board's Diversity Policy No. 04/11.

CARRIED

26 Annual Report on Auxiliaries and Volunteers

It was moved by Mr. Molyneaux, seconded by Mr. Rogers that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Police Services Board Auxiliary and Volunteer Program Board Policy No. 03/02.

CARRIED

27 Secondary Activities

It was moved by Mr. Rogers, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 31(1)(g) of the *Police Services Act*.

CARRIED

ADDENDUM ITEM

- 28 Mr. Denis Kelly, Regional Clerk, York Region, January 14, 2016, regarding the Regional Council Appointment to the Police Services Board.

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the communication from Mr. Denis Kelly, Regional Clerk, York Region, January 14, 2016, be received.

CARRIED

PRIVATE SESSION

- 29 *It was moved by Ms Jiang, seconded by Chairman Emmerson that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) (b) of the Police Services Act.*

The Board met in Private Session at 2:54 p.m. and reconvened in public at 5:20 p.m.

It was moved by Ms Jiang, seconded by Mr. Usman that the Board rise and report from Private Session.

CONSIDERATION OF PRIVATE ITEMS

- 30 **Human Resources**

It was moved by Mr. Rogers, seconded by Chairman Emmerson that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board reclassify 22 officers pursuant to the 2013 – 2015 Uniform Working Agreement; and
2. That the Board appoint 7 civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

CARRIED

- 31 **Staff Sergeant or Detective Sergeant Promotions**

It was moved by Vice Chair Hackson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

- 32 **Sergeant or Detective Promotions**

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

- 33 **Re-Appointment of York Region Transit Special Constable**

It was moved by Ms Jiang, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the re-appointment of one York Region Transit Special Constable for a five year period, effective December 22, 2015 pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

34 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 01-16. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Mr. Rogers, seconded by Mr. Usman, that Bylaw No. 01-16, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 01-16 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

35 **ADJOURNMENT**

It was moved by Chairman Emmerson, seconded by Ms Jiang that the meeting be adjourned.

CARRIED

The meeting adjourned at 5:25 p.m.

Mafalda Avellino
Executive Director

Mayor Frank Scarpitti
Chair

Minutes confirmed and adopted at the meeting of the Board held on February 17, 2016.

Accessible formats or communication supports are available upon request.