

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

July 10, 2017

The Board commenced its meeting of July 10, 2017 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

Board Members Present: F. Scarpitti, Chair, Mayor of the City of Markham
V. Hackson, Vice Chair, Mayor of the Town of East Gwillimbury
(Chaired meeting until 9:15 a.m.)
W. Emmerson, Chairman & C.E.O., York Region
J. Molyneaux, Member
B. Jiang, Member
B. Rogers, Member
K. Usman, Member

Board Staff: M. Avellino, Executive Director

YRP Present: E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
S. Betts, Acting Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, Manager, Legal Services
K. Griffin, Manager, Corporate Communications

YR Legal & Court Services: J. Hulton, Regional Solicitor

230 **DISCLOSURE OF INTEREST**

Nil.

231 **CONFIRMATION OF PUBLIC MINUTES OF MAY 24, 2017 BOARD MEETING**

It was moved by Mr. Molyneaux, seconded by Ms Jiang that the Board confirm the minutes for the public session of the meeting held on May 24, 2017 in the form supplied to the members.

CARRIED

PRESENTATION

232 **Achieving Our Full Potential: Business Intelligence for Smarter, More Efficient and Effective Policing**

It was moved by Mr. Rogers, seconded by Mr. Usman that the presentation be received.

CARRIED

DEPUTATION

- 233 Mr. Salvatore Amenta seeking to make a deputation on policies and programs related to employees with disabilities.

It was moved by Mr. Molyneaux, seconded by Chairman Emmerson that deputant status be granted to Mr. Amenta.

The Board made a further motion.

It was moved by Chairman Emmerson, seconded by Mr. Usman that the deputation from Mr. Amenta be received and referred to the Chief of Police for a review of its policies and programs related to employees with disabilities.

CARRIED

Action: Chief of Police

COMMUNICATIONS

- 234 Correspondence from Chair Frank Scarpitti, York Regional Police Services Board, May 29, 2017, to The Honourable Yasir Naqvi regarding Board feedback on the Report of the Independent Police Oversight Review.

It was moved by Chairman Emmerson, seconded by Vice Chair Hackson that the Board receive the correspondence from Chair Frank Scarpitti, York Regional Police Services Board, May 29, 2017.

CARRIED

- 235 Correspondence from Mr. Stephen Beckett, Assistant Deputy Minister, MCSCS, June 7, 2017, regarding the appointment of a Reviewer for the implementation of Ontario Regulation 58/16: Collection of Identifying Information in Certain Circumstances.

It was moved by Mr. Rogers, seconded by Mr. Molyneaux that the Board receive the correspondence from Mr. Stephen Beckett, Assistant Deputy Minister, MCSCS, June 7, 2017.

CARRIED

- 236 Correspondence from Mr. Colin Goodwin, Co-Chair and Mr. Andrew Tummonds, Co-Chairs, Durham Regional Police Association, June 6, 2017, regarding the 8th Annual Ontario Police Memorial golf tournament taking place August 23, 2017 in Ajax, ON.

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board receive the correspondence from Mr. Colin Goodwin, Co-Chair and Mr. Andrew Tummonds, Co-Chair, Durham Regional Police Association, June 6, 2017.

CARRIED

- 237 Correspondence from Mr. Andrew Gibson, Office & Program Administrator, HHC Future Aces Foundation, May 30, 2017, regarding the 24th Annual Golf Tournament taking place July 24, 2017 in Uxbridge, ON.

It was moved by Mr. Molyneaux, seconded by Ms Jiang that the Board receive the correspondence from Mr. Andrew Gibson, Office & Program Administrator, HHC Future Aces Foundation, May 30, 2017, and that the Board provide sponsorship in the amount of \$500.

CARRIED

Action: Executive Director

- 238 Correspondence from Chairman Wayne Emmerson, York Region Chairman and CEO, June 13, 2017, regarding the 2017 Chairman's Charity Golf Tournament taking place September 29, 2017 in Unionville, ON.

It was moved by Mr. Usman, seconded by Mr. Rogers that the Board receive the correspondence from Chairman Wayne Emmerson, York Region Chairman and CEO, June 13, 2017, and that the Board provide sponsorship in the amount of \$2,800.

CARRIED

Action: Executive Director

- 239 Correspondence from Ms Kathy Mitchell, President and Mr. Jim Lang, Co-Chair, MADD York Region, June 20, 2017, regarding the 4th Annual Golf Fore MADD tournament taking place August 18, 2017 in King City, ON.

It was moved by Vice Chair Hackson, seconded by Ms Jiang that the Board receive the correspondence from Ms Kathy Mitchell, President and Mr. Jim Lang, Co-Chair, MADD York Region, June 20, 2017, and that the Board provide sponsorship in the amount of \$5,000.

CARRIED

Action: Executive Director

- 240 Correspondence from Deputy Chief Tom Carrique, York Regional Police, June 23, 2017, regarding sponsorship of Wounded Warriors Highway of Heroes Bike Ride taking place August 19, 2017 in Trenton, ON.

It was moved by Mr. Rogers, seconded by Ms Jiang that the Board receive the correspondence from Deputy Chief Tom Carrique, York Regional Police, June 23, 2017, and that the Board provide sponsorship in the amount of \$5,000.

CARRIED

Action: Executive Director

- 241 Correspondence from Mr. Kenton Chance, President, Association of Black Law Enforcers, June 26, 2017, regarding sponsorship of the 25th Anniversary National Learning and Development Awards Gala taking place October 26-28, 2017 in Thornhill, ON.

It was moved by Ms Jiang, seconded by Mr. Rogers that the Board receive the correspondence from Mr. Kenton Chance, President, Association of Black Law Enforcers, June 26, 2017, and that the Board provide sponsorship in the amount of \$2,500.

CARRIED

Action: Executive Director

ITEMS FOR CONSIDERATION - REPORTS OF THE CHIEF OF POLICE

242 Interim Financial Reporting for the Period Ending May 31, 2017

It was moved by Mr. Molyneaux, seconded by Mr. Rogers that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the five-month period ending May 31, 2017, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

243 One Year Staffing Evaluation – Three District

It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

244 Court Services Process Document Service

It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize a contract with Ontario Judicial Service Summons Office for the serving of Court Services process documents pursuant to RFP P-17-10 at a cost of \$253,125 excluding HST; and
2. That the Board approve the award for serving of Court Services process documents for a period of one year with an option to renew for four additional one year terms, subject to satisfactory performance and the Chief's approval at a total cost of \$1,265,625 excluding HST, if all options to renew are exercised; and
3. That the Chief of Police be authorized to execute the Contract and to exercise any option to renew the Contract, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

CARRIED

245 Direct Purchase for Social Media Monitoring Software

It was moved by Mr. Rogers, seconded by Mr. Usman that the Board adopt the following

recommendations contained in the Report of the Chief of Police:

1. That the Board authorize a contract with Media Sonar Technologies Inc. for the purchase of additional social media monitoring software, under the direct purchase provisions of the Purchasing Bylaw, at a cost of \$25,250 plus applicable taxes; and
2. That the Board approve the award of a new software license contract to Media Sonar Technologies Inc. for a period of six months with an option to renew for two additional six month periods, subject to satisfactory performance and the Chief's approval, at a total cost of \$132,750 plus applicable taxes, if all options to renew are exercised; and
3. That the Chief be authorized to execute the software license contracts and to exercise any options to renew the software license contract, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate.

CARRIED

246 eJust Software Maintenance Contract Renewal

It was moved by Ms Jiang, seconded by Vice Chair Hackson that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize a contract with eJust Systems Inc. for the purchase of electronic disclosure software maintenance from eJust Systems Inc. under the direct purchase provisions of the Purchasing By-law for a three-year term, at a cost not to exceed \$655,000 plus applicable taxes; and
2. That the Chief be authorized to execute the contract with eJust Systems Inc., subject to approval of The Regional Municipality of York's Regional Solicitor, or designate.

CARRIED

247 Amended Service Fees and Charges

It was moved by Mr. Molyneaux, seconded by Chairman Emmerson that the Board adopt the following recommendations contained in the Report of the Chief of Police

1. That the Board adopt the Schedule A Service Fees and Charges set out in this report effective September 1, 2017; and
2. That Bylaw No. 02-15 be amended to replace the existing Schedule A with Schedule A attached.

CARRIED

248 2016 Annual Report

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information.

CARRIED

249 2016 York Region Transit Annual Report

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 52 of the Agreement between the Regional Municipality of York Police Services Board and the Regional Municipality of York.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE EXECUTIVE DIRECTOR

250 Approval of Matters During Summer Recess Report

It was moved by Chairman Emmerson, seconded by Mr. Molyneaux that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That during the summer recess period from July 11, 2017 to September 19, 2017, the Chair and the Chief of Police (or his delegate), or in the absence of the Chair, the Vice Chair and Chief of Police (or his delegate) be authorized to:
 - (a) Award and execute contracts and other forms of commitment where such matters are not otherwise currently delegated by the Board, including leases; and
 - (b) To approve the exercise of the Board's rights and remedies at law including termination of contracts and settlement of claims, appeals and other matters before the courts or administrative tribunals.
2. The exercise of this authority be subject to the following conditions:
 - (a) The Chair and the Chief of Police (or his designate) or in the absence of the Chair, the Vice Chair and Chief of Police (or his designate) being satisfied that the authorization is required to prevent interruption of service delivery or to avoid incurring unnecessary costs;
 - (b) A memorandum outlining the necessity of such requests be submitted to the Chair and the Chief of Police by the respective Officer in Charge;
 - (c) Any contracts or documentation be subject to review and approval by Legal Services as to form and content; and
 - (d) A report be submitted to the Board at its meeting on September 20, 2017 only to advise of the approval of any contracts under this authority.
 - (e) Reporting is only required if any commitments have been made under this authority.

3. That during the summer recess period from July 11, 2017 to September 19, 2017, the Board delegate to two or more of its members the authority conferred on it by the Police Services Act as provided for in section 34 of the Act.

CARRIED

251 **Legal Retainer Policy**

It was moved by Ms Jiang, seconded by Mr. Rogers that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board repeal the Legal Retainer Policy, attached to this report as Appendix "A".
2. That the Board receive the report to Council "Retainer for External Legal Services (2016-2018)" for its information, attached to this report as Appendix "B".

CARRIED

252 **UNFINISHED BUSINESS FROM MAY 24, 2017 BOARD MEETING**

It was moved by Chairman Emmerson, seconded by Mr. Rogers that the Board endorse the Board Resolution on the Effective Policing of the Cannabis Act and forward the resolution to the Canadian Association of Police Governance, the Ontario Association of Police Services Boards, the Premier of Ontario, Ministry of Community Safety and Correctional Services, local MPs and MPPs and the Federation of Canadian Municipalities.

CARRIED

Action: Executive Director

253 **OTHER BUSINESS**

Nil.

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

- 254 *It was moved by Vice Chair Hackson, seconded by Mr. Usman that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) (b) of the Police Services Act.*

CARRIED

The Board met in Private Session at 10:47 a.m. and reconvened in public at 12:54 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

- 255 *It was moved by Mr. Molyneaux, seconded by Mr. Usman that the Board rise and report from the Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

256 **Human Resources**

It was moved by Ms Jiang, seconded by Mr. Rogers that the Board adopt the following recommendations contained in the Reports of the Chief of Police:

1. That the Board reclassify 27 officers pursuant to the 2016 – 2019 Uniform Working Agreement.

Superintendent Promotions

1. That the Board receive this report for information.

Appointment of New Police Officers

1. That the Board appoint up to 30 new individuals as Cadets-in-Training, effective July 31, 2017 pursuant to Section 51(1) of the *Police Services Act*.

Appointment of Experienced Police Officers

1. That the Board appoint two experienced officers, effective July 31, 2017, pursuant to Section 31(1)(a) of the *Police Services Act*.

Appointment of York Region Transit Special Constables

1. That the Board authorize the appointment of three York Region Transit Special Constables for a five-year period, effective July 10, 2017 pursuant to Section 53(1) of the *Police Services Act*.

Revised Organizational Chart

1. That the Board approve the revised Organizational Chart as attached, effective October 1, 2017.

CARRIED

257 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 09-17. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Mr. Usman, seconded by Mr. Molyneaux, that Bylaw No. 09-17, being “a Bylaw confirming the proceedings of the Board at this meeting,” be read and enacted. Bylaw No. 09-17 was read and enacted as follows:

“To confirm the proceedings of the Board at this meeting”.

CARRIED

258 **ADJOURNMENT**

It was moved by Mr. Molyneaux, seconded by Mr. Molyneaux that the meeting be adjourned.

CARRIED

The meeting adjourned at 12:55 p.m.

Mafalda Avellino
Executive Director

Mayor Frank Scarpitti
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on September 20, 2017.

Accessible formats or communication supports are available upon request.