



The Regional Municipality of York Police Services Board

To Make a Difference in Our Community

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Ontario, Canada L3Y 6Z1

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AGENDA PUBLIC SESSION

Wednesday, November 7, 2018, 9:00 a.m.

COMMITTEE ROOM "A"

YORK REGION ADMINISTRATIVE CENTRE

17250 YONGE STREET

NEWMARKET, ONTARIO

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Minister, Ministry of Community Safety and Correctional Services,
October 17, 2018, regarding a letter from the Honourable Michael Tibollo
on the legalization on cannabis.

- 5.5 Correspondence from Stephen Beckett, Assistant Deputy Minister,
Ministry of Community Safety and Correctional Services, October 29,
2018, regarding Police Record Checks Reform Act, 2015 - Regulation
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6. Items for Consideration - Reports of the Chief of Police

- 6.1 2018 York Regional Police Business Survey Highlights 40

RECOMMENDATION

1. That the Board receive this report for its information.

- 6.2 Semi-Annual Report on Public Complaints 76

RECOMMENDATION

1. That the Board receive this report pursuant to Section 31(1)(j) of the *Police Services Act*, Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

7. Item for Consideration - Report of the Executive Director

- 7.1 Public Relations Reserve Fund Requests for Funding 86

RECOMMENDATIONS

1. That the Board approve an expenditure in the amount of \$5,000 from the Board's Public Relations Fund to support the request from Yellow Brick House.
2. That the Board approve an expenditure in the amount of \$5,000 from the Board's Public Relations Fund to support the request from Inn From the Cold.
3. That the Board approve an expenditure in the amount of \$750 from the Board's Public Relations Fund to support the request from Character Community of York Region.

8. Unfinished Business

9. Other Business

- 9.1 Board Newsletter Design Refresh

10. Private Session

RECOMMENDATION

That the Board move into Private Session.

11. Reconvene in Public Meeting

12. Consideration of Private Items

13. Confirmatory Bylaw

118

14. Adjournment

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**DRAFT MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

September 26, 2018

The Board commenced its meeting of September 26, 2018 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

Board Members Present: V. Hackson, Chair
J. Molyneaux, Vice Chair
W. Emmerson
B. Jiang
K. Usman
R. Doobay

Absent: M. Bevilacqua

Board Staff: M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
A. Crawford, Deputy Chief of Police
R. Rouse, Deputy Chief of Police Designate
G. Turl, Acting Deputy Chief of Police
S. Betts, Superintendent, Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, General Counsel, Legal Services
K. Griffin, Manager, Corporate Communications

Region Legal & Court Services: J. Hulton, Regional Solicitor

253 DISCLOSURE OF INTEREST

Nil.

254 CONFIRMATION OF PUBLIC MINUTES OF JUNE 27, 2018 BOARD MEETING

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board confirm the minutes for the public session of the meeting held on June 27, 2018 in the form supplied to the members.

CARRIED

PRESENTATION

255 **Update on State of Readiness for Legalization of Cannabis**

It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the presentation be received.

CARRIED

COMMUNICATIONS

256 Correspondence from Chief Eric Jolliffe, York Regional Police, August 17, 2018 to Minister Michael Tibollo, Ministry of Community Safety and Correctional Services regarding the pending legal distribution of cannabis in Ontario.

It was moved by Mr. Usman, seconded by Mr. Doobay that the Board receive the correspondence from Chief Eric Jolliffe, York Regional Police, August 17, 2018.

CARRIED

257 Memorandum from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, August 16, 2018, regarding new federal and provincial legislation governing the legalization of cannabis.

It was moved by Vice Chair Molyneaux, seconded by Chairman Emmerson that the Board receive the correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, August 16, 2018.

CARRIED

258 Correspondence from Christopher Raynor, Regional Clerk, York Region, July 4, 2018, regarding the Inclusion Charter for York Region.

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board receive the correspondence from the Regional Clerk, York Region, July 4, 2018 and endorse the Inclusion Charter for York Region

CARRIED

259 Correspondence from Christopher Raynor, Regional Clerk, York Region, July 4, 2018, regarding the revised Terms of Reference for the Human Services Planning Board of York Region.

It was moved by Mr. Usman, seconded by Ms Jiang that the Board receive the correspondence from the Regional Clerk, York Region, July 4, 2018 and that Board Member Robin Doobay be appointed to the Human Services Planning Board of York Region as the Board's representative with respect to the preparation of a Community Safety and Well-Being Plan.

CARRIED

260 Correspondence from Chief Eric Jolliffe, York Regional Police, September 20, 2018 to Minister Michael Tibollo regarding provincial grant funding and the court security and prisoner transportation upload agreements.

It was moved by Mr. Usman, seconded by Ms Jiang that the Board receive the correspondence from Chief Eric Jolliffe, York Regional Police, September 20, 2018.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE CHIEF OF POLICE

261 Interim Financial Reporting for the Period Ending July 31, 2018

It was moved by Mr. Usman, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the seven-month period ending July 31, 2018, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

262 Direct Purchases for Beyond Five Years

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize the renewal of agreements for software maintenance, equipment maintenance, specialized items, and psychological and medical assessments with the contractors listed in Appendices 1 and 2, effective October 2018, for up to five (5) additional terms of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board.

CARRIED

263 Purchasing By-Law Quarterly Reporting

It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 quarterly reporting requirements.

CARRIED

264 2018 Semi-Annual Statistics

It was moved by Mr. Usman, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5

CARRIED

265 **Statistics Canada, Canadian Centre for Justice Statistics: 2017 National/Provincial Crime Statistics Rankings and Crime Severity Index Overview**

It was moved by Chairman Emmerson, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

CARRIED

266 **Inclusion Charter for York Region**

It was moved by Chairman Emmerson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive and endorse the Inclusion Charter for York Region pursuant to the Police Services Board Equity and Inclusion Policy No. 04/11, the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE EXECUTIVE DIRECTOR

267 **Public Relations Fund Semi-Annual Report**

It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

CARRIED

268 **Public Relations Reserve Fund Request for Funding**

It was moved by Ms Jiang, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board approve an expenditure in the amount of \$500 from the Board's Public Relations Fund to support the 2018 OAPSB Labour Seminar.
2. That the Board approve an expenditure in the amount of \$2,398 from the Board's Public Relations Fund to support the St. John Ambulance Gala.

CARRIED

269 **Amended Financial Management Policy**

It was moved by Mr. Usman, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board adopt the amended Financial Management Policy, attached as Appendix A.

CARRIED

270 **Execution of Documents Report**

It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board receive this report pursuant to the Execution of Documents Bylaw No. 08-15.

CARRIED

271 **Proposed 2019 Board Meeting Schedule**

It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director with amendments:

1. That the Board approve the proposed 2019 schedule of Board meetings attached as Appendix A, pursuant to Procedural Bylaw No. 07-17

CARRIED

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

- 272 *It was moved by Ms Jiang, seconded by Mr. Usman that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) of the Police Services Act.*

CARRIED

The Board met in Private Session at 10:43 a.m. and reconvened in the public session at 2:08 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

- 273 *It was moved by Mr. Usman, seconded by Mr. Doobay that the Board rise and report from the Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

274 *It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Reports of the Chief of Police:*

Human Resources

1. That the Board reclassify 65 officers pursuant to the 2016 – 2019 Uniform Working Agreement; and
2. That the Board appoint eight civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

Superintendent Promotions

1. That the Board receive this report for information.

Inspector Promotions

1. That the Board receive this report for information.

Appointment of New Police Officers

1. That the Board appoint up to 40 new individuals as Cadets-in-Training, effective August 13, 2018, pursuant to Section 51(1) of the *Police Services Act*.

Complainant Request for Board Review of Service Complaint

CARRIED

275 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 08-18. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Vice Chair Molyneaux, seconded by Chairman Emmerson that Bylaw No. 08-18, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 08-18 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

276 **ADJOURNMENT**

It was moved by Ms Jiang, seconded by Vice Chair Molyneaux that the meeting be adjourned.

CARRIED

The meeting adjourned at 2:10 p.m.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on November 7, 2018.

Accessible formats or communication supports are available upon request.



September 24, 2018

Christopher Raynor
Regional Clerk
Regional Municipality of York
17250 Yonge Street
Newmarket, ON L4P 1L3

RE: INCLUSION CHARTER FOR CITY OF MARKHAM (11.0)
[Presentation](#) [Report](#)

Dear Mr. Raynor;

This is to advise that Council, at its meeting held on September 12, 2018, adopted the following resolution:

- 1) That the presentation entitled “Markham’s Inclusion Charter” be received; and,
- 2) That Council endorse the Inclusion Charter for Markham, set out in this report; and,
- 3) That the Clerk circulate this report, for information, to local municipalities, York Region, The Race Relations, Seniors, Youth Council and Accessibility Advisory Committees, the York Region Accessibility Advisory Committee, the York Regional Police Services Board, Community Partnership Council and the Municipal Diversity and Inclusion Group; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

For background information, please see the hyperlink contained in the subject of this letter. If you have any questions, please contact Cheryl McConney-Wilson at 905-477-7000 ext. 2557.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kimberley Kitteringham', with a long horizontal stroke extending to the right.

Kimberley Kitteringham
City Clerk

cc: All York Region Municipalities
York Regional Police Services Board
Frank Scarpitti, Co-Chair, Community Partnership Council
Nella Iasci, Co-Chair, Community Partnership Council
Sandra Tam, Community Partnership Council
Kim Adeney, Municipal Diversity and Inclusion Group (MDIG) and York Region Accessibility
Advisory Committee
Lisa Gonsalves, MDIG
Insp. Ricky Veerapan MDIG



Report to: General Committee

Meeting Date: September 4, 2018

SUBJECT: Inclusion Charter for City of Markham
PREPARED BY: Cheryl McConney-Wilson and Mona Nazif

RECOMMENDATION:

It is recommended that:

1. Council endorse the Inclusion Charter for Markham, set out in this report.
2. The Clerk circulate this report, for information, to local municipalities, York Region, The Race Relations, Seniors, Youth Council and Accessibility Advisory Committees, the York Region Accessibility Advisory Committee, the York Regional Police Services Board, Community Partnership Council and the Municipal Diversity and Inclusion Group; and
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

This report provides an update on the Inclusion Charter for York Region initiative and recommends that Council endorse the Markham Inclusion Charter.

BACKGROUND:

Diversity in Markham

The City of Markham is one of the most diverse communities in Canada with more than 330,000 residents. As of the 2016 census, 78% of Markham residents self-identified as visible minorities. 59% were immigrants and the top five languages spoken in Markham, other than the two official languages, were Cantonese, Mandarin, Tamil, Farsi and Urdu.

Valuing diversity and fostering inclusion benefits everyone

Diversity is about knowing, understanding, accepting and valuing the unique dimensions, qualities and characteristics we all possess. Inclusion is about creating an environment where everyone can develop to their full potential, participate freely and live with respect, dignity and freedom from discrimination.

Diversity is a source of strength, vitality and economic opportunity. Formally committing to valuing diversity and fostering inclusion offers an organization many benefits including higher employee engagement, greater opportunity to attract and retain the best talent, innovative thinking, greater customer

experiences as well as the potential for the organization to increase business performance.

An inclusive organization benefits the community it serves. Inclusive organizations allow everyone to enjoy programs and services that are responsive to their needs, and promote social inclusion and community well-being.

The City of Markham launched their Diversity Action Plan “Everyone Welcome” in 2010 to begin the journey to develop a more inclusive community. This work continues and has positioned the City as a leader in the area.

Markham is proud of our accomplishments to encourage diversity and inclusion, a selection of which include:

- Our land acknowledgment, partnership with Eabametoong First Nation and dedication of the Ojibway named community centre, Aniini (“Welcome”)
- Our gender welcoming, accessible washrooms and partnership with LGBTQ community groups
- Our culturally innovative design in our pebble paths and our resting spots where residents can gather and our inclusive play spaces
- Our Age-Friendly strategy
- Our four diversity related resident led committees: Race Relations, Accessibility, Seniors, Youth Council
- Our ongoing inclusion and diversity competence training of leaders, our wellness initiatives and religious accommodation

OPTIONS/ DISCUSSION:

York Region’s Inclusion Charter Model

Emerging from the work of the Community Partnership Council co-chaired by Mayor Frank Scarpitti, the York Region led inclusion charter model was identified as an effective way to respond positively to rapidly changing demographics within the Region and provide a framework for promoting programs, services, facilities and workplaces that are inclusive of all people.

In 2016, the York Region Municipal Diversity and Inclusion Group was formed to continue this work, broadening the scope of the charter to include all dimensions of diversity. Co-chaired by York Region and York Regional Police, this collaborative group includes community membership from local municipalities, hospitals, school boards, agencies, conservation authorities and the United Way Greater Toronto. Membership is outlined in the attached presentation. The City of Markham has been instrumental in providing feedback throughout this process due to the projects and processes that the City has developed and implemented.

In January 2017 York Region Council supported plans for their Draft Charter to be taken into the community for further consultation before bringing it back for endorsement by the Region and community partners. Consultations were conducted using a variety of engagement tactics to reach a broad range of groups and perspectives, including “pop up” booths at community events and festivals in all nine local municipalities, online surveys, social media and targeted community group conversations and individual interviews with each member organization of the Municipal Diversity and Inclusion Group.

The result of this collaborative work is the Inclusion Charter for York Region, attached as Appendix A, which affirms a common commitment to inclusion for organizations in York Region and presents a collective opportunity for the Municipal Diversity and Inclusion Group to take action together in the community. The Inclusion Charter for York Region was approved in June 2018.

The City of Markham’s Charter has been reviewed and endorsed by the Executive Leadership Team

*Together with other participating organizations, **The City of Markham** is committed to taking action to achieve the vision of the Charter in our organization and in the community*

- We support every person’s right to be treated in a respectful, dignified and equitable manner
- We embrace diverse perspectives and constructive conversations
- Markham will proactively address discrimination to foster a cohesive community where people feel welcome and encouraged to contribute
- We believe it is essential to continue to learn about and value differences

Markham will continue to proudly promote inclusion through our Diversity Action Plan and community engagement and hold all staff accountable to provide empathetic, diverse and inclusive service.

FINANCIAL CONSIDERATIONS

N/A

HUMAN RESOURCES CONSIDERATIONS

n/a

ALIGNMENT WITH STRATEGIC PRIORITIES:

Alignment with City's Diversity Strategic Plan

BUSINESS UNITS CONSULTED AND AFFECTED:

N/A

RECOMMENDED BY:

2018-08-24

2018-08-24

X 

Catherine M. Conrad
Acting Director, Human Resources
Signed by: cxa

X 

Andy Taylor
Chief Administrative Officer
Signed by: cxa

ATTACHMENTS:

Appendix A Inclusion Charter for York Region
Appendix B Presentation

APPENDIX A- The Inclusion Charter for York Region



INCLUSION CHARTER

OUR COMMITMENT TO **WELCOMING AND INCLUSIVE COMMUNITIES**

The Inclusion Charter for York Region is a community initiative that brings together businesses, community organizations, municipalities, police services, hospitals, school boards, conservation authorities and agencies with a common commitment to create an inclusive environment with equality for all who work, live and play here. Together our organizations share the vision of York Region as a welcoming and inclusive community where diversity is celebrated and where everyone can develop to their full potential, participate freely in society and live with respect, dignity and freedom from discrimination.

The Charter reflects an evolving approach in support of existing federal and provincial legislation that promotes human rights and accessibility. By endorsing this Charter we affirm our commitment to inclusion, whereby all people feel they belong and have access to the same opportunities.

THE REGIONAL MUNICIPALITY OF YORK

Together with other participating organizations, The Regional Municipality of York is committed to taking action to achieve the vision of the Charter in our organization and in the community. The Region celebrates its growing and diverse population as a source of strength, vitality and economic opportunity. The Region's commitment to inclusion enhances our ongoing work to attract and retain the best talent, promote innovation and provide an excellent customer experience.

Endorsed by:

Wayne Emmerson
Chair and CEO

Bruce Macgregor
Chief Administrative Officer

This 28th day of June, 2018.





BUILDING MARKHAM'S
FUTURE TOGETHER



Markham's Inclusion Charter

Presentation to General Committee

September 4, 2018

Background

- Mayor Scarpitti, as Chair of the [Community Partnership Council](#), facilitated the creation of the Municipal Diversity and Inclusion Group (MDIG) in 2016
- The Municipal Diversity and Inclusion Group (MDIG) which is co-chaired by York Region and York Regional Police, was formed to develop the Inclusion Charter which included soliciting Markham's contribution and expertise
- The Inclusion Charter was identified as an effective way to respond positively to rapidly changing demographics
- This Charter for York Region was presented to Regional Council for endorsement on June 28th.

Members of the Municipal Diversity and Inclusion Group

- The Regional Municipality of York
- City of Markham
- Markham Stouffville Hospital
- York Regional Police
- Town of Georgina
- Toronto and Region Conservation Authority
- Southlake Regional Health Centre
- York Region District School Board
- York Catholic District School Board
- Town of Richmond Hill
- Town of Whitchurch-Stouffville
- Mackenzie Health
- Township of King
- York Region Children's Aid Society
- Town of Aurora
- United Way of Greater Toronto
- Lake Simcoe Region Conservation Authority
- Town of East Gwillimbury
- Town of Newmarket
- City of Vaughan



York Region approved their charter June 28, 2018



Inclusion Charter

- The Inclusion Charter affirms a common commitment to inclusive communities and is designed to be customized by each community partner.
- Each partner will endorse their own version of the Inclusion Charter and develop unique actions to bring the spirit of the Charter to life within their own organization
- The Inclusion Charter has international support. The United Nations Institute for Training and Research (UNITAR CIFAL Atlanta) recognizes the Inclusion Charter as a leading practice model for communities around the world to use to become more inclusive.

Inclusion Charter Design

The Charter is divided into 2 sections

Section 1 is a common statement for all members

- Together with other participating organizations, **insert name of organization** is committed to taking action to achieve the vision of the Charter in our organization and in the community

Section 2 is an individual statement of commitment

- Once MDIG members decide on a statement, York Region will put their statement into a Regional Graphic

York Region's Inclusion Charter

- *Together with other participating organizations, **York Region** is committed to taking action to achieve the vision of the Charter in our organization and in the community*
- The Region celebrates its growing and diverse population as a source of strength vitality and economic opportunity.
- The Region's commitment to inclusion enhances our ongoing work to attract and retain the best talent, promote innovation and provide an excellent customer experience



City of Markham Inclusion Charter

*Together with other participating organizations, **The City of Markham** is committed to taking action to achieve the vision of the Charter in our organization and in the community*

- We support every person's right to be treated in a respectful, dignified and equitable manner
- We embrace diverse perspectives and constructive conversations
- Markham will proactively address discrimination to foster a cohesive community where people feel welcome and encouraged to contribute
- We believe it is essential to continue to learn about and value differences

Markham will continue to proudly promote inclusion through our Diversity Action Plan and community engagement and hold all staff accountable to provide empathetic, diverse and inclusive service.

Markham's Leadership in Diversity

Markham is proud of our accomplishments to encourage diversity and inclusion, a selection of which include:

- Our land acknowledgment, partnership with Eabametoong First Nation and dedication of the Ojibway named community centre, Aaniin
- Our gender welcoming, accessible washrooms and partnership with LGBT community groups
- Our culturally innovative design in our pebble paths, our resting spots where residents can gather and our inclusive play spaces
- Our Age-Friendly strategy
- Our four diversity related resident led committees: Race Relations, Accessibility, Seniors, Youth Council
- Our ongoing inclusion and diversity competence training of leaders, our wellness initiatives and religious accommodation



Markham's Inclusion Charter

- The Markham Charter would be displayed prominently in the Great Hall or Council Chambers
- The information will also be on intranet and internet and could be showcased in community centres, libraries and fire halls



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: *Interprovincial Policing Act* Appointing Official
Designations and Reporting

DATE OF ISSUE:	October 4, 2018
CLASSIFICATION:	General Information and Action
RETENTION:	Indefinite
INDEX NO.:	18-0057
PRIORITY:	Normal

I am writing to ensure you are aware of the requirements and considerations related to appointing official designations under the *Interprovincial Policing Act* (IPA), including reporting requirements and the validity of existing designations.

As you know, as per section 34 of the IPA, the Minister may designate in writing any person or the members of any class of persons as an appointing official. Once designated by the Minister, an appointing official may, in accordance with section 3 of the IPA, appoint an extra-provincial police officer as a police officer in Ontario so that they have the powers and protections of a police officer while performing duties in Ontario.

Section 35 of the IPA outlines records to be maintained by all appointing officials and sections 36 and 37 identify requirements for notification and reporting of such records to the Minister, as prescribed. Section 6 of Regulation 273/10 under the IPA outlines the notice and reporting requirements, including details on what information shall be reported, how often, and by whom. Information to be reported includes:

- the number of appointments requested of the official under Part II of the Act during the reporting period;
- the number of appointments described in clause (a) that the official made from each province or territory during the reporting period, the duration of each such appointment and a statement of the Ontario police forces or detachments that are primarily affected by each such appointment;

.../2

- the number of appointments that the official made under Part II of the Act during the reporting period that primarily affect each of the Ontario police forces or detachments described in clause (b);
- the number of appointments described in clause (a) that the official denied during the reporting period;
- the number of appointments requested under Part III of the Act of which the official is notified by a local commander during the reporting period;
- the number of appointments described in clause (e) that were made from each province or territory during the reporting period and the duration of each such appointment;
- the number of appointments described in clause (e) that were denied during the reporting period;
- the total number of appointments terminated under Part IV of the Act by the appointing official or of which the official receives notice under subsection 25 (2) of the Act during the reporting period; and
- the number of appointments terminated by the appointing official under section 23 of the Act during the reporting period.

As no specific form has been prescribed for such reporting, the ministry will accept a signed letter from the appointing official. As per section 6(4), if there is more than one appointing official per police service, reporting shall be done by one appointing official.

For individuals previously designated by the Minister as appointing officials, please note that the language of the designation states that, unless revoked, the designation is effective for as long as the individual holds their current position within the police service. As such, when an individual moves to a new position, the appointing official designation is no longer valid. In this case, if the designation is still operationally necessary, an application for a new designation can be submitted to the ministry. If the designation is no longer necessary, kindly notify the ministry for record-keeping purposes.

Please submit all information related to designations and the reporting outlined above to the attention of Denise Lim, Appointments Officer, at Denise.Lim@ontario.ca by **Friday, October 19, 2018**.

I trust this information will be of assistance.

Sincerely,



Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Launch of Provincial *Cannabis Act*, 2017, E-learning
Training**

DATE OF ISSUE:	October 5, 2018
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	18-0061
PRIORITY:	Normal

As you are aware, the Ontario Police College has been developing e-learning training on the Provincial *Cannabis Act*, 2017.

The training has been developed in consultation with municipal police services and the Ontario Provincial Police to address the needs of Ontario police officers and to assist them in the enforcement of the new legislation. This training will supplement the federal online training on Bills C-45 (*Cannabis Act*) and C-46 (*Amendments to the Criminal Code*) currently available through CPKN), and will address the differences between federal and provincial legislation.

Topics addressed in the training include: review and highlights of the relevant federal and provincial legislation related to the use, sale and cultivation of cannabis, as well as an opportunity to explore enforcement scenarios related to vehicle stops/approaches, sale and distribution, cultivation, and use in a variety of environments (e.g., workplace, private residence, and public places).

While the e-learning is ready to be launched, the Ministry is delaying the release to incorporate changes included in [Bill 36, Cannabis Statute Law Amendment Act, 2018](#) which was introduced on September 27. This legislation contains changes in areas such as sale and distribution, public consumption and transportation that are critical for law enforcement agencies. The ministry wants to ensure that police officers have access to

training that is accurate and delaying the release will ensure that officers will not be required to take the training twice.

The Ministry will provide further information on the release of the training as soon as possible. Should you have any questions regarding the training, please contact Chief Instructor Laura Gorczynski via e-mail at Laura.Gorczynski@ontario.ca.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Beckett".

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

**Ministry of Community Safety
and Correctional Services**

**Ministère de la Sécurité communautaire
et des Services correctionnels**



Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: Letter from Minister Tibollo

DATE OF ISSUE:	October 17, 2018
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	18-0064
PRIORITY:	High

Please find attached a letter from the Honourable Michael Tibollo, Minister of Community Safety and Correctional Services.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Beckett".

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



Office of the Minister

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October 17, 2018

The federal government decided to legalize cannabis. That decision took effect today. In the face of that decision, Ontario is focused on three priorities: protecting young people, keeping our roads safe, and combatting the illegal market. Police have an important role to play in connection with these priorities, and I am writing to you today to ensure you, your officers, and your communities are aware of some of the tools at your disposal.

Provincial offences and penalties applicable to illegal cannabis stores

As you are likely already aware, the *Cannabis Act, 2017* came into force today.¹ The *Cannabis Act* (which will be renamed the *Cannabis Control Act* if Bill 36 is passed), gives municipalities and police forces important tools to combat illegal cannabis retailers that are operating in their communities. The *Cannabis Act* creates a provincial offence for anyone other than the Ontario Cannabis Retail Corporation to sell cannabis at this time (section 6). The *Cannabis Act* also creates a provincial offence for a landlord to knowingly permit his or her premises to be used to operate a cannabis store (section 13).

If a charge is laid under either section 6 or 13, and a police officer has reasonable grounds to believe that a premises was used in the alleged contravention of either of those sections, the police may close the premises, cause any persons to be removed from it, and bar further entry to the premises (section 18). Additionally, if a police officer finds a person that appears to be in contravention of the Cannabis Act, and the person refuses to give his or her name and address or the police officer, the police officer may arrest the person without warrant (section 19).

Violations of section 6 or 13 of the Cannabis Act carry with them serious fines and penalties. If an individual is convicted of contravening sections 6 or 13 of the Cannabis Act, he or she is liable for a fine of not more than \$250,000 or to imprisonment for a term of not more than two years less a day, or both (section 23(2)). If a corporation is convicted of contravening sections 6 or 13 of the Cannabis Act, it is liable for a fine of at least \$25,000 and not more than \$1,000,000 (section 23(3)). It is important for municipalities to know that the fines associated with the prosecution of these provincial offences are payable to the municipality in which the offence occurred.

Private retail licensing framework

The province has also proposed a retail framework that would see the Alcohol and Gaming Commission of Ontario (AGCO) issue licences to private retailers. As part of the proposed framework, the AGCO would not provide a licence to anyone operating an illegal cannabis store on or after today. As has been widely reported, this incentive alone as already caused some illegal cannabis stores to shut down.

¹ <https://www.ontario.ca/laws/statute/17c26#BK20>

The AGCO is already working with its partners to conduct extensive due diligence to identify the individuals and corporations currently operating illegal cannabis stores to ensure that any individual operating an illegal store is not granted a licence to operate a private retail store. To assist the AGCO's ongoing efforts, I would ask that anytime you identify an illegal cannabis retailer operating in your community, you ensure the AGCO is notified. By working together, we can ensure we protect young people, keep our roads safe, and combat the illegal market.

Sincerely,

Original Signed By

Michael Tibollo
Minister



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: *Police Record Checks Reform Act, 2015 – Regulation
Amendments and Coming into Force*

DATE OF ISSUE:	October 29, 2018
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	18-0073
PRIORITY:	Normal

As a follow up to All Chiefs Memo 18-0039, I am writing to confirm that the [Police Record Checks Reform Act, 2015](#) (PRCRA) which sets out standards to govern how police record checks are conducted and disclosed in Ontario, will be coming into force on **November 1, 2018**.

Police Services as Providers of Police Record Checks

When the PRCRA is in force, all record checks must comply with the requirements of the Act, unless they are included in an exemption in [legislation](#) or [regulation](#).

The PRCRA:

- Applies to all police record check (PRC) providers in Ontario, including provincial and municipal police services, and non-police agencies that have direct access to police databases and are authorized to conduct PRCs;
- Applies to the PRCs conducted for screening purposes, including but not limited to employment, volunteering, access to education, and licensing;
- Standardizes three types of PRCs that can be conducted: criminal record checks, criminal record and judicial matters checks, and vulnerable sector checks;
- Limits and standardizes the types of information authorized to be disclosed in each type of PRC (see [Schedule](#) in the act); and
- Requires that an individual receive the results of their PRC before they can be asked to consent to disclosure to a third party, such as an employer.

.../2

It is the ministry's position that the PRCRA does not apply to a request for a search from the federal government. In addition, it is the ministry's position that the PRCRA, by providing that nothing in the PRCRA affects the ability to disclose personal information in accordance with certain provisions of the Freedom of Information and Protection of Privacy Act and the Municipal Freedom of Information and Protection of Privacy Act, results in the PRCRA not imposing any restriction on the ability of Ontario police services to disclose personal information to the RCMP, even if the RCMP is requesting that information for the purpose of screening an individual.

Internal Use of Police Record Checks

In addition to providing police record checks to members of the public and other sectors, police services may use police record checks for screening of potential or current employees, volunteers, and contractors.

In these cases, exemptions to the requirements of the PRCRA may also apply. The [Exemptions regulation \(O. Reg. 347/18\)](#) grants a one-year exemption from the entire Act (until **November 1, 2019**), to requests for a police record check that are made for a variety of purposes, including for the purpose of screening individuals in relation to positions in policing and other positions in the justice sector.

Over the coming months, the Ministry of Community Safety and Correctional Services will work with policing partners to review this exemption and further assess information and screening needs within the sector.

Recent Updates to Exemptions

On October 24, 2018, regulatory changes related to the PRCRA were filed, including the [Exemptions regulation \(O. Reg. 347/18\)](#). Specifically, the amendments include:

- A new exemption from section 12 of the PRCRA (which requires a police record check provider to first disclose the results of a police record check to the individual to whom it pertains, prior to sharing the results with anybody else), when the process described in regulation is followed
 - The exempt process applies to Criminal Record Checks and Criminal Record and Judicial Matters Checks
 - It includes a requirement for self-declaration of criminal convictions, and limits the information that can be released as a result of the check
 - This new exemption will allow police record check providers that use a specific process to send standardized responses directly to the end user (for example, a potential employer), and not first to the individual
- Updating terminology that would align with the *Police Services Act, 2018*, upon coming into force
- Ensuring that the Financial Services Regulatory Authority of Ontario, which will be taking over regulatory responsibilities from the Financial Services Commission of Ontario in 2019, receives an equivalent exemption upon transition (amendment to section 18)
- Ensuring that police record checks that child care licensees must obtain under a regulation under the *Child Care and Early Years Act, 2014*, for employment and

volunteer screening purposes, are also covered by a one-year exemption (amendment to section 19)

Included with this memo are communications products that you can use for your reference and share with the public should you receive any questions pertaining to the PRCRA coming into force.

Thank you for your continued support and collaboration.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Beckett", with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

NOVEMBER 7, 2018

2018 York Regional Police Business Survey Highlights

RECOMMENDATION

1. That the Board receive this report for its information.

SYNOPSIS

In compliance with the *Police Services Act*, Regulation 3/99, York Regional Police and The Regional Municipality of York Police Services Board are currently preparing for the next business planning cycle.

Section 30(1) of the *Police Services Act*, Regulation 3/99 requires that every board shall prepare a Business Plan at least once every three years.

Pursuant to Section 30(2) of the *Police Services Act*, Regulation 3/99 and the Police Services Board Policy No.03/10, the Business Plan shall address the following:

- (a) the objectives, core business and functions of the police service, including how it will provide adequate and effective police services;
- (b) quantitative and qualitative performance objectives and indicators;
- (c) information technology;
- (d) resource planning; and
- (e) police facilities.

Section 32(2) of the *Police Services Act*, Regulation 3/99 requires a board to consult with its municipal councils, school boards, community organizations and groups, businesses and members of the public during the development of the Business Plan. This report contains a review of the findings to the 2018 Business Survey conducted in preparation for the development of the 2020-2022 Business Plan.

FINANCIAL IMPLICATIONS

None

BACKGROUND

In January 2018, the Regional Municipality of York Police Services Board approved the 2020-2022 Business Plan Development Strategy. The formation of the Business Plan relies extensively on research and community and member consultation to assist in setting our policing priorities for the next three years. The significant components of our consultation strategy include the following:

- a scan of crime trends, policing issues, regional, demographic and other trends in our operating environment;
- focus groups and meetings involving our members, citizens and community groups;
- a workshop with our policing partners;
- a comprehensive business survey, community survey and member survey;
- a virtual (online) public town hall session;
- other internal and external input from ongoing consultations, surveys and social media communications

The various research and consultative activities are well under-way and will help shape the development of the 2020-2022 Business Plan. This report will provide a highlight of the findings to the 2018 Business Survey.

During the months of April through June of 2018, York Regional Police administered a Business Survey. The survey is conducted every three years to gather information from business owners regarding their overall satisfaction with the quality of service provided by York Regional Police; police visibility in business neighbourhoods; familiarity and participation in York Regional Police Crime Prevention programs; level of concern for crime affecting their business; and satisfaction with their recent contact with York Regional Police.

York Regional Police sent out 6,500 surveys to randomly selected registered businesses in York Region. Respondents were given the option to complete the survey on-line or complete the survey using the hardcopy provided to them. There was a 16.5% response rate to the 2018 survey, which was an increase from 13.9% in 2015.

BUSINESS SURVEY HIGHLIGHTS

Key Findings:

- A majority of respondents (94.5 percent) were either very satisfied or reasonably satisfied with York Regional Police's overall service. This is 2.8% higher than in 2015.
- Over 96 percent of respondents agreed or strongly agreed that York Regional Police has the public's trust. This was a new question in 2018.
- Over 93 percent of respondents strongly agreed or agreed that York Regional Police were fair, respectful, courteous, caring, competent and professional. This is slightly higher than in 2015.
- Almost 90 percent of respondents felt their business location was either very safe or reasonably safe. This is consistent with the 2015 survey.
- The top three crime concerns of respondents were break ins, property damage/graffiti and fraud/cyber fraud; the same three identified in 2015.
- Of those who reported that a crime had taken place at their business in the last three years, almost 72 percent had reported the crime to police. This is down slightly from 2015.
- When respondents were asked for additional comments, many respondents provided comments of praise and gratitude to the members of York Regional Police.

Opportunities for Improvement:

- Increase knowledge of Crime Stoppers, Crime Prevention Through Environmental Design (CPTED) and Crime Map programs.
- Encourage the use of online reporting by business owners
- Promote crime reporting and emphasize the importance of reporting even when the crime is perceived to be minor.

For more details regarding the findings of the survey, please refer to Appendix A attached for the full survey report and Appendix B for the survey questionnaire.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:jg

Accessible formats or communication supports are available upon request

Appendix A-2018 York Regional Police Business Survey Highlights
Appendix B-2018 York Regional Police Business Survey



Appendix A:

2018 York Regional Police Business Survey Highlights

Prepared by Planning, Research and Evaluation Unit

November 7, 2018



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EXECUTIVE SUMMARY

The purpose of the 2018 Business Survey was to gain important feedback from business owners in York Region to determine their overall satisfaction on:

- Quality of service provided by YRP
- Familiarity and participation in business crime prevention programs
- Level of concern for crime affecting their business
- Knowledge of online reporting mechanisms and satisfaction with the online reporting tool

Results of the Business Survey will be used to inform the development of the York Regional Police 2020-2022 Business Plan

6,500 surveys sent out to randomly selected registered businesses:

1,066 surveys completed

16.5% response rate

(up 2.6% from 2015)



Survey made available online and via hardcopy:

27.4% of responses were completed online

(up 3.0% from 2015)

95.4% are satisfied with York Regional Police



96.2% agreed that YRP is trusted by the Public



Only 21.0% aware of YRP's online reporting capability

Respondents were most concerned with Break-ins

Property damage/Graffiti

Fraud/Cyber fraud

(Top 3 concerns are the same as 2015)

Overall, respondents were quite satisfied with YRP, trusted the service and believed the interactions with members were positive. Respondents generally felt safe in their business environment, however, a large percentage still showed concern about being a victim of crime. Many were not familiar with YRP's crime prevention programs and online reporting capabilities. A large number of the respondents who were familiar with online reporting did not report their crimes online for various reasons. One such reason is that many respondents value the personal interaction with a police officer for reporting crimes.



METHODOLOGY

The first Business and Industry Survey was sent in 2009 to 5,900 randomly selected registered businesses; with subsequent surveys being conducted every three years in accordance with our business planning cycle. In 2018, the survey was sent to 6,500 businesses. The 2018 Business Survey used the same methodology as in previous surveys, but several questions were modified to reflect current issues. Where possible, comparisons between the 2015 and 2018 surveys have been made.

Randomly selected addresses were obtained from the Region of York's 2017 Business Directory. A stratified sampling approach was used in order to attempt to create a representative sample from each of the nine municipalities. A letter from the Chief of Police was mailed on April 23, 2018 with the survey and a postage-paid return envelope. On May 14, 2018, a follow-up reminder postcard was sent out. The survey deadline was June 4, 2018. There were 1,066 surveys completed that translated into a response rate of 16.5%, which was an increase of 2.6% from 2015.

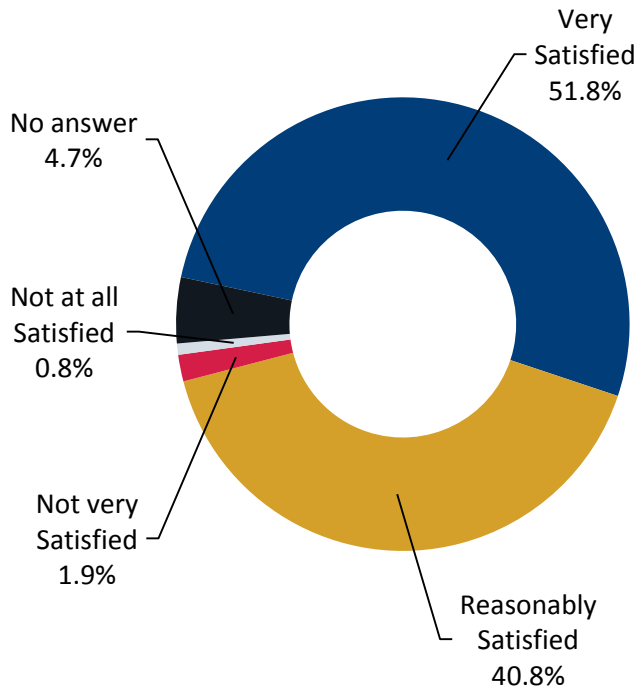
Respondents completed the survey by hardcopy or online. This was the second time the online option was made available to respondents. 27.4% of respondents utilized the online version. This was up slightly from 24.3% in 2015. The survey results are statistically significant 99% of the time with a margin of error of $\pm 3.6\%$ at the region level. Due to the number of responses received, statistical significance was not achieved at the municipal level.



OVERALL FINDINGS

Level of Satisfaction

How satisfied are you with the service provided by York Regional Police?



“In any of the interactions we have had with the police [they] have been pleasant and professional.”

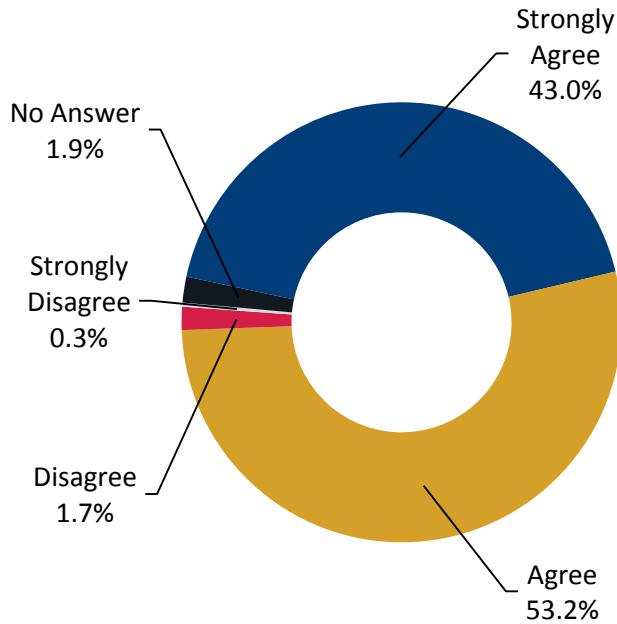
“Keep up the great job and service. Thanks men and women in blue.”

- Survey respondents

- 95.4% of respondents were satisfied or very satisfied with York Regional Police, an increase of 2.8% from 2015

Public Trust

"York Regional Police has the trust of the public."



"We are very confident of our police service and their abilities"

- Survey respondent

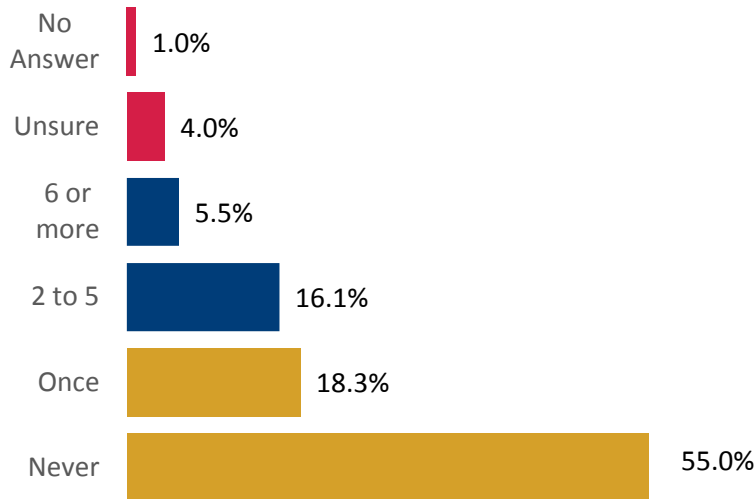
- 96.2% of respondents agreed or strongly agreed that York Regional Police has the public's trust
- No comparison to the 2015 survey is available as this question was introduced in the 2018 survey



Continue active engagement with York Region businesses to maintain trust and service satisfaction

Interactions with Police

Interactions with Police at your business
in the last three years



Most Common Interactions:

1. Victim of a crime
2. Alarm call
3. Reported a crime
4. General inquiry
5. Community event

“We always appreciate seeing the officers around and participating in community events”

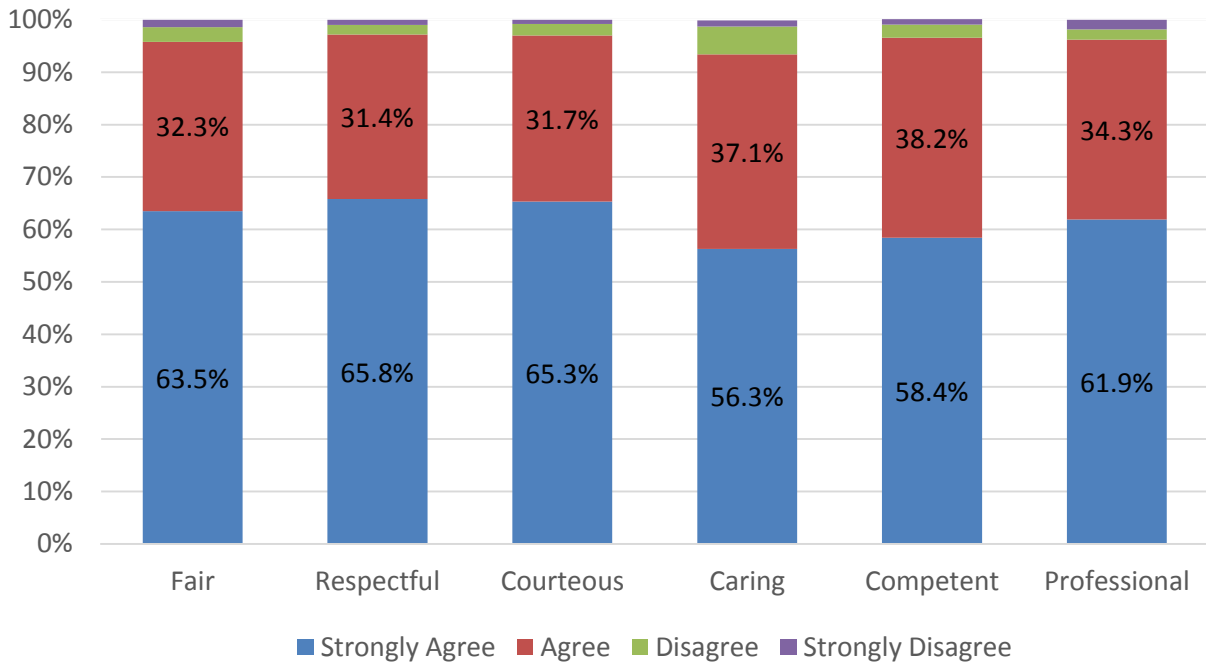
- Survey respondent

- Over half (55%) of respondents had not interacted with York Regional Police in the last 3 years. This is slightly higher than in 2015 when 48.3% of respondents had not interacted with York Regional Police
- At least 21.6% of respondents had multiple interactions, most commonly as a victim of crime



Increase police interactions and presence at businesses through community engagement

"Regarding your last interaction with YRP, do you agree the members were..."



"I'm very satisfied with YRP services. They are respectful, kind, professional and make my employees and I feel safe. Thank you."

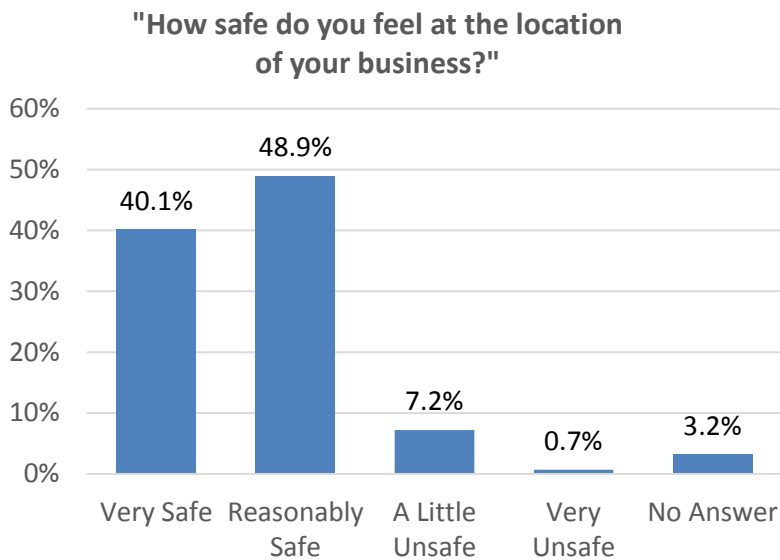
- Survey respondent

- Over 93% of respondents agreed or somewhat agreed that YRP members were fair, respectful, courteous, caring, competent and professional
- Although interactions were rated highly across all categories, there was a slightly lower rating for having a caring disposition



Continue to maintain high quality engagements with York Region businesses that demonstrate empathy and caring

Safety at Your Business Location



"We feel fairly safe in this area and we see YRP vehicles quite a bit around here."

"Patrol would help. A presence in the neighbourhood once in a while would help assure us."

- Survey respondents

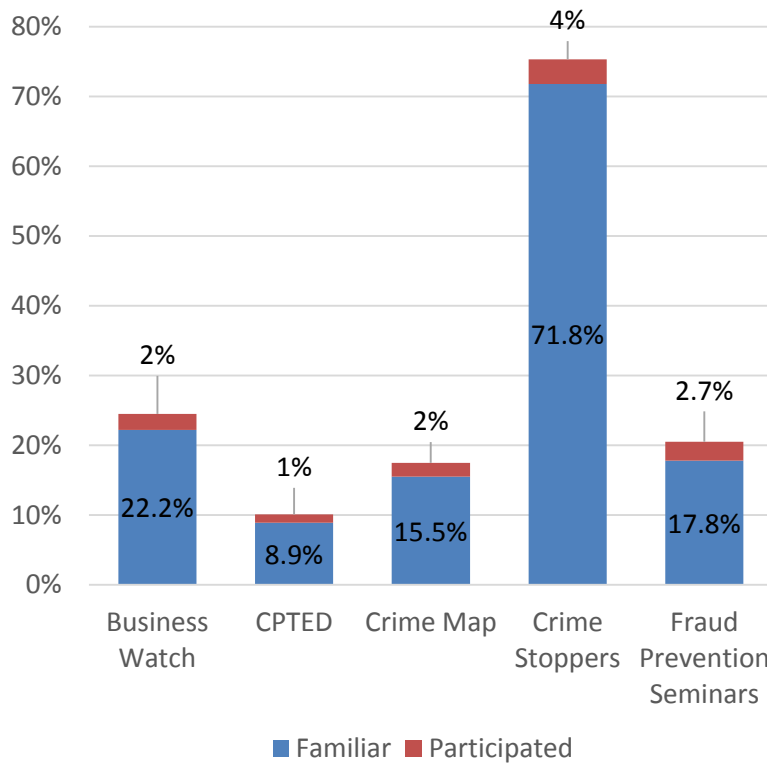
- Almost 90% of respondents felt their business location was either very safe or reasonably safe. This is consistent with the 2015 survey
- 7.9% of respondents felt some lack of safety at their business, with only 0.7% feeling very unsafe. This was a slight increase from 2015



Be attentive to concerns about safety by businesses and continue to collaborate with them to address the causes for concern

Crime Prevention

"Which of the crime prevention programs are you familiar with/participated in?"



"I would have not known about these [Crime Prevention] programs if I had not received the survey."

"With all the experiences you have on crimes, you should give the information for prevention to the owner...I discover many things by myself."

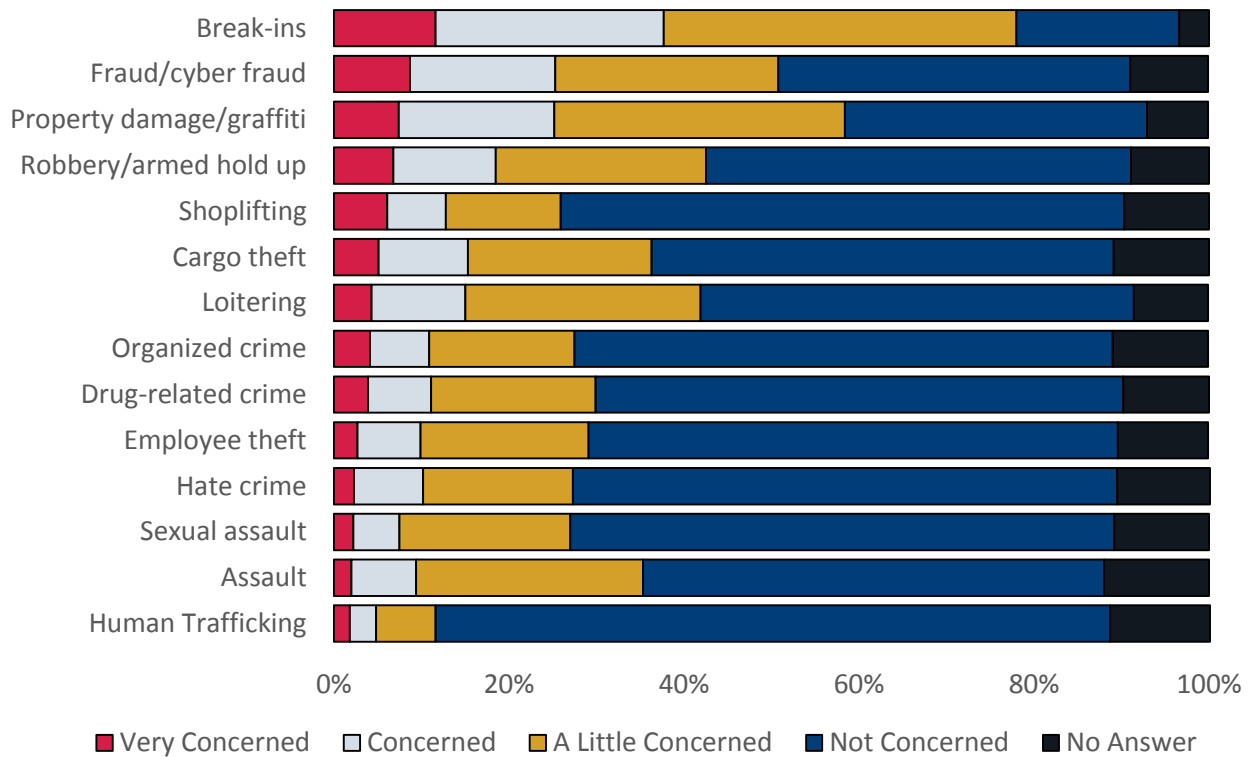
- Survey respondents

- 71.8% of respondents were familiar with Crime Stoppers; however, other crime prevention programs and overall participation were significantly lower
- Respondents' familiarity with Crime Stoppers, CPTED and Crime Map has continued to decrease since 2012



Enhance communication using multiple languages and formats on our business-focused crime prevention programs

"Are you concerned your business could be affected by the following..."



"Drop into businesses to ask owners about their concerns. I believe physical police presence is the best deterrent."

"How can owners and police work together and not make it so easy for theft to happen?"

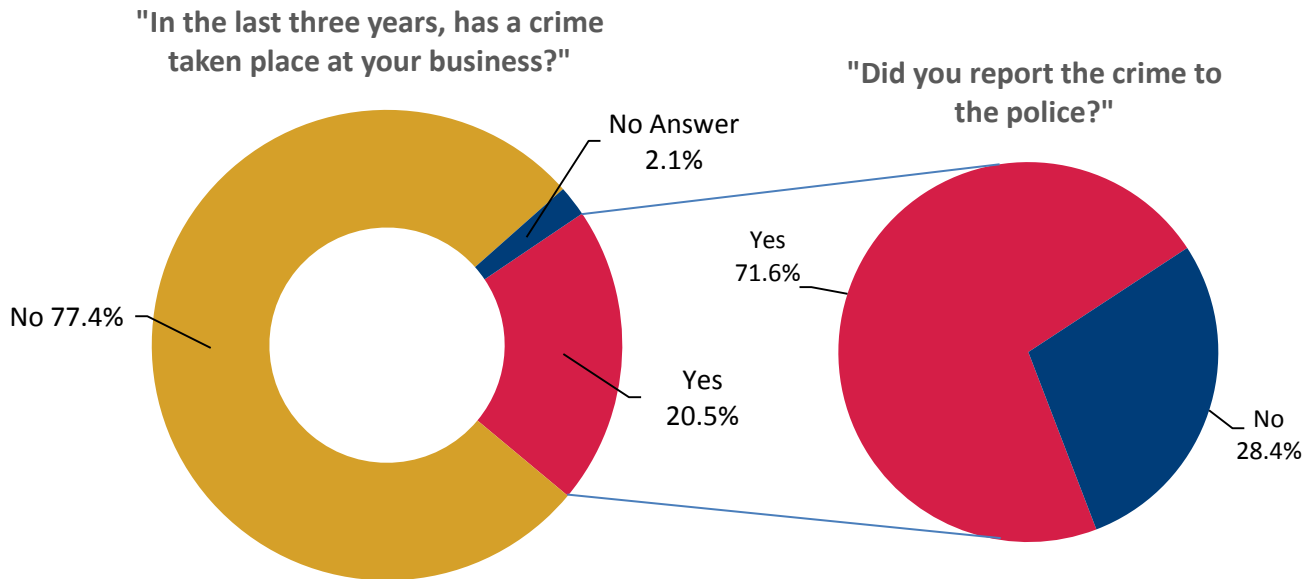
- Survey respondents

- The type of crimes respondents were most concerned about:
 1. Break-ins (78.0%)
 2. Property Damage/Graffiti (58.4%)
 3. Fraud/Cyber fraud (50.8%)
- Top three categories are the same as the 2015 survey



Target crime through policing initiatives and collaboration with the business and community

Crime at Your Business Location



- 20.5% of respondents stated that a crime took place at their business in the past three years, a decrease of 2.4% from the 2015 survey
- Of those who experienced a crime at their business, 71.6% reported it to the police which is down slightly from 72.6% in 2015

Top reasons stated by respondents for why crimes were not reported:

1. Police would not be able to find/identify property or offender
2. Police would not have considered the incident important enough
3. Crime was minor and not worth the time to report

Most commonly unreported crimes:

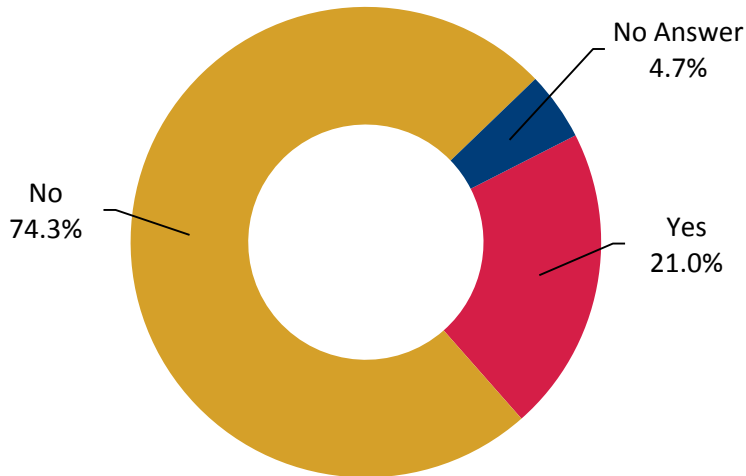
1. Break-ins
2. Employee thefts
3. Fraud/Cyber fraud



Promote crime reporting and emphasize the importance of reporting even when the crime is perceived to be minor or unsolvable

Online Crime Reporting

"Are you aware of Online Reporting?"



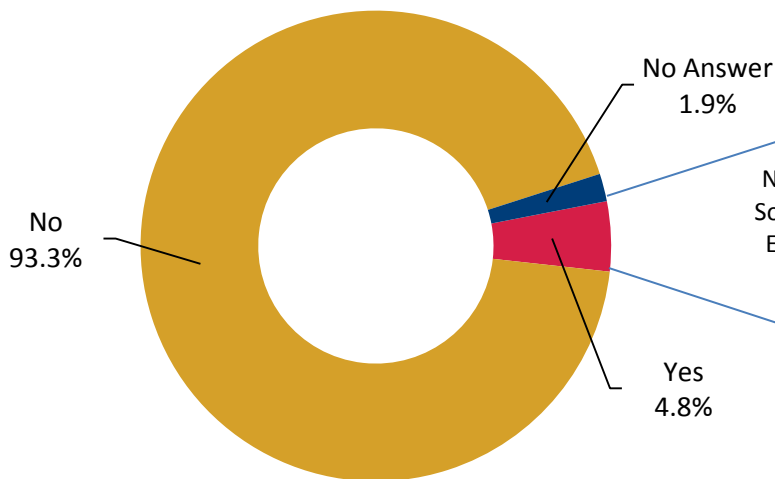
"I sell a lot of goods online and did not know I can report credit fraud online."

"Online is the future of everything."

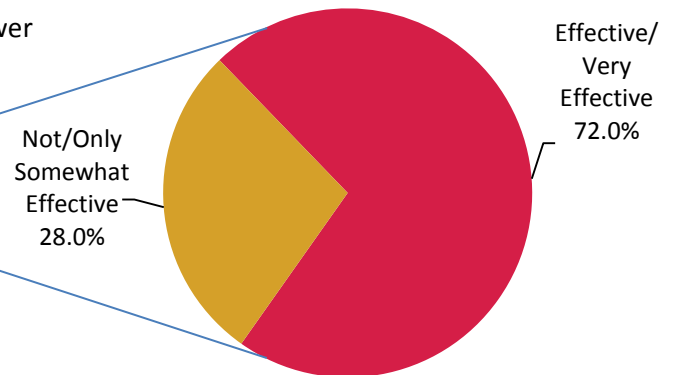
- Survey respondents

- 21.0% of respondents were aware of Online Reporting, a 3.8% decrease from 2015

"Have you used the Online Reporting tool to report a crime?"



"Was Online Reporting effective?"



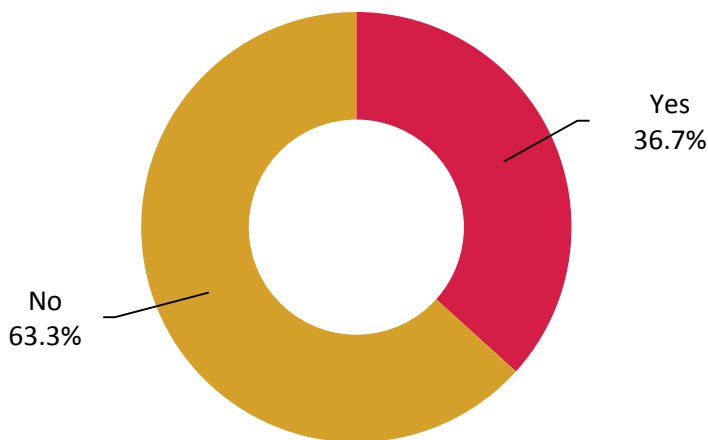
"The concern about reporting online is that there is no one to follow up on or it takes too long for a response."

"This isn't like buying socks online. I feel the need for personal attention when I've been a victim".

- Survey respondents

- Only 4.8% of all respondents used the Online Reporting tool, consistent with the 2015 survey results
- Of those who used the tool, 72.0% felt it was an effective or a very effective reporting method. This was an increase from 2015 when only 55% of respondents thought that online reporting was effective.
- A common theme was the need for a better follow-up process between police and the complainant after an online report has been submitted

"Would you like to be able to report other types of crimes online?"



"No, I like to speak to an actual person who can answer my questions and put me at ease that someone is actually taking care of my incident."

- Survey respondent

- Only 36.7% of respondents would like to be able to report other types of crimes online, which is a decrease from the 52.6% who responded in 2015
- However, the willingness to initiate a report online would be dependent on timely personal follow-up and interaction with an actual police officer to progress the investigation



Promote the Online Reporting tool; educate businesses when to use it. Ensure proper and timely follow-up throughout the investigation into the incident



Comments

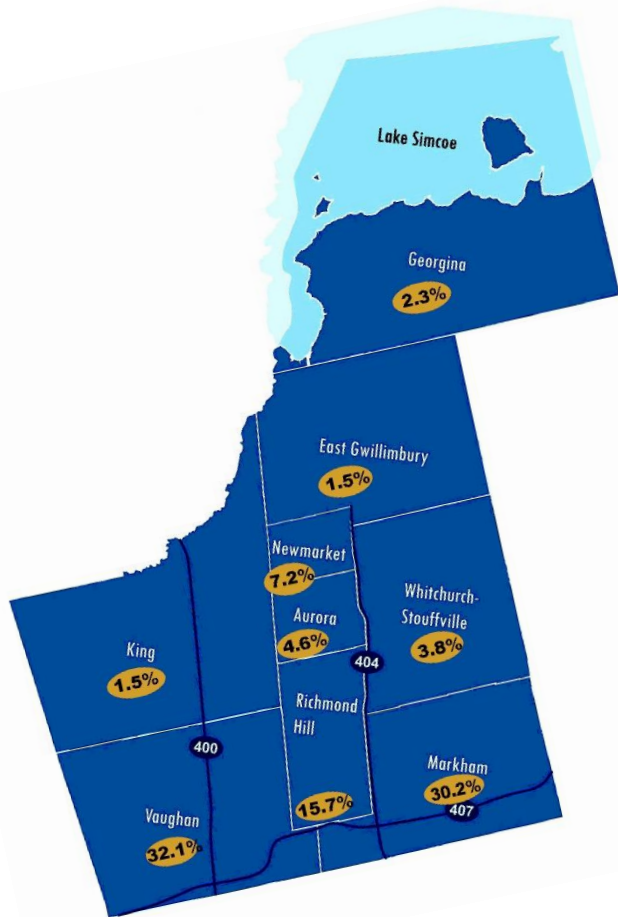
Most frequent open-ended comments*:

1. There should be an increase in the level of police patrol/visibility.
2. York Regional Police is doing a great job, keep up the good work.
3. Business owners would like to have more face-to-face interaction with the police.
4. There should be better education and awareness of crime trends and crime prevention tips.
5. Police should focus on serious crime and less on minor traffic enforcement.
6. Police should do a better job following up with complainants/business owners and witnesses on investigations.

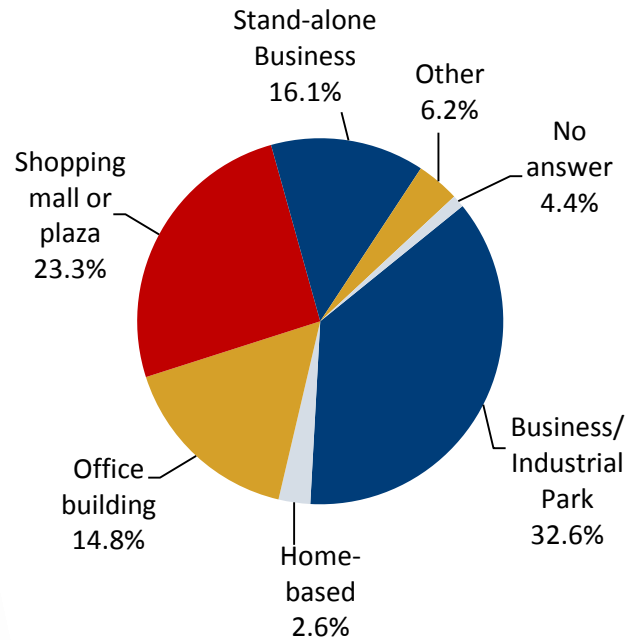
**746 respondents (70%) provided open-ended input. The most frequently mentioned responses fell into the above categories.*

Respondent Profile

Location of business respondents



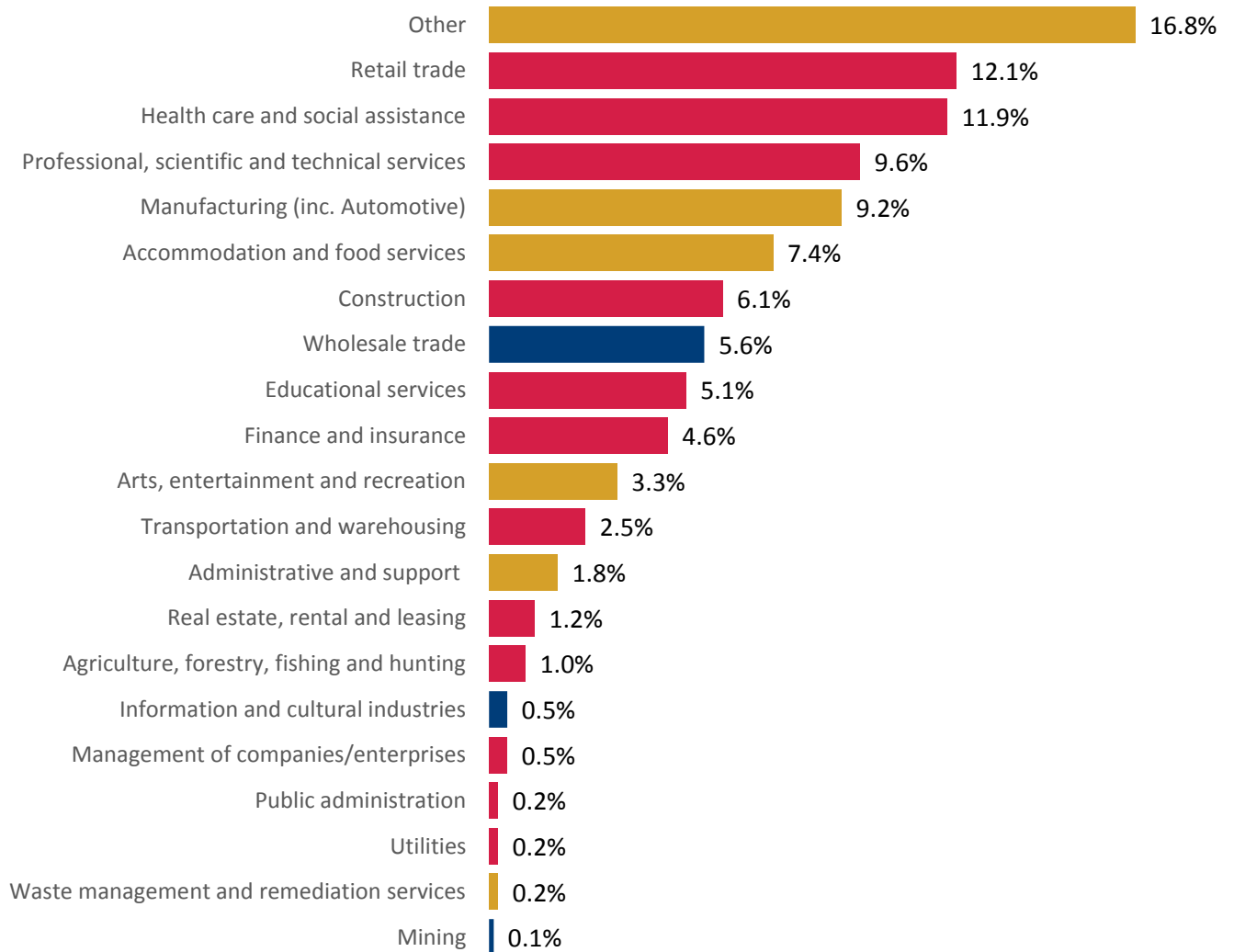
Setting of business respondents



- Proportional representation from businesses across York Region
- Majority of respondents are located in Business/Industrial Parks, Shopping Mall/Plazas and Office Buildings



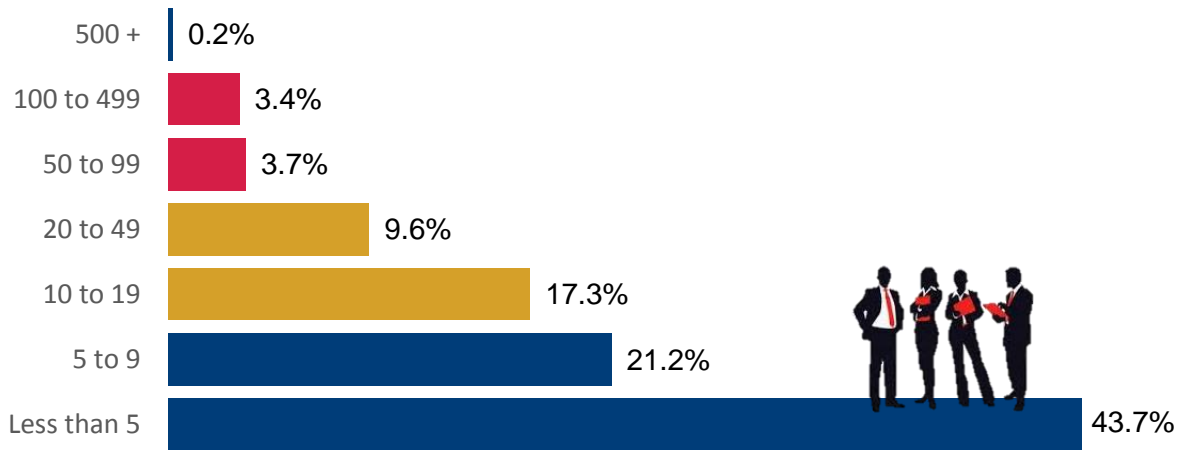
Respondents' business sectors



- Respondents were from a variety of sectors with the largest number being from retail, health care/social assistance, and professional/scientific/technical services



Number of employees



- 60% of respondents were small businesses having less than 10 employees



FUTURE OPPORTUNITIES

- Continue to use a hardcopy survey format, as respondents overwhelmingly preferred this format to the online version
- Continue active engagement with York Region businesses to maintain trust and service satisfaction
- Continue to maintain high quality police interactions and presence at businesses that demonstrate empathy and caring
- Be attentive to concerns about safety by businesses and continue to collaborate with them to address the causes for concern
- Enhance communication and education using multiple languages and formats on our business-focused crime prevention programs
- Consider multiple languages and formats for communication and education
- Utilize crime prevention programs to address the most common crime concerns
- Promote crime reporting and emphasize the importance of reporting even when the crime is perceived to be minor or unsolvable
- Promote the online reporting tool and educate businesses when to use it
- Ensure proper and timely follow up throughout investigations of reported crimes
- Improve the follow up process with complainants/business owners regarding investigations



Appendix B:

York Regional Police 2018 Business Survey

Prepared by Planning, Research and Evaluation Unit

November 7, 2018



YORK REGIONAL POLICE



2018 BUSINESS SURVEY



YORK REGIONAL POLICE

— 2018 BUSINESS SURVEY

York Regional Police would like feedback about the police services and programs offered to your business in York Region. All responses are anonymous and confidential.

Please return the survey either by mail in the postage paid envelope **OR** by going online to www.yrp.ca/bizsurvey by *June 4, 2018*.

If you have any questions please call 1-866-876-5423 ext. 2052 or email us at survey@yrp.ca.

1. Overall, how satisfied are you with the service provided by York Regional Police?	Very satisfied	<input type="checkbox"/>
	Reasonably satisfied	<input type="checkbox"/>
	Not very satisfied	<input type="checkbox"/>
	Not at all satisfied	<input type="checkbox"/>
2. York Regional Police has the trust of the public.	Strongly agree	<input type="checkbox"/>
	Agree	<input type="checkbox"/>
	Disagree	<input type="checkbox"/>
	Strongly disagree	<input type="checkbox"/>

3. York Regional Police provides the following crime prevention programs for businesses. Please tell us (check all that apply):

- i. Which programs are you familiar with?
- ii. Which programs have you participated in?

Programs/ Services	I am familiar with program	I have participated in
Business Watch	<input type="checkbox"/>	<input type="checkbox"/>
Crime Stoppers	<input type="checkbox"/>	<input type="checkbox"/>
Crime map found on yrp.ca	<input type="checkbox"/>	<input type="checkbox"/>
Crime Prevention Through Environmental Design (CPTED)	<input type="checkbox"/>	<input type="checkbox"/>
Fraud Prevention seminars	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify) _____	<input type="checkbox"/>	<input type="checkbox"/>

If you would like to receive more information about crime prevention programs, please email crimeprevention@yrp.ca, or visit yrp.ca.

4. How often have you interacted with York Regional Police in relation to your business in the last three years?	Never	<input type="checkbox"/>
	Once	<input type="checkbox"/>
	Two to five times	<input type="checkbox"/>
	Six or more times	<input type="checkbox"/>
	Unsure	<input type="checkbox"/>

If you **have had an interaction with York Regional Police in the last three years, please answer the following two questions, 5 and 6. If you **have not** had an interaction with York Regional Police, please skip to question 7.*

5. Which of the following best describes your last interaction with York Regional Police in relation to your business (select only one response):

Victim of a crime	<input type="checkbox"/>	Reported a crime	<input type="checkbox"/>
Witness to a crime	<input type="checkbox"/>	Crime prevention visit from an officer on duty	<input type="checkbox"/>
Community event or meeting	<input type="checkbox"/>	General inquiry	<input type="checkbox"/>
Alarm call	<input type="checkbox"/>	False or accidental 9-1-1 call	<input type="checkbox"/>
Other (please specify) _____			

6. Regarding your last interaction with York Regional Police, how strongly do you agree with the following:

	Strongly Agree	Agree	Disagree	Strongly Disagree
I was treated fairly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I was treated with respect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
York Regional Police members were courteous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
York Regional Police members cared about my situation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
York Regional Police members were competent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
York Regional Police members were professional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. How safe do you feel the location of your business is? (If you have more than one location, please consider the address at which you received this survey.)

Very safe	<input type="checkbox"/>
Reasonably safe	<input type="checkbox"/>
A little unsafe	<input type="checkbox"/>
Very unsafe	<input type="checkbox"/>

8. Are you concerned your business could be affected by the following:

	Not concerned	A little concerned	Concerned	Very concerned
Assault	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Break-ins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cargo theft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug-related crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee theft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fraud/cyber fraud/Bitcoin fraud	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hate crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human trafficking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loitering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organized crime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property damage/graffiti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robbery/armed hold up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual assault	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shoplifting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. In the last three years, has a crime taken place at your business?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

If you answered **no to question 9, please skip to question 13.*

10. Did you report the crime to police?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

If you answered **yes to question 10, please skip to question 13.*

11. If you **did not** report the crime, please tell us why not.
Check all that apply:

Fear of revenge by the offender or others	<input type="checkbox"/>	Lack of evidence	<input type="checkbox"/>
Police would not have considered the incident important enough	<input type="checkbox"/>	Police would not have been efficient or effective	<input type="checkbox"/>
Police would not be able to find/identify property or offender	<input type="checkbox"/>	Dealing with the police could have caused you trouble with the law	<input type="checkbox"/>
Unsatisfactory service in the past	<input type="checkbox"/>	Tried to report unsuccessfully	<input type="checkbox"/>
Did not want the offender to get in trouble with the law	<input type="checkbox"/>	Did not want the inconvenience of dealing with the police or courts	<input type="checkbox"/>
Afraid reporting would bring shame to the family	<input type="checkbox"/>	Incident was private and handled informally	<input type="checkbox"/>
Prevented by family	<input type="checkbox"/>	No one was harmed/no financial loss	<input type="checkbox"/>
Did not want others to find out (including publicity and media coverage)	<input type="checkbox"/>	Crime was minor and not worth the time to report	<input type="checkbox"/>
Did not think offender would be convicted or adequately punished	<input type="checkbox"/>	Fear of court process	<input type="checkbox"/>
No harm was intended	<input type="checkbox"/>	Police would be biased	<input type="checkbox"/>
Insurance would not cover it	<input type="checkbox"/>	Did not need police to file an insurance claim	<input type="checkbox"/>
Nothing was taken/items were recovered	<input type="checkbox"/>	It was reported to another official	<input type="checkbox"/>
Other (please specify) _____			

12. What was the crime you did not report?

Describe here:

13. Are you aware that some types of incidents, such as drive-off gas thefts, damage to a vehicle (not from a motor vehicle collision), theft under \$10,000, identity theft, fraud, lost property, theft from a vehicle and mischief/damage to property can be reported online?

Yes

No

14. Have you used the online reporting tool on yrp.ca to report a crime?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

If you answered **no to question 14, please skip to question 18.*

15. If you used our online reporting tool, was it an effective method for reporting a crime?	Very effective	<input type="checkbox"/>
	Effective	<input type="checkbox"/>
	Only somewhat effective	<input type="checkbox"/>
	Not effective	<input type="checkbox"/>

16. If you found the online reporting tool to be only somewhat effective or ineffective, how do you think it can be improved?

Explain here:

17. Would you like to be able to report other crimes on yrp.ca using our online reporting tool?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Explain here:

18. Do you have any other comments or suggestions about how York Regional Police can improve its service to business owners?

Explain here:

19. In which municipality is your business primarily located? Check one - if more than one location applies, please indicate the location at which you received this survey:

Aurora	<input type="checkbox"/>	East Gwillimbury	<input type="checkbox"/>
Georgina	<input type="checkbox"/>	King	<input type="checkbox"/>
Markham	<input type="checkbox"/>	Newmarket	<input type="checkbox"/>
Richmond Hill	<input type="checkbox"/>	Vaughan	<input type="checkbox"/>
Whitchurch-Stouffville	<input type="checkbox"/>		

20. How many employees (full and part-time) work at your place of business? Check one:

1 to 4	<input type="checkbox"/>	5 to 9	<input type="checkbox"/>
10 to 19	<input type="checkbox"/>	20 to 49	<input type="checkbox"/>
50 to 99	<input type="checkbox"/>	100 to 499	<input type="checkbox"/>
500 or more	<input type="checkbox"/>		

21. In what type of facility is your business located?

Business/industrial park	<input type="checkbox"/>	Home-based	<input type="checkbox"/>
Office building	<input type="checkbox"/>	Shopping mall or plaza	<input type="checkbox"/>
Stand-alone business	<input type="checkbox"/>	Other (please specify) _____	

22. What is your primary type of business? Check one:

Accommodation (eg. hotels, motels, bed and breakfast)	<input type="checkbox"/>	Administrative and support (eg. hiring/placing of personnel, preparing documents, collecting payments, travel arrangements and security)	<input type="checkbox"/>
Agriculture, forestry, fishing and hunting	<input type="checkbox"/>	Arts, entertainment and recreation (eg. restaurants, bars, caterers, performing arts, galleries, golf courses)	<input type="checkbox"/>
Construction and home services (eg. property maintenance, repairs, landscaping)	<input type="checkbox"/>	Educational services	<input type="checkbox"/>
Finance and insurance	<input type="checkbox"/>	Health care, medical services and social assistance (eg. doctor, chiropractor, optometrist, registered massage therapist)	<input type="checkbox"/>
Information and cultural industries (eg. publishing, broadcasting, telecommunications, data processing services)	<input type="checkbox"/>	Public administration	<input type="checkbox"/>
Manufacturing	<input type="checkbox"/>	Management of companies/enterprises (eg. holding companies, administrative offices, corporate offices)	<input type="checkbox"/>
Personal services (eg. beauty services, dry cleaning, pet grooming, housekeeping/cleaning)	<input type="checkbox"/>	Mining, quarrying, oil and gas extraction and/or sales (e.g. gas stations)	<input type="checkbox"/>
Real estate, rental and leasing	<input type="checkbox"/>	Professional, scientific and technical services (eg. legal services, accounting, architecture, engineering, computer systems, advertising and public relations)	<input type="checkbox"/>
Transportation and warehousing	<input type="checkbox"/>	Retail trade	<input type="checkbox"/>
Waste management and remediation services	<input type="checkbox"/>	Utilities	<input type="checkbox"/>
Wholesale trade	<input type="checkbox"/>		
Other (If unsure, please specify)			



Deeds Speak

Please return the survey either by mail in the postage paid envelope **OR** by going online to www.yrp.ca/bizsurvey by June 4, 2018.



1-866-876-5423 | info@yrp.ca | yrp.ca

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

NOVEMBER 7, 2017

Semi-Annual Report on Public Complaints

RECOMMENDATION

1. That the Board receive this report pursuant to Section 31(1)(j) of the *Police Services Act*, Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

SYNOPSIS

Each year, a semi-annual report on Public Complaints is filed in accordance with the Board's direction.

In the first six months of 2018, 86 complaints were received against 127 members of York Regional Police, compared to 77 complaints against 107 members for the same period in 2017. Of the 86 Public Complaints received by the Office of the Independent Police Review Director (OIPRD), 39 were not accepted (deemed to be not in the public interest, frivolous, or more appropriately dealt with under another Act or law or not directly affected). 6 complaints were unsubstantiated, 15 Public Complaints were withdrawn by the complainant and 2 complaints were resolved informally. 16 of the 86 complaints remained under investigation as of June 30, 2018, whereas 19 of 77 complaints remained under investigation at the same time in 2017.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Section 31 (b) of Ontario Regulation 3/99, made under *The Police Services Act* - Adequacy and Effectiveness of Police Services, requires the Board to receive a report on Public Complaints annually. In accordance with the Board's direction, a semi-annual report is also filed.

The *Police Services Act* states that a member of the public may complain about the conduct of an officer or officers, or about the policies of or services provided by a police force.

On October 19, 2009, the OIPRD, governed by Ontario Regulation 263/09 and Part V of *The Police Services Act*, took over responsibility for the intake, processing and managing of Public Complaints in Ontario. As a result, all Public Complaints made against members of York Regional Police must be received by the OIPRD. OIPRD encourages members of the public to first discuss their complaint directly with the police service. As a result, there are three methods available to the public to address their complaint:

1. Local Discussion
2. Local Resolution
3. Formal Public Complaint

A Local Discussion involves the complainant making contact directly with the police service and discussing their complaint with a front-line supervisor. A Local Discussion occurs when the complainant does not wish to pursue the complaint beyond advising the supervisor of their concerns. This method encourages informal discussion and promotes an increased level of understanding between the police and the complainant. OIPRD is not involved in Local Discussions.

A Local Resolution involves similar contact directly with the police service. This process involves proposing a resolution of the complaint which is agreeable to both the complainant and the officer. This Local Resolution is documented on an OIPRD form. Once completed, this form is forwarded to OIPRD and the Chief of Police for their approval.

A Formal Public Complaint requires that the complainant complete an OIPRD Complaint Form at either a police station, or via the OIPRD website. Once this complaint form is signed and submitted to OIPRD, OIPRD will classify the complaint, make a decision whether to accept it, and then assign it for investigation. The OIPRD assigns Public Complaint investigations in one of three ways:

- They will refer the complaint back to the originating police service for investigation.
- They will assign the complaint to another police service for investigation.
- They will retain the complaint and investigate it themselves.

OIPRD has the authority to screen incoming complaints and if they choose, can refuse to accept a Public Complaint. When OIPRD makes a decision not to accept a Public Complaint, their reasons fall into five categories:

- Frivolous
- Better dealt with by another act or law
- Not in the public interest
- Complainant not directly affected
- Over 6 months

Once a Public Complaint has been accepted and assigned for investigation, there are four ways for the complaint to be resolved:

1. Withdrawn by the complainant
2. Unsubstantiated following an investigation
3. Resolved by way of Informal Resolution (including mediation)
4. Misconduct is identified and disciplinary action is initiated.

The OIPRD has recently introduced Customer Service Resolutions (CSR) in which relatively minor complaints can be resolved before the complaint is screened in as a complaint. If the member of the public, the officer and the police service are in agreement, the CSR allows for a discussion to resolve the issue quickly between the public and police to promote understanding to all parties involved and satisfy the complaint. This has been an effective way of dealing with minor issues for all parties involved. 20 CSR's were received and 18 completed in the first six months of 2018. CSR's are not counted as complaints.

As the attached charts indicate, 86 public complaints were made against members of York Regional Police during the first six months of 2018, compared to 77 in 2017. This is an increase of 12% over the same period last year. Of the 86 Public Complaints received:

- 39 complaints (45%) were not accepted by the OIPRD:
 - 13 were deemed to be not in the public interest
 - 14 were deemed to be better dealt with under a different act or law
 - 10 were deemed to be frivolous
 - 2 were deemed to be over 6 months
 - 0 were deemed not directly affected
- 6 were withdrawn by the complainant
- 2 complaints were dealt with by Informal Resolution
- 0 OIPRD no jurisdiction
- 6 unsubstantiated
- 16 complaints are still under investigation by York Regional Police

York Region is one of the fastest growing regions in Canada. As a result of this growth there is an increase of occasions where our members are interacting with the public through various means, including but not limited to investigations, calls for service and regular inquiries from the public. Continuing efforts are made by members of the Professional Standards Bureau and Training and Education Bureau to educate and train our officers about the Public Complaints process by making presentations to recruit classes, coach officer classes, and civilian and supervisor training workshops. The intention is to familiarize members with the complaint

investigation process, as well as to discuss the common reasons that complaints are made in an effort to reduce or eliminate public complaints about officers.

Eric Joliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:rh
Attachment.

Accessible formats or communication supports are available upon request

COMPARISON JANUARY to JUNE 2017 – 2018
PUBLIC COMPLAINT INVESTIGATIONS

NATURE OF COMPLAINTS

YEAR	Police Procedure	Physical Assault	Verbal Abuse	Misuse of Authority	Policy/ Service	TOTALS
2017 January - June	45	4	21	5	2	77
2018 January - June	52	7	10	10	7	86
% Change* 2017/2018	16%	75%	-48%	200%	350%	12%

Indicates the comparison in total number of complaints for the 6 month period.

NATURE OF COMPLAINTS - % OF TOTAL

YEAR	Police Procedure	Physical Assault	Verbal Abuse	Misuse of Authority	Policy/ Service	TOTALS
2017 January - June	59	6	28	7	3	100%
2018 January - June	65	12	8	8	12	100%

PUBLIC COMPLAINT INVESTIGATIONS **NATURE OF COMPLAINTS – DETAILED**

POLICE PROCEDURE	2018	2017	2016
Fail to Identify	0	0	0
Neglect of Duty	24	27	11
Improper Detention (Includes stopping car)	5	1	1
Improper Search-Person	0	0	1
Improper Arrest	7	7	2
Improper Charge	8	8	15
Improper Entry	1	0	1
Improper Use of Discretion	5	2	1
Other / General	2	0	4
TOTAL	52	45	36

MISUSE OF AUTHORITY	2018	2017	2016
Corruption	1	0	0
Theft	0	0	0
Fraud	0	0	0
Lying Under Oath	0	0	0
Deceit	1	0	0
Disclose Confidential Information	0	0	0
Intoxication	0	0	0
Improper Driving	2	0	2
Improper Use of Position	6	5	0
Other	0	0	0
TOTAL	10	5	2

PHYSICAL ASSAULT	2018	2017	2016
Assault	1	1	2
Assault with Injury	1	1	0
Sexual Assault	0	0	0
Assault While Restrained	1	0	0
Other Assault	0	0	0
Excessive Force	2	1	2
Excessive Force with Injury	2	1	0
TOTAL	7	4	4

POLICY AND SERVICE	2018	2017	2016
TOTAL	7	2	4

VERBAL ABUSE	2018	2017	2016
Verbal Abuse/Incivility	6	10	4
Harassment/Threat	3	1	3
Implied Harassment/Threat	1	10	5
Sexual Harassment	0	0	0
Other	0	0	1
TOTAL	10	21	13

PUBLIC COMPLAINTS BREAKDOWN

JANUARY – JUNE 2018

SUBJECT OFFICER BY AGE	
Under 25	0
25 – 29	16
30 – 34	24
35 – 39	27
40 – 44	24
45 – and over	36
Total	127

SUBJECT OFFICER BY TENURE	
Under 4 years	23
4 – 7 years	16
8 – 12 years	32
13 – 20 years	40
20 years and over	16
Total	127

PRECIPITATING FACTORS/EVENTS	
Criminal Investigation	20
Traffic Violation /MVC investigation	20
Parking Violation	0
Request For ID (other than traffic related)	1
Other Non-Criminal Investigation	18
Domestic Occurrence	17
Incidental To Arrest	5
Off-Duty	0
Unknown	0
Other	5
Total	86

PUBLIC COMPLAINT DISPOSITIONS
JANUARY – JUNE 2018

Summary of Dispositions

Section 60(4) - Frivolous - Not in Public Interest - Other Act or Law - No Jurisdiction	39
Section 66(2) - Unsubstantiated	6
Section 74(1) - Withdrawn	15
Section 60(2) - Over 6 months	2
Section 60(6) - Not Directly Affected	4
Section 93(1) - Informal Resolution	2
Section 61(2) - Policy / Service	2
Section 72(1) - Directed by OIPRD	0
Section 66(4) - Informal Discipline	0
Section 59(1) – OIPRD No Jurisdiction	0
Action Taken - Formal Discipline	0
Total Resolved	
Ongoing	16
Total	86

PUBLIC COMPLAINT DISPOSITIONS JANUARY – JUNE 2018

Disposition	Service / Policy	Police Procedure	Physical Assault	Verbal Abuse	Misuse of Authority	Total
Unsubstantiated s. 66(2)	3	1		1	1	6
Not dealt with - Frivolous Other Act or Law Not in Public Interest s. 60(4)	2	25		3	9	39
Not dealt with – over 6 months s. 60(2)		1	1			2
Not dealt with – not directly affected s. 60(6)		2	2			4
Withdrawn s. 74(1)		10	2	3		15
Informal Resolution s. 93(1)		1		1		2
Directed by OIPRD 72(1) not accepted						0
Policy / Service 61(2)	2					2
OIPRD cannot Proceed 59(1)						0
Informal Discipline						0
Resolved						0
Outstanding						16
Total						86

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

November 7, 2018

**Public Relations Reserve Fund
Requests for Funding**

RECOMMENDATIONS

1. That the Board approve an expenditure in the amount of \$5,000 from the Board's Public Relations Fund to support the request from Yellow Brick House.
2. That the Board approve an expenditure in the amount of \$5,000 from the Board's Public Relations Fund to support the request from Inn From the Cold.
3. That the Board approve an expenditure in the amount of \$750 from the Board's Public Relations Fund to support the request from Character Community of York Region.

BACKGROUND

The Public Relations Reserve Fund Policy No. 08/08 outlines the use of unused monies in the Public Relations Reserve Fund. The monies from this fund are from proceeds from the sale of unclaimed personal property and money found and seized by the police service and can be used for any purpose that the Board considers in the public interest in accordance with Sections 132 (2) and 133 (3) of the *Police Services Act*.

The Executive Director monitors expenditures and reports to the Board semi-annually on the Public Relations Reserve Fund.

FINANCIAL IMPLICATIONS

The closing balance of the Public Relations Reserve fund on September 30, 2018 was \$138,802.

REQUESTS FOR SPONSORSHIP

Yellow Brick House

The Yellow Brick House will be holding its annual Gala on March 1, 2019 at Le Parc Banquet Hall in Thornhill. The Yellow Brick house is a non-profit charitable organization that provides emergency shelter, counselling and supportive services to over 5,500 women and children escaping abuse and violence each year in York Region.

In 2018, the Board approved the purchase of one table of 10 as an "Ambassador" sponsor in the amount of \$5,000. This request is for the 2019 Annual Gala and as such, the funds for this specific request will be drawn from the 2019 prepaid account.

Inn From the Cold

IFTC is a not-for-profit, charitable organization serving men and women who are experiencing homelessness or who are at risk of homelessness. IFTC provides daytime drop-in programming, a 36 bed seasonal shelter, a 4 bed transitional housing program, and the Getting Ahead program. Many of its volunteers are YRP members, and the organization works closely with York Regional Police in ensuring that people at risk of being outside in the winter months have access to shelter.

Since this is a first time request, a copy of the 2017 financial statements were submitted to the Board office in accordance with Board policy.

Character Community of York Region

Character Community of York Region provides children, youth and adult character development programs and initiatives that focus on positive character attributes and behaviours that lead to person achievement and success and build caring and inclusive communities.

In January 2018, the Board approved sponsorship of the Annual Character Community Awards in the amount of \$5,000.

This new request is asking for attendance at the Character Community Foundation of York Region's annual "Leading with Character" Breakfast taking place November 27, 2018 at the Community Safety Village in Stouffville. One table of 8 is \$750.

Mafalda Avellino
Executive Director

/jk

Attachments

From: Rachael S <rachaels@yellowbrickhouse.org>
Sent: Thursday, September 13, 2018 12:29 PM
Subject: Yellow Brick House Gala

Hi Jaclyn,

I hope you are doing well and had a good summer! We're in the process of gearing up for our [2019 Yellow Brick House Gala](#). This year, we are very excited to introduce a new look and to feature a special performance by Drum Cafe.

We hope The Regional Municipality of York Police Services Board will kindly consider continuing to support women and children escaping abuse and violence by sponsoring our 2019 Yellow Brick House Gala.

Please find attached the save the date and sponsorship package.

I am also happy to come in and meet with the board to chat about customizing the sponsorship opportunities for our upcoming gala and to share about the impact The Regional Municipality of York Police Services Board has had at Yellow Brick House.

Thank you so much for your generous support of women and children escaping abuse and violence.

Rachael

Rachael Sedman
Senior Development Officer



52 West Beaver Creek Rd., Unit 4
Richmond Hill, ON L4B 1L9
T: 905.709.0900 Ext. 2255
rachaels@yellowbrickhouse.org

Toll Free: 1.800.263.2231
F: 905.709.1308

Crisis Line:1.800.263.3247

SAVE THE DATE

yellow  brickhouse

GALA

MARCH 1
2019
5:30 PM

LE PARC
BANQUET HALL

[PURCHASE YOUR TICKET](#)

Break the silence surrounding domestic violence at the 14th annual **Yellow Brick House Gala**. Your support will enable us to assist over 5,500 women and children in York Region escaping abuse.

SPECIAL ENTERTAINMENT BY



The **AUCTIONISTA**

For more information, visit
www.yellowbrickhouse.org





yellow **brick**house

GALA

Friday, March 1, 2019 • Le Parc Banquet Hall



**Corporate
Sponsorship
Opportunities**

GALA FACTS

MARCH 1, 2019

**14TH ANNUAL
EVENT**

**300+
ATTENDEES**



**OPEN
BAR** | **3 COURSE
DINNER** | **& FOOD
STATIONS**

LIVE AUCTION

EVENING HOSTED BY

LAYNE

The **AUCTIONISTA**



Special performance by

DRUM CAFE



EVENT OVERVIEW

Join influential members of the York Region community at the **2019 Yellow Brick House Gala**.

An established high-end event, the 14th annual Yellow Brick House Gala offers sponsors customized sponsorship opportunities to meet your goals, including:

- Opportunity to advertise and deliver branded promotional material directly into the hands of key decision makers and business owners in York Region
- Extensive business exposure within York Region and GTA
- Networking opportunities with prominent and influential community members
- Powerful and inspiring teambuilding experience your employees will love
- Chance to partner and become an ally of an established and respected charity in York Region, working with a vulnerable population



ABOUT YELLOW BRICK HOUSE

Founded in 1978, Yellow Brick House provides vital lifesaving support services to over 5,500 women and children escaping abuse and violence each year in York Region.

Your support is vital in ensuring women and children have a way to escape abuse and rebuild their lives. **This past year, at a critical time when support and safety were needed the most, 344 women and 488 children fleeing violence could not access a shelter bed.**

Show York Region your support of the women and children in our community by sponsoring the 2019 Yellow Brick House Gala.



AUDIENCE DEMOGRAPHICS

40%

Male

60%

Female

70%

Return year
after year

Live primarily
in York Region

2018 Government Attendees Included:

- The Regional Municipality of York Region
- City of Markham
- City of Vaughan
- Town of East Gwillimbury
- Town of Richmond Hill
- Town of Newmarket
- Town of Whitchurch-Stouffville
- Township of King

2018 Corporate Attendees Included:



ONLINE AND SOCIAL MEDIA PRESENCE



33,000+
Website
views
annually



24,000+
Unique
website
visitors



2,200+
Twitter
followers



1,150+
Facebook
fans



400+
E-newsletter
subscribers

Exclusive opportunity to leave a lasting impression.

Brand Recognition

- Naming Opportunity - event re-named “Company Name Yellow Brick House Gala”
- Company logo incorporated into the event logo
- Opportunity to provide promotional gift to all guests
- Company logo featured on guest gift bag
- Company profiled on event website and in pre and post-event e-newsletters
- Company marketing material sent in all event mailings, Reach: 500+ letters
- Double page, full colour centerfold ad in the event program

Gala Profile and Public Relations Benefits

- Opportunity for company representative to speak from the podium
- New event logo incorporating company logo featured on podium
- One page welcome message from CEO featured in event program
- Customized company branded activity/display with pre-event mentions
- Company banner prominently displayed
- Verbal recognition at event
- Promote your support for one year using the Yellow Brick House logo

Advertising and Media Presence

- Company representative to speak in pre-event promotional video
- Company name mentioned in all PSAs
- Company logo included in event print ad in Aurora/Newmarket/East Gwillimbury, Markham, Richmond Hill, Thornhill, and Vaughan newspapers
- Company logo, website, and description of support shared on social media

Hospitality

- VIP table of 8 with dedicated butler service and premium alcohol bottle service (max. 5 bottles)
- One additional seat at the head table

NEW – Opportunity for cheque presentation and a private tour of our shelter.

COMMUNITY CHAMPION

\$10,000

Enhanced exposure to business owners and key decision makers in York Region.

Brand Recognition

- Company logo included in all pre and post-event e-communication
- Full page, full colour ad in the Yellow Brick House Gala program
- Logo with link to company website on Yellow Brick House Gala webpage

Gala Profile and Public Relations Benefits

- Opportunity for company representative to introduce a gala component from the stage
- Customized company branded activity/display with pre-event mentions
- Opportunity to provide door prize gift, promoted in the pre-event guest update email, showcased at registration, and announced from the podium
- Company banner prominently displayed
- Company logo shown on video screens at event
- Verbal recognition at event
- Promote your support for one year using the Yellow Brick House logo

Advertising and Media Presence

- Company name included in media releases
- Company logo featured in pre-event promotional video
- Company logo included in event print ad in Aurora/Newmarket/East Gwillimbury, Markham, Richmond Hill, Thornhill, and Vaughan newspapers
- Company logo, website, and description of support shared on Yellow Brick House's social media

Hospitality

- One VIP table of 8 featuring dedicated butler service

AMBASSADOR

\$5,000

Brand Recognition

- Quarter page, full colour ad in the Yellow Brick House Gala program
- Company logo with link to company website on Yellow Brick House Gala webpage

Gala Profile and Public Relations Benefits

- Company banner prominently displayed
- Company logo shown on video screens at event
- Verbal recognition during the event
- Promote your support for one year using the Yellow Brick House logo

Advertising and Media Presence

- Company logo featured in pre-event promotional video
- Company logo included in event print ad in Aurora/Newmarket/East Gwillimbury, Markham, Richmond Hill, Thornhill, and Vaughan newspapers
- Company logo, website, and description of support shared on Yellow Brick House's social media

Hospitality

- A complimentary table of 8



Your Impact

Since 1978, Yellow Brick House has been at the centre of addressing the issue of **violence against women and children in York Region** by providing safety and support through four core programs:



2 emergency shelters;
with **41** beds
and **10** cribs



Public
education



Community
counselling &
support services



24 hour crisis
& support line

Through generous community support in 2017-2018 Yellow Brick House supported over **5,500 women and children**.

234
women and **132**
children stayed at our
emergency shelters

1,384
women received counselling
and court support

2,941
calls to our crisis
and support line

4,095
students in York Region
were reached through our
public education program

SPONSORSHIP OPPORTUNITIES

	TITLE SPONSOR	COMMUNITY CHAMPION	AMBASSADOR
Investment	\$15,000	\$10,000	\$5,000
Company logo in print ads	•	•	•
Promotion on social media	•	•	•
Company banner displayed	•	•	•
Company logo on event website	•	•	•
Company logo on video screens at event	•	•	•
Verbal recognition at event	•	•	•
Recognition in pre-event promotional video	Opportunity for company rep to speak	Logo included	Logo included
Ad in gala program	Double page, centerfold	Full page	Quarter page
Tickets	VIP Table of 8 with dedicated butler service + premium bottle service	VIP Table of 8 with dedicated butler service	Table of 8
Customized company branded on-site activity	•	•	
Company logo included in all event e-communication	•	•	
Company name included in media releases	•	•	
Opportunity to provide door prize	•	•	
Company representative to speak from podium	2 minute speech	Introducing a gala component	
Naming opportunity – Event renamed to include company name	•		
Company logo incorporated into event logo	•		
Opportunity to provide promotional gift to guests	•		
Company logo on gift bags	•		
Company logo on podium	•		
Welcome message from CEO in gala program	•		
Company name in all PSAs	•		
Company marketing material included with all event mailings	•		
Company profiled on event website and in e-newsletters	•		

RACHAEL SEDMAN

Officer, Philanthropy – Community Giving
905.709.0900 ext. 2255
rachaels@yellowbrickhouse.org

yellowbrickhouse.org/signature-event





**GALA
2018**

MARKING  40 YEARS REBUILDING LIVES

Sponsorship Fulfillment Package

Thank you for sponsoring our 2018 Yellow Brick House Gala and for joining us for an evening of celebration for our 40th anniversary. Since 1978, Yellow Brick House has been at the center of addressing the issue of violence against women and children in York Region. We are extremely grateful for the Regional Municipality of York Police Services Board's on-going support and commitment to women and children facing abuse and violence.

About the 2018 Yellow Brick House Gala

- The 2018 Yellow Brick House Gala celebrated Yellow Brick House's 40th anniversary providing support to thousands of women and children facing abuse and violence here in York Region.
- \$32,000 was raised through the Fund-A-Need appeal to expand our Schools for Change public education program to provide workshops for boys about healthy relationships.
- Over 250 guests attended.
- Special guests included co-director of the Canadian documentary A Better Man and survivor of abuse Attiya Khan, honorary chair Wayne Emmerson, and James Milonas.

Ambassador Sponsor Partnership Summary

Brand Recognition

- Quarter page, full colour ad in the Yellow Brick House Gala program
- Logo on Yellow Brick House Gala webpage

Gala Profile

- Logo placement at table
- Verbal recognition during event

Media

- Facebook or Twitter shout-outs recognizing the Regional Municipality of York Police Services Board's support

Hospitality

- A complimentary table of 10



Your Impact

Since 1978, Yellow Brick House has been at the centre of addressing the issue of violence against women and children in York Region by providing safety and support through:



2 emergency shelters; with 41 beds and 10 cribs



1 transitional residence



24 hour crisis & support line

Through generous community support in 2016-2017 Yellow Brick House provided:

232 women and **118** children with emergency shelter

765 women with counselling and legal support

3,373 calls to our crisis and support line

268 children with counselling

Brand Recognition and Gala Profile

The Regional Municipality of York Police Services Board's quarter page, full colour ad was featured in the program booklet along with the Police Services Board's logo on the sponsor page.

Layne, The Auctionista

Bringing the power of philanthropy, humanity, energy and entertainment to every endeavour.

Layne is Canada's "Philanthro-tainer"; a fundraising powerhouse dedicated to exercising creative instincts to inspire giving. Delivering intuitive and entertaining live fundraising experiences and leading-edge revenue strategies, Layne's distinct value is devotion and desire to bring best practices and proven strategies of the benefit auction world to every client.



The **AUCTIONISTA**
www.auctionista.ca

Mental health affects us all.

5 simple ways to end the stigma and start a conversation:

1. Language matters
2. Educate yourself
3. Be kind
4. Listen and ask
5. Talk about it

bell.ca/letstalk

THIS IS YOUR TIME
TO JOIN YORK REGIONAL POLICE

ypr.ca/recruiting
1-866-870-5423 ext. 6720 | recruiting@ypr.ca

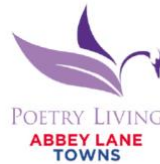
Gala Sponsors

Yellow Brick House gratefully acknowledges the following corporate sponsors who have committed to being the difference our community needs.

Advocate Sponsor



Ambassador Sponsors



Thank you for saving the lives of women and children in your community!

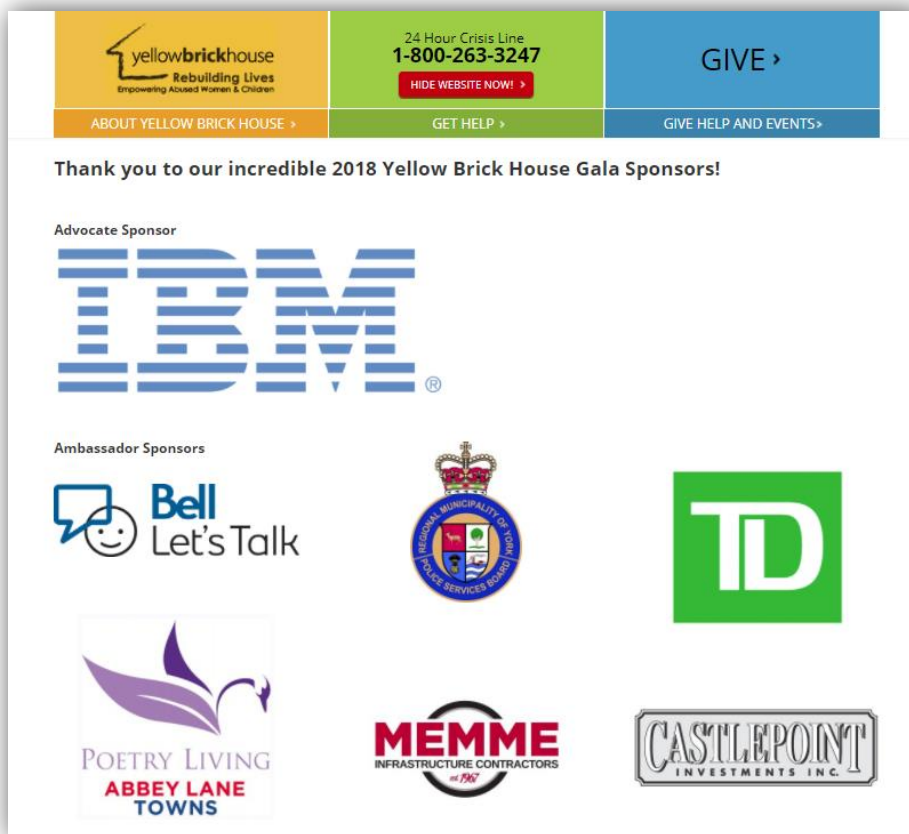


**GALA
2018**



The Regional Municipality of York Police Services Board’s logo was prominently featured at the Yellow Brick House Gala on the sponsor signage board, at TD’s table, and in the main A/V presentation played throughout dinner between speakers.

The Board’s logo is also featured on our Yellow Brick House Gala webpage under the Ambassador Sponsors section. Sponsor logos will remain posted on our Yellow Brick House Gala webpage until sponsorships are renewed in September.



Media Exposure

The Regional Municipality of York Police Services Board was also recognized as an Ambassador Sponsor in a Metroland Media print ad, as well as on our Yellow Brick House Facebook and Twitter social media pages.

Metroland Media Print Ad

The Board's logo featured in a 1/6 page ad that ran in the February papers in Aurora, Newmarket, East Gwillimbury, Markham, Richmond Hill, Thornhill, and Vaughan!



The image shows a print advertisement for the Yellow Brick House Gala 2018. The ad features the Yellow Brick House logo on the left, which consists of a yellow outline of a house with the text 'yellow brick house' inside. To the right of the logo, the text 'GALA 2018' is displayed in large, bold, black letters. Further right, the date 'FRIDAY MARCH 2ND' is written in purple, with 'Le Parc Banquet Hall' underneath. Below this information, a call to action reads: 'Purchase your tickets and support women and children facing abuse. Visit YellowBrickHouse.org'. The ad is divided into two sections for sponsors: 'Advocate Sponsor' and 'Ambassador Sponsors'. Under 'Advocate Sponsor' is the IBM logo. Under 'Ambassador Sponsors' are the logos for Bell Let's Talk, the Regional Municipality of York Police Services Board, and TD. At the bottom of the ad, a yellow banner contains the text 'MARKING 40 YEARS REBUILDING LIVES', where '40' is stylized with a yellow outline.



Facebook Activity and Impressions

Performance for your post

243 People Reached

7 Likes, Comments & Shares

5 Likes	2 On Post	3 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares


7 Post Clicks

2 Photo views	0 Link clicks	5 Other Clicks
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Yellow Brick House
7 February · 🌐

Thank you to the York Regional Police Services Board for once again generously sponsoring our 2018 Yellow Brick House Gala as an Ambassador sponsor!

Thank you for your incredible support and partnership throughout our 40 years!



Yellow Brick House
13 March at 15:21 · 🌐


As we wrap up the closing pieces on our end following the Gala on March 2nd; We would like to just take a moment to recognize and give our many thanks to our incredible sponsors who played a big role in the success of that night!

Thank you sincerely from all of us at Yellow Brick House! Your impact is felt here everyday ~







Gala Sponsors

Yellow Brick House gratefully acknowledges the following corporate sponsors who have committed to being the difference our community needs.

Advocate Sponsor



Ambassador Sponsors

Performance for your post

313 People Reached

14 Likes, Comments & Shares

11 Likes	7 On Post	4 On Shares
0 Comments	0 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares

15 Post Clicks

4 Photo views	0 Link clicks	11 Other Clicks
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Twitter Activity and Impressions

Impressions	648
Total engagements	4
Profile clicks	3
Likes	1

Yellow Brick House @rebuildinglives · Feb 7

Thank you to the @YorkRegionalPolice Services Board for once again generously sponsoring our 2018 Yellow Brick House Gala as an Ambassador sponsor!

Thank you for your incredible support and partnership throughout our 40 years!




1 Like

Yellow Brick House @rebuildinglives · Mar 13







As we wrap up the closing pieces on our end following the Gala; We would like to just take a moment to recognize and give our many thanks to our incredible sponsors who played a big role in the success of that night! Thank you sincerely from all of us at Yellow Brick House! <3

Yellow Brick House gratefully acknowledges the following corporate sponsors who have committed to being the difference our community needs.

Advocate Sponsor



Ambassador Sponsors

3 Likes

Impressions	390
Total engagements	8
Likes	3
Detail expands	3
Media engagements	1
Link clicks	1





**Thank you for supporting the
women and children at
Yellow Brick House!**



**GALA
2018**

SAVE THE DATE



**GALA
2019**

Friday, March 1st 2019





October 26, 2018

The York Regional Police Services Board
Attention Ms. Mafalda Avellino, Executive Director

Dear York Regional Police Services Board,

Inn From the Cold (IFTC) would like to invite YRP to become the lead sponsor of our 2019 Coldest Night of the Year Walk for the Homeless (CNOY) to be held Saturday February 23, 2019.

CNOY is a national walk with over 100 communities across Canada participating. It is IFTC's largest annual fundraiser and we are embarking on our 7th consecutive walk. This fun, family oriented, community driven event offers the lead sponsor the opportunity to be:

- ✓ Recognized on promotional materials, on the CNOY website, & on social media
- ✓ To speak during walk day opening ceremonies
- ✓ Key volunteer roles on, and leading up to walk day



The lead sponsorship at **\$5,000** assists us in meeting our CNOY fundraising goal of \$40,000. Funds raised go directly to cover the cost of our volunteer coordinator who does an excellent job of coordinating 197 volunteers who provide 6,622 hours of service every year. Our shelter program could not run without them! Six of our current volunteers are YRP staff.

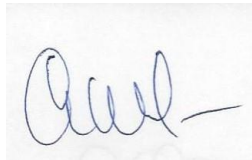
IFTC is a not-for-profit, charitable organization (856197967 RR0001) serving men and women who are experiencing homelessness or who are at risk of homelessness. We provide daytime drop-in programming, a 36 bed seasonal shelter, a 4 bed transitional housing program, and the Getting Ahead program. Our clients struggle with serious mental health and addictions issues, family break-down

and/or financial crisis. We are an approved address with the Toronto Bail Program, sheltering those released on bail in Newmarket. Many of these clients are newcomers who have been involved in a family violence incident. With nowhere to turn, we ensure that they receive the information needed to fully understand the requirements of the systems they are now involved with.

IFTC recently underwent a renovation to improve the functionality of our space and to build a 4 bedroom transitional housing unit within the shelter. We couldn't have done it without the support of community sponsors including: BELL Canada, Canadian Tire Newmarket, Tim Hortons Newmarket, York Region Professional Fire Fighters Association, CUPE Local 905, Kate and Tom Taylor and an anonymous donor. It would be an honour to include YRP as one of IFTC's sponsors!

Please don't hesitate to contact myself or Rebecca Thickett, Social Media/Sponsorship Coordinator at 905-895-8889 ext. 226, if you have any further questions or to confirm your sponsorship. We look forward to partnering with you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ann', with a horizontal line extending to the right.

Ann Watson
Executive Director
Inn From the Cold
510 Penrose Street
Newmarket, ON
L3Y 1A2
905-895-8889 ext. 222
annwatson@innfromthecold.ca

From: Character Community <Character.Community@york.ca>
Sent: Tuesday, October 23, 2018 4:01 PM
To: Character Community <Character.Community@york.ca>
Subject: Character Community of York Region's "Leading with Character" Breakfast

Hello,

We are pleased to announce that Character Community Foundation of York Region is hosting our annual "**Leading with Character**" Breakfast on November 27, 2018, from 7:30 – 10:00 a.m. at the Community Safety Village in Stouffville.

Our panel of experts will be discussing key issues facing our youth and how character development programs can help.

Details on our discussion topics, our panel and ticket purchase information are within the attached flyer.

I hope you will be able to join us for this informative and engaging event!

Thank you for your support and consideration!

Best Regards,

Leslie Bubeloff, Coordinator
Character Community Foundation of York Region
905-895-5155, Ext. 134
character.community@york.ca

“Leading with Character”

2018 Breakfast Learning Series

A discussion highlighting key issues facing our youth and how character development programs can help

Please join us as our panel of experts discuss:

- *The presence of gangs and gun violence in our schools*
 - *Human sex trafficking in our schools and community*
 - *The increasing rates of youth suicide*
 - *How character development programs help our children and youth make positive life choices*
-
- PC Jesse Mann - Drugs/Vice Unit, York Regional Police
 - Det. Danielle Beaulieu - Special Victims Unit, York Regional Police
 - Lisa Woodcock, B.S.W, R.S.W, M.A - Program Manager, Victim Services of York Region
 - David Collicot - Director of Support and Resources, Pflag Canada, York Region
 - Susanne Cappuccitti - Executive Director, Character Community
 - Students and Staff from local schools

Tuesday, November 27, 2018 • 7:30 am – 10:00 am

Community Safety Village
3291 Stouffville Road, Stouffville

Cost: \$100.00/pp or \$750.00/Table of 8

To purchase tickets please [Click Here](#)

For sponsorship information please
contact: character.community@york.ca



**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

BY LAW NO. 09-18

**A By Law to Confirm
the Proceedings of the Board at its Meeting
held on November 7 , 2018**

The Regional Municipality of York Police Services Board HEREBY ENACTS as follows:

1. The action of the Board in respect of each motion, resolution and other action passed and taken by the Board at its meeting is hereby adopted, ratified and confirmed.
2. The Chairman of the Board, the Chief of Police and Deputy Chiefs of Police are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chairman and Executive Director are hereby directed to execute all documents necessary in that behalf.

ENACTED AND PASSED this 7th day of November, 2018

Mafalda Avellino, Executive Director

Mayor Virginia Hackson, Chair