



The Regional Municipality of York Police Services Board

To Make a Difference in Our Community

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REVISED AGENDA PUBLIC SESSION

Wednesday, January 17, 2018, 9:00 a.m.

COMMITTEE ROOM "A"

YORK REGION ADMINISTRATIVE CENTRE

17250 YONGE STREET

NEWMARKET, ONTARIO

Pages

1. 2018 Elections of Board Chair and Vice Chair

In accordance with section 28 of *the Police Services Act*, the Board is required to elect a Chair at its first meeting in each year . The Board members will also elect a Vice Chair of the York Regional Police Services Board in accordance with the Board's procedural bylaw.

2. Disclosure of Interest

In accordance with the *Municipal Conflict of Interest Act*.

3. Confirmation of Public Minutes of November 15, 2017 Board Meeting

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4. Presentations

Nil.

5. Deputations

Nil.

6. Communications

6.1 Correspondence from Mr. Christopher Raynor, Regional Clerk, York Region, December 18, 2017, regarding the 2018 York Regional Police Budget.

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6.2	Correspondence from the Hon. Kathleen Wynne, MPP, Premier of Ontario, December 4, 2017, on the Board's resolution regarding cannabis distribution legislation in Ontario.	22
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6.8	<i>Correspondence from Ms Susanne Cappuccitti, Executive Director, Character Community Foundation of York Region, January 16, 2018, requesting sponsorship for the 12th Annual Character Community Awards taking place April 25, 2018 in Richmond Hill.</i>	52
7.	Items for Consideration - Reports of the Chief of Police	
7.1	Interim Financial Reporting for the Period Ending November 30, 2017	56
	<u>RECOMMENDATION</u>	
	1. That the Board receive the unaudited interim financial reports for the 11 month period ending November 30, 2017, pursuant to Financial Accountability Board Policy No. 01/05.	
7.2	Land Acquisition Update	68
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report with respect to the status of the land acquisition of certain lands located at 20 Bonnie Boulevard, Jackson's Point, Georgina.	

7.3	Operational Hours - Three District	72
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report for its information.	
7.4	2020-2022 Business Plan Development Strategy	84
	<u>RECOMMENDATION</u>	
	1. That the Board approve the 2020-2022 Business Plan Development Strategy pursuant to the Board's Framework for Business Planning Policy No. 03/10.	
7.5	Implementation of the Jury Recommendations from the Inquest of John Caleb Ross	88
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report for its information.	
7.6	Quality Service Standards - 2017	90
	<u>RECOMMENDATION</u>	
	1. That the Board receives this report pursuant to the Police Services Board Accessible Customer Service Policy No. 04/09.	
7.7	Quality Assurance Process	98
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report pursuant to the Quality Assurance Process, Board Policy No. 01/08.	
7.8	Accessibility for Ontarians with Disabilities Act, 2005, AODA Compliance and Public Feedback on Accessible Customer Service	104
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report pursuant to the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.	
7.9	Annual Report on Equity and Inclusion Policy	108
	<u>RECOMMENDATION</u>	
	1. That the Board receive this report pursuant to the Board's Equity and Inclusion Policy No. 04/11.	
7.10	Annual Report on Hate Crime Policy	112

RECOMMENDATION

1. That the Board receive this report pursuant to Policy #04/03.

7.11 Annual Report on Auxiliaries and Volunteers 116

RECOMMENDATION

1. That the Board receive this report pursuant to the Police Services Board Auxiliary and Volunteer Program Board Policy No. 03/02.

7.12 Secondary Activities 134

RECOMMENDATION

1. That the Board receive this report pursuant to Section 31 (1)(g) of the *Police Services Act*.

7.13 Public Complaints regarding Services Provided by York Regional Police 136

RECOMMENDATION

1. That the Board receive this report in accordance with sections 31(1)(j) and 63(4) of the *Police Services Act* and paragraph 3.3 of Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

8. Items for Consideration - Reports of the Executive Director

8.1 Monitoring Requirements Status Report 140

RECOMMENDATION

1. That the Board receive, for its information, the Monitoring Requirements Status Report attached as Appendix A.

8.2 Amendments to the Hate Propaganda and Hate/Bias Motivated Crimes Policy 148

RECOMMENDATION

1. That the Board approve the amended Hate Propaganda and Hate/Bias Motivated Crimes Policy No. 04/03, attached as Appendix A.

8.3 Freedom of Information Access Requests - 2017 154

RECOMMENDATION

1. That the Board receive this report in accordance with its Bylaw No. 09-15, a bylaw to establish administration policies for *Municipal Freedom of Information and Protection of Privacy Act*

Access Requests.

9. **Unfinished Business**

10. **Other Business**

11. **Private Session**

RECOMMENDATION

That the Board move into Private Session.

12. **Reconvene in Public Meeting**

13. **Consideration of Private Items**

a. Human Resources (Recommendations 1 and 2)

b. Appointment of New Police Officers (Recommendation 1)

14. **Confirmatory Bylaw**

156

15. **Adjournment**

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

November 15, 2017

The Board commenced its meeting of November 15, 2017 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

Board Members Present: V. Hackson, Chair
J. Molyneaux, Vice Chair
M. Bevilacqua
B. Jiang
K. Usman

Absent: W. Emmerson

Board Staff: M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
S. Betts, Superintendent, Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, General Counsel, Legal Services

Region Legal & Court Services: J. Hulton, Regional Solicitor

360 DISCLOSURE OF INTEREST

Nil.

361 CONFIRMATION OF PUBLIC MINUTES OF OCTOBER 18, 2017 BOARD MEETING

It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board confirm the minutes for the public session of the meeting held on October 18, 2017 in the form supplied to the members.

CARRIED

PRESENTATIONS

362 Presentation to Retiring Superintendent Karen Noakes

The Board recognized retiring Superintendent Karen Noakes after a 32-year long career with York Regional Police. Superintendent Noakes worked in various units during her career and was the first women to be promoted to the rank of Superintendent in May 2008. She has received numerous awards and accolades and serves as a mentor to other women in policing.

Moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the presentation to retiring Superintendent Noakes be received.

363 Joint Presentation on Safer Ontario Act, Bill 175 – Chief Jolliffe and Mafalda Avellino

The Board received a presentation by Jason Fraser, General Counsel, YRP and the Board's Executive Director Mafalda Avellino on Bill 175, *Safer Ontario Act* which was introduced on November 2, 2017. The proposed legislation represents significant changes to policing and aims to improve police oversight and accountability and provide a collaborative approach to community safety and well-being.

Moved by Mr. Usman, seconded by Ms Jiang that the joint presentation be received.

CARRIED

364 Amended Resolution on the Financial Implications of the Cannabis Act

Moved by Mayor Bevilacqua, seconded by Mr. Usman that the Board receive the presentation by Mr. Channell and adopt the following:

1. The Board calls on the Government of Canada and the Government of Ontario to provide funding to the Board, in the amount of \$5.7 million for 2018, \$6.4 million for 2019 and \$8.6 million for 2020 to offset the additional expenses that York Regional Police will incur as a result of the enactment of the *Cannabis Act*, the *Criminal Code* amendments and the *Ontario Cannabis Act, 2017*.
2. The Board calls on the Government of Canada and the Government of Ontario to establish a stable funding program for cannabis related law enforcement and to provide sufficient funding to the Board, on an ongoing basis and a rate of approximately two per cent of the York Regional Police operating budget, per annum.
3. The Board calls on the Regional Municipality of York to adopt and endorse this resolution and for the Regional Municipality of York to call upon the Government of Canada and the Government of Ontario to provide the Board with stable and sufficient funding for cannabis related law enforcement as aforesaid.

And further, that the Board forward the full Resolution, the presentation and the Board's Resolution on the Effective Policing of the Cannabis Act from its July meeting to the Canadian Association of Police Governance, the Ontario Association of Police Services Boards, the Premier of Ontario, the Minister of Community Safety and Correctional Services, the Ontario Attorney General, local MPs and MPPs, the federal and provincial finance ministers, the public safety minister and the Federation of Canadian Municipalities.

CARRIED

COMMUNICATIONS

- 365** Correspondence from Mr. Christopher Raynor, Regional Clerk, York Region, October 24, 2017, regarding the accessibility update and review of accessibility policies.

It was moved by Mayor Bevilacqua, seconded by Mr. Usman that the Board receive the correspondence from Mr. Christopher Raynor, Regional Clerk, York Region, October 24, 2017.

CARRIED

- 366 Memorandum from Mr. Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 10, 2017, regarding the release of the Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario.

It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board receive the memorandum from Mr. Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, November 10, 2017.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE CHIEF OF POLICE

- 367 **Interim Financial Reporting for the Period Ending September 30, 2017**

It was moved by Ms Jiang, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the nine-month period ending September 30, 2017, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

- 368 **Execution of Documents Bylaw and Purchasing Bylaw**

It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to the Execution of Documents By-Law No. 08-15, Purchasing By-Law No. 06-14 and Purchasing By-Law No. 10-17, which came into effect on September 20, 2017, quarterly reporting requirements.

CARRIED

- 369 **Software Maintenance and Service Contracts**

It was moved by Mayor Bevilacqua, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Report of the Chief of Police:

1. That the Board authorize the renewal of the software maintenance and service contracts with the contractors listed in Appendix 1, effective December 2017, for up to five (5) additional terms of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and

2. That the Chief of Police be authorized to execute the agreements on behalf of the Board.

CARRIED

ITEMS FOR CONSIDERATION - REPORT OF THE EXECUTIVE DIRECTOR

370 Amended Policy on Framework for Annual Reporting by the Chief of Police

It was moved by Vice Chair Molyneaux, seconded by Mayor Bevilacqua that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board amend its policy on Framework for Annual Reporting by Chief of Police attached as Appendix A.

CARRIED

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

- 371 *It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) (b) of the Police Services Act.*

CARRIED

The Board met in Private Session at 1:19 p.m. and reconvened in public at 1:53 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

- 372 *It was moved by Ms Jiang, seconded by Vice Chair Molyneaux that the Board rise and report from the Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

- 373 *It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendations contained in the Reports of the Chief of Police:*

Human Resources

1. That the Board reclassify 24 officers pursuant to the 2016 – 2019 Uniform Working Agreement; and
2. That the Board appoint three civilians, pursuant to Section 31(1)(a) of the *Police Services Act*.

Appointment of New Police Officers

1. That the Board appoint 30 new individuals as Cadets-in-Training, effective December 4, 2017 pursuant to Section 52(1) of the *Police Services Act*.

Appointment of Experienced Police Officers

1. That the Board appoint three experienced officers, effective November 29, 2017, pursuant to Section 31(1)(a) of the *Police Services Act*.

CARRIED

374 CONFIRMATORY BYLAW

The Board had before it Bylaw No. 13-17. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Ms Jiang, seconded by Vice Chair Molyneaux, that Bylaw No. 13-17, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.
Bylaw No. 13-17 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

375 ADJOURNMENT

It was moved by Ms Jiang, seconded by Vice Chair Molyneaux that the meeting be adjourned.

CARRIED

The meeting adjourned at 1:55 p.m.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on January 17, 2018.

Accessible formats or communication supports are available upon request.

December 15, 2017

Chief Eric Jolliffe
Chief of Police
York Regional Police
47 Don Hillock Drive
Aurora, ON L4G 0S7

Dear Chief Jolliffe:

Re: 2018 Budget – York Regional Police

Regional Council, at its meeting held on December 14, 2017, adopted the recommendation of Committee of the Whole that your presentation be received. In addition, Regional Council received the communication dated October 20, 2017 from Mafalda Avellino, Executive Director, The Regional Municipality of York Police Services Board.

Regional Council also adopted the following recommendations of Committee of the Whole regarding the report entitled "2018 Budget – York Regional Police":

1. The Committee of the Whole recommends the budget as submitted for York Regional Police as follows:
 - a) The 2018 operating budget as summarized in Attachment 1.
 - b) The 2018 capital expenditures and the 2018 Capital Spending Authority, as summarized in Attachment 2.
2. The recommended budget be consolidated by the Treasurer for consideration for Council approval on December 14, 2017.

A copy of Clause 4 of Committee of the Whole Report No. 17 is enclosed for your information.

Please contact Kelly Strueby, Director, Office of the Budget, at 1-877-464-9675 ext. 71611 if you have any questions with respect to this matter.

Sincerely,

A handwritten signature in black ink, appearing to be 'Christopher Raynor', written over the printed name.

Christopher Raynor
Regional Clerk

/S. Dumont
Attachments

cc Mafalda Avellino, Executive Director, The Regional Municipality of York Police Services Board

Clause 4 in Report No. 17 of Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on December 14, 2017.

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2018 Budget – York Regional Police

1. Receipt of the presentation by Eric Jolliffe, Chief of Police and Jeffrey Channell, Manager, Financial Services, York Regional Police and Mayor Virginia Hackson, Chair, York Regional Police Services Board.
2. Receipt of the communication from Mafalda Avellino, Executive Director, The Regional Municipality of York Police Services Board, dated October 20, 2017.
3. Adoption of the following recommendations contained in the report dated November 14, 2017 from the Commissioner of Finance:
 1. The Committee of the Whole recommends the budget as submitted for York Regional Police as follows:
 - a) The 2018 operating budget as summarized in Attachment 1.
 - b) The 2018 capital expenditures and the 2018 Capital Spending Authority, as summarized in Attachment 2.
 2. The recommended budget be consolidated by the Treasurer for consideration for Council approval on December 14, 2017.

Report dated November 14, 2017 from the Commissioner of Finance now follows:

1. Recommendations

It is recommended that:

1. The Committee of the Whole recommends the budget as submitted for York Regional Police as follows:
 - a. The 2018 operating budget as summarized in Attachment 1

2018 Budget – York Regional Police

- b. The 2018 capital expenditures and the 2018 Capital Spending Authority, as summarized in Attachment 2.
2. The recommended budget be consolidated by the Treasurer for consideration for Council approval on December 14, 2017.

2. Purpose

This report provides a summary of the 2018 Operating and Capital Budget for York Regional Police for consideration by Committee.

3. Background and Previous Council Direction

On December 15, 2016 Council approved an operating outlook for 2018

As part of the 2017-2018 Budget, Council approved an outlook for the operating budget for 2018. This approved outlook formed the starting point for this year's budget. Evolving circumstances and emerging pressures are a natural part of a multi-year budget process. Absent of extraordinary pressures, York Regional Police were asked to stay within their outlook. The 2018 operating budget reflects any revisions that have been made to the previously approved outlook.

The 2018 Budget was tabled on November 16, 2017

The consolidated 2018 Operating and Capital Budget was tabled with Council on November 16, 2017. It was received and referred to the December meetings of Committee of the Whole for consideration and recommendation.

The 2018 Budget Direction report, approved by Council on May 18, 2017, outlined the proposed timelines and indicated that the 2018 budget would be approved in December 2017, as long as Council is satisfied with it through the review process.

The Police Services Board approved the York Regional Police 2018 budget on October 18, 2017

The York Regional Police budget was approved by the York Regional Police Services Board and forwarded to Council for inclusion in the overall Regional budget. The 2018 budget approved by the Police Services Board on October 18, 2017 is below the outlook approved as part of the 2017 to 2018 Budget.

A one-year operating budget was tabled for Council's consideration

The operating budget presented is a one-year budget for the remaining year of Council's term. Council is asked to approve the budget for 2018.

Multi-year commitments for capital projects are proposed as part of the budget process

Many complex capital projects span several years of planning, design and construction, requiring multi-year spending authority.

Capital Spending Authority is requested for projects with contractual and other clear or certain multi-year commitments. As in previous years, Council is asked to approve multi-year Capital Spending Authority for capital projects.

4. Analysis and Implications

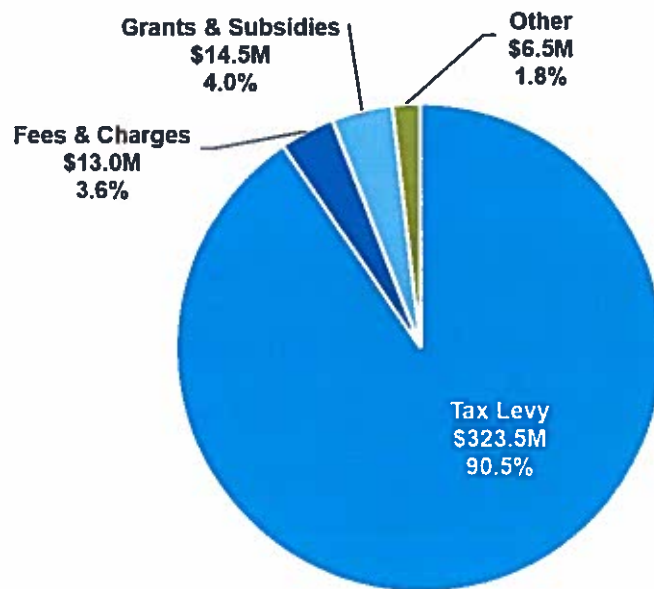
Operating Budget (page 215)

York Regional Police are mostly funded through tax levy

The budget shows both the gross operating expenditures (total budget) and the net tax levy (the portion of the budget paid for by the tax levy).

The total gross budget for police services in 2018 is \$357.5 million. As shown in Figure 1 below, the tax levy pays for 90.5% of the services provided by York Regional Police. Most of the remaining funds come from fees and grants.

Figure 1
Gross Expenditures by Funding Sources



Note: Numbers may not add due to rounding.

The proposed budget for York Regional Police reflects net operating expenditures of \$323.5 million in 2018

The 2018 operating budget includes the cost of providing:

- Base services
- Legislated and contractual requirements
- Fiscal strategy requirements
- Impact of capital
- Growth
- Service enhancements.

The proposed net budget for York Regional Police is \$323.5 million, or 30.2% of the total 2018 proposed Regional net operating budget, as shown in Figure 2 below.

Figure 2
York Regional Police Share of the Tax Levy

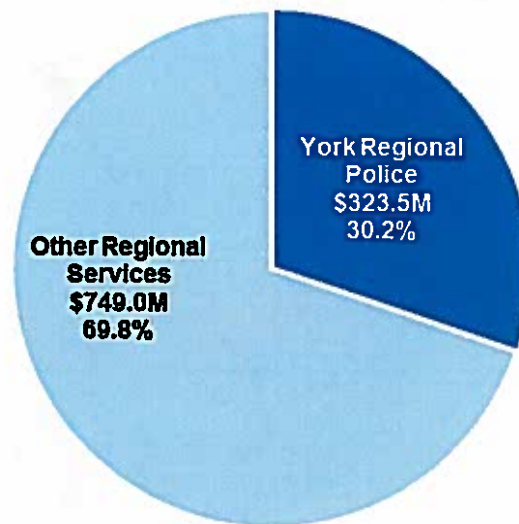


Table 1 in Attachment 1 summarizes the proposed gross and net operating budgets for 2018.

York Regional Police is below the approved outlook

The York Regional Police proposed 2018 budget is below the outlook approved as part of the 2017 to 2018 Budget by \$725,695. This is a result of lower than outlook spending on salaries and benefits, budgeting for grant funding that was not in the 2018 outlook, and managing pressures by using efficiencies identified by York Regional Police staff.

Capital Budget (page 216)

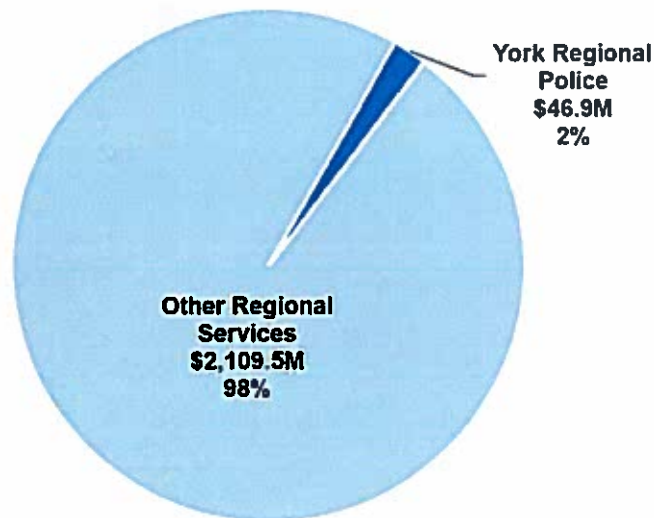
Approval of 2018 capital expenditures of \$22.6 million and Capital Spending Authority of \$46.9 million is requested for York Regional Police

The capital budget includes new infrastructure projects in support of growth, rehabilitation and replacement of existing infrastructure and service enhancement.

The proposed Capital Spending Authority for York Regional Police is \$46.9 million, or 2% of the total 2018 Capital Spending Authority, as shown below in Figure 3.

Figure 3

York Regional Police Share of Capital Spending Authority



Attachment 2 summarizes the 2018 Capital Spending Authority by program and shows the associated funding sources for York Regional Police. Details on the individual projects are available in the 2018 Budget book starting on page 367.

The budget is informed by Council-approved strategies and plans

The 2018 budget for York Regional Police reflects the directions and strategies set out in Vision 2051, and the York Region Official Plan. The budget is also supportive of the objectives outlined in the 2015 to 2019 Strategic Plan.

5. Financial Considerations

The net operating budget for York Regional Police totals \$323.5 million in 2018, as summarized in Attachment 1.

The proposed 2018 Capital Spending Authority reflects a multi-year commitment of \$46.9 million, as summarized in Attachment 2. Expenditures not identified as part of Capital Spending Authority but contained within the Ten-Year Capital Plan are provided for planning purposes and will be brought forward for formal approval in subsequent budget years.

6. Local Municipal Impact

The Region provides essential services to the residents and businesses in York Region. The challenge of meeting growing demands for service and improving service delivery is addressed through the Region's business planning process. The Region's investments support local municipalities.

7. Conclusion

This report sets out the proposed 2018 budget for York Regional Police. To facilitate the completion of the budget process, it is recommended that the Committee's recommendations be forwarded to Council for consideration on December 14, 2017.

For more information on this report, please contact Kelly Strueby, Director, Office of the Budget, at 1-877-464-9675 ext. 71611.

The Senior Management Group has reviewed this report.

November 14, 2017

Attachments (2)

8008493

Accessible formats or communication supports are available upon request

2018 Budget Summary for York Regional Police

Proposed Operating Budget Expenditures

(in \$000s)

Department	Page No.	2018 Budget	
		Gross	Net
York Regional Police	215	357,525	323,511
Total		357,525	323,511

Note: Net operating expenditures= tax levy

**2018 Capital Expenditures and Capital Spending Authority (CSA)
York Regional Police**

York Regional Police	Page No.	2018 \$000s	2018 CSA \$000s
Program Expenditures:			
York Regional Police	216	22,642	46,892
Funding Sources:			
Debt Reduction Reserve	216	4,448	12,065
Asset Replacement Reserves	216	5,776	5,776
Development Charge Reserves	216	12,343	28,976
Other Recoveries	216	75	75
Total Funding Sources		22,642	46,892

The Premier of Ontario

Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1



La première ministre de l'Ontario

Édifice de l'Assemblée législative, Queen's Park
Toronto (Ontario) M7A 1A1

November 28, 2017

Ms. Mafalda Avellino
Executive Director
Regional Municipality of York Police Services Board
17250 Yonge Street
Newmarket, Ontario
L3Y 6Z1



Dear Ms. Avellino:

Thank you for your letter informing me of the board's resolution regarding cannabis distribution legislation in Ontario. I have noted the board's views and concerns.

I also note that you have sent copies of your letter to several of Cabinet my colleagues. I am confident that they, too, will take the board's position into consideration.

Once again, thank you for writing. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, reading "Kathleen Wynne".

Kathleen Wynne
Premier



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

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7 Queen's Park Crescent
Toronto ON M7A 1Y7
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Télécopieur: 416-325-0374

Dear Heads of Municipal Councils:

Ontario continues to prepare for federal legalization of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

I am writing to provide you with an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. I would also like to confirm the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario.

Our objectives in the establishment of the retail and distribution system for legal cannabis are to protect youth and eliminate the illegal market. Municipalities are essential partners in the efforts to achieve these goals.

As noted in my October 27 letter, the various engagements the province has had with municipalities have been beneficial. Over the course of November and December, staff from the Ministry of Finance and the Liquor Control Board of Ontario (LCBO) met with staff of the municipalities identified for the initial cannabis retail stores for July 2018. These meetings provided valuable insights on provincial guidelines and areas of local interests that will inform store siting. I would like to thank the staff of these municipalities for their thoughtful feedback.

With the conclusion of the federal government's consultation with provinces and territories on the tax framework, we now have a better understanding of the revenue share to address the costs of legalization. During those discussions, we negotiated for a greater share of revenue on the basis that both the province and municipalities bear incremental costs. We now look forward to engagement with municipalities on a reasonable distribution of the province's share of the federal excise tax revenue. Given the federal government's forecasts of modest revenue and the Federation of Canadian Municipalities' estimated cost projections, our engagement will need to acknowledge that it appears unlikely there will be enough revenue to fully cover the incremental municipal and provincial costs associated with legalization.

In January 2018, the Ministry of Finance will work with the Association of Municipalities of Ontario and the City of Toronto to launch an engagement process with municipalities on cannabis-related funding. This process will consider what is known about incremental municipal and provincial costs and set out a proposed approach to funding for municipalities that supports our shared policy objectives.

To help guide this engagement, I would like to propose the following principles:

- Address Implementation Costs – An approach to funding should acknowledge that the province and municipalities will incur upfront incremental costs as a result of the federal government's decision to legalize cannabis and that a funding approach should focus on helping to address these costs.
- Respect the Role of Municipalities – An approach to funding should recognize the efforts of municipalities in their areas of jurisdiction associated with the legalization of cannabis.
- Align with the Term of the Federal Tax Framework – An approach to funding should align with the two-year term agreed to between the federal, provincial and territorial governments on the federal excise tax.

As we conclude the holiday season and reflect on the past year, I would like to thank you again for your meaningful engagement with the province as we all prepare for the legalization of cannabis in July 2018. Please accept my best wishes for the New Year.

Sincerely,



Charles Sousa
Minister

c: The Honourable Yasir Naqvi, Attorney General of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs
Ali Ghiassi, Chief of Staff, Minister's Office, Ministry of Finance
Scott Thompson, Deputy Minister, Ministry of Finance
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project,
Ministry of Finance
Lynn Dollin, President, Association of Municipalities of Ontario
Pat Vanini, Executive Director, Association of Municipalities of Ontario
Municipal CAOs and City Managers



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Expansion of the Ontario Naloxone Program to Police
Services**

DATE OF ISSUE:	December 7, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0074
PRIORITY:	Medium

On December 7, 2017, Dr. Eric Hoskins, Minister of Health and Long-Term Care, and Marie-France Lalonde, Minister of Community Safety and Correctional Services, were joined by Dr. David Williams, Chief Medical Officer of Health and Provincial Overdose Coordinator, and Dr. Dirk Huyer, Chief Coroner for Ontario to announce the expansion of the Ontario Naloxone Program to police and fire services.

Eligibility

Police services will be eligible to receive naloxone kits through their local public health unit (see Appendix A for a list of local public health units). The program will provide access to police officers or First Nations constables who may reasonably encounter a situation where a person has overdosed and may require naloxone. Under this program police services are eligible¹ to provide access to:

- Municipal police officers
- Ontario Provincial Police (OPP) officers
- First Nations constables

.../2

¹ Note: The focus of the program's expansion is to provide access to police officers - RCMP officers, Special Constables, auxiliaries and civilians are ineligible at this time.

How to Enroll

To enroll in the Ontario Naloxone Program, police services will need to:

- Consult with their legal counsel and other experts about the use of naloxone as a public health and community safety measure.
- Complete a form to indicate interest in enrollment and confirm the number of naloxone kits the service is requesting.
- Enter into an agreement with the appropriate public health unit.
- Develop and/or adopt program-related policies and procedures within each service, including how naloxone would be carried and deployed.
- Arrange training and education for staff. Some services who have already developed training material on naloxone may be willing to share with other interested police services.

All forms and agreements will be provided by the Ministry of Health and Long-Term Care. To begin the enrollment process, please contact the appropriate public health unit.

Enrolled police services will be required to report quarterly to their local public health unit using a standardized form on the use of naloxone in their service.

The province will not reimburse police services for naloxone previously procured. However, police services that have already procured naloxone are eligible to apply to the program to receive new supplies of naloxone as needed.

Police services will be eligible to order naloxone in early 2018. The ministry will advise services of the effective date once it has been determined.

For further information on the Ontario Naloxone Program you can visit the Ministry of Health and Long-Term Care website at <https://www.ontario.ca/page/get-naloxone-kits-free>.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Attachment

Appendix A: List of police services (not including First Nation services) by PHU region

Public Health Unit	Police Service
Algoma	Sault Ste. Marie Police Service
Brant County	Brantford Police Service
Chatham-Kent	Chatham-Kent Police Service
Durham	Durham Regional Police Service
Eastern	Cornwall Community Police Service
Elgin-St. Thomas	Aylmer Police St. Thomas Police Service
Grey Bruce	Hanover Police Service Owen Sound Police Service Saugeen Shores Police Service West Grey Police Service
Halton	Halton Regional Police Service
Hamilton	Hamilton Police Service
Hastings Prince Edward	Belleville Police Service
HKPR	Cobourg Police Service Kawartha Lakes Police Service (City of) Port Hope Police Service
Huron	Wingham Police Service
KFLA	Kingston Police
Lambton	Sarnia Police Service
Leeds-Grenville	Brockville Police Service Gananoque Police Service Smiths Falls Police Service
Middlesex-London	London Police Service Strathroy-Caradoc Police Service
Niagara	Niagara Regional Police Service
North Bay Parry Sound	North Bay Police Service West Nipissing Police Service
Northwestern	Dryden Police Service
Ottawa	Ottawa Police Service
Oxford County	Woodstock Police Service
Peel	Peel Regional Police
Perth District	Stratford Police Service
Peterborough	Peterborough Police Service

Public Health Unit	Police Service
Porcupine	Timmins Police Service
Renfrew Country	Deep River Police Service
Simcoe-Muskoka	Barrie Police Service Midland Police Service * South Simcoe Police Service Ontario Provincial Police
Sudbury and District	Espanola Police Service Greater Sudbury Police Service
Thunder Bay and District	Thunder Bay Police Service
Toronto	Toronto Police Service
Waterloo	Waterloo Regional Police
WDG	Guelph Police Service Orangeville Police Service Shelburne Police Service
Windsor-Essex	Amherstburg Police Service LaSalle Police Service Windsor Police Service
York Region	York Regional Police
TOTAL: 36 PHUs	TOTAL: 52 Police Services

** transitioning to OPP*

*** Haldimand-Norfolk and Timiskaming PHUs do not have applicable police services*

January 17, 2018

York Regional Police Services Board

Dear Board Members:

Re: Costs Associated to Issuing Naloxone (Narcan®) to all Frontline Officers

RECOMMENDATION:

1. That the Board receive this report for its information.

PURPOSE

This report is to advise the Board that on December 7, 2017, the province of Ontario announced that it will provide Naloxone to police and fire services across the province. York Regional Police had already taken steps to provide Naloxone, in the form of Narcan® nasal spray to officers working in areas considered 'high risk'. Narcan®, can temporarily reverse the effects of an opioid overdose.

BACKGROUND

For more than a year, police services across the province have been advocating for support and funding to provide police officers with Naloxone to aid them, and the public, in their response to the Opioid crisis.

In June 2017, the OACP president met with Minister Marie-France Lalonde to request funding for Naloxone to be provided to police.

In August 2017, absent direction from the province, I instructed Deputy Chief Crawford to authorize the direct purchase of Narcan® nasal spray kits for distribution to our officers working in areas considered 'high risk'.

In September 2017, the OACP president met with Minister Marie-France Lalonde to request funding for Naloxone to be provided to police.

In October 2017, Jeff Yurek, Conservative Health Critic, made the request, yet again, to Minister Marie-France Lalonde, asking whether the government would fund Naloxone for police officers and firefighters.

On December 7, 2017, the Ontario government announced they would equip police and fire services with Naloxone. Their announcement did not indicate when the funding would be provided or whether it is a one-time funding opportunity, (Naloxone expires and is less effective if subjected to extreme heat or cold).

York Regional Police purchased and issued 81 Narcan® nasal spray kits at a cost of \$9,999. The introduction of any drug requires training for our officers in recognizing not only the signs of an opioid overdose, but also the safe handling and application of the antidote.

The development of training and officer time associated to training cost an additional \$79,500, for a total of \$89,499 from our operating budget. This cost was unplanned, and as there had been no indication from the provincial government that they would fund the antidote, I deemed it an essential police and public safety tool.

The expense, York Regional Police has incurred to equip officers working in areas considered 'high risk', will not be recouped from the provincial government. The provincial government will also not cover the training costs York Regional Police has incurred associated to ensuring our members are aware of the dangers related to a possible fentanyl exposure and application of Narcan®, which can temporarily reverse the effects of an opioid overdose.

CONCLUSION

It is clear the provincial government agrees with our assessment that Naloxone is a life-saving resource that should be in the hands of police officers; however, it was not until after we (and many police agencies across the province) incurred significant expense to ensure our officers had access Naloxone for their safety as well as that of the public.

It is unclear whether the government will continue to fund Naloxone as it is required, or if funding is being offered on a one-time basis leaving York Regional Police to absorb the ongoing costs of related to ensuring our officers have continued access to Naloxone®.

Yours truly,

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police



Hi Jaclyn,

Thank you so much for the generous support Regional Municipality of York Police Services Board has shown the women and children at [Yellow Brick House](#) through sponsorship of our 2017 Yellow Brick House Gala. Your support has ensured that in 2017 over 5,000 women and children found the safety and the support needed to rebuild their lives.

As an important supporter of Yellow Brick House and our community, I am pleased to invite you to attend our 13th annual [Yellow Brick House Gala](#) taking place on **Friday March 2, 2018** at **Le Parc Banquet Hall** in Richmond Hill.

This year's Yellow Brick House Gala marks Yellow Brick House's 40th anniversary and coincides with International Women's Day on March 8, 2018 to increase awareness for women's equality. The gala will feature a special guest speaker who will share from personal experience the impact of violence and abuse.

Join us as we celebrate the courage of the women who have walked through our doors and confront the crucial need for services supporting women and children facing violence and abuse in York Region. Funds raised will rebuild the lives of over **5,500 women and children in 2018** by providing them with safe secure emergency shelter, community counselling and support services, public education, and a 24 hour crisis and support line.

Please find included an invitation and our [Sponsorship Package](#). Together, with the support of gala attendees and generous corporate sponsors, we will be the difference our community needs.

We hope you will kindly consider supporting the thousands of women and children here in York Region facing violence and abuse that rely on community support to rebuild their lives.

Thank you,

A blue ink signature of Lorris Herenda.

Lorris Herenda, Executive Director
Yellow Brick House

A black ink signature of Rehana Doobay.

Rehana Doobay, Chair, Board of Directors
Yellow Brick House

Please feel free to contact us with questions about available sponsorship opportunities, for assistance [purchasing tickets](#), or with any questions about this year's Yellow Brick House Gala.

Rachael

Rachael Sedman

Senior Development Officer

Yellow Brick House

905.709.0900 ext. 2255

rachaels@yellowbrickhouse.org



— YOU'RE — INVITED



GALA 2018

FRIDAY, MARCH 2, 2018

5:30PM • LE PARC BANQUET HALL

Join co-director of the Canadian documentary A Better Man and survivor of domestic abuse, **Attiya Khan** and honorary chair, **Wayne Emmerson** to support over 5,000 women and children facing abuse in York Region every year.



Co-Director Attiya Khan



Chairman Wayne Emmerson

Table \$1,600

Tickets \$200

To purchase tickets and
for more information visit
www.yellowbrickhouse.org





yellow
brick
house

GALA
2018

Friday, March 2, 2018
Le Parc Banquet Hall



ip

A woman with curly hair is hugging a young child in a light blue shirt. The woman is wearing an orange top and the child is wearing blue jeans. They are outdoors with green foliage in the background.

Support the
women and
children in your
community.

Event Overview

Join us in celebrating the 40th anniversary of Yellow Brick House with honorary chair Wayne Emmerson. Celebrate the courage of the women who've walked through our doors and address the crucial need for services supporting women and children facing violence and abuse.

An established and impactful community event, the 13th annual Yellow Brick House Gala offers sponsors:

- Opportunity to market products and advertise directly to guests
- Extensive business promotion within York Region and GTA
- Networking opportunities with prominent and influential community members
- Powerful and inspiring engagement experience your employees will love
- Chance to align your company with a well-known and respected charity in York Region

Founded in 1978, Yellow Brick House provides vital lifesaving support services to over 5,000 women and children facing abuse and violence each year in York Region.

Your support is vital in ensuring women and children have the safety and the support needed to escape abuse and rebuild their lives. **This past year, at a critical time when support and safety were needed the most, our shelters were at full capacity and 280 women and 295 children fleeing violence could not access a shelter bed.**

Show York Region your support of the women and children in our community at the 2018 Yellow Brick House Gala.

Title Sponsor

One opportunity available

\$20,000

Brand Recognition

- Event re-named "Company Name Yellow Brick House Gala"
- Logo incorporated into the 2018 Yellow Brick House Gala logo
- Logo inclusion on all print and digital event materials
- Double page, full colour centerfold ad in the Yellow Brick House Gala program
- Company brochure or coupon mailed with tax receipts for event tickets
- Company name and logo featured in annual Yellow Brick House Gratitude Report mailed to all Yellow Brick House donors, available on-line and distributed at public events year-round
- Logo inclusion in all Yellow Brick House Gala email communication
- Company profile featured on event website
- Prominent logo placement on Yellow Brick House Gala webpage with hyperlink to company website

Gala Profile

- Opportunity to speak from the podium
- Highly visible logo featured on podium
- Prominently placed sponsor sign created by Yellow Brick House displayed at event
- Logo highlighted on all event signage
- Logo featured throughout the A/V presentation
- Logo placement at company tables
- Verbal recognition during the event

Media

- Opportunity to be featured in Yellow Brick House Gala promotional video
- Prominent logo placement on all print and online advertising
- Company name mentioned in all PSAs
- Company profile featured in Yellow Brick House e-newsletter
- 7 Facebook and Twitter shout-outs recognizing company's support leading up to the event, 2 the day of the event, 1 post-event. All posts include company name, logo and link to company's social media page

Hospitality

- Two VIP tables of 10 with priority seating, reserved parking, and exclusive meet and greet with keynote speaker
- Keynote speaker to sit at table



Make a lasting
impression
on the lives of
women and
children.

Community Champion

\$15,000

Brand Recognition

- Logo inclusion in the event invitation and thank you email
- Full page, full colour ad in the Yellow Brick House Gala program
- Prominent logo placement on Yellow Brick House Gala webpage with hyperlink to company website

Gala Profile

- Logo featured throughout the A/V presentation
- Title sponsor of Cocktail Networking Reception
Reception renamed "Company Name Cocktail Networking Reception", plus exclusive branding rights of Cocktail Networking Reception. Company staff have the opportunity to engage directly with guests; share company information, display company banner and signage, and hand out branded samples and promotional items
- Prominently placed sponsor sign created by Yellow Brick House displayed at event
- Prominent logo placement on all print and online advertising
- Logo placement at company table
- Verbal recognition during the event

Media

- 4 Facebook and Twitter shout-outs recognizing company's support leading up to the event and 1 post event. All posts include company name, logo and link to company's social media page

Hospitality

- One VIP table of 10 with priority seating, reserved parking, and exclusive meet and greet with keynote speaker

Advocate

\$10,000

Brand Recognition

- Half page, full colour ad in the Yellow Brick House Gala program
- Logo on Yellow Brick House Gala webpage

Gala Profile

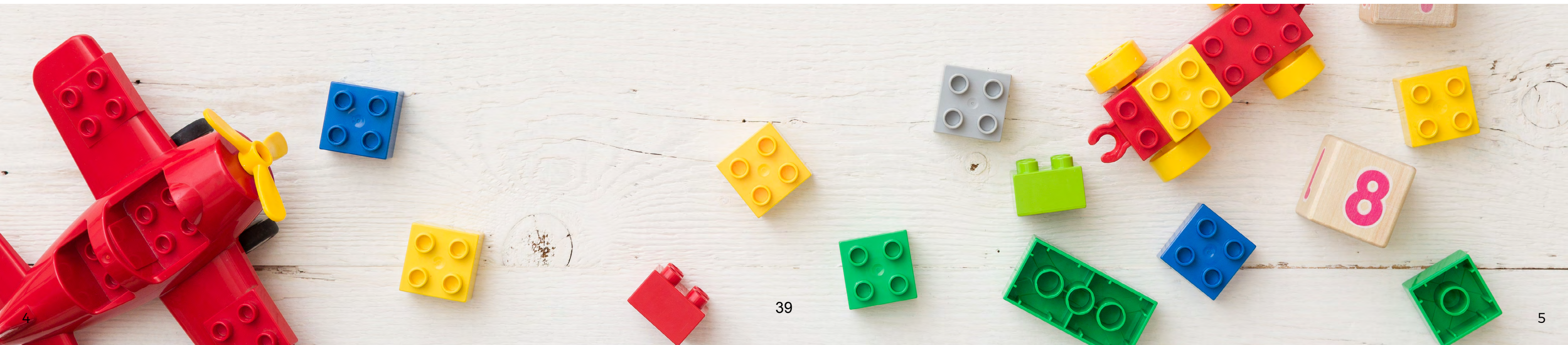
- Exclusive branding rights of on-site area
Brand the gala photo wall, coat check area, or the bar with your company signage and swag
- Sponsor sign created by Yellow Brick House displayed at event
- Logo placement at company table
- Verbal recognition during the event

Media

- 2 Facebook and 2 Twitter shout-outs recognizing company's support. All posts include company name, logo and link to company's social media page

Hospitality

- A complimentary table of 10
- Exclusive meet and greet with keynote speaker for 10 guests





Engage with influential members of York Region.

Ambassador

Brand Recognition

- Quarter page, full colour ad in the Yellow Brick House Gala program
- Logo on Yellow Brick House Gala webpage

Gala Profile

- Logo placement at company table
- Verbal recognition during the event

Media

- 2 Facebook or Twitter shout-outs recognizing company's support. All posts include company name, logo and link to company's social media page

Hospitality

- A complimentary table of 10
- Exclusive meet and greet with keynote speaker for 10 guests

\$5,000

Your Impact

Since 1978, Yellow Brick House has been at the centre of addressing the issue of violence against women and children in York Region by providing safety and support through:



2 emergency shelters; with 41 beds and 10 cribs



1 transitional residence



24 hour crisis & support line

Through generous community support in 2016-2017 Yellow Brick House provided:

232 women and 118 children with emergency shelter

765 women with counselling and legal support

3,373 calls to our crisis and support line

268 children with counselling



Rachael Sedman

Senior Development Officer
905.709.0900 ext. 2255
rachael@yellowbrickhouse.org

yellowbrickhouse.org/signature-event





yellow brick house

GRATITUDE REPORT 2016-2017



This is the door to Yellow Brick House... Welcome to our home!

Your presence is felt here every single day. You make it possible for women and their children to walk through this door with sometimes nothing but the clothes on their backs. And when families walk through our door, it finally feels like a safe home. It is with your support that we can provide them with safety, healing and love.

It is home.

Today, I'm sharing with you stories from within our home. Stories of courage, hope and inspiration. I hope these stories resonate with you, and that you see your own values echoed in the impact you have on these families.

Please, come in.

Lorris Herenda, M. Sc., M.B.A.
Executive Director



Solida's Story

I think I'll always remember walking through this door for the first time. It was my first time at a shelter. I didn't know what to expect. But as soon as I walked in, it felt like home. I'm a 4th year nursing student and I had a placement here at Yellow Brick House. I'm interested in the health and wellness of women and children at the shelter, and I want to help them build their nutrition and health as part of their healing.



I've become really passionate about the women here. **They really are just everyday women who need a bit of help in a bad situation. And it really takes so much courage to get here.** It's amazing to know that together we are helping women in so many ways: with emergency shelter, of course, but also with mental health, wellness, social supports, housing.

As women—and men—from the community, we empower these women by supporting them. As volunteers, as donors, as people who talk about violence against women and break the stigma. **No matter what you can give, it matters.**

Louise's Story (told by staff member Pamela)

We have big, thick, reinforced steel doors. Double doors. With lots of locks. For security reasons, as you can imagine. **Nothing matters more than the safety of our women and their kids.** So when Louise, one of our donors, stopped by unexpectedly I could see in her face that she was a bit startled by our big, solid doors. I took her to the kitchen for a glass of water and we sat down to chat. She was telling me, in her beautiful French accent, about her latest trip. In her 80s, she travels on her own all over the world—I love her strong, independent spirit! She is truly full of life. I'll never forget her sitting in our kitchen that hot spring day and saying, "life is to be enjoyed...and shared."

Louise went on to tell me that she has remembered Yellow Brick House in her Will. She promises to continue to give, to meet the immediate and urgent needs of our women and children. But, even after she is gone, our doors will remain open to women and kids that need us, thanks in part to her thoughtful support. I am absolutely thrilled to be able to show Louise, in her lifetime, how much we appreciate her generosity and kindness. I keep her informed about what's happening here today, and also about our vision for the future.

We would love to have a confidential conversation with you, anytime, if you would like more information about remembering Yellow Brick House in your Will.

Thank you!

Margaret

"Behind these locked doors, inside these 4 walls, I finally felt safe. My first night sleeping here was the best sleep I'd had in years."

Margaret broke down at her family doctor's. She just couldn't keep her dark secret anymore. She'd been enduring abuse from her husband and her in-laws for more than 2 years. She experienced emotional, verbal, financial and physical abuse. She was too embarrassed to talk to friends or neighbours about what was happening and had never heard about Yellow Brick House, until that day at her doctor's appointment.

As she got back on her feet, she enrolled in school and found a room in a nice house where she also feels safe. She'll be back to school in the fall and told our counsellor that she is finally hopeful about her future.



"Children need to know that their voices are heard and validated, that their experiences are important and significant, and how they form healthy relationships with others will lead to profound changes in our world".

Sarah, Children's Counsellor

Enercare

When women and children walk out our doors and leave Yellow Brick House, our friends at Enercare take action to make that significant step easier. They provide special items to families that we could never give them, and they could never afford—new shoes for a daughter who plays soccer, gymnastics lessons for a boy who loves jumping on the trampoline, new clothes for a nervous mom with a big job interview, and more. And every family receives a personalized Fresh Start Comfort Package, containing essential items they need to start rebuilding their new life from scratch.

When we needed help for our own heating and cooling equipment at our shelter in York Region, Enercare was there. And we are honoured to welcome Enercare volunteers every month to help out here at Yellow Brick House.

We are tremendously grateful to Enercare for making a thoughtful and conscious decision to make change in our community, and deeply proud to be their first partner.



“To hear that the women we serve feel safer, informed, and empowered throughout the process is the light at the end of the tunnel. I feel very privileged to work alongside the strong and courageous women I work with everyday”.

Sarah, Legal Support Counsellor

Your Impact: By The Numbers

Here are some ways your support made a difference at Yellow Brick House last year. Thank you!

5,143 women and children served

4,757 women received services

3,373 crisis and support calls

232 women stayed in our shelters

118 children stayed in our shelters

280 women and **295** children could not get a shelter bed when needed

283 women received ‘transitional support’ such as help with housing, budgeting and more after leaving an abusive home

268 kids in our children’s program

765 women (representing over 3,115 hours) received individual counselling and legal court support

Our Promise To You, To Our Community and to The Women We Help

Our inspiring Board of Directors and staff team have developed a new strategic plan for Yellow Brick House, guiding our activities over the coming years and into our bright future.

I would love to hear from you if you have questions about our plans, priorities or how we put your support into action.



Thank you!

Rehana, Chair of
the Board

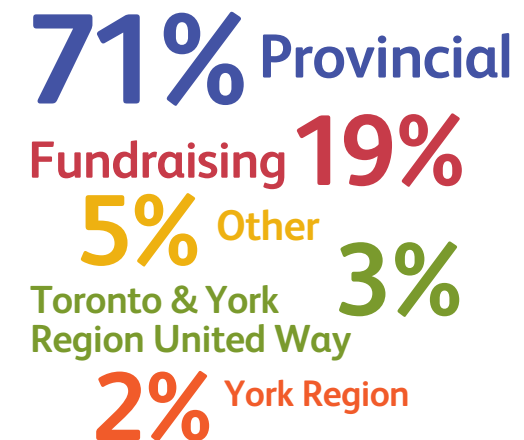
As a loyal donor to Yellow Brick House, we promise:

- **Effective leadership**, keeping you connected to the impact of your support
- **To build community awareness** about Yellow Brick House and our work in the community
- **Continued innovation** and excellence in how we deliver and grow our programs and services
- **To be recognized** as an organization that implements best practices in work toward ending violence against women
- **To nurture our relationships** with our staff and volunteers, building a stable and sustainable organization we are all proud of
- **To secure financial stability** for our Markham shelter

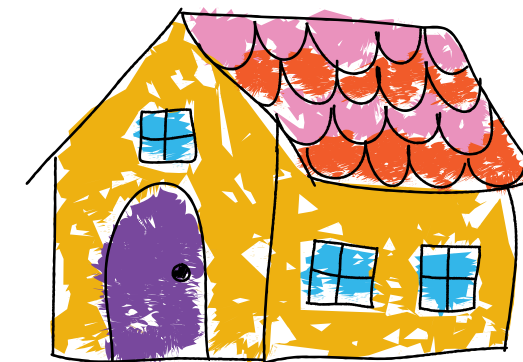
Our Gifts In Action – Our Finances

Thank you for entrusting us with your gifts. Here is how we raise and spend our funds. We are happy to share our completed audited financial statements if you wish, or answer any questions you may have.

Revenue



Expenses



Thank You! Our Donors and Partners

When a woman in crisis walks through our doors, you are here to help.
Thank you, so very much, for your vital support.

Special thanks to our 2016 Foundation partners:

The Bertram Family Fund at The Toronto Foundation

The Dunin Foundation

The Mariano Elia Foundation

Edwards Charitable Foundation

GJ Garden of Life Foundation

The Leonard and Gabryela Osin Foundation

The Frank Scarpitti Charitable Foundation

The W.P. Scott Charitable Foundation

Your crucial support of our shelters means that women and children walk out our doors with confidence and support.

When women walk out our doors, they carry Yellow Brick House with them. Your support allows us to provide housing, counselling, legal information and support, and referrals to services available in the community.

Our Board of Directors

Thank you to our volunteers who sit on our Board of Directors! These leaders from our community give their time and talent to Yellow Brick House and we are deeply grateful for their commitment and enthusiasm.

Back Row: Stephen Wilton, Lorris Herenda (Executive Director), Rehana Doobay (Board Chair), Bob Athwal Front: Deirdre Broude, Ralph Dunham, Lauren Bonnett, Mark Hart, Maureen Hurley



Thank you for spending some time here today, and for your support every day, that helps women and children rebuild their lives, free from violence forever.



Your donation supporting Yellow Brick House
makes living violence-free lives a possibility for
thousands of women and children in York Region.



United Way
Toronto & York Region



yellowbrickhouse.org

52 West Beaver Creek Rd Unit 4 Richmond Hill ON L4B 1L9

24-Hour Crisis Support Line: **1-800-263-3247** | Administration: **905-709-0900**

Twitter: **@rebuildinglives** | Facebook: **ybhrebuildinglives**

13 December 2017

Dear Fellow Big 12 Chairs,

I'm writing you concerning our next steps regarding Bill 175 – *The Safer Ontario Act* and to solicit your Board's support.

The Bill is huge and complex and it lends itself to different interpretations. Therefore, to assist all of our Board's in obtaining a common and shared understanding of the implications of this Bill on our governance roles, I think a commissioned legal review from the perspective of police boards would be helpful for all of us as we move into 2018 and begin discussions on the pending regulations. This will reduce the need for each of our Boards to secure their own review or rely solely on the interpretation from their respective police service.

Also, to strengthen our advocacy efforts and amplify the collective voice of our boards, I think we should continue to leverage the media (as we did in 2017) to ensure our concerns and views are given equal consideration in discussions concerning policing areas we are legislatively responsible for overseeing.

To that end, I am looking to each Big 12 board to contribute a minimum of \$2,000 towards these efforts. Any additional funds will be earmarked for follow-up on Bill 175 endeavours. I strongly believe this will positively position our Boards for the new Act and as such, I will start by contributing \$3,000 from the Ottawa PSB. Further details on what your Board's support will help us accomplish can be found below.

Legal Review

Johnstone & Cowling (the law firm that sponsored our last four labour seminars) has been engaged to begin a legal review using \$5,000 of unbudgeted OAPSB funds. Their review is intended to provide us with legal opinions and increased clarity on:

- 1) Board authority and limitations regarding governance of police operations
- 2) Board member attendance in the collective bargaining sessions – mandatory or optional
- 3) Alternate Service Delivery – options and limitations

Provided we can secure additional funding, they will also be able to assist us with the following areas:

- 4) What are the limits on the board's ability to delegate or outsource some of its work, such as the strategic plan or elements therein
- 5) What ability does a board, on the recommendation of management, have to suspend without pay or terminate employment of police, special constables or civilians who do not violate their respective code of conduct, but have shown cause for discipline/termination under general labour law provisions

They have reduced their rates considerably for us to an estimate of \$10k-\$15k.

Media

We've had a lot of positive uptake in the media the last few years. This year Kaur & Associates helped us produce the following Opinion Editorials (Op Eds):

- 12 Oct 2017 - <https://www.thestar.com/opinion/commentary/2017/10/12/police-services-act-changes-must-be-made-before-its-too-late.html>
- 19 Apr 2017 - <http://ottawacitizen.com/opinion/columnists/el-chantiry-heres-how-to-reform-policing-in-ontario>

Kaur & Associates gives us a reduced rate of \$100 per hour. Each Op Ed costs about \$5,000 to develop, refine, and publish. With your Board's financial support, we would like to produce two more early in the New Year, covering the topics discussed above.

This year's media efforts purposefully put us in a planned deficit position – a position the OAPSB board accepted as unique to 2017 given the forthcoming legislation. In order to avoid repeating this situation, we are seeking your support in advance.

Going forward

There are a number of areas in the Bill that will require more detail in the form of Regulations. Those areas include:

- OPP Detachment Boards;
- Board competencies;
- Board training;
- Board evaluations;
- Inspector General;
- And so on.

We will remain engaged with the Ministry in the development of those Regulations, in accordance with the Member Survey results of 2016.

Last week we received indications from the Minister's office that the committee hearings will likely be in February 2018. By coordinating our efforts and harmonizing our understanding of Bill 175, we will be well positioned to tackle the upcoming changes.

Thanks in advance for your continued support. It is invaluable, and truly appreciated!



Eli El-Chantiry
Chair OAPSB
admin@oapsb.ca



January 16, 2018

Mafalda Avelino
Executive Director
York Regional Police Services Board
17250 Yonge Street
Newmarket, ON L3Y 4W5

Dear Mafalda,

On Wednesday, April 25, 2018, the Character Community Foundation of York Region will be hosting our 12th Annual Character Community Awards at the Richmond Hill Centre for the Performing Arts. As our 2017 Gold Sponsor, we are submitting our request for your continued support of this year's award ceremony.

The Character Community Foundation of York Region provides children, youth and adult character development programs and initiatives that focus on positive character attributes and behaviours that lead to personal achievement and success and build caring and inclusive communities.

We could not do the work we do without the support from York Regional Police. We value our close relationship with York Regional Police as with their support we were able to safely deliver our Slap Shot Hockey Program in 2017 to 280 low income/newcomer children in York Region. YRP will also partner with us in our new Youth Social Justice Day program to be launched in April 2018. This half day in school program will be delivered to 800 children in grades 6-8 throughout York Region with YRP as a lead partner.

Our 2017 Character Awards was attended by over 580 guests and we honoured over 140 nominated children, youth, adults and organizations throughout York Region.

We are hoping that you will continue your sponsorship from last year, at the \$5,000.00 Gold Sponsor level. Your sponsorship will assist us with our event expenses and enable us to continue to deliver this exciting and inspirational event to our community. I have attached our Sponsorship chart for your review.

The Gold Sponsorship Level provides you with 5 tickets to the event and the opportunity to present our Educator Award on stage. This year there will be 2 Educator awards for the Gold Level Sponsor to present on stage as part of this sponsorship level. Sponsors will also be recognized in all official communications, and on our website and all our social media platforms.

If you wish to continue your support of the 2018 Character Awards or would like more information on our organization, please contact me by email at Susanne@charactercommunity.com or directly at 905-715-0276.

Yours truly,

A handwritten signature in cursive script, reading "Susanne Cappuccitti".

Susanne Cappuccitti
Executive Director
Character Community Foundation of York Region
17250 Yonge St.
Newmarket, ON L3Y 6Z1
905-715-0276 (cell)
Susanne@charactercommunity.com

www.charactercommunity.com



12th Annual York Region Character Community Awards – Wednesday, April 25, 2018
Sponsorship Package

BENEFITS	PLATINUM SPONSOR \$10,000 (1 only)	DIAMOND SPONSOR \$7,500	GOLD SPONSOR \$5,000	SILVER SPONSOR \$3,500	BRONZE SPONSOR \$2,500	AWARD CATEGORY SPONSOR \$1,000 (only 8 available)	COMMUNITY SPONSOR \$500
Complimentary tickets Pre-event reception and theatre seating	8	6	5	4	3	2	1
Opportunity to bring greetings during event night – 3 minutes	✓						
Opportunity for Letter of greetings in the event program	✓ Full page						
Opportunity for colour ad in the event program	✓ Full page	✓ Full page	✓ ½ page	✓ 1/3 page	✓ ¼ page	✓ Logo on category page	✓ Listing
Recognition on signage and verbal during event	Presenting sponsor	Program Sponsor	Nominee Recognition sponsor	Reception sponsor			
Company logo on signage at event	✓	✓	✓	✓	✓	✓	
Opportunity to present an award category	✓	✓	✓	✓	✓	✓	
Recognition on CCFYR website including logo and link to company website	✓	✓	✓	✓	✓		
On screen recognition at event	✓	✓	✓	✓	✓	✓	
Acknowledgement on social media sites	✓	✓	✓	✓	✓	✓	✓
Commemorative certificate	✓	✓	✓	✓	✓	✓	✓

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12th Annual York Region Character Community Awards – Wednesday, April 25, 2018
Sponsorship Package

Advertisement Placement in Program Book (specs provided upon commitment)

- Full-page colour ad - \$600
- Half-page colour ad - \$300
- Quarter-page colour ad - \$150

PROUD 2018 CONFIRMED SPONSORS

Town of Richmond Hill
Venue Sponsor

Sigma Promotions
Memento sponsor

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THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

**Interim Financial Reporting for the Period
Ending November 30, 2017**

RECOMMENDATION

1. That the Board receive the unaudited interim financial reports for the 11 month period ending November 30, 2017, pursuant to Financial Accountability Board Policy No. 01/05.

SYNOPSIS

The Regional Municipality of York Police Services Board (the "Board") is 81.9 percent spent at the end of November 30, 2017. York Regional Police is 89.0 percent spent for the same time period. The current year-end surplus projection is in a range less than \$3.1 million or one percent. A Schedule of Reserves Balances totalling \$9,550,404 and Schedule of Capital Budget Spending with current year spending totalling \$12,054,274, have also been supplied for information purposes.

FINANCIAL IMPLICATIONS

At this time, it is projected that the Regional Municipality of York Police Services Board and York Regional Police 2017 operating budgets will be within funding approved by the Regional Municipality of York Police Services Board, resulting in a surplus position. Financial analysis and reporting on all major accounts, including salaries, benefits, court time, overtime, fuel and investigative expenses are ongoing. Budget notes have been attached for all major variances.

BACKGROUND

The Board's Financial Accountability Policy states that "the Chief of Police shall report monthly on actual financial performance to the Police Services Board". The Regional Municipality of York Finance Department month-end accounting period is now complete and the unaudited interim financial reports for the Board and York Regional Police for the period ending November 30, 2017 are attached to this report.

Net expenditures for the Board are \$348,801 or 81.9 percent of budget. For comparison purposes, the Operating Budget for the Board was 94.5 percent spent at November 30, 2016. Favourable variances exist in the meetings, training, legal fees and consultant accounts, and offset ahead of plan spending on salaries, conferences and seminars and membership fees.

Net expenditures for York Regional Police are \$276,293,356 or 89.0 percent of budget. For comparison purposes, the Operating Budget for York Regional Police was 91.3 percent spent at November 30, 2016.

Expenditures for salaries are close to budget and include \$2.3M of unbudgeted sick bank payouts that are offset by an unbudgeted draw from Sick Bank Reserve. Similarly, motor vehicle collision revenues have been cancelled in accordance with the Board's direction and offset by the reversal of the 2016 provision for bad debt expense. Favourable variances are in administration expense, program related, occupancy, repairs and maintenance, financial items and minor equipment accounts, and are offset by expenses for benefits, overtime and legal fees which are ahead of plan. Financial notes have been attached for all major variances.

It is therefore recommended that the unaudited interim financial reports for November 30, 2017 be received in accordance with the monthly reporting requirements outlined in the Financial Accountability Board Policy No. 01/05.

EJ/II

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

Accessible formats or communication supports are available upon request

Schedule of Operating Budget Spending as of November, 2017

	Year-to-Date Actuals			Board	Annual Budget		Board	Balance		% Spent
	Board	YRP	Total		YRP	Total		YRP	Total	
Salaries	\$230,485	\$210,085,962	\$210,316,447	\$241,000	\$227,983,600	\$228,224,600	\$10,515	\$17,897,638	\$17,908,153	92.2%
Overtime	\$0	\$3,928,765	\$3,928,765	\$0	\$3,843,000	\$3,843,000	\$0	-\$85,765	-\$85,765	102.2%
Benefits	\$52,745	\$56,039,390	\$56,092,134	\$58,000	\$60,645,828	\$60,703,828	\$5,255	\$4,606,439	\$4,611,694	92.4%
Administration expense	\$116,431	\$7,400,094	\$7,516,525	\$129,200	\$9,306,850	\$9,436,050	\$12,769	\$1,906,756	\$1,919,525	79.7%
Program related expense	\$0	\$6,156,253	\$6,156,253	\$0	\$9,097,600	\$9,097,600	\$0	\$2,941,347	\$2,941,347	67.7%
Professional services expense	\$18,502	\$367,843	\$386,346	\$65,000	\$385,000	\$450,000	\$46,498	\$17,157	\$63,654	85.9%
Occupancy expense	\$0	\$6,715,229	\$6,715,229	\$0	\$8,006,736	\$8,006,736	\$0	\$1,291,507	\$1,291,507	83.9%
Repairs and maintenance expense	\$0	\$4,350,115	\$4,350,115	\$0	\$5,148,800	\$5,148,800	\$0	\$798,685	\$798,685	84.5%
Financial items	\$0	\$3,699,445	\$3,699,445	\$0	\$7,128,541	\$7,128,541	\$0	\$3,429,096	\$3,429,096	51.9%
Contributions to reserves	\$45,531	\$8,271,073	\$8,316,604	\$60,000	\$8,499,489	\$8,559,489	\$14,469	\$228,416	\$242,885	97.2%
Internal charges	\$0	\$1,200,833	\$1,200,833	\$0	\$1,310,000	\$1,310,000	\$0	\$109,167	\$109,167	91.7%
Minor equipment	\$6,699	\$320,863	\$327,562	\$7,500	\$622,115	\$629,615	\$801	\$301,252	\$302,053	52.0%
Total expenditures	\$470,393	\$308,535,865	\$309,006,258	\$560,700	\$341,977,560	\$342,538,260	\$90,307	\$33,441,695	\$33,532,002	90.2%
Provincial funding	\$0	-\$12,152,561	-\$12,152,561	\$0	-\$12,980,200	-\$12,980,200	\$0	-\$827,639	-\$827,639	93.6%
Fees and charges	-\$45,531	-\$13,932,893	-\$13,978,424	-\$60,000	-\$14,370,300	-\$14,430,300	-\$14,469	-\$437,407	-\$451,876	96.9%
Contributions from reserves	-\$76,061	-\$6,157,055	-\$6,233,116	-\$75,000	-\$4,261,831	-\$4,336,831	\$1,061	\$1,895,224	\$1,896,285	143.7%
Total revenues	-\$121,592	-\$32,242,509	-\$32,364,101	-\$135,000	-\$31,612,331	-\$31,747,331	-\$13,408	\$630,178	\$616,770	101.9%
Net operating budget spending	\$348,801	\$276,293,356	\$276,642,157	\$425,700	\$310,365,229	\$310,790,929	\$76,899	\$34,071,872	\$34,148,771	89.0%
Percentage spent	81.9%	89.0%	89.0%							

Notes / Assumptions

1. Eleven months represents 92% of the year
2. Excludes Regional allocations for telephone, occupancy, information technology, human resources, legal, and finance
3. Excludes non-budgeted PSAB charges for Tangible Capital Asset costs for amortization, debt principle and gain/loss on disposal of assets
4. Includes 2017 budget re-statement for benefits

Schedule of Capital Budget Spending as of November 30, 2017

Project	Project #	Commenced	Capital Authority	Project Spending			Inception to Date	Balance	% Spent	Anticipated Completion
				Prior Years	Current Year					
Training facility	29040	2013	\$29,315,492	\$23,600,492	\$5,550,793		\$29,151,286	\$164,207	99.4%	Aug 2017
#3 District marine headquarters	29031	2011	\$8,098,419	\$298,419	\$497,501		\$795,920	\$7,302,499	9.8%	Dec 2018
Vehicles (replacement and additional staff)	29010	2017	\$4,050,000	\$0	\$3,146,632		\$3,146,632	\$903,368	77.7%	Dec 2017
Land Bank Acquisition	29045	2017	\$3,000,000	\$0	\$0		\$0	\$3,000,000	0.0%	N/A
#4 District renovations	29043	2014	\$1,764,779	\$349,779	\$41,831		\$391,610	\$1,373,169	22.2%	Dec 2018
Business intelligence	29011	2015	\$1,927,281	\$1,327,281	\$318,738		\$1,646,020	\$281,262	85.4%	Dec 2017
Information technology hardware and software	29022	2017	\$1,274,000	\$0	\$744,822		\$744,822	\$529,178	58.5%	Dec 2017
Technical investigations	29023	2015	\$717,642	\$139,642	\$0		\$139,642	\$578,000	19.5%	Dec 2018
King sub-station	29046	2016	\$1,100,030	\$30	\$0		\$30	\$1,100,000	0.0%	Dec 2018
Information technology infrastructure	29030	2017	\$1,023,000	\$0	\$805,402		\$805,402	\$217,598	78.7%	Dec 2017
CSV expansion and renovations	29051	2017	\$850,000	\$0	\$19,085		\$19,085	\$830,915	2.2%	Dec 2018
Specialized equipment	29017	2017	\$665,000	\$0	\$417,659		\$417,659	\$247,341	62.8%	Dec 2017
Existing facilities renovations	29033	2017	\$252,000	\$0	\$165,628		\$165,628	\$86,372	65.7%	Dec 2017
#1 District multi-function	29020	2017	\$250,000	\$0	\$7,170		\$7,170	\$242,830	2.9%	Dec 2020
Employee scheduling	29039	2017	\$190,000	\$0	\$71,093		\$71,093	\$118,907	37.4%	Dec 2017
Police helicopter retrofit	29050	2017	\$141,000	\$0	\$140,971		\$140,971	\$29	100.0%	Dec 2017
In-car video	29026	2017	\$131,000	\$0	\$126,946		\$126,946	\$4,054	96.9%	Dec 2017
YRPNet re-write	29048	2016	\$115,000	\$0	\$0		\$0	\$115,000	0.0%	Dec 2017
Total capital budget spending			\$54,864,644	\$25,715,644	\$12,054,274		\$37,769,918	\$17,094,726	68.8%	

Notes:

1. Capital Authority represents prior year project spending and amounts approved in the Capital Budget for single-year and multi-year projects.

Schedule of Reserve Balances as of November 30, 2017

Reserve fund	Reserve #	Balance at Dec. 31/16	Funding to Reserve	Funding to Budget	Interest Earned	Balance at November 30/17
Board public relations fund	89595	\$297,114	\$45,531	-\$76,061	\$4,905	\$271,488
Development charge reserve	89335	\$13,052,198	\$4,284,405	-\$3,883,762	\$285,141	\$13,737,982
Sick bank reserve	89615	-\$3,479,946	\$1,375,000	-\$2,273,293	-\$80,828	-\$4,459,067
Total reserves		\$9,869,366	\$5,704,935	-\$6,233,116	\$209,219	\$9,550,404

**Police Services
Operations**

Year to Date Actuals

Annual Budget

Unexpended Amount

% Expended

Expenditures

Salary	1000	206,886,919.47	225,424,600.09	18,537,680.62	91.78
SalaryOverTime	1020	3,564,468.25	3,251,600.00	-312,868.25	109.62
CourtOvertime	1021	1,445,955.98	1,667,700.00	221,744.02	86.70
ReturnedOvertime	1022	-1,081,659.46	-1,076,300.00	5,359.46	100.50
Salary Adjustments	1050	3,429,527.79	2,800,000.00	-629,527.79	122.48
Subtotal Salaries		214,245,212.03	232,067,600.09	17,822,388.06	92.32
Benefits	2500	56,092,134.47	60,703,828.49	4,611,694.02	92.40
Total Salaries & Benefits		270,337,346.50	292,771,428.58	22,434,082.08	92.34
OtherAllowances	5000	717,519.01	1,300,500.00	582,980.99	55.17
Travel Allowance	7000	110.58	2,000.00	1,889.42	5.53
Professional Development	9000	170,857.53	269,500.00	98,642.47	63.40
Meetings	9002	109,399.92	111,300.00	1,900.08	98.29
Staff Training & Development	10000	896,083.34	1,044,300.00	148,216.66	85.81
Tuition-Taxable	10020	198,712.53	250,000.00	51,287.47	79.49
Training Ontario Police College	10100	162,358.83	225,000.00	62,641.17	72.16
Training Canadian Police College	10110	96,393.85	121,000.00	24,606.15	79.66
Membership Fees	11000	92,312.62	130,550.00	38,237.38	70.71
Advertising Publicity	11050	46,179.00	22,600.00	-23,579.00	204.33
SpecialEvents	11250	170,425.44	194,900.00	24,474.56	87.44
PublicRelations	11300	217,755.13	252,600.00	34,844.87	86.21
Telephone	12010	139,399.28	166,500.00	27,100.72	83.72
TelephoneEquipment	12030	17,653.78	16,300.00	-1,353.78	108.31
Telephone-Cellular	12050	451,996.13	540,000.00	88,003.87	83.70
Telephone-Data	12055	180,731.84	166,100.00	-14,631.84	108.81
Publications_Subscriptions	12100	62,120.81	71,400.00	9,279.19	87.00
Courier	12200	11,945.91	19,700.00	7,754.09	60.64
Postage	12250	30,841.83	64,400.00	33,558.17	47.89
Office Supplies	12350	182,171.00	309,600.00	127,429.00	58.84
Repair_MaintComputerSoftware	12400	2,705,767.45	2,869,000.00	163,232.55	94.31
ComputerSupplies	12410	68,955.74	150,500.00	81,544.26	45.82
PrintshopPrintingAllocation	12658	41,266.17	120,000.00	78,733.83	34.39
Printing-External	12750	92,013.86	160,200.00	68,186.14	57.44
OfficeEquipmentRental	12910	91,337.45	79,000.00	-12,337.45	115.62
TelecommunicationLines	13050	267,577.87	444,100.00	176,522.13	60.25
TelecomContracts	13060	294,638.03	335,000.00	40,361.97	87.95
Total Administration Expense		7,516,524.93	9,436,050.00	1,919,525.07	79.66
ClothingSupplies	20000	1,306,481.07	1,638,800.00	332,318.93	79.72
Equipment-FirearmsSpecialUnit	20170	594,629.38	668,100.00	73,470.62	89.00
Radio License	21000	166,032.00	167,000.00	968.00	99.42
MealsCatering	23135	51,695.52	63,500.00	11,804.48	81.41
AudioVisual	24010	77,744.60	122,500.00	44,755.40	63.46
PhotographicEquipment	24040	69,820.09	98,000.00	28,179.91	71.24
PhotographicSupplies	24060	18,760.44	53,000.00	34,239.56	35.40
FingerPrintMiscellaneous	24070	11,162.79	25,000.00	13,837.21	44.65
FingerPrintChemicals	24080	2,777.03	6,000.00	3,222.97	46.28
InvestigationExpense	24090	326,245.69	988,500.00	662,254.31	33.00
Recruiting	25210	22,667.55	56,900.00	34,232.45	39.84
Personnel Agency Fees	25230	660,400.65	859,800.00	199,399.35	76.81
Material Supplies-External	26030	121,188.40	173,100.00	51,911.60	70.01
Gas Oil	26060	2,268,444.88	3,146,800.00	878,355.12	72.09
Diesel	26070	26,103.91	34,500.00	8,396.09	75.66
Purchase Of Service	28520	420,662.62	988,600.00	567,937.38	42.55
RentEquipment	29600	11,436.10	7,500.00	-3,936.10	152.48
Total Program Related Expense		6,156,252.72	9,097,600.00	2,941,347.28	67.67

<i>Police Services Operations</i>		<i>Year to Date Actuals</i>	<i>Annual Budget</i>	<i>Unexpended Amount</i>	<i>% Expended</i>
LegalFees	25020	211,789.93	111,500.00	-100,289.93	189.95
Translation	25070	28,319.92	33,500.00	5,180.08	84.54
Consultant	25100	146,235.82	305,000.00	158,764.18	47.95
<i>Total Professional Services Expense</i>		386,345.67	450,000.00	63,654.33	85.85
Hydro_Water	30000	1,375,774.95	1,764,900.00	389,125.05	77.95
Heat	30020	277,122.49	377,400.00	100,277.51	73.43
OfficeCleaning	30031	676,278.06	1,102,100.00	425,821.94	61.36
Caretaking	30050	155,528.85	154,000.00	-1,528.85	100.99
PropertyBuildingRental	30090	996,308.18	1,069,400.00	73,091.82	93.17
Regional Facilities Allocation	30098	906,524.63	988,936.00	82,411.37	91.67
InsuranceAllocation	30118	2,291,666.63	2,500,000.00	208,333.37	91.67
BuildingRenovations	30120	36,025.63	50,000.00	13,974.37	72.05
<i>Total Occupancy Expense</i>		6,715,229.42	8,006,736.00	1,291,506.58	83.87
Repair_MaintBuildingExternal	31000	137,438.26	128,200.00	-9,238.26	107.21
Repair_MaintBuildingInternal	31009	514,190.24	641,000.00	126,809.76	80.22
Grounds Maintenance	31050	211,895.18	294,800.00	82,904.82	71.88
Repair_MaintContracts	31200	6,631.04	13,400.00	6,768.96	49.49
Repair Maint Electrical	31430	55,667.31	90,000.00	34,332.69	61.85
Repair Maint Mechanical	31500	395,690.23	535,200.00	139,509.77	73.93
RepairMaintPlantEquipment	35700	1,174,654.53	1,550,700.00	376,045.47	75.75
Repair Maint Vehicles	37510	1,581,088.86	1,602,500.00	21,411.14	98.66
Repair Vehicle Accidents	37515	272,859.06	293,000.00	20,140.94	93.13
<i>Total Repairs & Maintenance Expense</i>		4,350,114.71	5,148,800.00	798,685.29	84.49
BankCharges-General	50030	216,948.60	184,000.00	-32,948.60	117.91
Debt Issuance Fees	50050	48,725.78	0.00	-48,725.78	NIL
BadDebtExpense	50085	-2,037,638.93	0.00	2,037,638.93	NIL
Allocated-Debt Principle	54508	2,882,580.57	3,144,519.00	261,938.43	91.67
Allocated-DebtInterest	54518	2,588,828.77	3,800,022.00	1,211,193.23	68.13
<i>Total Financial Items</i>		3,699,444.79	7,128,541.00	3,429,096.21	51.90
Contribution to Capital - Facilities	57210	958,833.37	1,046,000.00	87,166.63	91.67
ContribToDebtReductionReserve	57635	792,448.25	864,489.00	72,040.75	91.67
ContribToFuelCostStabilization	57644	479,874.93	0.00	-479,874.93	NIL
ContribToSickLeaveReserve	57650	1,375,000.00	1,500,000.00	125,000.00	91.67
Contribution to Capital - Equipment	57670	1,167,833.37	1,274,000.00	106,166.63	91.67
Contribution to Capital - Vehicles	57690	3,497,083.37	3,815,000.00	317,916.63	91.67
ContribToSeizedMoney	57970	45,530.86	60,000.00	14,469.14	75.88
<i>Total Contributions to Reserves</i>		8,316,604.15	8,559,489.00	242,884.85	97.16
Recovery - Emergency Services	61009	-52,158.37	-56,900.00	-4,741.63	91.67
Allocated - Planning	62038	209,000.00	228,000.00	19,000.00	91.67
Allocated Transportation & Works	62048	374,733.37	408,800.00	34,066.63	91.67
Negotiated Legal	62098	669,258.37	730,100.00	60,841.63	91.67
<i>Total Internal Charges</i>		1,200,833.37	1,310,000.00	109,166.63	91.67
Purchase Of Equipment	40000	127,460.83	327,303.00	199,842.17	38.94
OperatingEquipment	40010	24,640.56	27,100.00	2,459.44	90.92
FurnitureFixturesEquipment	40020	0.00	0.00	0.00	NIL
VehicleEquipment	40040	80,350.34	120,000.00	39,649.66	66.96
ComputerSoftware	41010	95,110.08	153,700.00	58,589.92	61.88
<i>Total Minor Equipment</i>		327,561.81	629,615.00	302,053.19	52.03
<i>Total Expenditures</i>		309,006,258.07	342,538,259.58	33,532,001.51	90.21

Revenues

ProvincialGrant	71010	-12,152,560.67	-12,980,200.00	-827,639.33	93.62
Total Provincial Funding		-12,152,560.67	-12,980,200.00	-827,639.33	93.62
Recovery - Other	70400	-556,154.45	-639,100.00	-82,945.55	87.02
Fees & Charges	75000	-4,539,013.77	-3,228,100.00	1,310,913.77	140.61
AdministrativeFees	75040	-1,059,269.96	-851,300.00	207,969.96	124.43
SundryRevenue	75060	-648,322.12	-112,000.00	536,322.12	578.86
PoliceEscorts	75090	-1,251,890.22	-915,000.00	336,890.22	136.82
AccidentReports	75130	1,305,525.84	-1,732,000.00	-3,037,525.84	-75.38
PrisonerEscorts	75150	-20,164.15	-40,000.00	-19,835.85	50.41
LeaseRentalRevenue	75160	-210,309.44	-125,000.00	85,309.44	168.25
AlarmMonitoringFees	75180	-1,410,014.05	-1,507,100.00	-97,085.95	93.56
ThirdPartyRecovery	75310	-1,537,029.08	-1,771,600.00	-234,570.92	86.76
ClearanceLetterRevenues	75330	-1,771,181.04	-1,709,000.00	62,181.04	103.64
VolunteerApplicantScreeningRev	75335	-1,720,664.00	-1,276,000.00	444,664.00	134.85
Freedom of Information Revenue	75340	-142,214.31	-150,000.00	-7,785.69	94.81
VehicleAuctionProceeds	75520	-417,723.25	-374,100.00	43,623.25	111.66
Total Fees & Charges		-13,978,424.00	-14,430,300.00	-451,876.00	96.87
ContribFromPoliceBuildingReserve	77060	-3,883,761.75	-4,236,831.00	-353,069.25	91.67
ContribFromSickLeaveReserve	77650	-2,273,293.00	0.00	2,273,293.00	NIL
Contri From Seized Money	77830	-76,061.28	-100,000.00	-23,938.72	76.06
Total Contributions from Reserves		-6,233,116.03	-4,336,831.00	1,896,285.03	143.73
Total Revenues		-32,364,100.70	-31,747,331.00	616,769.70	101.94
Net Position		276,642,157.37	310,790,928.58	34,148,771.21	89.01

Notes / Assumptions

1. Eleven months represents 92% of the year
2. Excludes Regional allocations for telephone, occupancy, information technology, human resources, legal, and finance
3. Excludes non-budgeted PSAB charges for Tangible Capital Asset costs for amortization, debt principle and gain/loss on disposal of assets
4. Includes 2017 budget re-statement for benefits

FINANCIAL NOTES

SALARIES

The Salaries account is 92.2 percent spent at November 30, 2017 and includes \$2.3M of unbudgeted sick bank payouts, an option provided to staff under the current collective agreement. A draw from the Sick Bank Reserve has paid for this expense in full.

Net Overtime is 102.2 percent spent which includes the estimated banked liability. Salary Overtime is over budget causing a net unfavorable variance whereas Court Overtime is under budget. The actual payout to date before overtime bank accrual is \$1,308,374. By year end, the net variance is expected to be in a surplus position due to an increase in Returned Overtime in December. For comparison purposes, net overtime as of November 30, 2016 was 101.0 percent spent.

BENEFITS

Employee benefits accounts are modestly unfavorable at 92.4 percent spent due to 2017 increases to extended health and dental, and long-term disability rates. Last year at this time accounts were 92.3 percent spent.

OPERATING EXPENSES

Total operating expenses are favorable at 77.7 percent spent. In comparison, last year at this time total operating expenses were 83.1 percent spent.

Administration Expense

Favorable variances in most accounts including Staff Training and Allowances, Special Events, Telephone, Office and Computer Supplies, Printing, Telecom Contracts, and Telecom Lines are partially offset by unfavorable variances in Computer Software Maintenance, Telecom Contracts, Advertising Publicity and Office Equipment Rental. The Computer Software Maintenance account includes annual payments for software. The Advertising Publicity account includes promotion expenses paid by the PAVIS grant which was not budgeted.

Program Related Expense

Overall spending is well below budget due to under spending in Clothing Supplies, Audio Visual, Photographic Equipment and Supplies, Investigation Expense, Personnel Agency Fees, Recruiting, Gasoline and Purchase of Service accounts.

Professional Services Expense

Legal fees have exceeded annual funding and are offset by under spending of consulting funding.

Occupancy Expense

Expenditures for hydro, heat, office cleaning, and building renovations are currently under budget.

Repairs & Maintenance Expense

Total repairs and maintenance costs are under budget due to favorable variances in building maintenance and contracts. Repair Maintenance Vehicles account includes large expenditures for annual licence registration renewal and seasonal preventative maintenance.

Financial Items

Debt interest charges are well below budget, historically the majority of the Allocated Debt Interest allocation from the Region occurs in December.

Contribution to Reserves

A contribution to the Fuel Stabilization Reserve, in return for lower than planned fuel pricing, is unbudgeted and in accordance with the York Region Fuel Stabilization Program.

Internal Charges

All Regional charges have been allocated at approved budget amounts. At year end, expenses will be trued up to reflect actual cost.

Asset Acquisition

Minor equipment accounts are underspent, with an anticipated surplus at year-end.

REVENUES

Provincial funding is favorable due to PAVIS funding received but not budgeted. The majority of Fees and Charges, including Paid Duty, Sundry Revenue, Volunteer Applicant Screening, Clearance Letter Revenue, Lease Rental Revenue, FOI Revenue, and Vehicle Auction Proceeds, are over plan. The unbudgeted draw from Sick Bank Reserve funds \$2.3M of sick bank payouts against the Salaries account.

Revenues are under plan in Accident Reports due to the Board direction to cancel unpaid invoices issued for MVCRs from June 22, 2016 to March 23, 2017. The results reflect credits issued for 2017 invoices, which were processed in July, totalling \$741,553 pre-tax. In October 2017, credits were issued for 2016 outstanding invoices in the amount of \$2,037,640 pre-tax. The revenue impact of these credits was offset against a provision for Bad Debt Expense, which was initiated in 2016 due to collection uncertainty. The financial reporting reflects current year results and specifically excludes any prior year corporate adjustments that have no impact on the 2016 reported results.

POLICE SERVICES BOARD PUBLIC RELATIONS FUND

Year-to-date contributions to the reserve as of November 30, 2017 total \$45,531 and are all from forfeited monies. Interest earned on the account totals \$4,905. A draw from the reserve of \$76,061 has been made to pay for approved expenditures.

DEVELOPMENT CHARGE RESERVE

Development charge collections to date total \$4,284,405. Interest earned on this account totals \$285,141. Combined payments made on the development charge portion of debentures and Capital projects total \$3,883,762.

SICK BANK RESERVE

The year-to-date contribution of \$1,375,000 is on plan. A draw for \$2,273,293 has paid for sick bank payouts in February. Interest charges reflecting the debit balance of the reserve total \$80,828.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Land Acquisition Update

RECOMMENDATION

1. That the Board receive this report with respect to the status of the land acquisition of certain lands located at 20 Bonnie Boulevard, Jackson's Point, Georgina.

SYNOPSIS

At Regional Council's May 18, 2017 meeting, Region of York Property Services received Council approval to purchase 50 percent portion of certain lands at 20 Bonnie Boulevard, Jackson's Point, Georgina for the purposes of constructing a York Regional Police marine facility (the YRP Marine Facility).

MSR Lalu Jackson's Point Inc. (the Vendor) and the Region have concluded negotiations and executed an agreement of purchase and sale for the subject land acquisition. The closing date of the transaction was December 22, 2017.

Due diligence requirements which included having a reference plan prepared and deposited and conducting the necessary environmental and geotechnical testing were undertaken and completed. The purchase price of the lands acquired by York Region was \$2,175,000 plus associated costs for due diligence, surveying and appraisals in relation to the purchase of the lands and closing costs including land transfer tax.

FINANCIAL IMPLICATIONS

Funds in the amount of \$7.8 million are included in the 2017 to 2018 Capital budget and approved as Capital Spend Authority project with multi-year spending commitments to facilitate the above noted land acquisition, design and construction of the YRP Marine Facility. The 2017 Capital budget includes \$2.5 million for land acquisition and associated costs followed by \$5.3 million in 2018 for construction and project completion costs.

BACKGROUND

Since November of 2009, York Regional Police (YRP) has undertaken an extensive search to find a suitable property for the purpose of constructing a purpose built facility for the YRP Marine Unit.

Over 25 properties were investigated and evaluated. Although two properties, one in 2012 and the other in 2015, appeared to meet the desired criteria including suitable access to water, size and location, neither property resulted in the Board moving forward with the construction of the YRP Marine Facility. Based on the YRP Marine Unit's specific requirements, there is a very limited supply of properties available to meet the operational needs of the YRP Marine Unit.

The acquired property provides the features required to provide its services to the lake community. This includes adequate water depth, direct access to Lake Simcoe, space for an office, equipment storage and adequate parking.

Land Acquisition

Negotiations have been successfully completed and an Agreement of Purchase and Sale was executed. In accordance with the Region's Corporate Land Acquisition Policy, two independent appraisals were completed on the property. Both the Region's Realty Services and the Vendor have conducted independent appraisals of the Property which support the purchase price for the Region's portion of 50 percent of the land at \$2,175,000. The Vendor purchased the Property from Bonnie Boats Limited on January 16, 2017, for \$4,350,000.

The acquisition by the Region of 50 percent of the Bonnie Boats land includes exclusive use of the water lot via a permanent easement. The Region's standard geotechnical and environmental due diligence requirements and Phase One and Two Environmental Site Assessment was completed for the subject property and were deemed acceptable.

The search for a site for the YRP Marine Facility has been ongoing for more than eight years. The facility, once constructed, will provide office space for staff, three boat slips for Marine Unit vessels and a storage facility.

As the Town of Georgina and the area surrounding Lake Simcoe continue to grow and develop, it is anticipated that increased use of Lake Simcoe, within the jurisdictional boundaries of York Region, will place greater demands on the Marine Unit. Over and above the thousands of visitors who frequent Lake Simcoe annually, according to the Town of Georgina, between 2017 and 2036, the Town is forecasted to grow by 17,900 people, reaching a population of 63,555 in 2036.

The location at Jackson's Point will enable YRP to continue providing high-level police services and meet future community requirements.

The anticipated timeline for completion of the project is fall 2018.

EJ:bs

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

Accessible formats or communication supports are available upon request

PUBLIC

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Operational Hours – Three District

RECOMMENDATION

1. That the Board receive this report for its information.

SYNOPSIS

This report provides information outlining further enhancements to the staffing and deployment model at Three District.

FINANCIAL IMPLICATIONS

There are no financial implications associated to this report.

BACKGROUND

On June 1, 2016, a new staffing and deployment model was introduced at Three District, which resulted in the front desk operator being redeployed into the community at 11:00 pm to perform active policing duties rather than remaining in the facility with an absence of meaningful work. The new model was designed to create organizational efficiencies while increasing opportunities for enhanced police presence in the community.

New technology was introduced to ensure members of the public seeking police assistance, or a place of safety after 11:00 pm, were able to do so. Between the hours of 11:00 pm and 7:00 am, any time a member of the public walks thru the front door of the station, they are instantly connected, via video and audio, to a police communicator in the 911 Communications Centre; a level of connectivity not even available to frontline officers. In a time of crisis, the front doors can be locked by pushing a panic button, and an officer will immediately be dispatched to attend. During the one-year period of operation, there were no emergent calls for service warranting the dispatch of a emergency priority call or the activation of the above-mentioned panic system.

The results of a one-year evaluation determined the new model met the projected expectations and a report to the Board was made on July 10, 2017. The report is attached for your reference.

Building on the success of the new staffing deployment model in Three District, a review of facility usage, by members of the public, was undertaken for the hours between 7:00 pm and 11:00 pm for the calendar year of 2017. This review was undertaken to corroborate anecdotal observances, made by staff working during these hours, that the redeployment of the front desk operator into the community could be extended to 7:00 pm as members of the public rarely used the facility after normal business hours.

There were only 7,019 citizen-generated calls for service in all of Three District between 7:00 pm and 11:00pm during the past year, representing only one per cent of all citizen-generated calls for service in the Three District area. The calls were primarily comprised of historic assaults, non-emergent domestic disturbance calls and assist citizen calls. No calls for service during this time were determined to be emergent in nature.

In addition to citizen-generated calls for service during these hours, a review was also undertaken of instances when a member of the public attended the front desk of the station to speak with an officer during the same period.

The data gathered revealed that only 61 people (less than one per cent of one per cent of all calls for service in Three District for 2017) attended the station for a non-emergent request for service. The reason for citizens attending the station included:

- Picking-up vulnerable sector screening letters;
- Requesting information on parking tickets issued by the Town of Georgina By-law;
- Requesting information on provincial offence notices that had been issued;
- Obtaining a tow release for an impounded vehicle;
- Obtaining motor vehicle collision information;
- Reporting found property and/or lost property;
- Providing accused and/or surety information;
- Reporting a stolen licence plate(s);
- Reporting motor vehicle collision; and
- Reporting a non-emergent domestic incident.

The empirical evidence gathered supports the anecdotal suggestions, from staff working in Three District, that there are further efficiencies and enhancements to our service delivery model that can be realized by redeploying the front desk officer into the community at 7:00 pm.

Over and above calls for service, non-for-profit organizations and community groups currently have access to the Three District community room between the hours of 7:00 am - 11:00 pm, seven days per week at no cost. Redeploying the front desk officer to into the community at 7:00 pm required further analysis and alternative arrangements to maintain this no cost service to our community.

As with the evidence-based conclusions regarding the impacts a staffing delivery modification might have, a review of the usage of the community room was conducted for the 2016 and 2017 calendar years.

The data gathered revealed that the community room was used 77 times in 2016, and 57 times in 2017, during the hours of 6:00 pm and 9:00 pm with the majority of evening usage occurring on Tuesday and Thursday evenings.

There are other community spaces available to non-for-profit organizations and community groups, primarily in Town of Georgina-owned facilities; however, there is a cost to using those spaces versus no cost to use the York Regional Police community room, making the Three District location desirable. York Regional Police will continue to support our non-for profit organizations and community groups at no cost. Three District Command staff have arranged with York Regional Police volunteers, to continue to provide access to the community room on Tuesday and Thursday evenings from 7:00 pm - 9:00 pm during the months of September to May. Traditionally, the community room has not been utilized during June and July.

Utilizing volunteers will facilitate the redeployment of the front desk officer into the community to further enhance community presence in accordance with established key performance indicators, while also maintaining our community partnerships by facilitating use of the Three District Community Room at no cost.

A list of Town of Georgina facilities available to the community, and associated costs, is contained in appendix A.

Communication is important to ensuring the success of any change. The redeployment of the Three District front desk operator into the community (at 7:00 pm) will be announced to the community via a four-pronged communication strategy.

The first aspect of the strategy involves Three District Command Staff officially notifying the Town of Georgina Town Council of the pending redeployment of the front desk officer into the community.

The second aspect of the strategy will involve a media release, prepared by York Regional Police Corporate Communications, outlining the new deployment model.

The third aspect of the strategy will be a posting made to the Connecting in Georgina Facebook page by the York Regional Police Corporate Communications Bureau.

The fourth aspect of the strategy will involve an appearance on the "Georgina Talks" television broadcast produced by Rogers Television. The purpose of the television broadcast is to advise the community of the change in operating hours and enhanced benefits to the community.

In conclusion, the Three District station remains operational 24 hours per day and the citizens of Georgina will continue to receive the full level of service they currently and have always received. The redeployment of the front desk officer into the community (at 7:00 pm) will further enhance police presence in the community and improve the quality of policing service.

The community will continue to enjoy cost-free access to the community room during normal business hours (7:00 am - 7:00 pm) seven days per week, and with the assistance of York Regional Police volunteers, non-for profit organizations and community groups will still have cost-free access to the community room on Tuesday and Thursday evenings from September to May.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:ma

Appendix A, Town of Georgina Community Facilities and Costing
Encl. One Year Staffing Evaluation – Three District

Accessible formats or communication supports are available upon request.

Appendix A

Town of Georgina Community Facilities and Costing

Facility	Address	Location	Capacity	Cost
De La Salle Chapel	1940 Metro Rd.	Jackson's Point	165	\$220 per day
Georgina Ice Palace Hall	90 Wexford Rd.	Keswick	250	\$47 per hour
Sutton Arena Hall	48 Hawkins St.	Sutton	250	\$41 per hour
Kin Community Hall	3 Fairpark Lane	Sutton	250	\$41 per hour
Pefferlaw Lions Hall	38 Pete's Lane	Pefferlaw	350	\$47 per hour
The Link	20849 Dalton Road	Sutton	150	\$300 per day - \$130 no kitchen
Leacock Theater	130 Gwendolyn Blvd	Keswick	250	\$88 per hour for Theater

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JULY 10, 2017

One Year Staffing Evaluation – Three District

RECOMMENDATION

1. That the Board receive this report.

SYNOPSIS

This report provides results of a one-year review of the staffing model at Three District.

FINANCIAL IMPLICATIONS

Funds in the amount of \$12,560,900 are included in the 2017 Operating Budget for Number Three District wage costs, including \$7,269,700 for front-line patrol officers and \$2,729,100 for supervisors. During 2016, the one-time fit-up costs of the front exterior door area totaled \$80,100 which consisted of: \$53,600 for Facilities upgrades including panic alarm equipment; and, \$26,500 for closed captioned television, monitoring and communications equipment. These one-time fit-up costs were incurred in the 2016 Operating Budget as unbudgeted expenditures and offset within renovations spending to manage to the bottom line. The projected on-going annual wage savings total \$64,900, comprised of: the increase of \$244,800 for two police constables added to ensure mandatory deployment of seven officers per shift; offset by, \$309,700 savings from two staff sergeants redeployed to the Real Time Operations Centre.

BACKGROUND

On June 1, 2016, Three District implemented a new staffing model designed to create organizational efficiencies. The new staffing model incorporated the establishment of business hours from 7:00 am to 11:00 pm, for public access to front desk inquiries. Members of the public who attend Three District between 11:00 pm and 7:00 am are greeted by an unlocked exterior door and automatic, instant live video/audio connectivity to the 9-1-1 Communications Centre. A 9-1-1 call taker communicates with the citizen and responds accordingly by providing the necessary information or dispatching an officer to assist the citizen. In the event a member of the public is ever seeking a place of safety, the exterior door can be locked by the citizen remotely and, if necessary, an officer dispatched to attend.

The main objectives of the project was to gain efficiencies while maintaining responsive service to the public. The staffing model pilot encompassed the period of June 1, 2016, to May 31, 2017, and included the following performance indicators:

- Officer availability;
- Proactive workload;
- Supervisor presence at mandatory Supervisor attendance calls (LE-025);
- Response times;
- Overtime;
- Citizens' after-hours attendance at Three District; and,
- Community comments/concerns about new staffing model.

Officer Availability

Three District follows a traditional staffing model with four platoons, working 12-hour shifts on a rotating basis. This model is consistent throughout the Region. Prior to the new staffing model, each platoon was assigned one Staff Sergeant and two Sergeants. With the implementation of the Real Time Operations Centre, two Staff Sergeants were redeployed from Three District to the Real Time Operations Centre (RTOC). The two Staff Sergeants assigned to Three District work dayshifts and no longer supervise only one platoon; rather, they now supervise two platoons. This efficiency enabled the re-deployment of two Staff Sergeants to the RTOC, where they are deployed in the field, providing increased supervision throughout the Region.

Furthermore, the redeployment of the two Staff Sergeants allowed for the transfer of two Constable positions to Three District, which balanced staffing levels on the Platoons, while maintaining the total authorized strength for the District and increasing the number of Constables available for front-line patrol.

From June 1, 2015 to May 30, 2016, the mandatory deployment of Constables on days was six officers per shift. During this period, deployment minimums were met 86% of the time. Within the pilot deployment, from June 1, 2016 to May 30, 2017, the mandatory deployment of Constables on days was seven officers per shift. During this period, deployment minimums were met 98% of the time, resulting in a 12% increase in the six officer minimum deployment in the previous year. In addition, 88% of the time deployment minimums were met with seven or more officers deployed, improving our deployment efficiency.

From June 1, 2015 to May 30, 2016, mandatory deployment of Constables on nights was six officers per shift. During this time, deployment minimums were met 83% of the time. During the pilot (June 1, 2016 to May 30, 2017), 96% of the time six or more officers were deployed.

Proactive Workload

Proactive officer activities, such as traffic stops (+28%) and complaint area enforcement (+475%), increased during the pilot period. This increase can be attributed to an increase in the number of Constables deployed during both the day and night shifts, which created more opportunities for proactive enforcement during key times of the day. Proactive enforcement hours also increased significantly during the pilot, as seen in the table below.

Proactive Enforcement

	June 1, 2015- May 31, 2016	June 1, 2016- May 31, 2017	Variance (Actual)	Variance (%)
Traffic Stops	5,892	7,556	+1,664	+28.2
Complaint Area Visits	127	730	+603	+474.8

Proactive Busy Code (Hours)

	June 1, 2015- May 31, 2016	June 1, 2016- May 31, 2017	Variance (Actual)	Variance (%)
Data Driven Approaches to Crime and Traffic Safety (DDACTS)	207	1,261	+1,054	+509.2
Foot Patrol	218	860	+642	+294.5
On Foot	689	693	+4	+0.6
Planned Enforcement	87	138	+51	+58.6
Traffic Enforcement	798	2,694	+1,896	+237.6
Total Proactive Busy Code Use	1,999	5,646	+3,647	+182.4

The increased presence of officers on the road has contributed to increases in proactive engagements such as traffic stops and complaint area enforcement, as well as other proactive duties, including community engagement (foot patrol).

Supervisor Presence

In 2016, with the new deployment model implementation, two Staff Sergeants were redeployed to the RTOC and the two remaining Staff Sergeants at Three District were assigned to straight day shifts, each supervising two platoons. The new model decreased the total number of supervisors.

Despite this reduction, as is cited in the chart below, confirmed supervisor attendance at Procedure LE-025 calls for service (mandatory supervisor attendance) increased. In addition, the redeployment of the two Staff Sergeants to the RTOC increases Regional supervision to 24 hour daily and weekly coverage.

Supervisor Attendance at Procedure LE-025 Calls

	Jun 1, 2015 – May 31, 2016	Jun 1, 2016 – May 31, 2017	Variance (%)
LE-025 Calls Attended by Sergeant *	64.8%	69.4%	+4.6
Percentage of LE-025 Calls Attended by Confirmed Sergeant	47.1%	60.3%	+13.2

*includes Acting Sergeant

The table above shows during the one-year time period, supervisors confirmed in rank (rank of Sergeant or above) attended 13.2% more Procedure LE-025 mandated calls for service than during the same time period in the year prior.

Acting Supervisor Hours

During the one-year pilot of the staffing model, the total number of Acting Supervisor hours for Constables and Sergeants has decreased by 4,544 hours. This decrease reflects \$31,461 in salary savings.

Response Times

As seen in the chart below, there was a minor increase in Priority 1 response time - 0.2 minutes during the one-year pilot period. There was a decrease Priority 2 and 3 response times of 1.6 minutes and 0.7 minutes, respectively. This change is statistically insignificant.

Priority	June 1, 2015 - May 31, 2016	June 1, 2016 - May 31, 2017	Variance (min)	Variance (%)
1	8.3	8.5	+0.2	+2.4
2	27.7	26.1	-1.6	-5.8
3	38.0	37.3	-0.7	-1.8

Overtime

Overtime hours claimed during the pilot period decreased by 44 hours. This reduction in overtime represents approximately \$4,043 in savings (overtime at time and a half at the pay rate

of a First Class Constable with length of service between 17 and 22 years). This may be attributed to increased officer deployment and minimum staffing requirements.

Citizen Attendance at Three District After Hours

Citizen-generated calls for service at Three District were reviewed from 11:00 pm to 6:00 am during the period of June 1, 2016 to May 31, 2017, in order to assess the impact on our service delivery. When compared to the total number of dispatched calls in Three District during the same time period (6,510), the calls generated by citizens at the District after hours (11:00 pm to 6:00 am) represents only 0.3% of calls that occurred during this time. Such calls were comprised of incidents such as historic assaults, non-emergent domestic calls and assist citizens. Of note, no calls for service during this time were considered emergent in nature (Priority One).

Community Consultation and Feedback

The change process of the Three District deployment model was accomplished with significant consultation. District Command met with Georgina Councillors and then presented at a Council meeting. Command consulted with members of the District and adopted several recommendations during implementation. In addition, Command staff presented to the Three District Community Liaison Committee. In an effort to broaden the messaging throughout the community, Command staff appeared on a local show "Policing York Region", met with local media and issued media releases in advance of implementation.

Members of Council have conveyed that residents have observed an increased presence and visibility of police officers in their communities. While this observation appears to be anecdotal, officer deployment, engagement and enforcement denote increases to these key performance indicators.

In 2016, the Pepperlaw Post, a local newspaper, cited Georgina resident Ed Martin as "not completely opposed to the idea of closing the station over-night as long as there remained an opportunity for assistance if needed and if the change would result in cost savings. I don't disagree with cutting back because we have to get past the idea of needing more money all of the time," he said, adding, he would like to see greater efficiencies without adding additional officers. "With all of the technology, there's gotta (sic) be a better way to do the same amount". Source: Pepperlaw Post April 10, 2016.

Member Feedback

During the development phase of the deployment model, members were canvassed for feedback and consulted throughout the process. Supervisors noted additional responsibilities at the beginning of shifts, such as parading members, assigning tasks, administering equipment such as portable radios, roadside screening devices, etc. Supervisors have communicated that

this process is onerous, when only one supervisor is working. Command staff and supervisors are currently engaged in improving upon these processes to assist with these duties

Of note, Supervisors have recommended consideration for re-deploying the front desk officer to the road earlier in the shift. Currently, Command staff is reviewing Community Room access in the evening, with the possibility of recommending that consideration be given to adjusting front desk hours to 7:00 am to 7:00 pm. Any further changes to business hours would be communicated in advance to the Board, the Municipality and the community.

CONCLUSION

A review of the Three District staffing evaluation indicates positive outcomes in key performance indicators. The new staffing model appears to significantly improve officer availability on both days and night shifts, resulting in increased availability for proactive work at peak workload hours. Other benefits of the new deployment model are that both acting and overtime hours were also reduced.

In addition, the redeployment of two Staff Sergeants to the Real Time Operations Center enhances supervisory oversight Region-wide. The remaining two Staff Sergeants are now responsible for two, as opposed to one, platoon. Key performance indicators reflect favourable results. Despite the redeployment of two supervisors, Three District maintains the smallest span of control amongst all of the Districts with a 1:5 constable to supervisor ratio.

The results of this pilot project and the permanent adoption of the new staffing model will be communicated to the Town of Georgina Council via District Command.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

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Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

2020-2022 Business Plan Development Strategy

RECOMMENDATION

1. That the Board approve the 2020-2022 Business Plan Development Strategy pursuant to the Board's Framework for Business Planning Policy No. 03/10.

SYNOPSIS

In compliance with the *Police Services Act*, Regulation 3/99, York Regional Police and The Regional Municipality of York Police Services Board are currently preparing for the next business planning cycle. This report outlines the proposed strategy for the development of the 2020-2022 Business Plan.

The proposed business planning process is consistent with the requirements of Board Policy 03/10 Framework for Business Planning. The 2020-2022 Business Plan will build on our current policing priorities and reflect anticipated changes in our future operating environment. It will be developed through extensive research and consultation. Consultations will include York Region residents and businesses, municipal councils, school boards, community-based partner organizations, policing partners and members of York Regional Police. We will continue to build on current achievements to ensure our citizens feel safe and secure through excellence in policing.

FINANCIAL IMPLICATIONS

The cost estimate for the 2020-2022 Business Plan process totals \$52,000 and have been budgeted for in the 2018 Operational Budget. The majority of the costs are related to survey administration and associated postage, and final document printing. York Regional Police will continue to utilize in-house resources including staff and volunteers, and leverage technology to find cost efficiencies.

BACKGROUND

In accordance with section 31(b) of the *Police Services Act*, the Police Services Board shall generally determine, after consultation with the Chief of Police, objectives and priorities with respect to police services. Although the Province of Ontario contemplates changes to the business planning process through Bill 175, currently Ontario Regulation 3/99, Adequacy and Effectiveness of Police Services, Section 30, requires every board to prepare a Business Plan at least once every three years that addresses the following:

- the objectives, core business and functions of the police service, including how it will provide adequate and effective police services;
- quantitative and qualitative performance objectives and indicators relating to:
 - the police service's provision of community-based crime prevention initiatives, community patrol and criminal investigation services;
 - community satisfaction with police services;
 - emergency calls for service;
 - violent crime and clearance rates for violent crime;
 - property crime and clearance rates for property crime;
 - youth crime and clearance rates for youth crime;
 - police assistance to victims of crime and re-victimization rates; and
 - road safety;
- information technology;
- police facilities; and
- resource planning.

Furthermore, Section 32(2) of the *Police Services Act*, Regulation 3/99 requires a board to consult with its municipal councils, school boards, community organizations and groups, businesses and members of the public during the development of the Business Plan.

CONSULTATION STRATEGY

We will use a wide-ranging consultation process for development of the 2020-2022 Business Plan, consistent with the previous business plan cycles and changes contemplated in Bill 175. Upon enactment of related regulations in the future, the consultation strategy will be revised if necessary. The significant components of our consultation strategy include the following:

Surveys

- **Community Survey** - A survey will be distributed to randomly selected residences across York Region. The survey results will be benchmarked against previous community surveys.
- **Business Survey** - This survey will be distributed to randomly selected business owners across York Region and results will be benchmarked against the previous business survey.
- **Member Survey** - An online survey will be made available to all members of York Regional Police. The survey findings will be compared to previous member surveys.
- **Social Media polling** – One to three social media public polls will be conducted.

Twitter Virtual Town Hall

The Planning, Research and Evaluation Unit in conjunction with Corporate Communications will organize a Twitter event to gather feedback from our online community. This event will be well publicized on our website and via social media in advance.

Business Planning Workshop

The Planning, Research and Evaluation Unit will conduct a Business Planning workshop with our policing partners. Invitations will be sent to representatives from:

- Community-based support groups
- Victims assistance agencies
- Mental health program/service providers
- York Region school boards
- York Region Centre for Community Safety
- Public health services
- Hospitals
- Regional and municipal councils
- York Region Senior Leadership Team
- Traffic safety partners
- Fire services
- Emergency Medical Services
- Municipal by-law departments
- Courts
- Probation and Parole
- Other partner groups as determined

Community and Member Focus Groups

For the 2020-2022 Consultation Strategy, the Planning, Research and Evaluation Unit is proposing focus groups be conducted with the following:

- York Regional Police District Community Liaison Committees
- York Regional Police Community Advisory Committee
- York Regional Police Investigative Services Advisory Committee
- York Region Welcome Centres
- Youth

- Seniors and persons with disabilities
- York Regional Police Internal Support Networks
- York Regional Police Member focus groups (sworn and civilian)
- York Regional Police Auxiliary members, volunteers and Chaplains

Ongoing Consultation

The Executive Command Team has an ongoing initiative to collect input and feedback from our members. Quarterly Breakfast Banter sessions occur with a member-driven agenda. Input from these sessions will be utilized to identify potential efficiencies and develop Business Plan objectives and actions.

Engaging Municipal Councils

District Commanders will consult with municipal councils and CAOs/city managers to ensure the needs of their constituents are considered in the 2020-2022 Business Plan.

ENVIRONMENTAL SCAN

The Planning, Research and Evaluation Unit will conduct a comprehensive Environmental Scan to identify changes and trends in our operating environment that may influence our community and the services we provide. Findings will be compiled in a research document and will include: trends in policing, crime patterns, regional growth and demographics, transportation and infrastructure, immigration and migration patterns, economic and socio-economic influences in Canada, Ontario and York Region. The Environmental Scan will be used along with consultation input to inform the development of goals and objectives in the 2020-2022 Business Plan.

TIMELINES

Activities for the 2020-2022 Business Plan process have already begun and will continue over the next two years. By the end of 2019, the draft 2020-2022 Business Plan will be presented to the Police Services Board for final consultation and approval. It is expected that the final copy of the 2020-2022 Business Plan will be approved and disseminated to the public by January 2020, in accordance with the Board's Protocol for the Sharing of Information. More detailed timelines are provided in Appendix A.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:sw

Accessible formats or communication supports are available upon request

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

**Implementation of the Jury Recommendations from the Inquest
of John Caleb Ross**

RECOMMENDATION

1. That the Board receive this report for its information.

SYNOPSIS

On October 26, 2016, the Board received a Report from me advising that I would review all of the jury's recommendations stemming from the mandatory Coroner's inquest into the death of John Caleb Ross.

The Board received my Report and moved that I report back to the them with my response to the recommendations. This Report is my update to the Board.

FINANCIAL IMPLICATIONS

None.

BACKGROUND

On February 8, 2016, the Office of the Chief Coroner announced that a mandatory inquest would be held into the death of John Caleb Ross. Mr. Ross died on April 13, 2014, following a police involved shooting.

The Inquest into the death of John Caleb Ross took place between October 3 and 11, 2016. On October 11, 2016, the jury rendered its verdict and directed three recommendations to York Regional Police. Those recommendations are:

1. That the scenario, that led to the shooting, be incorporated as a learning tool in order to develop police officer skills in de-escalation;
2. That review training be given to call takers and dispatchers to ensure they are aware of the need to identify and notify officers of all important information; and
3. That a police officer involved in a shooting (discharging a weapon), receive immediate access to another police officer in order to talk about the situation without and recourse or ramifications.

On October 13, 2016, I received correspondence from the Office of the Chief Coroner requesting that I report back to them with the results of my considerations regarding the implementation of the recommendations that pertain to York Regional Police.

On December 6, 2017, I responded to the Office of the Chief Coroner and advised them that recommendations #1 and #2 had been implemented and that recommendation #3 was already in place at the time of the incident (in the form of the Peer Support Program and Critical Incident Street Management Team).

In addition to the jury's recommendations, I also directed that a new procedure be developed to provide direction and responsibilities to all York Regional Police members who are involved in a deadly force encounter, including the support mechanisms to reduce stress members may experience resulting from an encounter that results in the loss of life.

The police officer involved in the death of John Caleb Ross played an integral role in helping to shape the new procedure, titled AI-364 Police – Citizen Deadly Force Encounters.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ: snb

Accessible formats or communication supports are available upon request

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Quality Service Standards - 2017

RECOMMENDATION

1. That the Board receives this report pursuant to the Police Services Board Accessible Customer Service Policy No. 04/09.

SYNOPSIS

In accordance with section 5.6 of the Accessible Customer Service Board Policy No. 04/09, the Quality Assurance Unit completed a Quality Service Standards (QSS) audit. The purpose of the audit was to verify the level of compliance with the 13 identified Quality Service Standards and to identify areas of potential improvement in order to ensure York Regional Police continues to provide the highest quality of service to the members of our community.

The results of the audit are provided to Managers and Commanders for review, feedback and implementation of the recommendations.

FINANCIAL IMPLICATIONS

None.

BACKGROUND

The Quality Service Standards prescribe the expected level of service that York Regional Police provides in the following categories:

1. Accessible Facilities
2. Complaint Areas
3. Courteous and Respectful Service
4. Emotionally Disturbed Persons
5. External Correspondence
6. Freedom of Information (FOI)
7. Front Desk Reception and Complaint Management
8. Investigative Follow-up
9. Investigative Reporting
10. Paid Duties
11. Telephone Inquiries
12. Training and Awareness
13. Victims of Crime

Accessible Facilities

STANDARD:

All York Regional Police facilities accessed by members of the public will be accessible in accordance with the Accessibility for Ontarians with Disabilities Act.

The *Accessibility for Ontarians with Disabilities Act* (AODA) requires the Ontario Government to lead Ontario to full accessibility for 1.8 million people with a physical, mental, sensory, intellectual or learning disability by 2025.

The York Regional Police Services Board approved Accessibility Policy No. 01/13 on January 1, 2013. It was amended on October 21, 2015, to incorporate the *Design of Public Spaces Standards* (DOPS). In accordance with the Board's Accessibility Policy, the Board and York Regional Police (YRP) will incorporate accessibility features when building new or making planned significant alterations to existing public spaces in accordance with the *Design of Public Spaces Standards* under the IASR. All YRP contracts further require that consultants and contractors comply with the AODA.

The new Quality Service Standard of Accessible Facilities, approved for inclusion in the Quality Service Standards, by the Board on January 20, 2016, was audited for the second time in 2017. York Regional Police is in compliance with the *Accessibility for Ontarians with Disabilities Act, 2005*, and has incorporated numerous measures to ensure all facilities accessed by the public, will remain accessible in accordance with AODA and the DOPS.

To ensure we continue to meet compliance, there are monthly preventative-maintenance site visits that include reviewing accessible elements. Requests are made available to Capital Projects and Facilities Management to correct any deficiencies reported.

Complaint Areas

STANDARD:

The Officer-in-Charge of the District Community Oriented Response Unit shall provide a file number to a complainant within five business days of receiving a complaint from a citizen regarding activity of concern.

The Officer-in-Charge of the District Community Oriented Response Unit shall update the complainant regarding any action taken within 15 days of receiving the complaint.

Citizens are able to register a complaint regarding activity of concern in their community by telephone, e-mail or in person. These complaints are directed to the Community Oriented Response (COR) Sergeant who reviews the complaint and if approved, enters it into the Complaint Entry Database within Versadex record management system.

In cases where the complaint is not received in person or by telephone, the COR Sergeant is required to contact the reporting citizen and provide them with the assigned file number within five business days. Within 15 days of receiving the complaint, they are to contact the citizen and advise them of any action undertaken in relation to the complaint.

The Quality Assurance Unit reviewed a random selection of occurrences generated for Complaint Areas from the five Districts between January and June 2017. Ninety-nine percent of Complaint Area occurrences complied with this Standard. This near perfect compliance has resulted from Community Oriented Response (COR) Sergeants effectively using the recently instituted CopLogic and Versadex tracking system.

Courteous and Respectful Service

STANDARD:

Officers will provide courteous and respectful service when interacting with members of the public.

The new Quality Service Standard of Courteous and Respectful Service, approved for inclusion in the Quality Service Standards, by the Board on January 20, 2016, was audited for the second time in 2017. The Audit Team reviewed In-Car Camera System (ICCS) recordings of 171 randomly selected traffic stops from across all of the York Regional Police Districts and the Traffic Unit. Officers conducting traffic stops were found to be courteous and respectful in 100 percent of the ICCS recordings viewed.

Emotionally Disturbed Persons

STANDARD:

The Community Services Mental Health Support Unit shall conduct follow-up with officers and support organizations, within five business days, for all occurrences involving emotionally disturbed persons.

The implementation of the Co-Responder Crisis Workers (CRCW's) Project commenced in September 2015, in One District and Three District to assist police in supporting individuals in crisis. The CRCW's operate independently of a police officer partner. If requested by police,

the CRCWs will assist officers when dealing with an emotionally disturbed person (EDP) occurrence.

With the implementation of the CRCW's, the hospitals increasing their resources when dealing with Mental Health treatment, and our working relationship with York Support Services Network (YSSN), the Mental Health Support Team (MHST) personnel were able to achieve 100 percent follow-up of EDP occurrences.

External Correspondence

STANDARD:

All correspondence requiring a response shall be responded to within 15 working days.

The Auditors reviewed letter log files of the three Executive Command Team offices for correspondence that was received from January to June 2017. The compliance rate for this Standard was 100 percent.

Freedom of Information (FOI)

STANDARD:

Freedom of Information requests will be responded to in accordance with the Freedom of Information and Protection of Privacy Act.

Freedom of Information (FOI) requests, a new Standard approved for inclusion in the Quality Service Standards, by the Board on January 20, 2016, were audited for the second time in 2017. The FOI Unit provides a monthly report to the Deputy Chief of Administration on the status of FOI requests. They also provide an annual report to the provincial Information and Privacy Commissioner (IPC) on the status of FOI requests.

The IPC investigates complaints with respect to personal information held by government and resolves access to information appeals and complaints. The Freedom of Information Office is in compliance with the *Freedom of Information and Protection of Privacy Act* (FIPPA) pertaining to York Regional Police's response to FOI requests. There have been no complaints or investigations involving York Regional Police launched by the Information and Privacy Commissioner.

Front Desk Reception and Complaint Management

STANDARD:

Members of the public attending a police district will be greeted in a timely, courteous and professional manner. All reasonable efforts will be made to satisfy any enquiries. All public complaints will be responded to in accordance with the Police Services Act, O.Reg 263/09 Public Complaints – Local Complaints.

The Quality Assurance Unit utilizes a summer student as a "secret shopper" to conduct the front desk visitations. The student attended every District, all platoons, the Community Resource Centre, the Whitchurch-Stouffville Community Substation and the Recruiting Office in order to determine if front desk personnel address members of the public in accordance with the Front Desk Reception Standard.

Out of 22 visits in total, the students rated 19 as excellent and three as good. For the 19 excellent responses, front desk personnel were found to: respond in a timely manner and attend the front counter, offer a pleasant greeting, act in a courteous and professional manner and provide a satisfactory response to the student's question.

In all cases, the Front Desk areas of Districts and Customer Service areas were stocked with Office of the Independent Police Review Director (OIPRD) pamphlets and an OIPRD poster was visible.

Investigative Follow-up

STANDARD:

All cases assigned to a Criminal Investigation Bureau for review shall receive, at minimum, one investigative call-back.

Compliance with Investigative Follow-up requirement continues to display a high level of compliance. Investigative call-backs for Assault occurrences and Residential Break and Enter occurrences were reviewed from January 1st to June 31st, 2017. Investigators made call-backs to victims or reporting parties in 99 percent of Assault occurrences that were assigned to a Criminal Investigation Bureau (CIB) officer and 94 percent of Break and Enter occurrences.

The Break and Enter occurrences that were not in compliance with the current Standard were occurrences where investigative call-backs were not required under the Standard.

Investigative Reporting

STANDARD:

York Regional Police will strive to produce investigative reports that are free from errors or omissions and will include appropriate case clearance and Uniform Crime Reporting (UCR) coding.

This was the second audit of the new Standard for Investigative Reporting, approved for inclusion in the Quality Service Standards, by the Board on January 20, 2016. The audit focused on UCR coding, spelling and grammar, along with case clearances.

The process for reviewing reports; including approval, validation and submission of UCR statistics, results in a high degree of accuracy for proper UCR coding and case closure. Approximately 80 percent of cases reviewed included all the necessary information. Approximately 80 percent of cases reviewed had no spelling or grammatical errors.

Paid Duties

STANDARD:

Satisfaction surveys shall be conducted for all new paid duty customers and random sampling shall take place throughout the year for ongoing customers. All surveys will be reviewed to ensure York Regional Police is providing the highest quality service.

In 2015, customer satisfaction was assessed with the use of electronic paid duty satisfaction surveys sent after the completion of the paid duty. There were 96 questionnaires returned between January 1, 2017, and June 30, 2017, an increase from 65 the year prior. In 95 percent

of responses, customers were satisfied with the service provided by paid duty officers and categorized the service as “excellent” or “good”.

Telephone Inquiries

STANDARD:

With the exception of a call received by a switchboard operator, a caller shall not be transferred more than once and every effort shall be made to satisfy any inquiries. All voice mail shall identify the name and assignment of the member and shall further indicate how a caller can obtain immediate assistance.

Voice Mail

A list of members who were scheduled to be off-duty on a randomly selected day was created. These members’ extensions were called to determine if their out-of-office assistant for voice mail was properly activated in order to determine compliance levels with this standard.

Twenty-six percent of members had their voice mail engaged according to the Standard. These results may suggest a low level of compliance with the Standard; however, it also represents a consistent range for compliance in comparison with prior years. For example, in 2011, compliance with this Standard was 55 percent. The majority of members who failed to meet the Standard for their voice mail set-up were deficient with only one or two elements of the Standard. Ninety-five percent of members’ voice mail identified the name of the member. The most common deficiency was omitting their current work assignment (58 percent).

Attended Phone Extensions

The Auditor completed 50 telephone calls at various times (between 8:00 am and 4:00 pm) to all five Districts. These telephone calls were answered promptly and professionally and callers were not transferred unnecessarily.

During regular business hours non-emergency telephone calls are answered by the Switchboard Operators. Outside of regular business hours incoming telephone calls are received by Communications.

Training & Awareness

STANDARD:

Quality Service Standards shall be posted on the York Regional Police website and on the YRPNet. All new members shall receive training in relation to Quality Service Standards.

The Quality Service Standards were revised in 2016, following the Board’s approval of the four new Standards. The revised Quality Service Standards are posted on the YRPNet and the York Regional Police external website. New members are advised during initial training of the existence and importance of these Standards.

In addition, an e-learning component relating to the Quality Service Standards was implemented for newly hired personnel in the spring of 2011. Information from the Training and Education Bureau confirmed that 100 percent of all new members have been enrolled in the program.

Victims of Crime

STANDARD:

When an officer takes a report from a victim, they shall fill out an YRP384 Victim Information Pamphlet, explain the contents and include the officer's name, badge number, contact information and incident number, before leaving it with the victim.

There were high levels of compliance observed in the response to victims of crime by front-line officers. Victims of crime received a YRP384 Victim Information Pamphlet in 98 percent of Assault occurrences reviewed and 96 percent of Break and Enter occurrences reviewed. The overall average was 97 percent compliance. This high level of compliance with the Quality Service Standard is likely attributable to the Supervisor Notification (SN) text page which requires officers to provide an explanation when a YRP384 Victim Information Pamphlet was not issued to a victim of crime.

Conclusion

The 13 Quality Service Standards implemented by York Regional Police demonstrate the commitment to both transparency and providing excellent service. The results of the Quality Service Standards audit demonstrates that York Regional Police continues to provide a high standard of customer service to the communities it serves.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ: cj

Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT TO THE CHIEF OF POLICE

JANUARY 17, 2018

Quality Assurance Process

RECOMMENDATION

1. That the Board receive this report pursuant to the Quality Assurance Process, Board Policy No. 01/08.

SYNOPSIS

The York Regional Police Quality Assurance and Risk Management Unit conducted a series of internal audits and inspections throughout 2017. This report summarizes the results and recommendations in order to ensure compliance with the Adequacy Standards Guidelines.

FINANCIAL IMPLICATIONS

None.

BACKGROUND

The Quality Assurance Process, Board Policy No. 01/08 was approved on January 23, 2008, and amended on June 25, 2014. This policy outlines the requirement for internal audits based on a risk assessment and regular procedure/regulation reviews, the results of which are to be presented to the Regional Municipality of York Police Services Board.

In order to ensure York Regional Police is compliant with the requirements of the Adequacy Standards Guidelines made under the *Adequacy and Effectiveness Regulation 3/99*, the Quality Assurance and Risk Management Unit is responsible for conducting audits and procedure/regulation reviews.

In compliance with the aforementioned requirements, the annual Property, Evidence and Records Retention Audit and Quality Service Standards audits were conducted in 2017. Additionally, at the direction of the Chief of Police, the General Occurrence Reader Unit, Ministry of Transportation Inquiry Services System, and Sexual Assault investigation practices were audited.

Pursuant to their responsibility for procedure and regulation reviews, the Quality Assurance and Risk Management Unit completed the research and development of procedures and related practices, Chief's Orders, general documents and responded to external requests for assistance throughout 2017.

The Quality Assurance and Risk Management Unit is committed to improving the operations of York Regional Police through audits, intended to identify and manage risk as well as policy/procedure reviews and development ensuring accountable and transparent officer conduct. Additionally, the Unit is actively engaged in meeting York Regional Police Business Plan goals by conducting risk management presentations for members throughout the Organization, and serving as a consultant for internal projects and external systemic reviews and inspections. This report summarizes the findings and actions taken to meet these goals and ensure compliance with *Adequacy and Effectiveness Regulation 3/99*.

INTERNAL AUDITS

Property, Evidence and Records Retention Audit

Policing Standards Guidelines, York Regional Police Procedure LE-020 and Board Policy 02/00-22 Collection, Preservation and Control of Evidence and Property requires York Regional Police to undertake an annual audit of all property and evidence under the control of the Service and report the results to the Board. There are nine property rooms that are located within York Region, eight within police facilities and one external storage location.

Representative samples of property from each property room were examined in accordance with the International Standards on Auditing established by the International Auditing and Assurance Standards Board. Only minor administrative errors were identified and reported to the Information Governance and Evidence Management Bureau Supervisors for immediate attention.

As a result of the audit there were seven recommendations presented to Executive Command Team, all of which were minor and administrative in nature. These recommendations are in the process of being implemented in an effort to continually improve our property management practices.

Quality Service Standards (QSS) Audit

Board Policy 04/09 Accessible Customer Service Policy states that the Chief of Police shall ensure minimum customer service standards are developed and that community satisfaction is monitored through a variety of means and the results reported annually to the Board.

York Regional Police has 13 Quality Service Standards which set forth the Organizational Standards of service that are to be provided to all citizens. The Quality Service Standards audit was conducted to determine the level of compliance with the Standards and to identify opportunities for ongoing improvement.

The QSS audit resulted in two recommendations, which were presented to the Executive Command Team, reflecting changes to the Quality Service Standards, to enhance customer service focus and reflect the current operating environment and service delivery models. Audit findings have been further detailed in a separate report to the Board.

Ministry of Transportation Inquiry Services System Audit

In 2010, York Regional Police entered into an agreement with the Ministry of Transportation (MTO) for access to, and use of, the Inquiry Services System (ISS) for the purposes of viewing driver records and photographs as well as verifying impound eligibility and administering suspensions through the Suspension and Impoundment Management System (SIMS). The agreement sets out the requirements for authorizing users, confidentiality (including privacy laws and protection of confidential information), and system security. It also provides guidelines for compliance, reporting and rectifying events of default.

Regular audits are required by the MTO as a condition of the agreement between the MTO and York Regional Police. The results of the audits are reported to the MTO on an annual basis. In 2014, York Regional Police took part in a pilot project to determine the framework for such an audit and provided feedback to the MTO to assist in the development of a provincial wide audit standard. In March of 2016, the MTO announced the ISS Oversight Framework with a plan to roll it out to police agencies across the province in May of 2017.

This year's audit took place between August and October 2017, and the results were reported to the MTO on October 30, 2017.

The audit was comprised of three distinct areas of review. The first was a 'Transactional Audit' performed on 22 transactions provided to York Regional Police from the Ministry of Transportation to ensure access and use was for law enforcement purposes only. The second area of review was a 'User Exception Audit', encompassing 960 samples of MTO database searches that took place during two separate time periods in 2016, requiring an examination of queries to determine whether any York Regional Police member had searched the MTO database to search for colleagues, individuals with the same last name as the York Regional Police member, or public figures. The third area of review was a 'Compliance Review' to verify physical security measures in place to protect MTO information. All three areas were found to be in compliance with the ISS agreement. One recommendation was made to post a reminder to members that they must consistently log inquiries when accessing then MTO database. This reminder has been posted.

Sexual Assault Investigations Audit

The Sexual Assault Investigations Audit was conducted as part of a comprehensive Organizational review following the publication of a media article reporting concerns about how police agencies across Canada were clearing sexual assault investigations between 2010 and 2014. In February 2017, the Minister of Community Safety and Correctional Services requested all Police Services Boards and Chiefs of Police undertake a review of their practices related to sexual assault investigations. The Quality Assurance Unit and Sexual Assault Bureau were directed to conduct an internal review of sexual assault investigations that occurred between 2010 and 2016, regardless of how they were cleared. The audit component of the review included an examination of the Board policy, York Regional Police procedures and training records of officers assigned to investigate allegations of sexual assault.

The results of the audit were included in a comprehensive report to the Board on October 18, 2017. The report was provided to the Minister of Community Safety and Correctional Services, and made available to the public.

General Occurrence Reader (GO) Unit Audit

At the direction of the Chief of Police, the Quality Assurance and Risk Management Unit undertook an audit of the internal processes related to report review and crown folder processing conducted by the General Occurrence Reader Unit. The audit was conducted to evaluate the workflow processes associated to general occurrence reports and Crown Folder preparation, focusing on the overall quality of the reports, the efficiency of the workflow process and a review of related procedures.

The audit entailed a detailed review of internal processes and resulted in six recommendations, which were presented to the Chief of Police. The recommendations are intended to improve Unit supervision, member scheduling and follow-ups on reports requiring additional information. The audit findings were positive and reflected a high standard of reporting and Crown Folder preparation oversight completed by members of York Regional Police.

PROCEDURAL REVIEWS AND NEW PROCEDURES

Procedural reviews are conducted independently of internal audits to incorporate legislative changes, leading practices and address Organizational and operational risk management.

The Quality Assurance and Risk Management Unit worked in collaboration with members of various Bureaus and Units in order to develop 103 new Chief's Orders and revise 30 previously existing procedures during 2017. The procedure reviews were conducted to ensure a superior quality of service when responding to the needs of both the Organization and the community. Written procedures provide officers with a standard of conduct to ensure consistency of operations reflecting leading practices in policing.

The Quality Assurance and Risk Management Unit worked to complete the research and development of six new procedures to the Organization, including procedures to guide officers responding to incidents that may occur on or in relation to the expansion of subway service into the City of Vaughan as well as the issuance of Narcan® to officers, the response to clandestine laboratory investigations, administration related to major case management and DNA canvasses in response to the Office of the Independent Police Review Director (OIPRD) report,

Casting the Net: A Review of Ontario Provincial Police Practices for DNA Canvasses. Thirty-two forms were revised/developed to support procedures and practices.

EXTERNAL REQUESTS FOR ASSISTANCE

York Regional Police is committed to its values of leadership and competence, which is reflected in the high number of external requests for assistance and documentation received from police agencies across North America during the year. The Quality Assurance Unit frequently receives requests concerning our industry leading programs such as our risk management processes, UAV procedure and a variety of other procedural developments.

The Quality Assurance and Risk Management Unit responded to in excess of 400 external requests for assistance (an increase from 265 in 2016). These requests ranged from in-person meetings to discuss Organizational/procedure development to requests for the sharing of documents or best practices employed at York Regional Police. The requests were received from police services across North America with more than 75 inquires coming from the United States and our affiliation with the Major Cities Chief's Association.

AUDITS SCHEDULED FOR 2018

The Quality Assurance and Risk Management Unit will conduct the following audits in 2018:

- Property, Evidence and Records Retention Audit (mandatory audit)
- Quality Service Standards (QSS) Audit (mandatory audit)
- Street Checks – *Regulation 58/16: Collection of Identifying Information in Certain Circumstances* (mandatory audit)
- Ministry of Transportation Inquiry Services System (mandatory audit)

The Quality Assurance and Risk Management Unit will continue to work to improve the quality of service delivery, accountability and transparency of York Regional Police through effective procedures, risk management processes, critical analysis, audits and inspections. Quality assurance forms a part of the management process and is a critical component of good governance and effective policing which assists in meeting business goals and objectives of the police service, and the Chief's responsibilities to the Police Services Board.

EJ:cj

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

***Accessibility for Ontarians with Disabilities Act, 2005, AODA
Compliance and Public Feedback on Accessible Customer
Service***

RECOMMENDATION

1. That the Board receive this report pursuant to the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.

SYNOPSIS

This report will provide an overview of the Integrated Accessibility Standard Regulation in accordance with Board Policy 01/13, and the Customer Service Standard's public feedback process including the response and actions taken in accordance with section 9.4 of the Accessible Customer Service Board Policy No. 04/09.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Accessibility for Ontarians with Disabilities Act Customer Service Regulation

The Accessibility Standard for Customer Service came into effect on January 1, 2008. Designated public sector organizations, including municipalities, were requested to comply with provisions of the Regulation by January 1, 2010. Police Services are included within the scope of 'municipality' as defined in the Regulation.

The purpose of the Customer Service Regulation is to make customer service operations accessible for all persons with disabilities by identifying and removing barriers to customer services in operational practices, policies and procedures, communication and staff training.

The Customer Service Regulation requires that York Regional Police establish and document a process to receive and respond to feedback on how the organization's goods and services are provided to people with disabilities, including actions that the organization would take when a complaint is received.

Procedure AI-345, *Accessibility for Ontarians with Disabilities Act*, details the process by which members of the public can provide feedback. Feedback regarding goods and services that are provided by York Regional Police to people with disabilities and accessibility issues should be directed to the Equity and Inclusion Specialist of the Diversity, Equity and Inclusion Bureau, by phone, email, in writing or by making an appointment to meet in person. This contact information is available on the York Regional Police website.

Integrated Accessibility Standards

The Integrated Accessibility Standard Regulation (IASR) came into effect on July 1, 2011. Effective July 1, 2016 the IASR now incorporates the customer service standard.

In 2017, Procedure AI-345, *Accessibility for Ontarians with Disabilities Act*, was updated to include further provisions for Support Person and Service Animal. These updates are incorporated in the Region's annual Accessibility Plan report to the Accessibility Directorate of Ontario.

Accessible formats and communication supports shall be provided in a timely manner that take into account the person's accessibility needs due to disability, and at a cost that is no more than the regular cost charged to other persons.

Feedback Received

During 2017, there was only one instance where feedback was received from the member of the public regarding York Regional Police's provision of goods and services to persons with disabilities. The feedback was reviewed, noted for legislative compliance, and determined to be in accordance with Procedure AI-345, *Accessibility for Ontarians with Disabilities Act*. Consultation between York Regional Police and the member of the public served to resolve the matter.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:al

Accessible formats or communication supports are available upon request

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Annual Report on Equity and Inclusion Policy

RECOMMENDATION

1. That the Board receive this report pursuant to the Board's Equity and Inclusion Policy No. 04/11.

SYNOPSIS

The Regional Municipality of York continues to be one of the most diverse regions in Canada. The Regional Municipality of York Police Services Board (the "Board") is committed to sustaining an Organization that is culturally competent in its response to the citizens of the Region. The Board is committed to ensuring that itself and York Regional Police in partnership with the community provide services in a manner that is respectful, equitable and inclusive.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Human rights encompasses a vast array of provisions inclusive of everyone. York Regional Police works towards understanding community issues in relation to diversity, equity and inclusion. These often complex issues require engagement of contemporary community policing that effectively interconnects across differences and realizes a common ground of understanding.

POLICY GUIDELINES

Reporting Requirements for 2017

2.1.a. Strategy to support this policy, including performance indicators:

- Canadian Centre for Diversity and Inclusion (CCDI) has collaborated with York Regional Police to:
 - Formulate a Diversity Census Tool, which provides York Regional Police with both qualitative and quantitative metrics on its workforce. This includes a self-identification survey and an inclusion survey;
 - Establish York Regional Police as an Employer Partner with CCDI, which includes such partner benefits as learning and development, access to CCDI's Knowledge Repository and consulting services. Such resources will contribute to York Regional Police's future equity and inclusion strategy; and
 - Enable participation in a *Diversity by the Numbers* project for police services that seeks to better understand the demographic makeup of the police services in Canada.
- Commencement of a Gender Equity Strategy to analyze the experiences of diverse sworn and civilian women working within York Regional Police to identify and assess any barriers preventing members from full participation and contributions to the organization's internal and external objectives.
- Establishment of a LGBTQ2+ Community Consultative Roundtable to learn and develop "best practices" suited to the unique needs and realities of LGBTQ2+ communities through the sharing of knowledge and experiences of associated community organizations.

2.1.b. Synopsis of programs and initiatives, including training programs:

Community Engagement Annual Events

- Black History Month
- Asian Heritage Month
- Zero Discrimination Day
- International Day for Elimination of Racial Discrimination
- Hosted 45 Consul Generals from the GTA at a reception at YRP HQ
- Hosted 200 Syrian Refugees to lunch and meet and greet at Community Safety Village
- Hosted a reception at York Regional Police HQ for Sikh Community members/leaders
- National Aboriginal History Month
- PRIDE Flag Raising
- Transgender Day of Remembrance Flag Raising
- Police initiated Canadian Citizenship ceremony – Human Rights Day
- Menorah Lighting ceremony

Hate Crime Unit (HCU) – Operational investigations for 2017 covered the spectrum of diversity and intersectionality, such as gender identity/religion, mental health/religion, and race/gender/religion. Investigators supported victims beyond York Region borders, and in one case overseas. This culminated in Public Safety Canada inviting the HCU to Ottawa to share more about the HCU's Early Intervention Program.

Diversity Cultural Resources – Partnerships continue to be strengthened with the York Catholic District School Board, with a series of presentations in Human Rights introduced to several grade 9 and 10 students. Diversity Cultural Resource officers teamed up with the Marine Unit to promote water and boating safety on the Lake Simcoe Waterways involving community and newcomers of the area. In partnership with local churches, presentations on basic law enforcement were made to approximately 140 international students in York Region.

Equity and Inclusion Specialist – In collaboration with Corporate Development, an Inclusivity Training Framework has been approved to ensure that York Regional Police's training program content and delivery is based on the principles of equity, inclusivity and adult education best practices. This framework is directly linked to an Inclusive Workplace Competencies that examines personal principles, behaviours, and underpinning knowledge which characterizes an inclusive workplace and environment. The Equity and Inclusion Specialist leads the project management of the Diversity Census Tool as outlined in 2.1.a. of this report.

Internal Support Networks – Internal Support Networks were established to focus on mutual support for York Regional Police members. This includes education, professional development and mentorship. The following accomplishments included:

- Women In Leadership – Spearheaded the initial dialogue of a York Regional Police Gender Equity strategy for its members, which has resulted in a work plan initiated in November 2017.
- Christian York Regional Police Member – Hosted the second annual York Regional Police Prayer Breakfast for members in support of the Salvation Army's Aurora/Newmarket community programs.
- YRP Pride – Hosted York Regional Police's first Transgender day of Remembrance flag raising, followed by an education session on the lived experiences of Transgender communities.
- Afro-Caribbean Canadian – Held a hurricane relief drive for survivors in Anguilla, Barbuda St. Maarten, Virgin Islands and Dominica.
- Can Be Conquered – Participated in the annual York Regional Police Pulled Pork event in support of Cops for Cancer.
- Young Professionals Network – Hosted a lunch and learn workshop facilitated by York Regional Police's psychologist, addressing issues related to career/work stress.

Training

- Ongoing delivery for Level I Recruits, which provides an overview of York Regional Police Internal Support Networks.

- Ongoing delivery for Level III Recruits, which includes diversity topics and hate crime investigations.
- Places of Worship Tour in which faith leaders share their knowledge with civilian new hires, Level III Recruits and community stakeholders.
- Welcome Centres host Diversity Officers to deliver basic law enforcement information to newcomers.
- Diversity and policing delivered to elementary, high schools, universities, colleges, religious centres, community hubs, seniors, and media.
- First Nations, Metis, Inuit Community Talks, hosted by a Georgina Island Elder to share teachings of the Indigenous People to municipal council members and staff, York Region Staff and York Regional Police members.
- Mandatory eLearning Human Rights 101 training for all York Regional Police members, which provides a foundation of the *Ontario Human Rights Code* and accessible resources.
- Transgender Awareness and Hate Crime training delivered to 100 Communicators as part of appropriate learning that supports and builds upon our members' competencies, knowledge and skills to provide inclusive police services to York Region's diverse communities.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:al

Accessible formats or communication supports are available upon request

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Annual Report on Hate Crime Policy

RECOMMENDATION

1. That the Board receive this report pursuant to Policy # 04/03.

SYNOPSIS

The Regional Municipality of York is one of the most diverse regions in Canada. The Regional Municipality of York Police Services Board (the "Board") is committed to developing an organization that is culturally sensitive and responsive to the diversity of the citizens of the Region. The Board is committed to ensuring that:

The Board and York Regional Police provide services in partnership with all the communities of the Region in a manner that is welcoming, and inclusive.

The Board and York Regional Police are committed to the creation of a Region where all stakeholders live, work, and play without fear of hate, bias or prejudice, based on age, ancestry, colour, race, citizenship, ethnic origin, place of origin, creed, disability, family status, marital status (including single status), gender identity, gender expression, sex (including pregnancy), sexual orientation.

Board Policy #04/03 requires an annual report from the Chief on the impact and effectiveness of this policy.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

The York Regional Police Hate Crime Unit (HCU) has seen an evolution of approaches dating back to its modern conception in 2007, when it was determined that undertaking the challenge of de-escalating and preventing hatred required both an outreach and operational component.

With the capacity to address a demographic reflecting the globe, the HCU has come to forge trusted partnerships through strategic community engagement which includes reaching out to those historically and currently most targeted, and those most impacted by international events.

While cognizant of the effects of social media and globalization, the HCU also recognizes it is incumbent on its members to stay abreast of the real time impact of world events on our local communities and to provide solace that ensures our communities know they have the support of local law enforcement, rule of law, and sanctuary under our Charter of Rights and Freedoms – thereby exemplifying our Board policy.

With these fundamental principles established, legitimacy has been forged through actions that include the application of both the law - where and when required - in conjunction with a network of services, recognizing the value of alternatives, including restorative justice, to bridge divides created by hate.

Hate Crime Unit

The HCU serves as the investigative arm of the Diversity Equity and Inclusion Bureau (DEIB) with practices in place to safeguard the Region's diversity and vulnerable communities. The York Regional Police Project Ready Directive incorporates policing with a global mindset to the complexities and the local impact of international events.

In 2017, Canadian society has seen first hand how hatred can escalate into extremism and terrorism, and is now a footnote in Canadian history with our Country's first place of worship mass shooting on January 29th at the Islamic Cultural Centre of Quebec City.

Understanding the repercussions that such events can have on Canadian society, it is imperative that the HCU work proactively in collaboration with the Diversity and Cultural Resources Unit (DCRU) to build and refine relationships with all communities including vulnerable groups, and persecuted diaspora communities.

In fostering a safe, welcoming and inclusive community, the DCRU networks with, showcases, honours, and celebrates the many attributes of human diversity within the region, thus equating the work of diversity with hate crime prevention, while the HCU operationally and effectively responds to respective criminal and non-criminal threats to the diversity of our Region.

The York Regional Police HCU also engages its members and community in hate crime prevention programs and initiatives in support of internal and external environments promoting the principles of human rights, diversity, equity, and inclusion. This is facilitated in collaboration with our Equity and Inclusion Specialist and the Internal Support Network (ISN). This in turn enhances the HCU's ability to address the intersectionality of competing human rights based on

religion, culture, sexual orientation and gender identity/expression that at times can precipitate acts of hatred.

The York Regional Police Hate Crime Prevention Strategy

The York Regional Police Hate Crime Prevention Strategy is comprised of three unique components that support its success. The first, utilizes a collaborative approach whereby the HCU works in close collaboration with the Diversity, Cultural and Resources Unit (DCRU) as there are strong connections between incidents of hate crime and challenges to peaceful coexistence in a multicultural society.

Secondly, the York Regional Police Hate Crime Prevention Strategy promotes the understanding that marginalized communities can identify, in the HCU, a high profile conduit to the Office of the Chief of Police, knowing that York Regional Police places the welfare of our vulnerable communities at the apex of our priorities at a time of unprecedented escalation in intolerance globally.

This conduit ensures that hate crime receives the attention at the very highest levels of the organization as the social and political ripple effects of hate are divisive and destructive to communities.

Open communication and ongoing dialogue with our stakeholders is critical if this undertaking is to succeed and a large part of this includes marketing, showcasing and promoting the work. Finally, the unique positioning of the HCU alongside the DCRU, and under the umbrella of the Diversity, Equity and Inclusion Bureau, allows for both Units to engage in policing with a global mindset, collaborating on the monitoring and effective management of the complexities and outcomes of local micro geopolitics in a multicultural context, while simultaneously exploring and nurturing all opportunities to build community resilience and social cohesion for peaceful co-existence in York Region.

Hate Crime Extremism/Investigative Team (HCEIT)

York Regional Police is a valued member of the provincial HCEIT. This is a team comprised of 14 police services from across the province and includes the Ontario Provincial Police.

As York Regional Police polices one of Canada's most diverse regions, the HCU provides the HCEIT a deeper insight into policing hate crime in the context of multi-cultural, multi-ethnic and multi-faith communities.

Additionally, the HCU has provided shared training opportunities with the HCEIT. Specifically in 2017, in keeping up with the addition of gender identity/expression to the *Criminal Code of Canada*, HCEIT members were invited to York Regional Police's Headquarters to participate in the Transgender Day of Remembrance with a presentation on Trans Community victimization from academic, Dr. Alex Abramovich.

CONCLUSION

With an approach that remains responsive to the complexities of our multicultural community, the HCU has mapped out a practice that encapsulates measures of victimization often silenced by factors that are as complex as our society is diverse.

With a long-term objective of ensuring the safety and security of all of our residents, our approach is to address any given community as equal stakeholders and all issues in the realm of hate as societal and all encompassing; and therefore requiring cross community collaboration regardless of faith, race or ethnicity.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:al

Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Annual Report on Auxiliaries and Volunteers

RECOMMENDATION

1. That the Board receive this report pursuant to the Police Services Board Auxiliary and Volunteer Program Board Policy No. 03/02.

SYNOPSIS

In accordance with section 5.4 of the Auxiliary and Volunteer Program Board Policy No. 03/02, the purpose of this annual report is to outline the contributions made by members of the Auxiliary Unit, the Volunteer Program, the Chaplain Program, the District Community Liaison Committees and the Police/Community Advisory Council and to report on highlights and program implementation by the police service.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Community Engagement and Wellbeing, within Community Services, administers the Auxiliary Unit and the overall Volunteer Program for York Regional Police.

Additionally, Staff Services manages the Chaplain Program and the Community Services Police/Community Advisory Council. All five Districts manage a District Community Liaison Committee. Districts 1 and 3 also liaise with three Community Policing Centres. These are all volunteer based programs.

AUXILIARY UNIT

York Regional Police established an Auxiliary Unit in 1980. Section 52(1) of the *Police Services Act* provides the authority for a police services board to appoint members of an auxiliary for a police force. The *Act* states:

An auxiliary member of a police force has the authority of a police officer if he or she is accompanied or supervised by a police officer and is authorized to perform police duties by the chief of police; and

The chief of police may authorize an auxiliary member of the police force to perform police duties only in special circumstances, including an emergency, that the police officers of the police force are not sufficiently numerous to deal with.

Auxiliary members are volunteers who are appointed by the Police Services Board and are governed by the *Police Services Act*. The Auxiliary Unit's function is therefore reported independently from other remaining volunteer groups managed within York Regional Police. The Auxiliary Unit's independence is further reflected on the York Regional Police Organizational Chart.

Auxiliary members are required to commit a minimum of 12 hours per month to the Unit for a total of 144 hours per year. This includes mandatory attendance at monthly meetings. The monthly commitment can include a variety of duties including, but not limited to, training, meetings, special event participation, administrative duties, recruiting information sessions, community canvasses, emergency and disaster response, traffic control, ride-a-longs, parades, funerals of fallen officers and police memorials. The minimum standard of hours is consistent with the expectation of a number of GTA area police services including Toronto, Durham, Halton, Peterborough, London, Hamilton and Barrie Police. Peel and Orangeville Police Services require a greater commitment of 24 hours and 20 hours per month respectively. Peel Regional Police was specifically contacted to assess its enhanced level of commitment. It was learned that its members averaged between 150-200 hours per year, which falls short of the mandatory minimum level; however, its outcomes are consistent with the average of 144 hours committed to by York Regional Police Auxiliary members.

The Auxiliary Unit has an authorized strength of 10 percent of the parent force, which equates to 163 positions. Currently, the Auxiliary Unit has an actual strength of 144.

Throughout the year, 24 new members joined the Unit, 20 members resigned. Seven of the members who resigned were hired as Cadets-in-Training and one as a civilian employee with York Regional Police. One Auxiliary member was hired as a constable with Durham Regional Police and one member was hired as a Special Constable with Queen's Park. The remainder of the members resigned due to insufficient personal time available to commit to the Unit. The average length of service of an Auxiliary member is 6.3 years.

The Auxiliary Unit participated in 214 events throughout York Region. These events included municipal Santa Claus parades, special events, recruitment sessions, crime prevention

initiatives, the Holiday Heroes Program, Citizens Academy, Remembrance Day activities, car seat clinics, a variety of fundraising events and investigative canvassing for York Regional Police specialty Units (See Appendix A for an inclusive list of events attended in 2017).

Of note, Auxiliary members participated in Blood Donor Drives, competitions, and fundraising events. Two members completed and passed the annual Police Fitness Test, five of them earning a five year pin.

In addition to providing assistance at events, members of the Unit participated in 4,871 hours of ride-a-longs supporting the work of front line officers throughout the Region.

Pursuant to 7.14.2 of the York Regional Police Regulations, 11 service badges were issued to members for five years of service and one service badge was issued to a member for ten years of service. In addition, two outstanding members from each District, for a total of ten members, were recognized by their peers for excellence and were issued York Regional Police Coins.

A cost analysis was done on the Auxiliary Unit with respect to equipment and training. An Auxiliary member is initially issued with equipment totalling \$2,800. Total equipment costs for the current Auxiliary membership is \$406,000. This is an average of \$84,000 per year, allocated in the Operational Budget for 30 new hires. Of note, 24 new members were hired in 2017 at an equipment cost of \$69,972. In addition, the cost of training one recruit class of Auxiliaries per year is \$20,617 accounting for the salaries of training staff. There was one class in 2017 for a total training cost of \$20,617. The cost of training staff salaries to conduct annual requalification for Auxiliary members is \$9,658.56. This amounts to a total training cost of \$31,275 for 2017 (See Appendix B for a cost break down for training and equipment requirements of the Auxiliary Unit).

In total, the Auxiliary Unit contributed 22,600 volunteer hours to the organization in 2017.

VOLUNTEER PROGRAM

The York Regional Police Volunteer Program is administered separately from the Auxiliary Program. It manages ten groups, including Special Event Volunteers and Mascots, UNITED & UNITY, the three Community Policing Centres, the Male Chorus, Pipes and Drums, Venturer/Rover Scouts, the Youth Band, Community Safety Village Classroom Assistants, Field Placement and Co-op Students, and the 32 Military Police Army Cadet Corps. The Program provides opportunities for citizens to support the community and York Regional Police through volunteer placements. The use and administration of the Volunteer Program is governed by General Procedure AI-006 and specifically states the following:

Volunteers shall not:

- (a) be considered as strength in the general staffing levels;
- (b) perform any functions or activities that members of York Regional Police perform;
- (c) carry or be equipped with weapons;
- (d) operate a marked general patrol vehicle; or
- (e) wear police uniforms or insignia with the exception of the assigned uniform or insignia approved by the Chief of Police or designate.

The intention of the Volunteer Program is to provide an opportunity for citizens to support the activities of York Regional Police members in the community. The Community Engagement and

Wellbeing team strives to ensure that volunteer assignments personify the Organization's values and vision of making a difference in the community. The team endeavours to engage volunteers in meaningful ways. The Program provides for mobilization of our citizens and allows them to contribute together towards a safer and more inclusive York Region.

The yearly commitment for Special Events/Mascot volunteers is 24 hours, with a significantly higher commitment required for the Scout groups and Musical Bands. Volunteer placements include the following assignments: At one of three Community Policing Centres, the Male Chorus, the Pipes and Drums, the Youth Band, as a York Regional Police mascot or the UNITED & UNITY super heroes, the Rover/Venturer Scouts, Community Safety Village Classroom Assistants, Field Placement and Co-op Students, Special Events and the 32 Military Police Army Cadet Corps which is sponsored by York Regional Police. There will eventually be four Corps each numbered in honour of our four fallen officers. Currently there are two Corps up and running in Stouffville and Keswick.

York Regional Police volunteers attended 252 special events in 2017 (see Appendix C for an inclusive list of events attended in 2017). Our volunteers are involved in supporting events hosted by Community Services as well as the community. Volunteers can be seen collecting food for a local food bank, collecting toys for the Holiday Heroes Program and assisting with crime prevention initiatives. The Pipes and Drums and Youth Bands, Male Chorus and mascots/UNITED & UNITY provide entertainment at events, parades and competitions and facilitate youth engagement. The volunteers also support Community Services programs such as Citizen's Academy and Diversity, Equity & Inclusion events such as Black History Month, Asian Heritage Month and the International Day for the Elimination of Racial Discrimination.

Overall, our volunteers contributed 35,892 hours to York Regional Police and the community through their participation with the following groups and activities:

- Special Events and Mascots (3,293 hours);
- Community Safety Village Classroom Assistants (1,446 hours);
- Field Placement and Co-op Students (1,023 hours);
- Rovers and Venturers (2,465 hours);
- Male Chorus (13,466 hours);
- Pipes and Drums (4,260 hours);
- King Township Community Policing Centre (700 hours);
- Youth Band (3,242 hours);
- East Gwillimbury Community Policing Centre (480 hours);
- Georgina Community Policing Centre (3,958 hours);
- 32 Military Police Army Cadet Corps (1,232 hours); and
- UNITED & UNITY (327 hours).

The Volunteer Program has grown since its formal inception in 2004 from 108 to 500 volunteers at the end 2017. This includes 82 additional volunteers who joined the York Regional Police family in 2017. The breakdown of volunteers in each of the groups at the end of 2017 were as follows:

- Special Events and Mascots - 260 volunteers;
- 32 Military Police Army Cadet Corps – 16 volunteers;
- UNITED & UNITY – 20 volunteers;
- Community Safety Village Classroom Assistants – nine volunteers;

- Field Placement and Co-op Students – six volunteers;
- Community Policing Centres - 68 volunteers;
- Rovers and Venturers - 46 volunteers;
- Male Chorus - 43 volunteers;
- Pipes and Drums - 35 volunteers; and
- Youth Band - 24 volunteers.

Many volunteers participate in more than one group within the Program.

In 2017, 82 registered volunteers resigned due to their inability to continue to commit to the Program. The bulk of reasons for opting out of the Program were due to family or work related obligations.

In 2017, 24 members of York Regional Police became registered volunteers resulting in a total of 95 members that are now involved with the Volunteer Program. In 2017, four volunteers were hired as police officers, one volunteer was hired as a Student Cadet, and one volunteer was hired as a civilian employee.

One Volunteer was recognized during Volunteer Appreciation Week with our Annual Chief of Police Volunteer of the Year Award. One volunteer was also awarded the GTA Public Heroes Youth Recognition Award.

In summary, the Volunteer Program managed by Community Engagement and Wellbeing, contributed 35,892 hours to York Regional Police, plus an additional 22,600 hours from the Auxiliary Unit generating a total contribution of 58,492 hours (7,311.5 eight hour days of service) in support of an enhanced York Regional Police profile and a safer community.

CHAPLAIN PROGRAM

The Chaplain Program is administered separately from the Volunteer Program; previously by the Diversity, Equity & Inclusion Bureau under the umbrella of Executive Services and now administered by the Member Support Bureau under the umbrella of Staff Services.

York Regional Police currently has eight Chaplains on staff, one joining the team in September 2017. All of our Chaplains have status within their chosen denomination with a minimum of five years of practice. Upon appointment, all Chaplains take an Oath of Office and Allegiance as well as an Oath of Secrecy. All Chaplains are assigned to the honorary rank of Inspector and are permitted to wear the uniform of that position while performing their duties.

The role of the Chaplain is to provide spiritual support and guidance to all members of our organization and members are encouraged to take advantage of this service. Chaplains also fulfill a spiritual function at ceremonial events, attend the home of next of kin in the event of serious injury or death of a member and visit sick or injured members at their request. In 2017, the Chaplains contributed 92 hours to York Regional Police at a variety of functions.

DISTRICT COMMUNITY LIAISON COMMITTEES

The District Community Liaison Committees are administered separately from the Volunteer Program by the corresponding District or Investigative Services. The committees are represented in each of the five Districts as well as in Investigative Services. The command staff works with members of these volunteer advisory groups with a focus on addressing local issues

by developing suggested solutions and initiatives. The committees are comprised of a diverse group of citizens and community leaders.

The breakdown of the groups are as follows:

- 1 District - 26 members (260 hours);
- 2 District - 37 members (314 hours);
- 3 District - 25 members plus six students (184 hours);
- 4 District - 21 members (80 hours);
- 5 District - 19 members (50 hours); and
- Investigative Services - average of ten members (50 hours).

This represents a total of 144 members providing 938 hours of service in 2017.

POLICE/COMMUNITY ADVISORY COUNCIL

The Police/Community Advisory Council is administered separately from the Volunteer Program by the Diversity, Equity & Inclusion Bureau under the umbrella of Community Services. The mission of the Police/Community Advisory Council is to promote and foster harmony, dialogue and understanding between all members of York Regional Police and the communities served. This volunteer advisory group is comprised of 21 residents or other stakeholders of York Region representing ethno-cultural, geographical and age diversity.

The Police/Community Advisory Council generally meets bi-monthly with the Chief with a view to providing informed advice on a variety of matters which include awareness of race relations, perceptions of social equality, assistance in formulating budgetary proposals, specific initiatives and the delivery of specialized programs.

This initiative is reciprocal in that the Council provides feedback to the community on policing perspectives, facilitates both community awareness programs and community responses to public safety and policing issues, takes every opportunity to remain current with community and policing concerns and is prepared to guide community members on appropriate procedures to follow should specific concerns arise.

The Police/Community Advisory Council, while remaining an independent resource to both the community and to the police, facilitates opportunities to promote ongoing positive public relations on behalf of the York Regional Police. In 2017, the Police/Community Advisory Council contributed 641 hours to York Regional Police and the community through meetings, special events and initiative planning.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:jm

Accessible formats or communication supports are available upon request

Appendix A

2017 Events Involving Participation of YRP Auxiliary Members

214 Events

<u>Group</u>	<u>Event</u>
<u>Auxiliary Unit</u>	Police Constable Recruit Graduation –(3 Events) Police Constable Recruit Training- Assist TEB Recruiting Information Session- Assist Recruiting (10 Events) Police Background Questionnaire (8 Events) Break and Enter – Markville Community Chinese New Year Celebration Assist 4 District Search and Rescue Canvass Character Community Awards Newmarket Winterfest Sno-Fest Richmond Hill Winter Carnival Black History Month Celebration 16 th Annual Heroes Tribute Gala Voices over Violence Iranian Fire Festival Cardboard Toboggan Races Crime Prevention Academy (4 Events) Markham Amazing Race Stouffville Home Show – 3 Days GO Transit Railway Safety Event International Day Southlake Run Public Order Training Day Car Seat Clinic – Numerous Events York Regional Police Memorial Ceremony Ontario Police Memorial National Police Memorial Vimy Ridge Parade Crime Stoppers Appreciation Dinner Syrian Welcome Event St Andrews College Church March 2017 Character Awards MacKenzie Health Stride for Strokes Canada's Wonderland CMV Blitz (2 Events) Newmarket Basketball Association Parade Assist ERU with training scenario Israel Independence Parade Assist with Fleet (6 Events) Police Week Open House (CSV) Police Week District Open House (10 Events) Police Appreciation Night Emergency Preparedness Health and Safety Relay for Life Newmarket Baseball Association Parade Nobleton Victoria Day Parade Race for Plunkett Art in the Park

	<p> Kids Day International Cram a Cruiser Community Walk- 1 dist. Schomberg Fair Asian Heritage Month Easter Seals Run Annual York Region Bike to Work Day LGBTQ ISN BBQ/Flag raising Unionville Festival (2 Events) Chris's Run Mount Albert 5km Run 2017 Cosmo Music Fest and Expo D-Day Parade (2 Events) Aurora Street Festival 7th Annual Ride4Styles Georgina Military Parade Markham Music Festival Booth at Pride Riverwalk Youth-a-Palooza </p> <p> Asian Community Games Crime Stoppers Golf Tournament Senior's Day York Pride Fest 2017 Parade Dash for Diabetes Ride Don't Hide Taste of Asia Tour de Speed Bicycle Race Newmarket Kanata Fireworks Markham Canada Day Event Aurora Canada Day Parade Newmarket Canada Day Festival East Gwillimbury Canada Day Event Georgina Canada Day Event Richmond Hill Canada Day Event Canada Day 150 City of Vaughan Toronto Pride Parade Night it Up (3 Events) Optimist Club Event Newmarket National Play Festival Aurora Summer Music Festival Pefferlaw Picnic Jambana (2 Events) Sutton Fair (6 Events) 2016 MADD Golf Tournament Newbarket (2 Events) </p> <p> Quaker Park Community Picnic Markham Expo 150 (2 Events) Primary Traveller (4 Events) POU Basic Dynamic Scenario Training Mount Albert Terry Fox Run Oak Ridges Terry Fox Run Richmond Hill Terry Fox Run Stouffville Terry Fox Run </p>
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	<p> Georgina Terry Fox Run Newmarket Terry Fox Run Run to Remember Event Garrett Styles Candlelight Vigil Unionville Ladies Charity Golf Tournament R2R Chaplin Transport Boxgrove Community Association Annual Dynamic Scenario Training Day </p> <p> Markham Fair (2 Events) Thanksgiving Food Drive Run for the Cure Fundraiser Run for Vaughan Kidapalooza Information Session 12th Annual Support the Troops Rally Proactive Bicycle Patrol Public Order Scenario Based Training Parenting Expo 2017 ABLE Scholarship Awards Ball Support the Troops Rally- Mount Albert Women's Symposium Assist 3COR with Halloween patrols Halloween in the Village Markham Remembrance Day Parade Aurora Remembrance Day Parade Newmarket Remembrance Day Parade Georgina Remembrance Day Services Richmond Hill Remembrance Day Parade Unionville Remembrance Day Parade Woodbridge Remembrance Day Parade Light it Up East Gwillimbury Santa Claus Parade </p> <p> Transgender Day of Remembrance PREP Fitness Trial 4th Annual Ceremonial Unit Mess Keswick Santa Claus Parade Richmond Hill Santa Claus Parade Newmarket Santa Claus Parade Markham Santa Claus Parade Aurora Santa Under the Stars Parade Santafest Parade Unionville Old Tyme Christmas Parade Mount Albert Santa Claus Parade Schomberg Main Street Christmas Event Stouffville Santa Claus Parade Holidays in the Village (CSV) Sutton Santa Claus Parade Holiday Heroes (Several Events) Purse Distraction/Theft Initiative </p>
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Appendix B

Costing for Auxiliary Member Training								
Description	Unit	Rank	Cost per hour	Total Instructors	Instruction Hours per Day	# of Days	Cost	Total Cost
Annual Requalification	UOF	PC	\$64.13	2	8	6	\$6,156.48	\$9,658.56
	UOF	Sgt	\$72.96	1	8	6	\$3,502.08	
New member training	UOF	Sgt	\$72.96	1	8	6	\$3,502.08	\$21,616.52
	UOF	PC	\$64.13	2	8	6	\$6,156.48	
	PVO	Sgt	\$72.96	1	6	2	\$875.52	
	PVO	PC	\$64.13	3	6	2	\$2,308.68	
	ACAD	Sgt	\$72.96	1	8	8	\$4,669.44	
	ACAD	PC	\$64.13	1	8	8	\$4,104.32	
	ACAD	Civ	\$56.69	0	0	0	\$0.00	
Total Cost of Auxiliary Training								\$31,275.08

Notes for Cost per hour:

1. Annual rates assumed:	Annual Rate	Hourly Rate
PC - 8-16 years:	\$ 105,046	\$64.13
Sgt 23+ years:	\$ 119,497	\$72.96
Civ band 7:	\$ 92,846	\$56.69
2. Benefit rate assumed:	27%	

Appendix C

2017 Events Involving Participation of YRP Volunteers

<u>Group</u>	<u>Event</u>
<u>32 Military Police Army Cadet Corps</u>	45 events as well as 41 training nights and 21 team nights March trip to Fort Drum USA (5 days) Operation Arctic Freeze CFB Borden – Blackdown Biathlon Competition Marksmanship Competition Military Police Visit & Presentation YRP Visit & Presentations/Tours Vimy 100 Memorial Parade Vimy 100 Memorial Dinner YRP & Ontario Police Memorial Richmond Hill & Toronto YRP & National Police Memorial Ottawa Attestation of OCdt Carman 32 Military Police RCACC Inaugural Annual Ceremonial Review 32 Military Police Companies Shoulder Flash Presentation Fitness Badge and Awards Presentations Halloween at the Village YRP 4 th Annual Candlelight Vigil in Memory of YRP Fallen Officers YRP Remembrance Day 3 District Sutton Remembrance Day Parade Keswick Remembrance Day Parade Stouffville Remembrance Day Parade Stouffville Nursing Home Remembrance Visit CSV Remembrance Day Presentation Richmond Hill Remembrance Day Parade Bowl for Kids in support of Big Brothers & Sisters of York Region 32 Military Police RCACC 2 nd Annual Holliday Mess Dinner 2017 RCAC Summer Training Courses CFB Borden – Blackdown 1 st Annual First Responders Appreciation Day – Keswick League Appreciation Day – CFB Borden Blackdown Peacekeepers Day Parade – Angus Ontario Association of Chiefs of Police Awards Presentation – Youth Volunteer Award – Sgt. Jim Carman Canadian Armed Forces - Canadian Forces Decoration (CD) Presentation – Captain Naseef Khan Cadet Summer Training Sunset Parade – CFB Borden – Blackdown 1405 Company Recruiting Evening – Keswick 25 th Annual Police Appreciation Dinner Dave Mounsey Memorial Fund – Defibrillator Presentation – Orillia Peacekeepers Golf Tournament – CFB Borden Circle Pines Golf Club Holidays in the Village CAF Appreciation Day – CFB Borden Opening of 1405 Company – Keswick 337 Queens York Rangers RCACC Annual Holiday Mess Dinner 2799 Queens York Rangers RCACC Annual Holiday Mess Dinner Junior and Senior Leaders Course Commanding Officers Course Cadet National Star of Excellence Level Conference (501) 2799 Queens York Rangers RCACC Change of Command Parade

	<p>Work With YRP Pipes & Drums for Cadets</p> <p>2 Military Police Regiment Change of Command Parade</p> <p>Invictus Games</p> <p>Canadian Army Run</p>
<p><u>Community Policing Centre - East Gwillimbury</u></p>	<p>9 events</p> <p>Mount Albert Sports Day- 5 km run</p> <p>Local Church clean up day</p> <p>Memorial Candle Lighting</p> <p>PC Garrett Styles Memorial walk</p> <p>Salvation Army Kettle Drive</p> <p>YRP Holiday Heroes toy drive</p> <p>Halloween in the Village</p> <p>Holidays in the Village</p> <p>East Gwillimbury Santa Claus Parade</p>
<p><u>Community Policing Centre - Georgina</u></p>	<p>29 events</p> <p>Rogers TV monthly</p> <p>Sno*Fest</p> <p>Polar Plunge</p> <p>Easter Food Drive</p> <p>Vimy Ridge 100th</p> <p>Home Show</p> <p>Police Week Open House</p> <p>Georgina Salutes</p> <p>PAL Party</p> <p>Car Seat Clinic</p> <p>Hike for Hospice</p> <p>Young at Heart</p> <p>Youth a Palooza</p> <p>Big Bike</p> <p>Boaters Info Day</p> <p>Music in the Streets</p> <p>Canada Day</p> <p>Festival on High</p> <p>Pefferlaw Picnic</p> <p>Sutton Fair</p> <p>Keswick Uptown Harvest Festival</p> <p>Terry Fox Run</p> <p>Community Living</p> <p>Thanksgiving Food Drive</p> <p>Remembrance Day (Services)</p> <p>Holiday Hero's-Toy</p> <p>Holiday Hero's-Food</p> <p>Salvation Army Kettle Partnership</p> <p>Cedarvale Lodge</p>
<p><u>Community Policing Centre - King Township</u></p>	<p>9 events</p> <p>Schomberg Farm Tour</p> <p>King Community Garage Sale</p> <p>Schomberg Fair</p> <p>Holland Marsh Soupfest</p>

	<p>Haunting on King Road</p> <p>Holiday Heroes Campaign - McDonald's and Youth Group</p> <p>Main Street Christmas - both parades day and evening</p> <p>Halloween in the Village</p> <p>Holidays in the Village</p>
<u>Male Chorus</u>	<p>26 events and weekly rehearsals</p> <p>Maple Health Centre, Maple</p> <p>111 Civic Square Gate Condo, Aurora</p> <p>Westside United Church, Owen Sound</p> <p>Roxborough Ret. Res. Newmarket.</p> <p>Salvation Army Midland Church, Midland</p> <p>Vimy Ridge Parade, Sutton Cenotaph,</p> <p>Sandford United Church, Sandford</p> <p>Ontario Police Memorial, Queen's Park, Toronto</p> <p>Gibson Chartwell Ret. Res. North York</p> <p>Holt Free Methodist Church, Holt</p> <p>Shades of Hope Wildlife Refuge Fundraiser</p> <p>Stouffville Strawberry Festival, Stouffville</p> <p>Caribbean North Foundation Fundraiser, R/Hill (TBC)</p> <p>Canadian Police Memorial – Ottawa</p> <p>Lions Camp Kirk 25th Anniversary – Newmarket</p> <p>Caribbean North Foundation Fundraiser, R/Hill (TBC)</p> <p>Sharon Temple "Signature Fundraiser" Sharon,</p> <p>Concert & Canadian Police Memorial – Ottawa</p> <p>Lions Camp Kirk 25th Anniversary – Newmarket</p> <p>St. James Vroomanton U.C. – Sunderland</p> <p>Men of Accord annual concert – London</p> <p>Lakeside P.S. Keswick – Remembrance Day Serv.</p> <p>PROBUS Men's Club of Newmarket – Cardinal G.C.</p> <p>YRPMC 25th Anniversary Fundraiser, Victory Bapt.</p> <p>Mackenzie Health LTC Carol Sing – R/Hill</p> <p>Happy Holidays Christmas Concert – R/Hill</p>
<u>Mascots</u>	<p>13 events</p> <p>Holidays in the Village</p> <p>Youthapalooza in Georgina</p> <p>Vaughan Winterfest</p> <p>Vaughan Santafest</p> <p>Ride Don't Hide Event</p> <p>City of Vaughan Canada Day</p> <p>Vaughan Winterfest</p> <p>Holiday Heroes - Vaughan Canadian Tire</p> <p>Markham Fair</p> <p>Holiday Heroes Kickoff- Upper Canada Mall 2017</p> <p>Markham Fair</p> <p>Vaughan Winterfest</p> <p>2017 Race for Plunkett</p>
<u>Pipes and Drums Band</u>	<p>13 events and weekly rehearsals</p> <p>Flag Hoisting Ceremony for Pakistan Day</p> <p>Young at Heart Charity Gala</p>

	<p> 2017 York Region Mock Trial Competition St. John's Ambulance Opening Ceremonies International Day for the Elimination of Racial Discrimination 2017 The 4th Canadian Mounted Rifles Association Mayor's Vimy Concert 100th Anniversary - Vimy Ridge Parade (SUTTON) Richmond Hill Police Memorial Queen's Park Police Memorial Recruit Graduation Ceremony Blue Mass Ceremony PAN Dinner Relay for Life 32 MP Army Cadet Corps. Inaugural Annual Review RCL Sutton - D-Day Parade Candlelight Vigil Training Branch The Miller Group 25 Year Club Reunion Markham Expo150 10th Annual Memorial Butterfly Release Ottawa National Memorial RCL MA 12th Annual Support the Troops Rally Sutton Remembrance Day Canadian Urban Transit Association Forum Opening Ceremony MDVA Remembrance Day Parade RED Friday Press Conference and City of Markham announcement Ceremonial Unit Mess Dinner 32 MP Army Cadet Corps. Mess Dinner 2017 Event for the Italian Special Olympics Bocce Team Citizenship Ceremony </p>
<u>Special Events</u>	<p> 34 events 2017 Race for Plunkett Activate Aurora Actors needed for Qualified Death Investigators Course Annual Crime Stoppers Golf Tournament Annual Training Day and Annual General Meeting 2017 Black History Month Celebration 2017 Character Community Awards 2017 Community Safety Village 2017 Camps Community Safety Village Birthday Party Community Safety Village Camp Reunion Community Safety Village March Break Camp 2017 Crime Stoppers 9th Annual Student School Symposium Crime Stoppers Shine a Light on Crime Prevention special initiative Halloween in the Village Special Events volunteers needed for Halloween in the Village Holiday Heroes - Markham Holidays in the Village 2017 International Day for the Elimination of Racial Discrimination 2017 Ninth Annual Asian Heritage Month Celebration Photographer Duty Report Police Week Open House at the Village Processing the Offender Day Public Order Unit Dynamic Scenario Day </p>

	<p>Ride 4 Styles Event</p> <p>Seniors Day 2017</p> <p>Seniors Safety Unit Event: Who Can Help? Building Confidence in Your Community Resources</p> <p>Special Events Garrett Styles Memorial Baseball Tournament</p> <p>Special Events Pride event at the Farmer's Market</p> <p>Syrian Refugee Welcome Day</p> <p>Video Production Strategic Communications Human Trafficking campaign</p> <p>York Vintage Hockey Tournament Arena Administrators</p> <p>York Vintage Hockey Tournament Floater</p> <p>York Vintage Hockey Tournament Floater</p> <p>York Vintage Hockey Tournament Raffle Sales/Prizes</p> <p>York Vintage Hockey Tournament Time Keeper/Score Keepers</p>
<u>United</u>	<p>51 events</p> <p>Richmond Hill New Year's Levee</p> <p>Family Literacy Fair</p> <p>Georgina Sno*Fest</p> <p>Activate Aurora Kinder Camp Physical Literacy</p> <p>Winterfest Vaughan</p> <p>Cops for Cancer</p> <p>Shamrock Skate</p> <p>Georgina FanFest</p> <p>International Day for the Elimination of Racial Discrimination "Diversity Includes Me"</p> <p>Syrian Welcome Event</p> <p>Tiny Seedlings' Earth Day Bicycle Spring Tune-up</p> <p>Cops for Cancer Head Shave Event</p> <p>Markham's 2nd Annual Emergency Preparedness Health and Safety Fair</p> <p>Police Week Open House</p> <p>Maple Creek PS 5k Run</p> <p>2017 Race for Plunkett</p> <p>Special Olympic Event</p> <p>CosmoFEST</p> <p>PFLAG and Town of Richmond Hill Pride in the Park Family Day</p> <p>Activate Aurora</p> <p>Aurora Street Festival</p> <p>The Markham Village Music Festival</p> <p>York Pride Fest Parade</p> <p>Councillor Liu's Annual Ward 3 Community BBQ</p> <p>Peter Kent MP Annual Community BBQ</p> <p>Vaughan Canada Day</p> <p>Councillor Alan Ho's Annual Community BBQ 2017</p> <p>Opening of the Culture Bridge Festival</p> <p>First Responders Appreciation Day</p> <p>Emergency Services Camp</p> <p>Camp Chipmunk</p> <p>Camp Quality</p> <p>Emergency Services Camp</p> <p>Camp F.A.C.E.S.</p> <p>FanExpo</p> <p>8 Year Old Student living with cancer</p> <p>Stouffville MotorFest</p> <p>20th Anniversary of Gem Theatre</p>

	<p> New Leaf Health and Safety Day Holland Landing Beavers Parenting Expo Halloween in the Village Comic Con Crimestoppers Student Symposium OPP United Way Fundraiser (November) Richmond Hill Santa Claus Night Parade Schomberg Christmas Parade Holidays in the Village Youth Justice Strategy Day Meet & Greet for Grade 6 Students OPP United Way Fundraiser (December) </p>
<u>Venturer Scouts and Rovers Crew</u>	<p> 15 events and weekly meetings Character Community Awards Scouts camp Ottawa memorial Forensic tour Marine Unit Ice Safety Parking Demo with former rover members Marine Unit summer tour Police Week Open House Halloween in the Village Holidays in the Village Schomberg Christmas Parade National Peace Officers' Memorial Asian Community Games Aurora Volunteer Fair Christmas Day Hospital visit </p>
<u>Youth Band</u>	<p> 8 events and weekly rehearsals International Day to end Discrimination Police Memorial Service Asian Community Games YRP Candlelight Vigil Memorial Service Royal Order of Jesterettes International Conference Richmond Hill Santa Parade Vaughan Santa Parade Markham Santa Parade </p>

Total number of events = 252

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

Secondary Activities

RECOMMENDATION

1. That the Board receive this report pursuant to Section 31(1)(g) of the *Police Services Act*.

SYNOPSIS

Section 31(1)(g) requires the Chief of Police to provide regular reports on disclosures and decisions made relative to “Secondary Activities” under section 49 of the *Police Services Act*.

It is a practice of our Organization to report to the Board on secondary activities by members of York Regional Police at the beginning of each year.

FINANCIAL IMPLICATIONS

None.

BACKGROUND

Section 49(1) of the *Police Services Act* states that a member of a police force shall not engage in any activity that interferes with or influences adversely the performance of his or her duties, places him or her in a position of conflict of interest, would otherwise constitute full-time employment, or in which he or she has an advantage derived from employment as a member of a police force.

Section 49(3) of the *Police Services Act* states that a member of a police force who proposes to undertake activity that may contravene any of the foregoing conditions, or who becomes aware that an activity that he or she has already undertaken may do so, shall disclose full particulars to the Chief of Police. The Chief of Police shall decide whether the member is permitted to engage in the activity and the member shall comply with that decision.

In 2017, 19 new secondary activity requests were approved by the Chief's Office and 17 members resigned from secondary activities that were previously approved by the Chief. One hundred and eight members are engaged in secondary activities for which approval was granted by the Chief.

Members who participate in secondary activities that do not contravene Section 49 of the *Police Services Act*, or do not place the member in potential conflict, do not require the Chief's approval to undertake the activity and are not required to disclose the activity to York Regional Police. The vast majority of secondary activity submissions for approval do not cause potential conflict; however, members often seek the Chief's approval out of an abundance of caution before undertaking their activities.

Secondary activity categories, and number of members involved, are noted in the chart below:

Secondary Activity	2013	2014	2015	2016	2017
Instructor/Teaching	34	34	24	26	27
Sales	34	36	25	30	32
Mechanical & Technical Services	12	14	4	6	7
Miscellaneous*	9	14	28	35	36
Residential Services	6	10	1	2	5
Health Services	8	8	1	5	5
Volunteer	8	9	3	4	6
Police Related**	4	6	5	6	7
Secondary Activity Not Approved	0	1	0	1	0
Resigned from Activity	-3	-1	-38	-9	-17
Members with secondary activities approved by the Chief:	112	129	91	106	108

*e.g. armed forces, referee. **Part-time Records Clerk, Communications for outside agency

EJ:cj

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

Accessible formats or communication supports are available upon request.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

JANUARY 17, 2018

**Public Complaint Regarding Services Provided by York
Regional Police**

RECOMMENDATION

1. That the Board receive this report in accordance with sections 31(1)(j) and 63(4) of the *Police Services Act* and paragraph 3.3 of Board By-Law No. 01-11 respecting the Administration of the Complaints System under Part V of the *Police Services Act*.

SYNOPSIS

On September 5, 2017, the Office of the Independent Police Review Director (OIPRD) received a complaint about the services provided by York Regional Police (YRP) to the complainant, L.M. According to the complainant, the police service failed to adequately enforce the terms of her Custody and Access Order.

On September 27, 2017, the OIPRD referred the complaint to me to be dealt with in accordance with section 63 of the *Police Services Act (PSA)*. The complaint was investigated by our Professional Standards Bureau. Having reviewed the complaint and the outcome of the Professional Standards investigation, I have determined that the services provided by YRP in connection with the complainant's Custody and Access Order were appropriate in the circumstances. As such, I have decided to take no further action in relation to this service complaint.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

On September 5, 2017, L.M., a resident of the City of Niagara Falls, filed a complaint with the OIPRD alleging that various members of YRP had failed to take appropriate steps to enforce her Custody and Access Order.

The OIPRD determined that this complaint related to services provided by YRP and, on September 27, 2017, the matter was referred to me to be dealt with in accordance with section 63 of the *PSA*. Upon receipt of the OIPRD correspondence, I assigned the Professional Standards Bureau to investigate the circumstances surrounding L.M.'s complaint.

On July 31, 2015, L.M. and her former partner obtained a Family Court Order from the Honourable Justice K. Carpenter-Gunn regarding the joint custody of their son and daughter (the "Order"). The Order, which was made without notice to York Regional Police, included a provision that required the police to enforce custody and access on a permanent basis.

On November 4, 2016, police attended the residence of L.M.'s ex-partner in the Town of Newmarket. L.M. had called for assistance as she believed that the children's grandmother had contravened the Order by speaking negatively about L.M. in front of the children during an access exchange. Police spoke with both parties and no arrest was made. It was suggested that the children be exchanged at a neutral location and a decision was made to utilize the lobby of #1 District Headquarters in Newmarket from then on.

On December 16, 2016, L.M. called for police to attend near the residence of her ex-partner as she believed that he was not complying with the Order. Officers met with L.M. and she provided a copy of the Order to them. Officers consulted with YRP Legal Services and, based on information at that time, officers enforced the Order and placed the children in the custody of L.M..

On August 31, 2017, L.M. had the Niagara Regional Police Service contact YRP as she wanted police to enforce the Order and have the children apprehended from her ex-partner. When police attended and spoke with the children's father, they determined that he was in compliance with the Order and so they did not apprehend the children. On September 1, 2017, L.M. attended at YRP #1 District Headquarters and advised police that she wanted them to enforce the Order. Police told her that the Order would not be enforced and that YRP would be taking the necessary steps to have the police enforcement provision in the Order set aside.

On my behalf, a motion was brought before the Superior Court of Justice Family Court Branch in Niagara Region to change Justice Carpenter-Gunn's Order by setting aside the police enforcement clause. Through their respective lawyers, both L.M. and her ex-partner advised that they would not oppose the motion. On November 29, 2017, Jason Fraser, YRP General Counsel, appeared before the Honourable Justice James A. Ramsay and, at that time, the police enforcement clause was removed from the Order.

FINDINGS

In accordance with section 36(2) of the *Children's Law Reform Act (CLRA)*, where a court is satisfied upon application that there are reasonable grounds for believing that a child is being unlawfully withheld from a parent entitled to custody of or access to the child, the court by Order may direct the police to locate, apprehend and deliver the child to the parent named in the Order. YRP Command Directive LE 359 Enforcement of Family Court Orders outlines the

duties and responsibilities of officers who may be called upon to enforce an a Child Apprehension Order under section 36(2) of the *CLRA*.

The court has recognized that this enforcement provision is available to address a present and existing problem with custody and access, not a future or potential problem. Section 36(2) does not make police enforcement available as a long-term, multiple-use, on-demand enforcement tool. Police enforcement of custody or access may give rise to a wide range of negative emotions and consequences in the child involved. Police enforcement may be essential for immediate retrieval of a child from a dangerous or inappropriate situation, but for ongoing enforcement, parties must look to less destructive and more creative alternatives. Police enforcement should be used sparingly, in exceptional circumstances, and as a last resort, and then only when it is shown to be required in the best interests of the child, after considering the risk of trauma to the child. Chronic non-compliance with a custody or access Order is likely a problem that police cannot fix anyway.

Having reviewed the complaint and its surrounding circumstances, I am satisfied that the involved officers acted in a manner that was consistent with both the best interests of the children and the officers' lawful duties under section 36 of the *CLRA* and LE 359.

It was also apparent, having regard to L.M.'s repeated efforts to have police apprehend her children, that she intended to use the police enforcement clause as a long-term, multiple -use, on-demand police enforcement tool. As a result, it became necessary for YRP to bring the matter before the family court to have the police enforcement clause removed from the Order.

In all of the circumstances, I am of the opinion that the services provided to the complainant by YRP were appropriate in the circumstances. As such, in accordance with section 63(1) of the *PSA*, I have decided to take no action in response to this complaint.

Pursuant to section 63(2) of the *PSA*, L.M. was advised on November 22, 2017 that she could request that the Board review the complaint within 30 days after receiving the notice, by serving a written request to that effect on the Board. I have not been made aware of any request for a review of my decision.

A written report has been submitted to the OIPRD and this report is being submitted to the Board in accordance with section 63(4) of the *PSA*.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:jdf

Accessible formats or communication supports are available upon request

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

January 17, 2018

Monitoring Requirements Status Report

RECOMMENDATION

1. That the Board receive, for its information, the Monitoring Requirements Status Report attached as Appendix A.

PURPOSE

Section 31(1)(c) of the *Police Services Act* requires a Board to establish policies for the effective management of the police and section 31(1)(e) requires a Board to direct the Chief and monitor his or her performance. The Board is committed to fulfilling its statutory obligations through strong oversight mechanisms and governance practices.

SUMMARY

The attached report contains a list of reports that were submitted to the Board in 2017 in order for the Board to fulfill its monitoring responsibilities

The document sets clear expectations with regard to the type of report and the schedule of reporting. It assists the Board in meeting its legislative obligations to monitor and oversee, on a regular basis, aspects of the police service such as the police budget and other financial accountabilities, administration of the public complaints system, and the achievement of Business Plan objectives, as well as compliance monitoring required under the Adequacy Standards Regulation.

Included in the report is a column indicating the reason why each report is required - in most cases they are legislative requirements.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

The requirements set out in Appendix A include obligations set out in legislation or in Board policy.

Mafalda Avellino
Executive Director

Attach. (1): Appendix A – Monitoring Requirements Status Report

Monitoring Requirements Status Report
January 1, 2017 – December 31, 2017

APPENDIX A

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Updates to the Multi-Year Accessibility Plan	As updates are made	Board's Accessibility Policy No. 01/13; Accessibility for Ontarians with Disability Act, 2005	Chief of Police/ Executive Director	N/A
Accessible Customer Service	Annually	Board's Accessible Customer Service Policy No. 04/09; Accessibility for Ontarians with Disability Act, 2005	Chief of Police/ Executive Director	Received
Air Support Policing	As required	Board's Air Support Policy No. 02/08; Ministry Standard	Chief of Police	N/A
Annual Property and Evidence Audit	Annually in the Quality Assurance Process Report	Board's Policy No. 02/00-22 - Collection, Preservation and Control of Evidence and Property Policy; Ministry Standard/ Audit Policy No.01/08	Chief of Police	Received
Annual Solicitations and Donations	Annually	Board's Public Donations Policy No. 02/01	Chief of Police	Received
Applications to the Board under Section 83 (17) of the PSA.	As required	Board Procedures 01/14 and 02/14 Section 83(17) of the Police Services Act	Chief of Police	Received
Appointment of Auxiliary Members	As required	Pursuant to section 52(1) of the Police Services Act	Chief of Police	Received
Appointment of Experienced Police Officers	As required	Pursuant to section 31(1)(a) of the Police Services Act	Chief of Police	Received
Appointment of New Police Officers	As required	Pursuant to section 31(1) of the Police Services Act	Chief of Police	Received
Appointment of Special Constables	As required	Pursuant to section 53(1) of the Police Services Act	Chief of Police	Received
Appointments Made Under the Interprovincial Policing Act	As required	Interprovincial Policing Act	Chief of Police	N/A

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Approval of Matters During Summer Recess	Annually	Delegated Authority to Chair and Chief	Executive Director	Received
Audit of Financial Statements	Annually	Financial Accountability Policy No. 01/05	Chief of Police	Received
Auxiliary Program Status Report	Annually	Board's Auxiliary and Volunteers Policy No. 03/02; Ministry Standard	Chief of Police	Received
Board Commendation (Citizen/Member of YRP)	As required	Board Requirement	Chief of Police	N/A
Business Plan Status Updates	Annually	Framework for Business Planning Policy 07/01; Ministry Standard	Chief of Police	Received
Child Pornography Policy (Internet Child Exploitation)	PTSD Prevention Plan or the YRP Annual Report	Board's Child Pornography Policy No. 03/08; Ministry Standard	Chief of Police	Received
Conference Attendance and Travel Expense	As required	Board's Conference Attendance and Travel Expense Policy 02/11	Executive Director/ Board Member	Received
Crime Statistics	Annually and Semi-annually	Crime, Call and Public Disorder Analysis Policy No. 02/00 - 5; Ministry Standard	Chief of Police	Received
Criminal Investigation Management and Procedures	Review and report back periodically	Board's Criminal Investigation Management and Procedures Policy No. LE-006 Ministry Standards	Chief of Police	N/A
Delegation of Authority (Private and Public)	Quarterly	Board's Delegation of Authority Policy No. 03/11	Chief of Police	Received
Disposition of Hearings under Part V of the PSA	Semi-annually	Board's Complaints By Law 01-11 Part V - Police Services Act	Chief of Police	Received
Diversity Policy	Annually	Board's Diversity Policy No. 04/11	Chief of Police	Received

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Financial Statements	Monthly	Board's Financial Accountability Policy No. 01/05	Chief of Police	Received
Forfeited Offence-Related Property/Proceeds of Crime/Civil Remedies for Illicit Activities	Annually	Board's Proceeds of Crime Policy No. 01/04; Ministry Standard	Chief of Police	Received
Framework for Business Planning Policy	Once every business cycle	Board's Framework for Business Planning Policy No. 07/01; Ministry Standard	Chief of Police	Received
Freedom of Information Bylaw	Annually	Board's Bylaw No. 09-15	Chief of Police Executive Director	Received
Hate Crimes	Based on the occurrence of an incident or if any exceptional activity or increase in hate crimes occurs	Board's Hate Propaganda and Hate Crimes Policy No. 02/00-9 & 10; Ministry Standard; Board's Diversity Policy No. 04/11	Chief of Police	Received in Statistical report
Human Resources	Monthly	Pursuant to section 31(1)(a) of the Police Services Act	Chief of Police	Received
Human Rights Complaints	As required/ Annually	Board requirement	Regional Solicitor	Received
Human Rights Tribunal Application	As required	Board requirement	Regional Solicitor	Received
Labour Relations Update	Quarterly	Board's Labour Relation Policy No. 01/02	Regional Solicitor	Received

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Legal Indemnification	As Required	Board's Legal Indemnification Policy No. 05/01 and Article 30.6 of the 2013-2015 Uniform Working Agreement and Article 29.6 of the 2013-2015 Civilian Working Agreement; Sections 31 (h) and 50 of the Police Services Act	Chief of Police	Received
Notice of Civil Suit	As required	Pursuant to YRP Regulation 5.3.1 Section 30 of the Police Services Act	Chief of Police	Received
Older and Vulnerable Adult Abuse	YRP Annual Report	Board's Older and Vulnerable Adult Abuse Policy No. 05/08; Ministry Standard	Chief of Police	Received in Annual Report
Police Services Budget and Board Budget	Annually	Financial Accountability Policy No. 01/05; Section 39 of the Police Services Act	Chief of Police/ Executive Director	Received
Procurement	As required	Board's Purchasing By-law No. 06-14	Chief of Police	Received
Promotions	As required	Pursuant to section 31(1)(a) of the Police Services Act	Chief of Police	Received
Protocol for Sharing of Information	Annually	Board's Framework for Annual Reporting by Chief of Police policy No. 04/01 and Protocol for Sharing of Information; Ministry Standard	Chief of Police	Received
Public Complaints	Semi-Annual	Board's Complaints By Law 01-11	Chief of Police	Received
Public Donations	Annually/As required	Board's Public Donations Policy No.01/15	Chief of Police	Received
Public Relations Fund Report	Semi-Annually	Board's Public Relations Reserve Fund Policy No. 08/08	Executive Director	Received

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Quality Service Standards	Annually	Board's Accessible Customer Service Policy No. 04/09	Chief of Police	Received
Radio Communications Tower	Annually in 1st Quarter	Board's Policy Installation of Radio Communications Towers No. 02/09	Chief of Police	Forthcoming
Renewal of Lease	As required	Board requirement	Chief of Police	Received
Report on York Regional Police Civil Litigation	As required/Annually	Board requirement	Regional Solicitor	Received
Resignation of Auxiliary Members	As required	Pursuant to Section 52(2) of the Police Services Act	Chief of Police	Received
Respect in the Workplace	Annually	Board's Respect in the Workplace Policy No. 02/10	Chief of Police	Received
Schedule of Board Meetings	Annually	Board's Procedural By-law 06-02	Executive Director	Received
Schedule of Internal Audit and Workplan	Annually	Audit Policy No. 01/08	Chief of Police	Received
Secondary Activities	Annually	Pursuant to Sections 31 (1)(g), 31(7), 49(3), 49(4) of the <i>Police Services Act</i>	Chief of Police	Received
Section 11 Review	As required	Pursuant to Section 11(4) of Ontario Regulation 267/10 made under the Police Services Act	Chief of Police	Received
Section 13 Review	As required	Pursuant to Section 13 of Ontario Regulation 926/90 made under the Police Services Act	Chief of Police	N/A

REPORT	REPORTING TIMELINE	LEGISLATIVE/BOARD REQUIREMENT	RESPONSIBILITY	STATUS
Service/Policy Complaints	As required	Board's Complaints By Law 01-11	Chief of Police	Received
Statistics Canada Crime Index	Annually	Crime, Call and Public Disorder Analysis Policy No. 02/00 - 5; Ministry Standard	Chief of Police	Received
Status of Rewards	Annually	Board's Rewards Policy No.03/00	Chief of Police	N/A
Termination of Members	As required	Pursuant to Sections 31, 44(3), 52 and 53 of the Police Services Act	Chief of Police	Received
Traffic Management, Enforcement and Road Safety	YRP Annual Report	Board's Traffic Management, Enforcement and Road Safety Policy No. 06/08; Ministry Standard	Chief of Police	Received
Use of Force	Annually	Board's Use of Force Policy No. 01/14; Ministry Standard	Chief of Police	Received
Use of York Regional Police Crest	As required	Pursuant to Procedure AI-020	Chief of Police	Received
Volunteer of the Year	Annually	Board Policy 03/02	Chief of Police	Received
York Region Transit Annual Report/ Special Constables	Annually	Section 52 of Agreement with YRPSB and York Region	Chief of Police	Received
Youth Crime	Statistical Report, Annual Report	Board's Youth Crime Policy No. 04/08; Ministry Standard	Chief of Police	Received

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

January 17, 2018

**Amendments to the Hate Propaganda and
Hate/Bias Motivated Crimes Policy**

RECOMMENDATION

1. That the Board approve the amended Hate Propaganda and Hate/Bias Motivated Crimes Policy No. 04/03, attached as Appendix A.

LEGISLATIVE AUTHORITY

- Section 29 of the Adequacy Standards Regulation requires a police services board to have a policy on investigations into hate propaganda and hate/bias motivated crimes.

PURPOSE

York Region is one of the most diverse regions in Canada. The York Regional Police Services Board (the “Board”) is committed to promoting safety and security for all the residents of the Region and to ensuring that residents feel safe in their communities. To that end, the Board will continue to ensure that occurrences of hate propaganda and hate-bias motivated crimes will be investigated and dealt with in the most effective and expeditious manner. The Board is also committed to ensuring that the prevention of incidents of hate propaganda and hate/bias motivated occurrences remains a top priority.

CONSULTATION

The proposed amendments to the attached policy were developed in consultation with York Region Legal Services, the Executive Officer to the Chief and YRP Diversity and Cultural Resources Unit. The Executive Director also conducted a best practices review with similar policies of other comparable police services boards.

PROPOSED CHANGES

The following changes were made to the Board’s policy:

- The changes reflect the new template for board policies which include more emphasis on dates approved, dates amended and dates reviewed and legislative authority and reporting requirements.

- Updates to the definitions of Hate/Bias Motivated Crimes and Hate Propaganda.
- Updates to the language in the policy to reflect current best practices.
- Clarification of requirements in Section 29 of the Adequacy Standards Regulation under the *Police Services Act*.

Changes are also included in the Reporting Requirements section. The Chief will be required to report on the effectiveness of the prevention strategies related to hate propaganda and hate/bias motivated crimes.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

The Board's amended policy is compliant with Adequacy Standards Regulation under the *Police Services Act*. The Board is committed to ensuring that occurrences that incite and/or promote hate against an identifiable group are investigated and dealt with in the most effective and expeditious manner and that the prevention of such incidents continues to be an important policing priority.

Mafalda Avellino
Executive Director

Attach. (1): Appendix A: Hate Propaganda and Hate/Bias Motivated Crimes Policy



YORK REGIONAL POLICE SERVICES BOARD

Hate Propaganda and Hate/Bias Motivated Crimes Policy Policy No.04/03

Date Approved:	July 26, 2000
Dates Amended:	November 26, 2003; January 17, 2018
Dates Reviewed:	2003, 2009
Reporting Requirement:	Annual Reporting
Legislative Authority:	Section 29 of the Adequacy Standards Regulation

Policy Statement

The Regional Municipality of York Police Services Board ("the Board") acknowledges that York Region is one of the most diverse regions in Canada.

The Board supports ongoing efforts to promote safety and security of the citizens of the Region. Through this policy, the Board is committed to ensuring that occurrences of hate/bias motivated crimes and hate propaganda are investigated and dealt with in the most expeditious and effective manner possible. The Board further commits to ensuring that the prevention of such occurrences is a priority for York Regional Police.

The Chief of Police shall comply with the requirements in this policy in directing the York Regional Police.

1. Application and Scope

- 1.1 This policy applies to the Chief of Police and members of York Regional Police.

2. Purpose

- 2.1 Police resources and expertise shall be allocated to responding to, investigating and preventing hate/bias motivated crimes and hate propaganda in York Region.
- 2.2 The Chief shall commit to keeping the community informed and up-to-date on hate/bias motivated occurrences and the status of investigations.

3. Statutory Authority

- 3.1 Section 29 of the Adequacy Standards Regulation requires a Police Services Board to have policies on investigations into hate propaganda and hate/bias motivated crimes.

4. Definitions

- 4.1 **Hate Propaganda** is defined in the *Criminal Code of Canada* as any writing, sign or visible representation that advocates or promotes genocide against any identifiable group, communicating statements in any public place which incite hatred against any identifiable group where such incitement is likely to lead to a breach of the peace, and communicating statements, other than in private conversation, that willfully promote hatred against any identifiable group.
- 4.2 **Hate/Bias Motivated Crime** refers to any criminal offence committed, solely or in part, against an individual or his or her property that is motivated by hate/bias or prejudice based on race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation, gender identity or expression or any other similar factor.

5. Policy Guidelines

- 5.1 The Board will not ignore or tolerate hate propaganda or hate/bias motivated crimes.
- 5.2 The Board supports York Regional Police in its efforts to prevent the occurrences of hate propaganda and hate/bias motivated crimes and to counter the activities of organized hate groups in the community.

6. Responsibilities of the Chief of Police

- 6.1 The Chief of Police shall ensure that community organizations, school boards, victims' organizations, social services agencies, and the media are informed about YRP procedures for investigating, countering and preventing hate propaganda occurrences and hate/bias motivated crimes.
- 6.2 The Chief of Police shall ensure that the York Regional Police works where possible, with community organizations, school boards, victims' organizations, and social service agencies to respond to hate propaganda occurrences, to prevent the occurrence and repetition of hate/bias motivated crimes and to counter the activities of organized hate groups in the community.
- 6.3 The Chief of Police shall develop and maintain procedures that require that investigations into hate propaganda be undertaken and managed in accordance with the criminal investigation management plan of York Regional Police.
- 6.4 The Chief of Police shall develop and maintain procedures on and processes for undertaking and managing investigations into hate propaganda and hate/bias motivated crimes and shall ensure procedures on investigations into hate propaganda and hate motivated crimes remain current with case law, inquests, inquiry findings, and amendments to related legislation.

- 6.5 The Chief of Police shall ensure that all officers are provided with information and training on hate propaganda and hate/bias motivated crimes. The Chief of Police shall also ensure that officers investigating hate propaganda or hate/bias motivated crimes have the knowledge, skills and abilities to undertake these investigations.
- 6.6 The Chief of Police shall ensure that York Regional Police works with other law enforcement and government agencies and with community stakeholders to respond to hate propaganda and hate/bias motivated crimes and the activities of organized hate groups.
- 6.7 The Chief of Police or designate shall meet with victims and concerned community groups to answer questions and inform them of the actions of York Regional Police in relation to the investigation and prevention of hate/bias motivated crimes.
- 6.8 The Chief of Police shall assign responsibility to investigate hate propaganda occurrences to the dedicated unit that investigates hate/bias motivated crime.

7. Reporting Requirements

- 7.1 The Chief of Police shall report to the Board annually on the number of hate propaganda and hate/bias motivated crimes in York Region.
- 7.2 The Chief of Police shall report on the effectiveness of prevention strategies related to hate propaganda and hate/bias motivated crimes.
- 7.3 The Chief of Police shall inform the Board of any exceptional activity or increase in hate crimes in York Region as required.
- 7.4 The Chief of Police shall report to the Board annually on compliance with this policy.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

January 17, 2018

Freedom of Information Access Requests - 2017

RECOMMENDATION

1. That the Board receive this report in accordance with its Bylaw No. 09-15, a bylaw to establish administration policies for *Municipal Freedom of Information and Protection of Privacy Act* Access Requests.

PURPOSE

The Board recognizes the purpose of the *Municipal Freedom of Information and Protection of Privacy Act* (the “Act”) is to provide access to information under the control of institutions and to protect the privacy of individuals’ personal information held by institutions. The Board is committed to compliance with the *Act* and for access to information and personal privacy issues to be determined in accordance with the *Act* and the Board’s By-Law No. 09-15.

Section 5.2 of the Board’s Bylaw states that the Executive Director shall report to the Board annually on access requests for Board information, and it shall include the following information as it compares with previous years.

1. Total number of access requests
2. Total number of appeals
3. Outcome of the appeals.

2017 ACCESS REQUESTS AND OUTCOMES

Appeal MA15-435

An appeal to the Information and Privacy Commissioner (IPC) regarding an access request for salary invoices was received in 2015. The Board disclosed the information with partial redaction. The Board’s decision was appealed, but at the end of 2017 the requester in the above-noted file withdrew his appeal and no longer seeks access to the requested information.

There were no access requests under the *Act* for Board records.

CONCLUSION

This report is submitted in compliance with Section 5 of the Board's Bylaw No. 09-15.

Mafalda Avellino
Executive Director

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**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

BY LAW NO. 01-18

**A By Law to Confirm
the Proceedings of the Board at its Meeting
held on January 17, 2018**

The Regional Municipality of York Police Services Board HEREBY ENACTS as follows:

1. The action of the Board in respect of each motion, resolution and other action passed and taken by the Board at its meeting is hereby adopted, ratified and confirmed.
2. The Chairman of the Board, the Chief of Police and Deputy Chiefs of Police are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chairman and Executive Director are hereby directed to execute all documents necessary in that behalf.

ENACTED AND PASSED this 17th day of January, 2018

Mafalda Avellino, Executive Director

Mayor Virginia Hackson, Chair