

MINUTES OF THE PUBLIC MEETING

of

THE REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD

September 21, 2016

The Board commenced its meeting of September 21, 2016 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:02 a.m. in public session.

Board Members Present: F. Scarpitti, Chair, Mayor of the City of Markham
V. Hackson, Vice Chair, Mayor of the Town of East Gwillimbury
(Acting Chair until 10:00 a.m.)
W. Emmerson, Chairman & C.E.O., York Region
J. Molyneaux, Member
B. Jiang, Member
K. Usman, Member

Absent: B. Rogers, Member

Board Staff: M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
A. Crawford, Deputy Chief of Police
R. Crabtree, Acting, Deputy Chief of Police
T. Cusimano, Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, Manager, Legal Services
K. Griffin, Manager, Corporate Communications

YR Legal & Court Services: J. Hulton, Regional Solicitor

310 **INTRODUCTION OF ADDENDUM ITEMS AND OTHER BUSINESS**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the following items be added to the agenda of the public session of this meeting:

Addendum Items

- (a) Correspondence from Minister David Orazetti, Ministry of Community Safety and Correctional Services, received September 16, 2016 regarding funding information under the Ministry's grant programs for 2016/17 and beyond. (Addendum Item No. 9.1)
- (b) Correspondence from Mr. Roger Anderson, Chair, Durham Regional Police Services Board, received September 15, 2016, regarding Ontario Regulation 58/16 – Collection of Identifying Information in Certain Circumstances – Prohibition and Duties. (Addendum Item No. 9.2)

311 **DISCLOSURE OF INTEREST**

Mr. Molyneaux declared a conflict of interest with agenda item No. 6.1, communication from St. John Ambulance.

The declaration of interest is due to Mr. Molyneaux sitting on the board for St. John Ambulance.

Mr. Molyneaux resolved to remove himself to consider item No. 6.1; and he did not participate in any consideration or discussion of, or vote on any part of this item.

312 **CONFIRMATION OF PUBLIC MINUTES OF JUNE 22, 2016 BOARD MEETING**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the Board confirm the minutes for the public session of the meeting held on June 22, 2016 in the form supplied to the members.

CARRIED

313 **CONFIRMATION OF PUBLIC MINUTES OF JULY 26, 2016 BOARD MEETING**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board confirm the minutes for the public session of the meeting held on July 26, 2016 in the form supplied to the members.

CARRIED

PRESENTATIONS

314 (a) **Retiring Superintendents Stan Colley and Mark Brown**

(b) **Update on York Regional Police Procedures related to Ontario Regulation 58/16 Collection of Identifying Information in Certain Circumstances**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the presentations be received.

CARRIED

COMMUNICATIONS

315 Mr. Phil Dawson, Branch Chair, St. John Ambulance York Region, August 3, 2016, regarding attendance at the 9th Annual Black and White Charity Gala taking place October 20, 2016 in Markham, ON.

It was moved by Chairman Emmerson, seconded by Ms. Jiang that the communication from Mr. Phil Dawson, Branch Chair, St. John Ambulance York Region, August 3, 2016, be received and that the Board provide support in the amount \$2,000.

CARRIED

Action: Executive Director

- 316 Chief Eric Jolliffe, Chief of Police, Wayne Emmerson, Chairman, The Regional Municipality of York, Lloyd Dow (Retired), York Regional Police Sergeant, Co-Chairs, August 12, 2016, regarding support of the 9th Annual Clubs4Cancer Golf tournament taking place October 3, 2016 in Markham, ON.

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the communication from Chief Eric Jolliffe, Chief of Police, Wayne Emmerson, Chairman, The Regional Municipality of York, Lloyd Dow (Retired), York Regional Police Sergeant, Co-Chairs, August 12, 2016, be received and that the Board provide support in the amount of \$2,000.

CARRIED

Action: Executive Director

- 317 Ms Melissa Petriglia, Clinical Director, Todd Snooks, Team Lead, York Region CISM Team, August 31, 2016, regarding attendance at the Masquerade Gala, celebrating 20 years of service, taking place November 4, 2016 in Vaughan, ON.

It was moved by Chairman Emmerson, seconded by Mr. Usman that the communication from Ms Melissa Petriglia, Clinical Director, Todd Snooks, Team Lead, York Region CISM Team, August 31, 2016, be received and that the Board provide support in the amount of \$1,000.

CARRIED

Action: Executive Director

- 318 Ms Gillian Freeman, Executive Director, Victim Services of York Region Inc., September 13, 2016, requesting support for the 2nd Annual Lip Sync Battle taking place November 3, 2016 in King Valley, ON.

It was moved by Mr. Molyneaux, seconded by Ms Jiang that the communication from Ms Gillian Freeman, Executive Director, Victim Services of York Region Inc., September 13, 2016, be received and that the Board provide support in the amount of \$1,000.

CARRIED

Action: Executive Director

- 319 Mr. Stephen Beckett, Assistant Deputy Minister, Public Safety Division and Public Safety Training Division, Ministry of Community Safety and Correctional Services, August 9, 2016, regarding O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances – Prohibition and Duties: Training.

It was moved by Chairman Emmerson, seconded by Ms Jiang that the communication from Mr. Stephen Beckett, Assistant Deputy Minister, Public Safety Division and Public Safety Training Division, Ministry of Community Safety and Correctional Services, August 9, 2016, be received.

CARRIED

- 320 Mr. Roger Anderson, Chair, Durham Regional Police Services Board, September 14, 2016, regarding modernizing the *Police Services Act*.

It was moved by Chairman Emmerson, seconded by Ms Jiang that the communication from Mr. Rogers Anderson, Chair, Durham Regional Police Services Board, September 14, 2016, be received.

CARRIED

REPORTS OF THE CHIEF OF POLICE

- 321 **Interim Financial Reporting for the Period Ending July 31, 2016**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the interim financial reports for the seven month period ending July 31, 2016, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

- 322 **Delegation of Authority During Summer Months**

It was moved by Mr. Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 6.18 of the Purchasing By-law 06-14.

CARRIED

- 323 **Execution of Documents By-law and Purchasing By-Law**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Execution of Documents By-Law No. 08-15 and Purchasing By-Law 06-14 quarterly reporting requirements.

CARRIED

Action: Executive Director

- 324 **2017-2019 Business Plan 2016 Internal and External Consultation Summary Report**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

325 **2016 Semi-Annual Statistics**

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

CARRIED

326 **Statistics Canada, Canadian Centre for Justice Statistics: 2015 National/ Provincial Crime Statistics Rankings and Crime Severity Index Overview**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Police Services Board, Crime, Call and Public Disorder Analysis Policy Mo. 02/00-5.

CARRIED

327 **Semi-Annual Report on Public Complaints**

It was moved by Mr. Usman, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 31(1)(j) of the *Police Services Act*, Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

CARRIED

REPORTS OF THE EXECUTIVE DIRECTOR

328 **Draft 2017 Schedule of Board Meetings**

It was moved by Mr. Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board approve the proposed 2017 Schedule of Board meetings and presentation topics, attached as Schedule A, pursuant to Procedural By-Law No. 06-02.

CARRIED

329 **Public Relations Reserve Fund**

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

CARRIED

330 Independent Police Oversight Review

It was moved by Ms Jiang, seconded by Vice Chair Hackson that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board participates as a stakeholder in the Independent Police Oversight Review.
2. That the Board direct the Executive Director to prepare written submissions on behalf of the Board in consultation with the Chief of Police.
3. That the Board be provided with a copy of the draft proposed submissions for review and approval at its November 23, 2016 meeting.

CARRIED

Action: Executive Director

331 Ontario Association of Police Services Board – Survey on Police Services Act Reform

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board adopt the amendments and the following recommendations contained in the Report of the Executive Director:

1. That the Board approve the attached responses to the OAPSB survey;
2. That the Executive Director submit the completed survey to the OAPSB by September 30, 2016.

CARRIED

Action: Executive Director

332 Ontario Regulation 58/16 Collection of Identifying Information in Certain Circumstances – Prohibition and Duties – Board Policy

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Executive Director with amendments to the Policy:

1. That the Board adopt the draft Board Policy on the “Collection of Identifying Information in Certain Circumstances – Prohibition and Duties” in accordance with Ontario Regulation 58/16.

CARRIED

Action: Executive Director

ADDENDUM ITEMS

- 333 **Correspondence from Minister David Oraziotti, Ministry of Community Safety and Correctional Services, received September 16, 2016 regarding funding information under the Ministry's grant programs for 2016/2016 and beyond (Addendum Item No. 9.1)**

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the correspondence from Minister David Oraziotti, Ministry of Community Safety and Correctional Services, September 16, 2016, be received.

CARRIED

Action: Executive Director

- 334 **Correspondence from Mr. Roger Anderson, Chair, Durham Regional Police Services Board, received September 15, 2016, regarding Ontario Regulation 58/16 – Collection of Identifying Information in Certain Circumstances – Prohibition and Duties. (Addendum Item No. 9.2)**

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the correspondence from Mr. Roger Anderson, Chair, Durham Regional Police Services Board, be received and further that the Board send a correspondence to the Ministry of Community Safety and Correctional Services regarding training timelines with respect to Ontario Regulation 58/16.

CARRIED

- 335 **OTHER BUSINESS**

The Board requested a written update from the Chief on the York Regional Police Training Facility at the October 26, 2016 Board meeting.

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

- 336 *It was moved by Mr. Molyneaux, seconded by Ms Jiang that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) (b) of the Police Services Act.*

CARRIED

The Board met in Private Session at 11:00 a.m. and reconvened in public at 4:28 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

- 337 *It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board rise and report from Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

338 Human Resources

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board reclassify 19 officers pursuant to the 2013 – 2015 Uniform Working Agreement; and
2. That the Board appoint six civilians, pursuant to Section 31(1)(a) of the Police Services Act.

CARRIED

339 Inspector Promotions

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board approve the recommendation in the following Reports of the Chief of Police:

1. That the Board approve the Inspector promotion as contained in this report.

CARRIED

340 Appointment of Special Constable as Court Security Officer

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the appointment of one York Regional Police Special Constable for a five year period, effective August 12, 2016, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

341 Re-Appointment of Special Constables as Forensic Identification Processors

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the re-appointment of two York Regional Police Special Constables for a further five year period, effective September 21, 2016, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

342 Re- Appointment of Special Constable as Court Security Officer

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board authorize the re-appointment of one York Regional Police Special Constable for a further five year period, effective September 21, 2016, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

343 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 10-16. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Mr. Molyneaux, seconded by Vice Chair Hackson that Bylaw No. 10-16, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 10-16 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

344 **ADJOURNMENT**

It was moved by Vice Chair Hackson, seconded by Mr. Molyneaux that the meeting be adjourned.

CARRIED

The meeting adjourned at 4:31 p.m.

Mafalda Avellino
Executive Director

Mayor Frank Scarpitti
Chair

Minutes to be confirmed and adopted at the meeting of the Board held on October 26, 2016.

Accessible formats or communication supports are available upon request.