

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**DRAFT MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

December 17, 2018

The Board commenced its meeting of December 17, 2018 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 8:30 a.m. in the public session.

The following were also in attendance:

Board Members:

V. Hackson, Chair, J. Molyneaux, Vice Chair (via teleconference), W. Emmerson, M. Bevilacqua, R. Doobay

Board Staff:

M. Avellino, Executive Director, J. Kogan, Administrative Assistant

York Regional Police:

E. Jolliffe, Chief of Police, T. Carrique, Deputy Chief of Police, A. Crawford, Deputy Chief of Police, R. Rouse, Deputy Chief of Police, G. Turl, Superintendent, Executive Officer to the Chief of Police, J. Channell, Manager, Financial Services, J. Fraser, General Counsel, Legal Services

York Region:

J. Hulton, Regional Solicitor, Region Legal and Court Services

341 DISCLOSURE OF INTEREST

Nil.

342 CONFIRMATION OF PUBLIC MINUTES OF NOVEMBER 7, 2018 BOARD MEETING

It was moved by Chairman Emmerson, seconded by Mr. Doobay that the Board confirm the minutes for the public session of the meeting held on November 7, 2018 in the form supplied to the members.

CARRIED

COMMUNICATIONS

343 Correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 13, 2018, regarding amendments to Ontario Regulation 267/10.

It was moved by Mr. Doobay, seconded by Chairman Emmerson that the Board receive the correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 13, 2018.

CARRIED

- 344 Correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 15, 2018, regarding Cannabis updates.

It was moved by Chairman Emmerson, seconded by Mr. Doobay that the Board receive the correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 15, 2018.

CARRIED

- 345 Correspondence from Christopher Raynor, Regional Clerk, York Region, December 14, 2018, regarding appointments to the York Regional Police Services Board.

It was moved by Chairman Emmerson, seconded by Vice Chair Molyneaux that the Board receive the correspondence from Christopher Raynor, Regional Clerk, York Region, December 14, 2018.

CARRIED

ITEMS FOR CONSIDERATION – REPORTS OF THE CHIEF OF POLICE

- 346 **Interim Financial Reporting for the Period Ending September 30, 2018**

It was moved by Chairman Emmerson seconded by Mayor Bevilacqua that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the nine month period ending September 30, 2018, pursuant to Financial Management board Policy No. 01/05.

CARRIED

- 347 **Direct Purchase of Absence Management Services**

It was moved by Mr. Doobay, seconded by Vice Chair Molyneaux that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize a contract renewal with Morneau Shepell for the purchase of additional absence management solution services, for a term of one (1) year, at a cost of \$100,000 plus applicable taxes, commencing December 5, 2018, at a total contract cost of \$272,500, plus applicable taxes, under the direct purchase provisions of the Purchasing Bylaw; and
2. That the Chief be authorized to execute the contract renewal for the absence management solutions service agreement, subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate.

CARRIED

348 Direct Purchase for Mental Health Screener System

It was moved by Chairman Emmerson, seconded by Mayor Bevilacqua that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize a contract with HealthIM Inc. for the purchase of a mental health screener system for a term of one year, at a cost of \$94,076 plus applicable taxes, commencing December 5, 2018, with an option to renew for two additional one year terms, at a total cost of \$377,276 plus applicable taxes, if all options to renew are exercised, under the direct purchase provisions of the Purchasing Bylaw; and,
2. That the Chief be authorized to execute the software license contracts and to exercise any options to renew the software license contract, provided that HealthIM Inc.'s software has performed to the satisfaction of the Chief and the approval of the Regional Municipality of York's Regional Solicitor, or designate.

CARRIED

349 Purchasing By-Law Quarterly Reporting

It was moved by Chairman Emmerson, seconded by Mayor Bevilacqua that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 quarterly reporting requirements.

And further, that the Chief of Police report in January with a status update on the Marine Unit Facility and any cost-implications associated with its progress.

CARRIED

350 Award – Canada's Top 100 Employers Competition 2019

It was moved by Chairman Emmerson, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information.

CARRIED

ITEMS FOR CONSIDERATION – REPORTS OF THE EXECUTIVE DIRECTOR**351 Revised Records Classification and Retention Schedules**

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board approve the revised Records Classification and Retention Schedule for Board records, attached as Schedule 'A';
2. That the Board approve the revised Records Classification and Retention Schedules for York Regional Police, attached as Schedule 'B' and Schedule 'C';

3. That the Board forward the attached Schedules 'A' and 'B' to Regional Council and request amendments to Bylaw No. 2013-15 under section 254 of the *Municipal Act, 2001*.

CARRIED

352 **Accessibility for Ontarians with Disabilities Act, 2005 Feedback on Accessible Customer Service**

It was moved by Chairman Emmerson, seconded by Mayor Bevilacqua that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report pursuant to the Accessible Customer Service Policy 04/09.

CARRIED

353 **2019 Police Services Board Budget**

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board approve the draft 2019 Operating Budget for the Police Services Board in the amount of \$435,100.
2. That the Board approve the 2019 Public Relations Fund budget of \$50,000.

CARRIED

OTHER BUSINESS

Nil.

PRIVATE SESSION

- 354 *It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with section 35(4) of the Police Services Act.*

CARRIED

The Board met in Private Session at 8:46 a.m. and reconvened in the Public Session at 9:35 a.m.

CARRIED

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC MEETING

- 355 *It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the Board rise and report from the Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

356 *It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the Board adopt the following recommendations contained in the Reports of the Chief of Police:*

Human Resources

1. That the Board appoint three civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

Appointment of New Police Officers

1. That the Board appoint up to 44 new individuals as Cadets-in-Training, effective December 10, 2018, pursuant to Section 51(1) of the *Police Services Act*.

Appointment of Experienced Police Officers

1. That the Board appoint six experienced officers, effective November 29, 2018, pursuant to Section 31(1)(a) of the *Police Services Act*.

Staff Sergeant or Detective Sergeant Promotions

1. That the Board approves the recommendation contained in this report.

Re-Appointment of Special Constables as Court Security Officers

1. That the Board authorize the re-appointment of six York Regional Police Special Constables for a further five year period, effective December 5, 2018, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

357 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 10-18. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that Bylaw No. 10-18, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 10-18 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting."

CARRIED

358 **ADJOURNMENT**

It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:36 a.m.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on January 30, 2019.

Accessible formats or communication supports are available upon request.

DRAFT