

**THE REGIONAL MUNICIPALITY OF YORK  
POLICE SERVICES BOARD**

**MINUTES OF THE PUBLIC MEETING  
Subject to Board Approval**

**September 26, 2018**

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The Board commenced its meeting of September 26, 2018 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

**Board Members Present:** V. Hackson, Chair  
J. Molyneaux, Vice Chair  
W. Emmerson  
B. Jiang  
K. Usman  
R. Doobay

**Absent:** M. Bevilacqua

**Board Staff:** M. Avellino, Executive Director  
J. Kogan, Administrative Assistant

**YRP Present:** E. Jolliffe, Chief of Police  
A. Crawford, Deputy Chief of Police  
R. Rouse, Deputy Chief of Police Designate  
G. Turl, Acting Deputy Chief of Police  
S. Betts, Superintendent, Executive Officer to the Chief of Police  
J. Channell, Manager, Financial Services  
J. Fraser, General Counsel, Legal Services  
K. Griffin, Manager, Corporate Communications

**Region Legal & Court Services:** J. Hulton, Regional Solicitor

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**253 DISCLOSURE OF INTEREST**

*Nil.*

**254 CONFIRMATION OF PUBLIC MINUTES OF JUNE 27, 2018 BOARD MEETING**

*It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board confirm the minutes for the public session of the meeting held on June 27, 2018 in the form supplied to the members.*

**CARRIED**

**PRESENTATION**

255 **Update on State of Readiness for Legalization of Cannabis**

*It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the presentation be received.*

**CARRIED**

**COMMUNICATIONS**

256 Correspondence from Chief Eric Jolliffe, York Regional Police, August 17, 2018 to Minister Michael Tibollo, Ministry of Community Safety and Correctional Services regarding the pending legal distribution of cannabis in Ontario.

*It was moved by Mr. Usman, seconded by Mr. Doobay that the Board receive the correspondence from Chief Eric Jolliffe, York Regional Police, August 17, 2018.*

**CARRIED**

257 Memorandum from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, August 16, 2018, regarding new federal and provincial legislation governing the legalization of cannabis.

*It was moved by Vice Chair Molyneaux, seconded by Chairman Emmerson that the Board receive the correspondence from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, August 16, 2018.*

**CARRIED**

258 Correspondence from Christopher Raynor, Regional Clerk, York Region, July 4, 2018, regarding the Inclusion Charter for York Region.

*It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board receive the correspondence from the Regional Clerk, York Region, July 4, 2018 and endorse the Inclusion Charter for York Region*

**CARRIED**

259 Correspondence from Christopher Raynor, Regional Clerk, York Region, July 4, 2018, regarding the revised Terms of Reference for the Human Services Planning Board of York Region.

*It was moved by Mr. Usman, seconded by Ms Jiang that the Board receive the correspondence from the Regional Clerk, York Region, July 4, 2018 and that Board Member Robin Doobay be appointed to the Human Services Planning Board of York Region as the Board's representative with respect to the preparation of a Community Safety and Well-Being Plan.*

**CARRIED**

260 Correspondence from Chief Eric Jolliffe, York Regional Police, September 20, 2018 to Minister Michael Tibollo regarding provincial grant funding and the court security and prisoner transportation upload agreements.

*It was moved by Mr. Usman, seconded by Ms Jiang that the Board receive the correspondence from Chief Eric Jolliffe, York Regional Police, September 20, 2018.*

**CARRIED**

**ITEMS FOR CONSIDERATION - REPORTS OF THE CHIEF OF POLICE**

**261 Interim Financial Reporting for the Period Ending July 31, 2018**

*It was moved by Mr. Usman, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:*

1. That the Board receive the unaudited interim financial reports for the seven-month period ending July 31, 2018, pursuant to Financial Accountability Board Policy No. 01/05.

**CARRIED**

**262 Direct Purchases for Beyond Five Years**

*It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Report of the Chief of Police:*

1. That the Board authorize the renewal of agreements for software maintenance, equipment maintenance, specialized items, and psychological and medical assessments with the contractors listed in Appendices 1 and 2, effective October 2018, for up to five (5) additional terms of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board.

**CARRIED**

**263 Purchasing By-Law Quarterly Reporting**

*It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:*

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 quarterly reporting requirements.

**CARRIED**

**264 2018 Semi-Annual Statistics**

*It was moved by Mr. Usman, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:*

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5

**CARRIED**

265 **Statistics Canada, Canadian Centre for Justice Statistics: 2017 National/Provincial Crime Statistics Rankings and Crime Severity Index Overview**

*It was moved by Chairman Emmerson, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:*

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

**CARRIED**

266 **Inclusion Charter for York Region**

*It was moved by Chairman Emmerson, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:*

1. That the Board receive and endorse the Inclusion Charter for York Region pursuant to the Police Services Board Equity and Inclusion Policy No. 04/11, the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.

**CARRIED**

**ITEMS FOR CONSIDERATION - REPORTS OF THE EXECUTIVE DIRECTOR**

267 **Public Relations Fund Semi-Annual Report**

*It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:*

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

**CARRIED**

268 **Public Relations Reserve Fund Request for Funding**

*It was moved by Ms Jiang, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Report of the Executive Director:*

1. That the Board approve an expenditure in the amount of \$500 from the Board's Public Relations Fund to support the 2018 OAPSB Labour Seminar.
2. That the Board approve an expenditure in the amount of \$2,398 from the Board's Public Relations Fund to support the St. John Ambulance Gala.

**CARRIED**

269 **Amended Financial Management Policy**

*It was moved by Mr. Usman, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Executive Director:*

1. That the Board adopt the amended Financial Management Policy, attached as Appendix A.

**CARRIED**

270 **Execution of Documents Report**

*It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:*

1. That the Board receive this report pursuant to the Execution of Documents Bylaw No. 08-15.

**CARRIED**

271 **Proposed 2019 Board Meeting Schedule**

*It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director with amendments:*

1. That the Board approve the proposed 2019 schedule of Board meetings attached as Appendix A, pursuant to Procedural Bylaw No. 07-17

**CARRIED**

**CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION**

- 272 *It was moved by Ms Jiang, seconded by Mr. Usman that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) of the Police Services Act.*

**CARRIED**

*The Board met in Private Session at 10:43 a.m. and reconvened in the public session at 2:08 p.m.*

**CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION**

- 273 *It was moved by Mr. Usman, seconded by Mr. Doobay that the Board rise and report from the Private Session.*

**CARRIED**

## CONSIDERATION OF PRIVATE ITEMS

274 *It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Reports of the Chief of Police:*

### Human Resources

1. That the Board reclassify 65 officers pursuant to the 2016 – 2019 Uniform Working Agreement; and
2. That the Board appoint eight civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

### Superintendent Promotions

1. That the Board receive this report for information.

### Inspector Promotions

1. That the Board receive this report for information.

### Appointment of New Police Officers

1. That the Board appoint up to 40 new individuals as Cadets-in-Training, effective August 13, 2018, pursuant to Section 51(1) of the *Police Services Act*.

### Complainant Request for Board Review of Service Complaint

**CARRIED**

## 275 CONFIRMATORY BYLAW

The Board had before it Bylaw No. 08-18. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

*It was moved by Vice Chair Molyneaux, seconded by Chairman Emmerson that Bylaw No. 08-18, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.*

Bylaw No. 08-18 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

**CARRIED**

## 276 ADJOURNMENT

*It was moved by Ms Jiang, seconded by Vice Chair Molyneaux that the meeting be adjourned.*

**CARRIED**

The meeting adjourned at 2:10 p.m.

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Mafalda Avellino  
Executive Director

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Mayor Virginia Hackson  
Chair

*Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on November 7, 2018.*

Accessible formats or communication supports are available upon request.