



The Regional Municipality of York Police Services Board

To Make a Difference in Our Community

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REVISED AGENDA PUBLIC SESSION

Wednesday, October 23, 2019, 9:00 a.m.

COMMITTEE ROOM "A"

YORK REGION ADMINISTRATIVE CENTRE

17250 YONGE STREET

NEWMARKET, ONTARIO

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1. Disclosure of Interest	
2. Confirmation of Public Minutes of September 25, 2019 Board Meeting	2
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RECOMMENDATIONS

1. That the Board approve the 2020 Operating Budget proposed in Scenario B with a tax-levy impact of \$347,951,000; and
2. That the Board approve in principle the Outlook to 2022 proposed in Scenario B with tax-levy impacts of \$360,652,000 in 2021 and \$374,199,000 in 2022, for financial planning purposes;

and

3. That the Board approve the proposed 2020 Capital Budget totalling \$42,360,000 with a Capital Spend Authority of \$57,381,000; and
4. That the Board approve for financial planning purposes the 10-Year 2020-2029 Capital Forecast totalling \$194,383,000; and
5. That the Board forward the 2020 Budget information for the Treasurer's tabling of The Regional Municipality of York's Budget at Regional Council on November 28, 2019.

6.2 Digital Evidence Management System and Integrated In-Car Camera System Contract Update

34

RECOMMENDATION

1. That the Board receive this report for information.

7. Items for Consideration - Report of the Executive Director

7.1 *eSCRIBE Software Ltd. Internet Publishing Plus Module (Revised Report)*

36

RECOMMENDATIONS

1. That the Agreement between the Board and eSCRIBE Software Ltd. be amended to increase the contract price from \$17,415 excluding HST, to \$35,690, excluding HST, as a result of purchasing a new software module – Internet Publishing Plus.
2. That the Executive Director be authorized to execute the amendment to the existing agreement subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

8. Unfinished Business

9. Other Business

10. Private Session

RECOMMENDATION

That the Board move into Private Session.

11. Reconvene in Public Meeting

12. Consideration of Private Items

- a. Human Resources (Recommendation 1)
- b. Appointment of Auxiliary Members (Recommendation 1)
- c. Sergeant and Detective Promotions (Recommendation 1)

13. Confirmatory Bylaw

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14. Adjournment

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

September 25, 2019

The Board commenced its meeting of September 25, 2019 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

The following were also in attendance:

Board Members:

V. Hackson, Chair; J. Molyneaux, Vice Chair; W. Emmerson, M. Bevilacqua, R. Doobay, J. Cooper, J. Fang

Board Staff:

M. Avellino, Executive Director; J. Kogan, Administrative Assistant

York Regional Police:

E. Jolliffe, Chief of Police; A. Crawford, Deputy Chief of Police; R. Rouse, Deputy Chief of Police; B. Bigras, Deputy Chief of Police; K. Torrie, Acting Deputy Chief of Police; G. Turl, Superintendent, Executive Officer to the Chief of Police; J. Channell, Manager, Financial Services; J. Fraser, General Counsel, Legal Services; K. Griffin, Manager, Corporate Communications

York Region:

J. Hulton, Regional Solicitor, Region Legal and Court Services

244 DISCLOSURE OF INTEREST

None

245 CONFIRMATION OF PUBLIC MINUTES OF JUNE 26, 2019 BOARD MEETING

It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the Board confirm the minutes for the public session of the meeting held on September 25, 2019 in the form supplied to the members.

CARRIED

246 PRESENTATION

The Board made a presentation to Retiring Superintendent Richard Crabtree.

COMMUNICATIONS

- 247 Correspondence from Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, July 16, 2019, regarding implications of the recent Supreme Court of Canada decision - R. v. Meyers.

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board receive the correspondence from Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, July 16, 2019.

CARRIED

- 248 Correspondence from Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, August 19, 2019, regarding an Update on Animal Welfare Calls.

It was moved by Vice Chair Molyneaux, seconded by Ms Fang that the Board receive the correspondence from Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, August 19, 2019.

CARRIED

- 249 Correspondence from Tony Tessarolo, for Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, August 28, 2019, regarding an update on Ontario's Guns, Gangs and Violence reduction strategy.

It was moved by Mayor Bevilacqua, seconded by Mr. Cooper that the Board receive the correspondence from Tony Tessarolo, for Stephen Waldie, Assistant Deputy Minister, Ministry of the Solicitor General, August 28, 2019.

CARRIED

ITEMS FOR CONSIDERATION – REPORTS OF THE CHIEF OF POLICE

- 250 **Interim Financial Reporting for the Period Ending June 30, 2019**

It was moved by Ms Fang, seconded by Mr. Cooper that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the six month period ending June 30, 2019, pursuant to Financial Management Board Policy No. 01/05.

CARRIED

- 251 **Direct Purchase of a Coach Bus**

It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board approve the purchase of a used coach bus from Tok Transit as a sole source purchase at a cost not to exceed \$247,500, plus applicable taxes; and

2. That the Chief be authorized to execute the contract on behalf of the Board, subject to the approval of the Region's Legal Services as to form and content.

CARRIED

252 Direct Purchases for Absence Management Solution and Vehicle Equipment Beyond Five Years

It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize the renewal of agreements for an absence management solution and vehicle equipment with the contractors listed in Appendix 1, effective October 2019, for up to one additional term of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board.

CARRIED

253 Amended Service Fees and Charges

It was moved by Mr. Doobay, seconded by Mr. Cooper that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board adopt the Schedule "A" Service Fees and Charges set out in this report effective January 1, 2020; and
2. That Bylaw No. 02-15 be amended to replace the existing Schedule "A" with Schedule "A" attached; and
3. That the fees and charges set out in Schedule "A" shall be adjusted on January 1 of each year in accordance with the annual Consumer Price Index and the fees and charges so adjusted shall be rounded up to:
 - a. the nearest dollar where the fee is less than \$100,
 - b. the nearest \$10 where the fee is \$100 or more but less than \$1,000.

CARRIED

254 Purchasing Bylaw Quarterly Report

It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Purchasing Bylaw 10-17 quarterly reporting requirements.

CARRIED

255 2020-2022 Business Plan Internal and External Consultation Summary Report

It was moved by Mr. Doobay, seconded by Ms Fang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report.

CARRIED

256 Statistics Canada, Canadian Centre for Justice Statistics: 2018 National/Provincial Crime Statistics Rankings and Crime Severity Index Overview

It was moved by Mayor Bevilacqua, seconded by Mr. Cooper that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

CARRIED

257 2019 Semi-Annual Statistics

It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

CARRIED

258 Semi-Annual Report on Public Complaints

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 31(1)(j) of the *Police Services Act*, Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

CARRIED

ITEMS FOR CONSIDERATION – REPORTS OF THE EXECUTIVE DIRECTOR**259 2020 Board Operating Budget Request**

It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board approve the 2020 net Operating Budget of \$471,500.
2. That the Board forward a copy of this report to the Manager of Financial Services, YRP for inclusion in the Board's police budget presentation to Committee of the Whole.

CARRIED

260 Proposed 2020 Board Meeting Schedule

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board approve the proposed 2020 schedule of Board meetings attached as Appendix A, pursuant to Procedural Bylaw No. 07-17.

CARRIED**261 Public Relations Fund Semi-Annual Report**

It was moved by Mayor Bevilacqua, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

CARRIED**262 Public Relations Reserve Fund Request for Funding**

It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board approve an expenditure in the amount of \$2,000 from the Board's Public Relations Fund to support the St. John Ambulance Gala.

CARRIED**263 UNFINISHED BUSINESS**

None

264 OTHER BUSINESS

Ms Fang thanked the York Regional Police for her orientation tour coordinated by Superintendent Turl.

PRIVATE SESSION

- 265 It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with section 35(4) of the *Police Services Act*.

CARRIED

The Board met in Private Session at 10:34 a.m. and reconvened in the Public Session at 2:09 p.m.

CARRIED

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC MEETING

- 266 It was moved by Ms Fang, seconded by Mr. Cooper that the Board rise and report from the Private Session.

CARRIED**CONSIDERATION OF PRIVATE ITEMS**

- 267 It was moved by Vice Chair Molyneaux, seconded by Mr. Cooper that the Board adopt the following recommendations contained in the Reports of the Chief of Police:

Human Resources

1. That the Board reclassify 42 officers pursuant to the 2016 – 2019 Uniform Working Agreement; and
2. That the Board appoint 11 civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

Superintendent Promotion

1. That the Board approve the promotion of the officer listed in the report.

Inspector Promotions

1. That the Board approve the promotions of the officers listed in the report.

Appointment of New Police Officers

1. That the Board appoint 35 new individuals as Cadets-in-Training, effective August 12, 2019, pursuant to Section 51(1) of the *Police Services Act*.

Appointment of Experienced Police Officers

1. That the Board appoint six Experienced Officers, effective August 26, 2019, pursuant to Section 31(1)(a) of the *Police Services Act*.

Re-Appointment of Special Constable as Court Security Officer

1. That the Board authorize the re-appointment of one York Regional Police Special Constable for a further five year period, effective November 28, 2019, pursuant to Section 53(1) of the *Police Services Act*.

CARRIED

268 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 09-19. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Mr. Cooper, seconded by Mr. Doobay that Bylaw No. 09-19, being “a Bylaw confirming the proceedings of the Board at this meeting,” be read and enacted.

Bylaw No. 09-18 was read and enacted as follows:

“To confirm the proceedings of the Board at this meeting.”

CARRIED

269 **ADJOURNMENT**

It was moved by Mr. Doobay, seconded by Mr. Cooper that the meeting be adjourned.

CARRIED

The meeting adjourned at 2:09 p.m.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on October 23, 2019.

Accessible formats or communication supports are available upon request.



2020 Operating and Capital Budget Overview


October 23, 2019

Jeffrey Channell, Manager Financial Services
Sunita Erry, Assistant Manager Financial Services



Agenda





2020 Budget Progress

2020 Preliminary Planning Allocation

- 2020 - 2022 Total Target- \$34.902 of \$71.829 million

September 25 Board Tabling

- Remove Cannabis Contingency Reserve - Total \$2.2M
- Remove Sick Leave Reserve - Total \$4.9M
- Increase Revenue – Total \$1.5M


October Edits

- Further Increase Budget risk tolerance by including unapproved Grant Funding in Revenue

Three Operating Scenarios

- A – Exclude Unapproved Grant Funding
- B – Include Unapproved Grant Funding (Recommended)**
- C – Comply with Preliminary Planning Allocation

3



Scenario A – Exclude Unapproved Grant Funding

Additional Staff	Tax-Levy	Incremental Cost	%	Preliminary Planning Allocation	Variance to PPA
34	\$349.5M	\$15.5M	4.6%	\$346.4M	\$3.1M

Include reduction per July 31st Special Meeting (\$3.2M)

- Remove Cannabis Contingency (\$1.6M)
- Remove Sick Leave Reserves (\$1.3M)
- Increase Service Fees & Charges (\$0.3M)

Exclude unapproved grant funding of (\$1.6M)

- Community Safety and Policing Provincial grant (CSP)
- Grant Guns & Gangs Special Investigation Fund (GGSIF)

4



Scenario B – Include Unapproved Grant Funding Recommended

Additional Staff	Tax-Levy	Incremental Cost	%	Preliminary Planning Allocation	Variance to PPA
34	\$348.0M	\$13.9M	4.2%	\$346.4M	\$1.6M

Scenario A Less:

Include risk tolerance of unapproved grant funding (\$1.6M)

- Community Safety and Policing Provincial (CSP)
- Grant Guns & Gangs Special Investigation Fund (GGSIF)

5



Scenario C – Comply with 2020 Preliminary Planning Allocation - **Not Recommended**

Additional Staff	Tax-Levy	Incremental Cost	%	Preliminary Planning Allocation	Variance to PPA
TBD	\$346.4M	\$12.4M	3.7%	\$346.4M	\$0.0 M

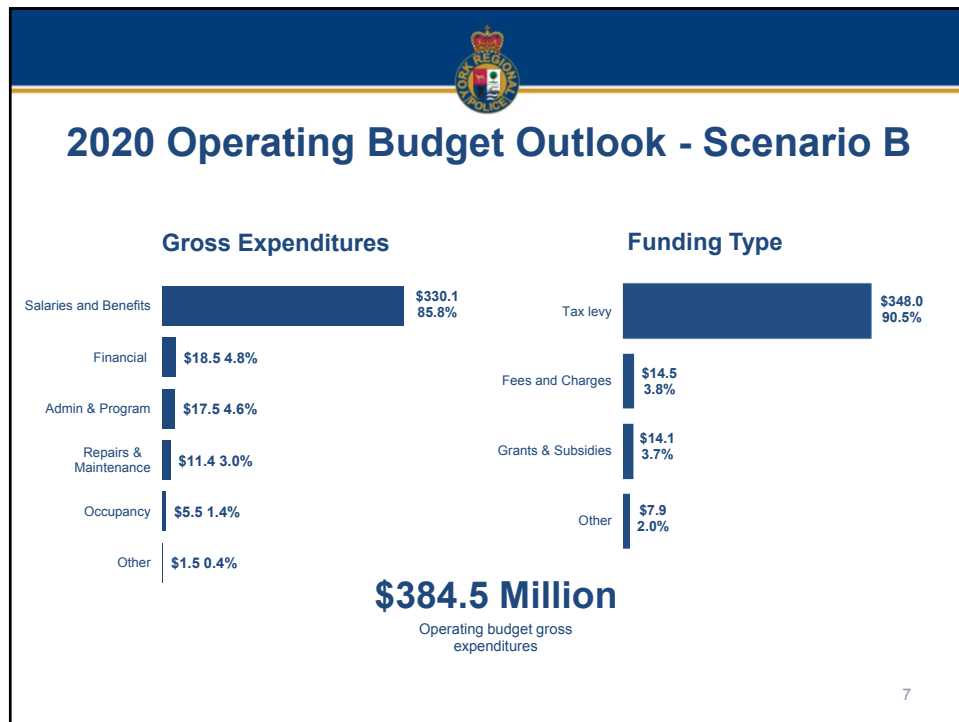
Scenario B Less:

Service level or expenditure reductions of (\$1.6M) **in addition** to the increased risk tolerance in Scenario B

Not recommended and increases level of risk:

- Requires further staffing reduction
- Does not keep pace with the growing population, increase to calls for service or address workload pressures
- Does not address increased complexity to calls for service, transit expansion, cybercrime expansion, radicalization, changes in oversight and violent crimes
- Difficult to maintain quality service

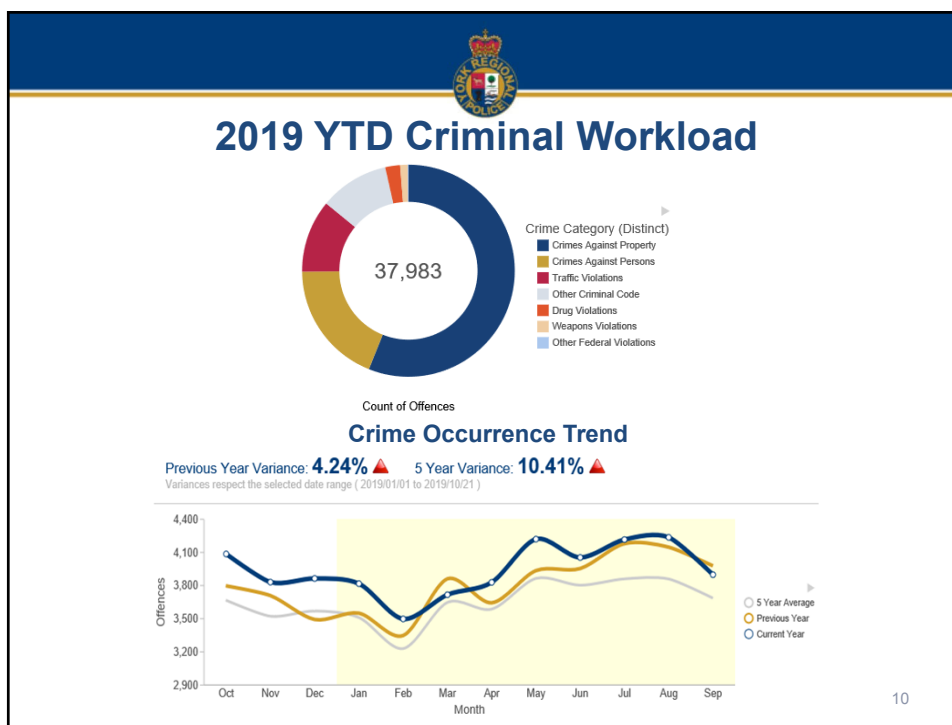
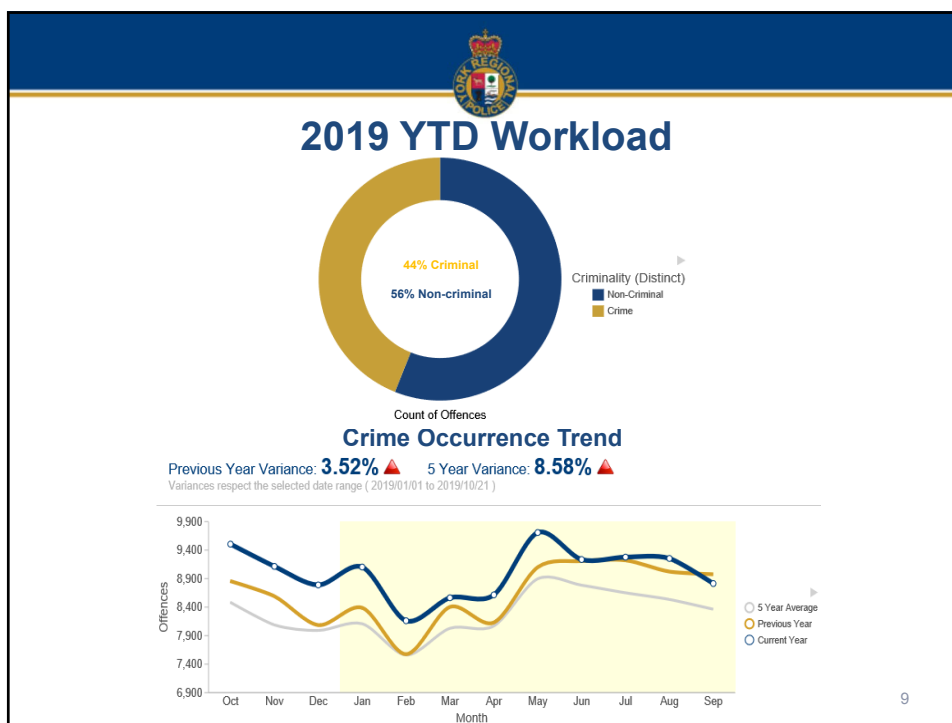
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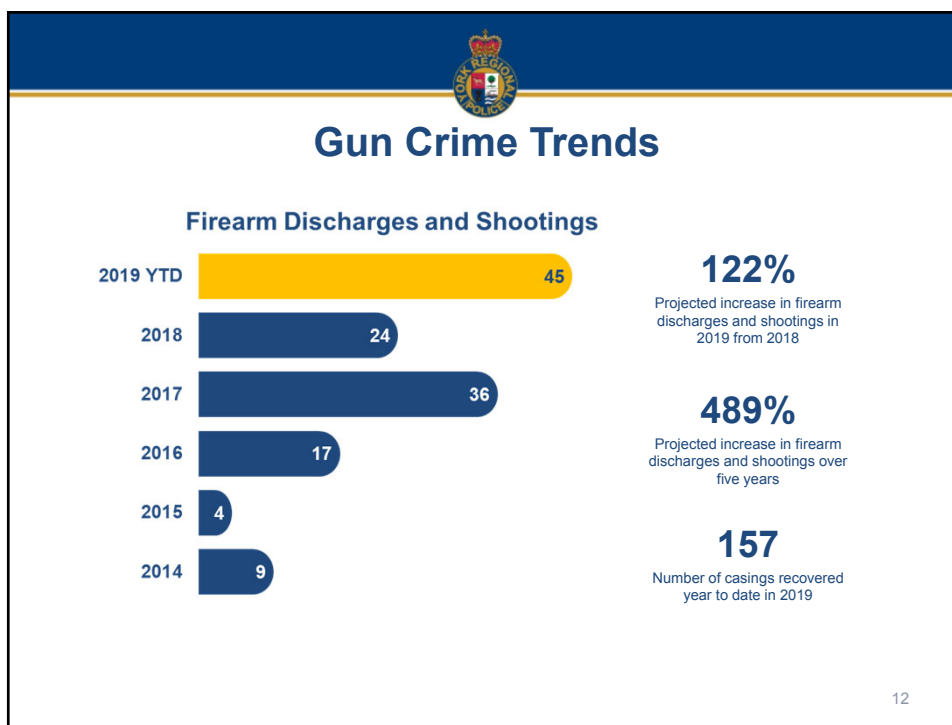
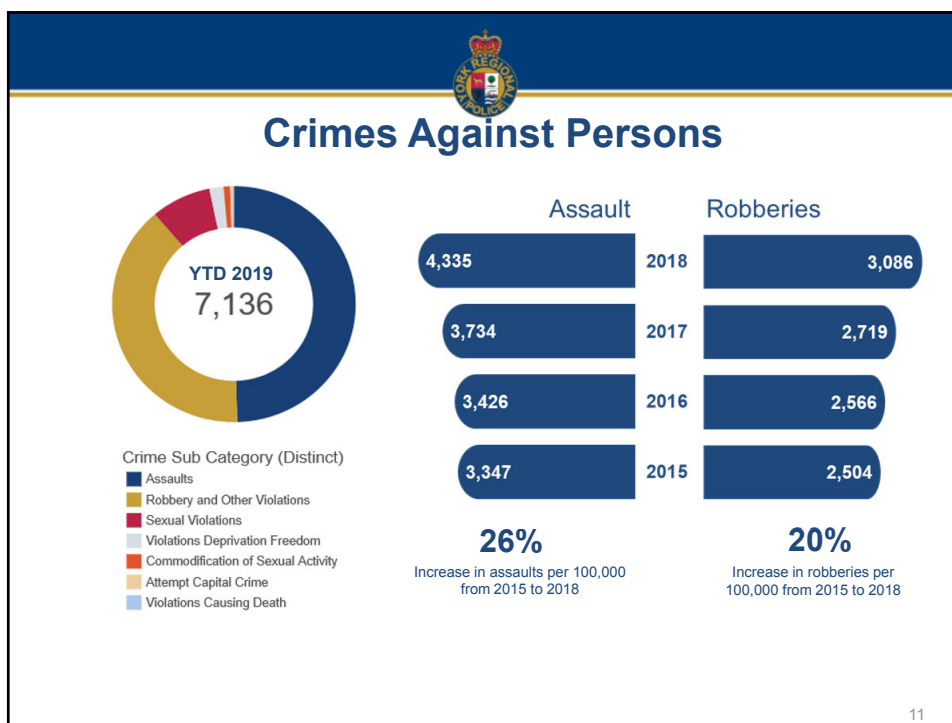



2020 Operating Summary - Scenario B

	Incremental Costs
Wages for Existing Complement	\$13.1M
Additional Staff in 2020	\$1.8M
Operating Expenses	\$1.2M
Principal, Interest & Reserve	-\$1.0M
Revenue	-\$1.2M
Total Incremental Costs	\$13.9M


8











2019 Violent Crimes and Projects


**PROJECT CONVALESCE**
31 arrested, 300 charges in multi-provincial sex-trafficking operation based in Ontario
Cost: \$1.8M


**Man found dead in Whitchurch-Stouffville was shot in East Gwillimbury:**

**Man sentenced to 4 years in prison for kidnapping student for ransom in Markham**


**Man arrested for human trafficking after gun fired in Richmond Hill hotel room**

**Project Sindacato ends in arrests of 9 members of alleged crime family in Vaughan**
Cost: \$8.1M; Seized: \$35M

**Project Zen & Moon, weapons and drugs bust in York Region**
Cost: \$1.8M; Seized: \$41M

**Man dead, woman injured after 'targeted' shooting in Newmarket**

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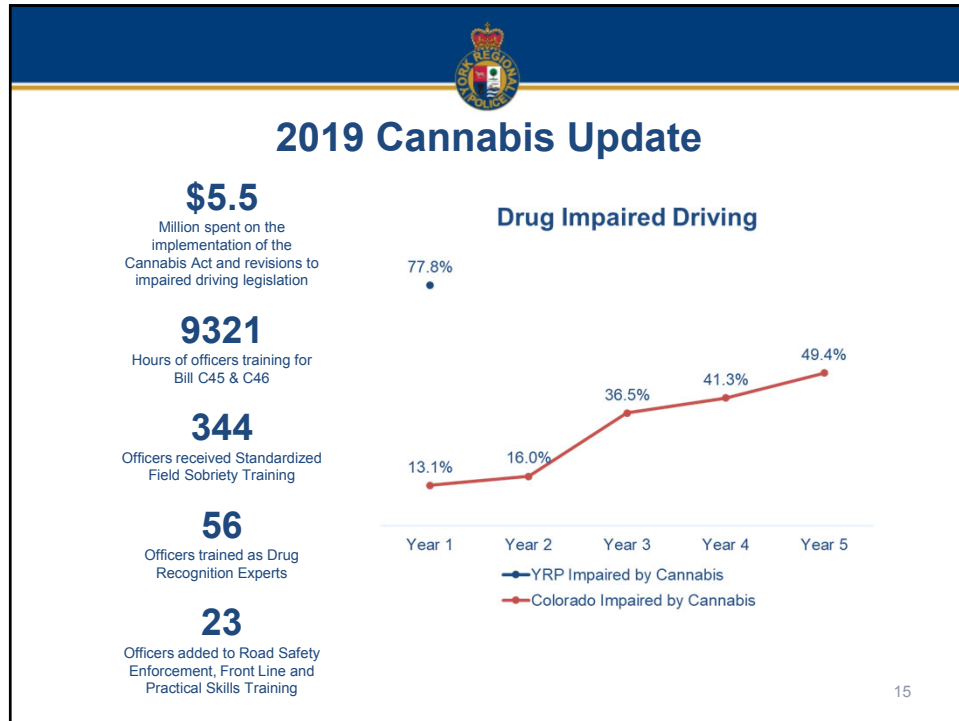


2019 Cannabis Update

Canniversary

[Click Here](#) to watch the video

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Legalization Task Force

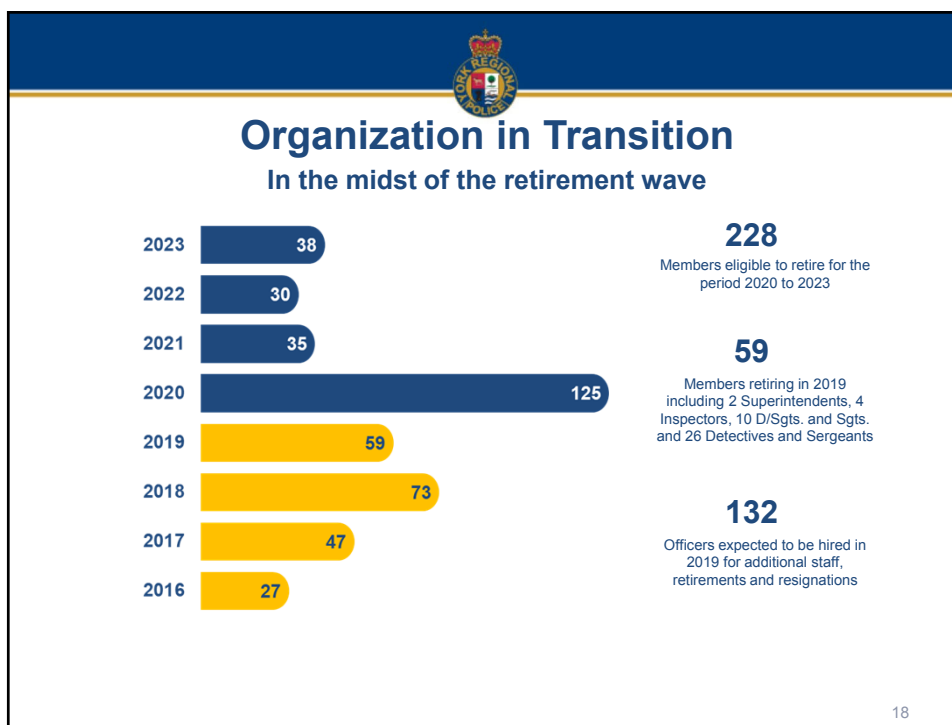
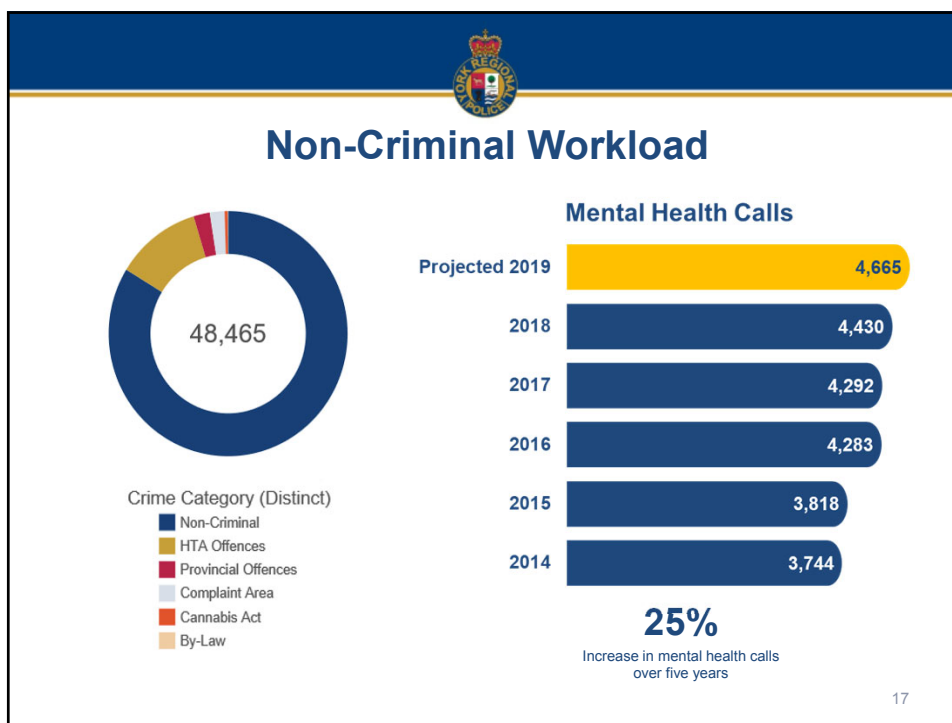
- Keep cannabis out of the hands of children
- Keep profits out of the hands of criminals & organized crime
- Reduce the burden on the police and justice system

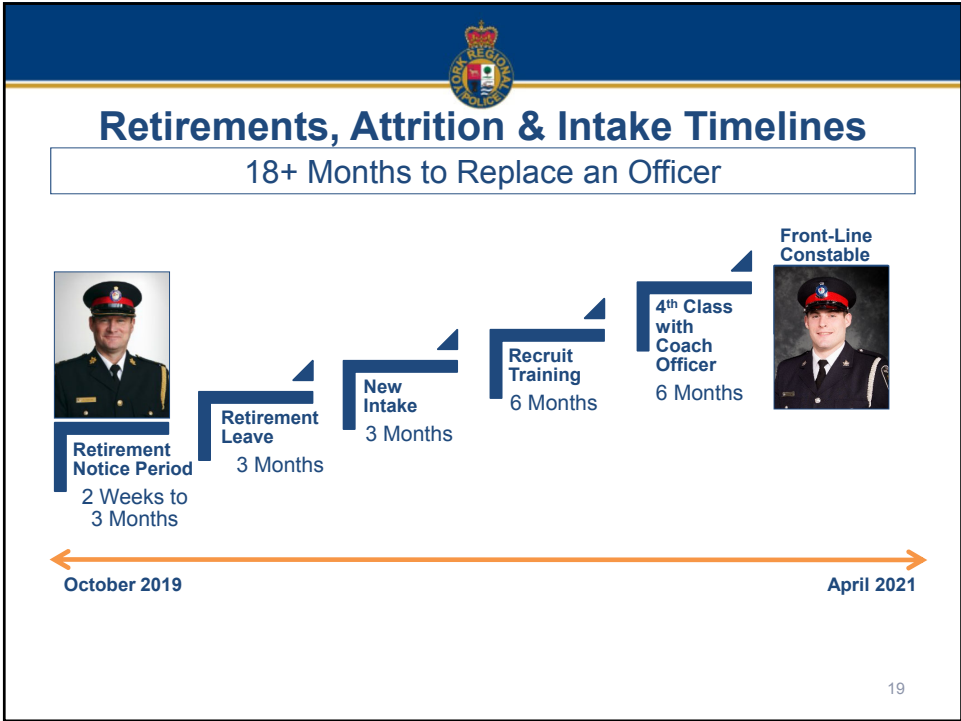
**A FRAMEWORK FOR THE
LEGALIZATION AND REGULATION
OF CANNABIS IN CANADA**


THE FINAL REPORT OF THE TASK FORCE ON
CANNABIS LEGALIZATION AND REGULATION

Government of Canada / Gouvernement du Canada


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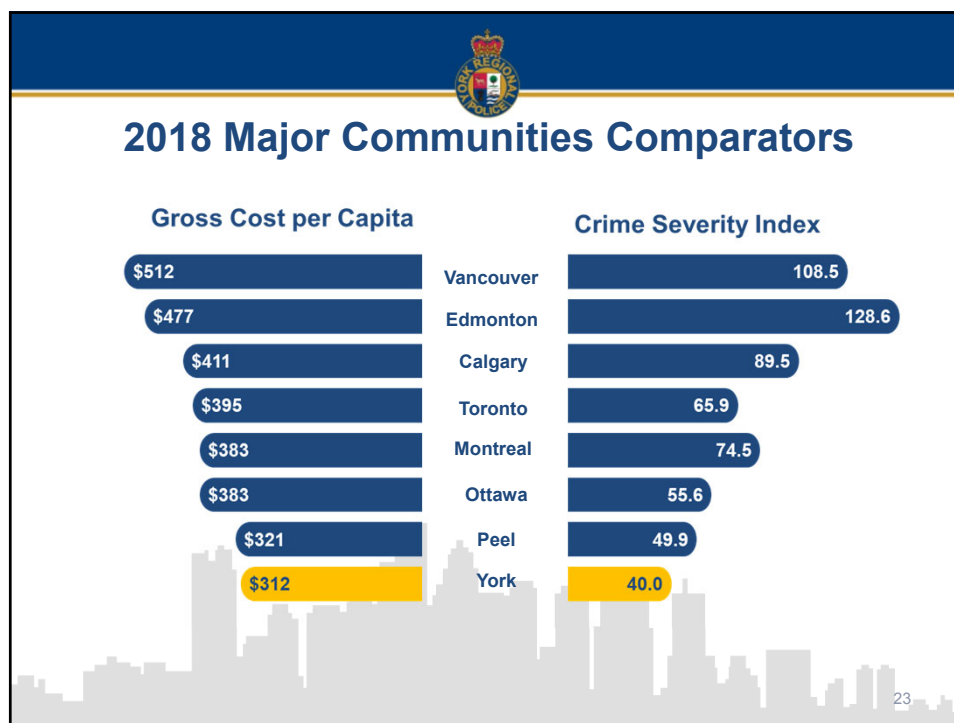



 <h2>Revenues</h2>	
	Incremental Revenue
Grants	
<ul style="list-style-type: none"> September 25 tabling excludes \$1.56M Scenario B includes \$1.56M 	\$0.3M
Paid Duty	-\$0.4M
IM Fees & Charges	-\$0.4M
Auction Proceeds	-\$0.4M
Other Recoveries	-\$0.3M
Total Incremental Revenues	-\$1.2M
Includes Revenue Increases per July 31, 2019 Special Meeting	

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 <h2>2020 - 2022 Operating Budget Overview – Scenario B</h2>			
Average 2.45% After Assessment 2020 - 2022			
In \$ 000's	2020 Budget	2021 Outlook	2022 Outlook
Gross Expenditures	\$384,546	\$399,330	\$414,165
Less: Non-Tax Revenue	(\$36,595)	(\$38,678)	(\$39,966)
Net Expenditures	\$347,951	\$360,652	\$374,199
Increase (%)	4.17%	3.65%	3.76%
Less: Assessment Growth (%)	(1.50%)	(1.39%)	(1.34%)
Police Tax Levy Increase (%)	2.67%	2.26%	2.42%

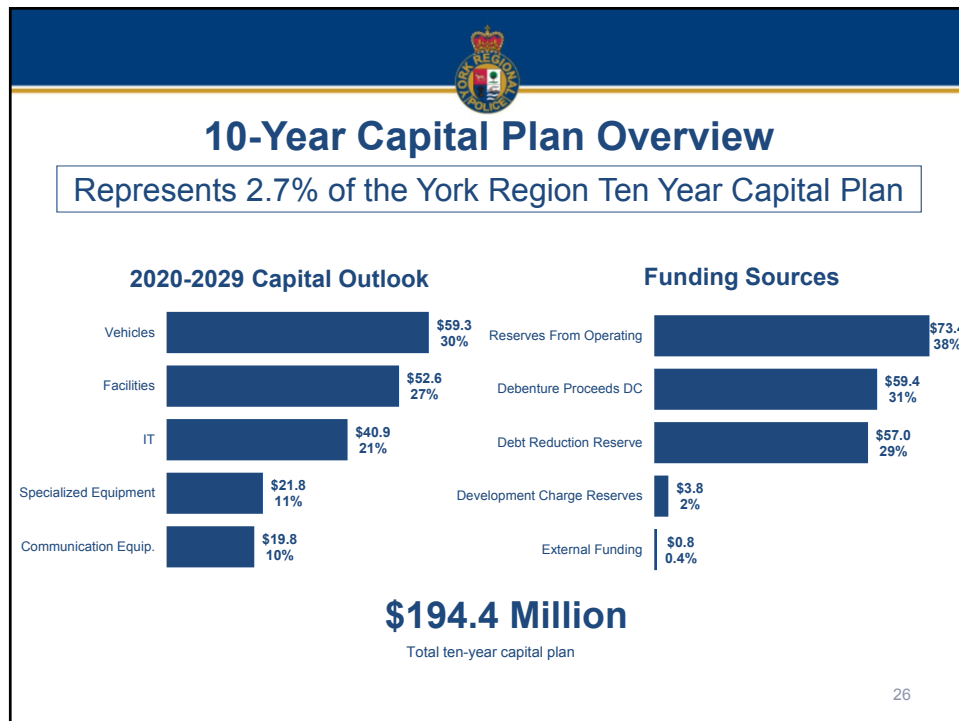
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 <h2>10 Year Capital Budget</h2>						
In 000's	2020	2021	2022	2023	2024-2029	10-Year Total
2019 Re-budgeted	\$13,933	n/a	n/a	n/a	n/a	\$13,933
2020 Request	\$28,427	\$24,776	\$19,948	\$10,726	\$96,573	\$180,450
2020 Proposed Budget	\$42,360	\$24,776	\$19,948	\$10,726	\$96,573	\$194,383
Budget Envelope	\$32,638	\$17,939	\$18,117	\$10,946	\$96,472	\$176,112
Over / (under)	\$9,722	\$6,837	\$1,831	(\$220)	\$101	\$18,271

- \$13.9M of 2019 Re-budgeted funding: Marine Patrol boat, Air Operations, Marine Headquarters; #1 District, Land Bank, Business Intelligence, Technical Investigation, Investigative Software, Digital Evidence Management and Connected Officer/In-Car Modernization
- Capital Spend Authority (CSA) into Outlook years: Marine Patrol boat, Marine Headquarters, #1 District, Air Operations, Helicopter replacement, Connected Officer/In-Car Modernization, Peer Support Leasehold improvement, and 240 Prospect

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 <h2>2020 to 2029 10-Year Capital Plan</h2>				
Facilities \$52.6M	Information Technology \$40.9M	Vehicles \$59.3M	Specialized Equipment \$21.8M	Communication Equipment \$19.8M
<ul style="list-style-type: none"> • #1 District \$24.1M • Renovations \$11.5M • Land Bank Acquisition \$9M • #3 District Marine HQ \$3.5M • New District & Substation Outlook \$3M • Restore & New Peer Support \$1.5M 	<ul style="list-style-type: none"> • IT HW & SW \$12.1M • IT Infrastructure \$9.7M • Connected Officer & In-car Modernization \$8.3M • CAD-Record Management \$3.7M • Data Governance & Digital Evidence Management \$2M • Business Intelligence \$1.9M • Other \$3.2M 	<ul style="list-style-type: none"> • Vehicles \$47M • Air Operations \$11.9M • Marine Patrol Boat \$0.4M 	<ul style="list-style-type: none"> • Furniture \$4.7M • Body Armour \$4.2M • Investigation Software \$3.9M • CEW \$3.2M • Technical Investigations \$2.4M • Forensic Equipment \$1.8M • Other \$1.6M 	<ul style="list-style-type: none"> • Radio System \$15.1M • Portable & Mobile Radio \$4.7M
Total 10 Year \$194.4M				

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 <h2>One of Canada's Safest Communities</h2>					
National Rankings*	1 st Lowest	2 nd	3 rd	4 th	5 th
Crimes Against Property	York	Peel	Durham	Montreal	Ottawa
Crimes Against Persons	Peel	York	Durham	Ottawa	Montreal
Total Criminal Code	York	Peel	Durham	Montreal	Ottawa
Crime Severity Index – Total	York	Durham	Peel	Ottawa	Toronto

Note: National ranking among the nine largest Police Jurisdictions in Canada, and those are York, Durham, Peel, Toronto, Ottawa, Montreal, Winnipeg, Calgary and Edmonton. Durham replaced Vancouver as its population exceeded Vancouver's.

Source: Statistics Canada 2018

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Key Messages



34 Additional Staff
For population growth, workload and maintaining quality services




Revenues
Increases to paid duty administration and clearance letters



Lowest Cost Per Capita
Serving over one million population




Increased Risk Tolerance
Removed cannabis contingency, sick leave reserves and grant uncertainty



10-Year Capital \$194.4M
Provides sound financial planning in accordance with asset management planning principles

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Recommended Board Direction

1. That the Board approve the 2020 Operating Budget proposed in Scenario B with a tax-levy impact of \$347,951,000;
2. That the Board approve in principle the Outlook to 2022 proposed in Scenario B with tax-levy impacts of \$360,652,000 in 2021 and \$374,199,000 in 2022, for financial planning purposes;
3. That the Board approve the proposed 2020 Capital Budget totaling \$42,360,000 with a Capital Spend Authority of \$57,381,000;
4. That the Board approve for financial planning purposes the 10-Year 2020-2029 Capital Forecast totaling \$194,383,000; and
5. That the Board forward the 2020 Budget information for the Treasurer's tabling of The Regional Municipality of York's Budget at Regional Council on November 21, 2019.

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Thank you

Questions?



yrp.ca

Deeds Speak

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT TO THE CHIEF OF POLICE

OCTOBER 23, 2019

2020 Operating and Capital Budgets

RECOMMENDATIONS

1. That the Board approve the 2020 Operating Budget proposed in Scenario B with a tax-levy impact of \$347,951,000; and
2. That the Board approve in principle the Outlook to 2022 proposed in Scenario B with tax-levy impacts of \$360,652,000 in 2021 and \$374,199,000 in 2022, for financial planning purposes; and
3. That the Board approve the proposed 2020 Capital Budget totalling \$42,360,000 with a Capital Spend Authority of \$57,381,000; and
4. That the Board approve for financial planning purposes the 10-Year 2020-2029 Capital Forecast totalling \$194,383,000; and
5. That the Board forward the 2020 Budget information for the Treasurer's tabling of The Regional Municipality of York's Budget at Regional Council on November 28, 2019.

SYNOPSIS

This report requests the Board's approval of the 2020 Operating Budget proposed in Scenario B of \$347,951,000, a 4.17 percent or \$13,944,000 increase over the 2019 Operating Budget. All three scenarios reflect reductions from last year's outlook for an increased risk tolerance,

including removing cannabis contingency reserve, removing sick leave reserve and increasing fees and charges revenues. Scenario A was developed to exclude certain grant revenues whereas Scenario B includes previous year grant funding levels. Scenario C represents meeting the 2020 Preliminary Planning Allocation communicated by Treasurer Laura Mirabella in her letter dated May 31, 2019.

This report also requests the Board's approval of the 2020 Capital Budget and Forecast to 2029 as set out in Appendix 1. The Capital Budget includes the major facility, vehicle, information technology, communication and specialized equipment requirements of York Regional Police.

FINANCIAL IMPLICATIONS

The total 2020 tax-levy requirements in Scenario B of \$347,951,000 results in an increase of \$13,944,000 or 4.17 percent over 2019 funding. Annual salary and benefits costs for 34 additional staff in 2020 are budgeted for growing with the Region, releasing workload pressures, and maintaining quality service. The first year salary and benefits of additional staff has been reduced by salary gapping. This treatment reduces first year wage costs to reflect an intake process that occurs throughout the year of hire. The second year cost to annualize the wages for the full year in 2021 is an additional \$2,378,000. The Budget figures presented exclude assessment growth and Regionally allocated costs, in accordance with Budget guidelines provided annually from The Regional Municipality of York Office of the Budget staff.

Funding sources for 2020 Operating Budget in three scenarios are as follows:

Operating Funding Sources					
	Tax-levy	Grant and Subsidies	Service Fees and Charges	Other	Gross Expenditures
Scenario A	\$349,514,000	\$12,574,000	\$14,516,000	\$7,932,000	\$384,536,000
Scenario B	\$347,951,000	\$14,137,000	\$14,516,000	\$7,932,000	\$384,536,000
Scenario C	\$346,398,000	\$14,137,000	\$14,516,000	\$7,933,000	\$382,984,000

- Scenario A: Excludes unapproved grant funding revenues.
- Scenario B: The recommended option, includes previous year grant funding levels.
- Scenario C: Represents a tax-levy meeting the 2020 Preliminary Planning Allocation.

Financing for the 2020 Capital Budget and Forecast to 2029 is a combination of contributions from reserves (operating tax-levy), debenture proceeds repaid from development charges, debt reduction reserve funding, development charge collections and external funding – proceeds from sale of equipment and from Fire Partners.

Funding sources for the 2020 Capital Budget are as follows:

Capital Funding Sources

Category	Reserves – Operating Tax-levy	Debt Reduction Reserve	Development Charges	External Funding	Total
Vehicles	\$3,329,000	\$1,515,000	\$1,399,000	\$0	\$6,243,000
Facilities	\$1,500,000	\$6,664,000	\$18,438,000	\$0	\$26,602,000
Information Technology	\$2,791,000	\$2,599,000	\$425,000	\$0	\$5,815,000
Specialized Equipment	\$326,000	\$1,462,000	\$1,532,000	\$0	\$3,320,000
Communication Equipment	\$0	\$171,000	\$50,000	\$159,000	\$380,000
2020 Total	\$7,946,000	\$12,411,000	\$21,844,000	\$159,000	\$42,360,000
Percentage	19%	29%	52%	0.38%	100%
Ten-Year Total	\$73,395,000	\$56,985,000	\$63,222,000	\$781,000	\$194,383,000
Percentage	38%	29%	33%	0.40%	100%

BACKGROUND

Operating Budget

At its meeting on September 25, 2019, the Board received a tabling of the 2020 Operating Budget, which was \$5,356,000 above the 2020 Preliminary Planning Allocation. The September 25 tabling includes \$3.21M reduction from three items approved during the July 31, 2019 Special Board Meeting; removal of cannabis contingency reserve, removal of sick leave reserve and increase service fees and charges revenue. Subsequently, further edits were made to increase budget risk tolerance, and further reduce the 2020 Operating Budget by a total of \$3.84M, including adding \$1.56M unapproved grant funding.

Three operating budget scenarios have been developed to represent three levels of risk tolerance and reductions.

The Scenario A total tax-levy requirements of \$349,514,000 reflects a 4.64 percent or \$15,507,000 increase over 2019 funding. This proposal excludes the unapproved grant funding of \$1,563,000 in revenue, and is \$3,116,000 above the 2020 Preliminary Planning Allocation.

The Scenario B total 2020 tax-levy requirements of \$347,951,000 reflects a 4.17 percent or \$13,944,000 increase over 2019 funding. This proposal contains additional risk tolerance by including unapproved grant funding of \$1,563,000 in revenue, assuming the grant funding amount to be consistent with previous year's level. This proposal is \$1,553,000 above the 2020 Preliminary Planning Allocation.

The Scenario C total 2020 tax-levy requirements of \$346,398,000 reflects a 3.71 percent or \$12,391,000 increase over 2019 funding. This proposal requires further service level reductions of \$1,553,000 in addition to the increased risk tolerance in Scenario B. This proposal complies with the 2020 Preliminary Planning Allocation.

Based on all known budget pressures, the proposed 2020 Operating scenarios are as follows:

2020 Operating Budget

	Scenario A	Scenario B	Scenario C
In 000's			
Base Budget	334,007	334,007	334,007
Salaries and Benefits			
Increases for wages & reclassification	10,070	10,070	10,070
Annualization of additional staff	2,988	2,988	2,988
Additional Staff	1,777	1,777	1,777
Expenditures			
Increase to operating expenses	1,269	1,269	1,269
Principal Interest and Reserve	(1,000)	(1,000)	(1,000)
Revenues, Grants and Recoveries	403	(1,160)	(1,160)
Further Reductions to Meet Preliminary Planning Allocation			(1,553)
Net Operating Budget	349,514	347,951	346,398
Incremental Budget Increase (\$)	15,507	13,944	12,391
Incremental Budget Increase (%)	4.6%	4.2%	3.7%

In Scenarios A and B, the 2020 operating submission includes 14 additional staff for increased calls due to population growth, 17 additional staff for backfilling wellness vacancies, and three additional staff for maintaining quality service by modernization and efficiencies.

Capital Budget

The capital plan has been developed to provide the infrastructure necessary to deliver quality policing services for the protection of all its citizens. The 2020 Capital Budget totals new funding of \$28,427,000 and \$13,933,000 re-budgeted funding classified into the following categories: \$9,102,000 for facilities, \$1,493,000 for air operations and marine vessels, \$1,492,000 for specialized equipment and \$1,846,000 for information technology.

The Capital Spending Authority totalling \$57,381,000 was proposed for multiple-year projects including #1 District Headquarters, peer support leasehold improvements, 240 Prospect renovation, helicopter replacement, connected officer/in-car modernization, and forensic equipment.

Vehicles - \$6,243,000 (Capital Spending Authority \$12,493,000)

This category includes an annual project for the addition and replacement of marked, unmarked, and special purpose vehicles, as well as air operations and vessels, in accordance with York Regional Police's vehicle replacement program.

- Replacement and changeover of vehicles for \$4,290,000 pertains to front line vehicles replaced at 180,000 kilometres for Interceptor Utility vehicles. Ford Utility Hybrid vehicles to generate fuel efficiency will be purchased to replace front line vehicles. The replacement methodology was set to maximize residual value for the vehicles at auction, minimize major component repair cost and to meet reliability expectations of police specification vehicles.

- \$1,803,000 in the 2020 Budget pertains to purchase, replace, and retrofit for air operations equipment, including engine overhaul for the helicopter.
- \$150,000 in the 2020 Budget pertains to the replacement of one boat engine.
- Capital financing will be through assets replacement reserves (operating tax-levy) for \$3,329,000, \$1,399,000 funded from debt repaid from development charges and the remaining \$1,515,000 from the Debt Reduction Reserve. Repair and maintenance expenses for all vehicles are contained in the Operating Budget.

Facilities - \$26,602,000 (Capital Spending Authority \$34,557,000)

The following facilities projects are proposed for the 2020 Budget:

- #1 District Headquarters – The \$18,350,000 budgeted in 2020 is for majority of construction costs. The Capital Spend Authority for this project is \$25.75 million over four years. Funding for 2020 will be through 20-year debentures repaid from development charge contributions estimated at 69 percent with the balance being funded from debt reduction reserves.
- #3 District Marine Headquarters – The \$3,502,000 funding request is construction cost rebudgeted from 2019 to 2020 due to construction delays and \$300,000 additional request for construction price increase. Funding will be through 20-year debentures repaid from development charge contributions estimated at 90 percent with the balance being funded from debt reduction reserves.
- Land Bank Acquisition – The \$3,000,000 funding request is to purchase land for potential West Vaughan substation. The amount is rebudgeted from 2019 to 2020 due to the process of evaluating and identifying a suitable land.
- Peer Support Leasehold Improvements – The \$1,000,000 funding request is for lease and renovate a new location to support our members. The funding also includes the cost of restoring the existing location back to its original condition due to lease expiry in 2021. The Capital Spend Authority for this project is \$1.5 million over two years. Funding will be through assets replacement reserves (operating tax-levy).
- Renovations to Existing Facilities – The \$750,000 budget is for various building replacement projects as identified through building condition assessments. These assessments were completed as part of the asset management planning process. Financing will be through debt reduction reserves and assets replacement reserves (operating tax-levy).

Information Technology - \$5,815,000 (Capital Spending Authority \$6,631,000)

The 2020 information technology projects reflect the ongoing replacement and growth of technology needs, including:

- Hardware and Software - This annual project replaces end of useful life desktop computers, laptops and printers in accordance with the ever-greening replacement strategy. It will be financed by a \$1,181,000 contribution from assets replacement reserves (operating tax-levy).

- Infrastructure and Applications - This project for \$969,000 targets the expanding records retention needs of the organization and new information technology initiatives. It will be funded through a combination of contribution from reserves (operating tax-levy) and debt reduction reserves.
- Connected Officer and In-Car modernization – The request for \$1,693,000 is to support the modernization of officers and vehicles, implementing efficiencies including in-car tablets, update and maintain in-car cameras, and modernize the process of police notes records. Financing will come from a combination of development charge reserves, debt reduction reserve and assets replacement reserves (operating tax-levy).
- Digital Evidence Management – This is a modernization initiative which will increase operational efficiencies and reduce server storage with a system central repository to manage digital evidence. The rebudgeted amount of \$1,060,000 will be funded through debt reduction reserves.
- Business Intelligence – This project is for annual betterment and improvement on the business intelligence system tailored to police operations by providing accurate and timely key performance indicator information and to enable management to make effective decisions. The project will be funded through debt reduction reserves at 78 percent and development charge reserves.
- Closed-Circuit / Witness Rooms - The \$243,000 is for witness rooms equipment replacement, and will be funded through a combination of development charge reserve and debt reduction reserves.

Specialized Equipment - \$3,320,000

- Combined specialized equipment projects total \$1,742,000 including furniture, uniform equipment, firearms and conductive energy weapons, technical investigations and support service equipment. Funding will come from a combination of debt reduction reserves, development charges and assets replacement reserves (operating tax-levy).
- Forensic Specialized Equipment - The request of \$1,578,000 includes \$1,310,000 rebudgeted from 2019 to 2020 due to a project delay. The budget includes the combination of investigative and automated palm and fingerprint identification systems. The projects will be funded through debt reduction reserves at 78 percent and development charge reserves.

Communication Equipment - \$380,000

The radio system project is for betterments of the Motorola radio system. Financing of \$380,000 will be through the debt reduction reserve, development charge reserves, and external funding.

A ten year 2020 to 2029 Capital Forecast for financial planning purposes include expenditures totalling \$194,383,000: \$59,286,000 for vehicles, \$52,557,000 for facilities, \$40,914,000 for information technology, \$21,782,000 for specialized equipment, and \$19,844,000 for communication equipment. (Appendix 1, 2020 Capital Budget and Ten-Year 2020 to 2029 Capital Forecast).

It is therefore recommended that the Board approve Scenario B of the 2020 Operating Budget scenarios, the associated Operating Outlook to 2022, the 2020 Capital Budget of \$42,360,000, the 2020 Capital Spend Authority of \$57,381,000 and the 10-Year 2020 to 2029 Capital Forecast totalling \$194,383,000 for financial planning purposes. Also, that the Board's recommendations be forwarded for inclusion in the Treasurer's tabling of The Regional Municipality of York's Budget at Regional Council on November 28, 2019.

André Crawford, BA, CMM III
Deputy Chief of Police, Operations

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Accessible formats or communication supports are available upon request

Appendix 1: 2020 Capital Budget and Ten-Year 2020 to 2029 Capital Forecast

Description	Budget	Capital Forecast 2019-2028									Total
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2020-2029
Vehicles											
Vehicles	4,290	4,380	4,470	4,550	4,650	4,740	4,830	4,930	5,030	5,130	47,000
Air Operations	1,803	100		100	100	100	1,218	718	578	919	5,636
Marine Patrol Boat	150									250	400
Air Operations- Helicopter Replacement			6,250								6,250
Sub Total Vehicles	6,243	4,480	10,720	4,650	4,750	4,840	6,048	5,648	5,608	6,299	59,286
Facilities											
#1 District Headquarters	18,350	5,705									24,055
#3 District - Marine Headquarters	3,502										3,502
Land Bank Acquisition	3,000									6,000	9,000
Peer Support Leasehold Improvements	1,000	500									1,500
Renovations - Existing Facilities	750	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	9,750
New District and Substation Outlook	0	3,000									3,000
Renovation- Prospect	0	250	1,500								1,750
Sub Total Facilities	26,602	10,455	2,500	1,000	1,000	1,000	1,000	1,000	1,000	7,000	52,557
Communication Equipment											
Radio System	380	380	190	190						14,000	15,140
Portable and Mobile Radio Replacement		2,352	2,352								4,704
Sub Total Communication Equipment	380	2,732	2,542	190	0	0	0	0	0	14,000	19,844
Information Technology											
IT Hardware and Software	1,181	1,130	1,150	1,170	1,190	1,210	1,230	1,250	1,280	1,310	12,101
Connected Officer/In-Car Modernization	1,693	816	194	316	672	1,053	999	848	848	848	8,287
IT Infrastructure and Applications	969	969	969	969	969	969	969	969	969	969	9,690
Business Intelligence	350	240	170	170	170	170	170	170	170	100	1,880
Disaster Recovery Plan	319					308					627
Closed-Circuit / Witness Rooms	243									716	959
Computer Aided Dispatch System							3,700				3,700
Digital Evidence Management	1,060										1,060
Data Governance and Retention Management							1,000				1,000
CAD/RMS Upgrades		250				250				250	750
Learning Management System		150					150				300
YRPNet Re-write					150					150	300
Talent Management					150						150
Employee Scheduling			110								110
Sub Total Information Technology	5,815	3,555	2,593	2,625	3,301	3,960	8,218	3,237	3,267	4,343	40,914
Specialized Equipment											
Specialized Equip. - Forensic Equip.	1,578	1,763	102							2,200	5,643
Specialized Equip. - Firearms & Cond.Energy	541	197	197	267	197	197	485	541	197	397	3,216
Specialized Equip. - Furniture	470	470	470	470	470	470	470	470	470	470	4,700
Specialized Equip. - Add Staff/ Body Armour	424	424	424	424	424	424	424	424	424	424	4,241
Specialized Equip. - Technical Investigations	182			1,100					1,100		2,382
Specialized Equip. - Robotics / Support Services	125		400					250		125	900
Specialized Equip. - Telephone		700									700
Specialized Equip. - Road Safety											0
Sub Total Specialized Equipment	3,320	3,554	1,593	2,261	1,091	1,091	1,379	1,685	2,191	3,616	21,782
Total Gross Expenditures	42,360	24,776	19,948	10,726	10,142	10,891	16,645	11,570	12,066	35,258	194,383
Envelope	32,638	17,939	18,117	10,946	10,299	10,645	15,157	11,526	12,402	36,443	176,112
Over / (under) envelope	-9,722	-6,837	-1,831	220	157	-246	-1,488	-44	336	1,185	-18,271
Financing Sources											
Debt Reduction Reserve	12,411	7,398	7,782	1,417	1,015	1,673	5,715	1,570	2,128	15,876	56,985
Debt Repaid from Development Charges	20,846	9,215	4,724	2,102	1,807	1,827	3,439	2,375	2,269	10,812	59,416
Development Charges From Reserve	998	678	218	102	194	165	165	199	143	944	3,806
External Funding - Fire partners & Auction	159	159	384	79	0	0	0	0	0	0	781
Contribution from Reserves (Operating Tax-Levy)	7,946	7,326	6,840	7,026	7,126	7,226	7,326	7,426	7,526	7,626	73,395
Total Financing	42,360	24,776	19,948	10,726	10,142	10,891	16,645	11,570	12,066	35,258	194,383

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

OCTOBER 23, 2019

**Digital Evidence Management System and Integrated In-Car
Camera System Contract Update**

RECOMMENDATION

1. That the Board receive this report for information.

SYNOPSIS

This report provides a status update to confirm the contract execution for a Digital Evidence Management System and Integrated In-Car Camera System with Axon Public Safety Canada Inc. as approved by the Police Services Board on September 25, 2019.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Subsequent to the Police Services Board approval on September 25, 2019, a contract was executed by Chief Eric Jolliffe, on September 30, 2019, at the same total contract cost as what the Board approved.

The project team is currently working on the project plan and implementation.

André Crawford, BA, CMM III
Deputy Chief of Police, Operations

AC:rh

Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

October 23, 2019

**eSCRIBE Software Ltd.
Internet Publishing Plus Module
(Revised Report)**

RECOMMENDATIONS

1. That the Agreement between the Board and eSCRIBE Software Ltd. be amended to increase the contract price from \$17,415 excluding HST, to \$35,690, excluding HST, as a result of purchasing a new software module – Internet Publishing Plus.
2. That the Executive Director be authorized to execute the amendment to the existing agreement subject to the approval of The Regional Municipality of York's Regional Solicitor, or designate, as to form and content.

PURPOSE

This report seeks the Board's authorization to purchase an additional deliverable under the current contract with eSCRIBE Software Ltd., namely Internet Publishing Plus. Further to the Board's Purchasing Bylaw 10-17, under Section 12.2, Board approval is required when the cost of purchasing additional deliverables exceeds 20 percent of the total cost of the contract. In this case, the cost of the additional module (Internet Publishing Plus) exceeds the threshold of 20 percent.

FINANCIAL IMPLICATIONS

The total annual software and support fees associated with the additional module is \$3,450 excluding all applicable taxes. In addition, there is one-time implementation fee of \$1,025, excluding all applicable taxes which was reduced by 50 percent after further negotiations. There are funds in the 2019 and 2020 Board operating budgets for this purchase. The funding to renew outlook years will be included in future budget proposals and is subject to the annual budget approval of the Board. The total cost of the new module for the contract term is \$18,275 excluding all applicable taxes.

BACKGROUND

At its May meeting, the Board authorized a new contract with eSCRIBE Software Ltd. to automate and manage Board agendas and reports, effective May 15, 2019, for a three-year term with two renewal options of one year each, at a total cost of \$17,415 plus applicable taxes.

The proposal in this report is for the purchase of the Internet Publishing Plus module to support the function of the Board and to provide accessible content on the Board website. Currently, the Board publishes its agenda and reports in pdf format which is not the most accessible solution when viewing content. The Internet Publishing Plus module will support accessible web content and will save time and board staff resources by publishing agenda and reports in html with one click option. The module has a WCAG 2.0 compliant design which fully supports evolving accessibility requirements while allowing content to be viewed on any device. York Region currently uses the same module to publish its Council meeting agendas online.

CONCLUSION

The Board has been using eSCRIBE software for the automation of its meetings, training sessions, workshops and other tasks since 2014. The automation of meetings has saved countless hours in processing paper agendas and documents and has provided for more consistency and timeliness in the preparation and delivery of board meeting agendas. This next step will continue to create efficiencies in the Board office and will support a more accessible solution for online content.

It is, therefore, recommended that the Board authorize the purchase of the Internet Publishing Plus under the current contract terms and conditions.

Mafalda Avellino
Executive Director

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

BY LAW NO. 10-19

**A By Law to Confirm
the Proceedings of the Board at its Meeting
held on October 23, 2019**

The Regional Municipality of York Police Services Board HEREBY ENACTS as follows:

1. The action of the Board in respect of each motion, resolution and other action passed and taken by the Board at its meeting is hereby adopted, ratified and confirmed.
2. The Chairman of the Board, the Chief of Police and Deputy Chiefs of Police are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chairman and Executive Director are hereby directed to execute all documents necessary in that behalf.

ENACTED AND PASSED this 23rd day of October, 2019

Mafalda Avellino, Executive Director

Mayor Virginia Hackson, Chair