



The Regional Municipality of York Police Services Board

To Make a Difference in Our Community

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REVISED AGENDA PUBLIC SESSION

Wednesday, September 26, 2018, 9:00 a.m.

COMMITTEE ROOM "A"

YORK REGION ADMINISTRATIVE CENTRE

17250 YONGE STREET

NEWMARKET, ONTARIO

Pages

1. Disclosure of Interest
2. Confirmation of Public Minutes of June 27, 2018 Board Meeting 1
3. Presentation
 - 3.1 Update on State of Readiness for Legalization of Cannabis
4. Deputations
5. Communications
 - 5.1 Correspondence from Chief Eric Jolliffe, York Regional Police, August 17, 2018 to Minister Michael Tibollo, Ministry of Community Safety and Correctional Services regarding the pending legal distribution of cannabis in Ontario. 7
 - 5.2 Memorandum from Stephen Beckett, Assistant Deputy Minister, Ministry of Community Safety and Correctional Services, August 16, 2018, regarding new federal and provincial legislation governing the legalization of cannabis. 11
 - 5.3 Correspondence from Christopher Raynor, Regional Clerk, York Region, July 4, 2018, regarding the Inclusion Charter for York Region. 27
 - 5.4 Correspondence from Christopher Raynor, Regional Clerk, York Region, 39

July 4, 2018, regarding the revised Terms of Reference for the Human Services Planning Board of York Region.

- 5.5 *Correspondence from Chief Eric Jolliffe, York Regional Police, September 20, 2018 to Minister Michael Tibollo regarding provincial grant funding and the court security and prisoner transportation upload agreements.* 59

6. Items for Consideration - Reports of the Chief of Police

- 6.1 **Interim Financial Reporting for the Period Ending July 31, 2018** 61

RECOMMENDATION

1. That the Board receive the unaudited interim financial reports for the seven month period ending July 31, 2018, pursuant to Financial Accountability Board Policy No. 01/05.

- 6.2 **Direct Purchases for Beyond Five Years** 73

RECOMMENDATIONS

1. That the Board authorize the renewal of agreements for software maintenance, equipment maintenance, specialized items, and psychological and medical assessments with the contractors listed in Appendices 1 and 2, effective October 2018, for up to five (5) additional terms of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board.

- 6.3 **Purchasing By-Law Quarterly Reporting** 77

RECOMMENDATION

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 quarterly reporting requirements.

- 6.4 **2018 Semi-Annual Statistics** 83

RECOMMENDATION

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5

- 6.5 **Statistics Canada, Canadian Centre for Justice Statistics: 2017 National/Provincial Crime Statistics Rankings and Crime Severity Index** 95

Overview

RECOMMENDATION

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

6.6 Inclusion Charter for York Region

109

RECOMMENDATION

1. That the Board receive and endorse the Inclusion Charter for York Region pursuant to the Police Services Board Equity and Inclusion Policy No. 04/11, the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.

7. Items for Consideration - Reports of the Executive Director

7.1 Public Relations Fund Semi-Annual Report

117

RECOMMENDATION

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

7.2 *Public Relations Reserve Fund Requests for Funding*

119

RECOMMENDATIONS

1. That the Board approve an expenditure in the amount of \$500 from the Board's Public Relations Fund to support the 2018 OAPSB Labour Seminar.
2. That the Board approve an expenditure in the amount of \$2,398 from the Board's Public Relations Fund to support the St. John Ambulance Gala.

7.3 Amended Financial Management Policy

127

RECOMMENDATION

1. That the Board adopt the amended Financial Management Policy, attached as Appendix A.

7.4 Execution of Documents Report

133

RECOMMENDATION

1. That the Board receive this report pursuant to the Execution of Documents Bylaw No. 08-15.

RECOMMENDATION

1. That the Board approve the proposed 2019 schedule of Board meetings attached as Appendix A, pursuant to Procedural Bylaw No. 07-17.

8. Unfinished Business

9. Other Business

10. Private Session

RECOMMENDATION

That the Board move into Private Session.

11. Reconvene in Public Meeting

12. Consideration of Private Items

1. Human Resources (Recommendations 1 and 2)
2. Superintendent Promotions (Recommendation 1)
3. Inspector Promotion (Recommendation 1)
4. Appointment of New Police Officers (Recommendation 1)
5. Complainant Request for Board Review of Service Complaint

13. Confirmatory Bylaw

14. Adjournment

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

**DRAFT MINUTES OF THE PUBLIC MEETING
Subject to Board Approval**

June 27, 2018

The Board commenced its meeting of June 27, 2018 in Committee Room A, York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario on the above-noted date at 9:00 a.m. in public session.

Board Members Present: V. Hackson, Chair
J. Molyneaux, Vice Chair
W. Emmerson
M. Bevilacqua
B. Jiang
K. Usman
R. Doobay

Board Staff: M. Avellino, Executive Director
J. Kogan, Administrative Assistant

YRP Present: E. Jolliffe, Chief of Police
T. Carrique, Deputy Chief of Police
A. Crawford, Deputy Chief of Police
G. Turl, Superintendent, Acting Executive Officer to the Chief of Police
J. Channell, Manager, Financial Services
J. Fraser, General Counsel, Legal Services
K. Griffin, Manager, Corporate Communications

Region Legal & Court Services: J. Hulton, Regional Solicitor

212 DISCLOSURE OF INTEREST

Nil.

213 CONFIRMATION OF PUBLIC MINUTES OF MAY 23, 2018 BOARD MEETING

It was moved by Chairman Emmerson, seconded by Mr. Doobay that the Board confirm the minutes for the public session of the meeting held on May 23, 2018 in the form supplied to the members.

CARRIED

PRESENTATION

214 Controlled Substances – Chief of Police

It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the presentation be received.

CARRIED

COMMUNICATIONS

- 215 Correspondence from Christopher Raynor, Regional Clerk, York Region, May 24, 2018, regarding an update on Bill 175, the Safer Ontario Act, 2018.

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board receive the correspondence from Christopher Raynor, Regional Clerk, York Region, May 24, 2018, and that the Board send a letter to the Premier and local MPPs requesting that the Board be included in any further consultation processes regarding Bill 175, Safer Ontario Act, 2018.

CARRIED

- 216 Correspondence from Jennifer Malloy, Executive Director, Canadian Association of Police Governance, June 19, 2018, regarding the summary report on the Summit on Gun and Gang Violence.

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board receive the correspondence from Jennifer Malloy, Executive Director, Canadian Association of Police Governance, June 19, 2018.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE CHIEF OF POLICE

- 217 **Interim Financial Reporting for the Period Ending April 30, 2018**

It was moved by Vice Chair Molyneaux, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive the unaudited interim financial reports for the four month period ending April 30, 2018, pursuant to Financial Accountability Board Policy No. 01/05.

CARRIED

- 218 **Audits of the 2017 Financial Statements**

It was moved by Mr. Usman, seconded by Mayor Bevilacqua that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information.

CARRIED

- 219 **Asset Management Planning Update**

It was moved by Vice Chair Molyneaux, seconded by Chairman Emmerson that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information purposes.

CARRIED

220 **Proposal for Sponsorship of “To Serve & Savour” Event**

It was moved by Chairman Emmerson, seconded by Mr. Doobay that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board approve a sponsorship request for the “To Serve & Savour” event.

CARRIED

221 **2017 York Transit Annual Report**

It was moved by Vice Chair Molyneaux, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report pursuant to Section 52 of the Agreement between the Regional Municipality of York Police Services Board and the Regional Municipality of York.

CARRIED

222 **2017 Annual Report**

It was moved by Mayor Bevilacqua, seconded by Mr. Usman that the Board adopt the following recommendation contained in the Report of the Chief of Police:

1. That the Board receive this report for information.

CARRIED

ITEMS FOR CONSIDERATION - REPORTS OF THE EXECUTIVE DIRECTOR

223 **Approvals During Board Recess**

It was moved by Chairman Emmerson, seconded by Ms Jiang that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That during any period when regular meetings of the Board are suspended, either over the summer months or for any other reason, the Board Chair and the Chief of Police (or his delegate), or in the absence of the Chair, the Vice Chair and Chief of Police (or his delegate) be authorized to:
 - (a) Award and execute contracts and other forms of commitment where such matters are not otherwise currently delegated by the Board, including leases;
 - (b) Approve the exercise of the Board’s rights and remedies at law including termination of contracts and settlement of claims, appeals and other matters before the courts or administrative tribunals.
2. That the exercise of this authority be subject to the following conditions:
 - (a) The Chair and the Chief of Police (or his designate) or in the absence of the Chair, the Vice Chair and Chief of Police (or his designate) being satisfied that

the authorization is required to prevent interruption of service delivery or to avoid incurring unnecessary costs;

- (b) A memorandum outlining the necessity of such requests be submitted to the Chair and the Chief of Police by the respective Officer in Charge;
 - (c) Any contracts or documentation be subject to review and approval by Legal Services as to form and content; and
 - (d) A report be submitted to the Board at its next regular meeting to advise of the approval of any contracts under this authority.
 - (e) Reporting is only required if any commitments have been made under this authority.
3. That the conditions set out in Recommendation No. 2 in this report apply equally to the approval of purchases by the Chief of Police, during any period when regular meetings are suspended including summer recess, under the Board's Purchasing Bylaw.
4. That during the summer recess period from June 29, 2018 to September 25, 2018, the Board delegate to the Chair and Vice Chair of the Board the authority conferred on it by the *Police Services Act* as provided for in Section 34.

CARRIED

224 Public Relations Reserve Fund Request for Funding

It was moved by Mr. Usman, seconded by Ms Jiang that the Board adopt the following recommendation contained in the Report of the Executive Director:

1. That the Board approve an expenditure in the amount of \$500 from the Board's Public Relations Fund to support the Future Aces 25th Silver Anniversary Tournament.

CARRIED

225 Amendments to the Legal Indemnification Policy

It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board adopt the following recommendations contained in the Report of the Executive Director:

1. That the Board adopt the proposed amendments to the Legal Indemnification Policy No. 05/01 (attached as Appendix A) as they relate to the *Ontario Special Investigations Unit Act, 2018*.
2. That the Executive Director provide a follow up report with recommendations for policy amendments with respect to the administration of legal indemnification claims.

CARRIED

OTHER BUSINESS

226 Canadian Association of Police Governance Newsletter, June 2018

It was moved by Vice Chair Molyneaux, seconded by Mr. Doobay that the Board receive the Newsletter.

CARRIED

227 Amended Resolution on the Financial Implications of the Cannabis Act

It was moved by Vice Chair Molyneaux, seconded by Mr. Doobay that the Board approve the Resolution as amended.

CONSIDERATION OF MOTION TO MOVE INTO PRIVATE SESSION

228 *It was moved by Mr. Usman, seconded by Ms Jiang that the Board convene in Private Session for the purpose of considering confidential items pertaining to legal and personnel matters in accordance with Section 35(4) of the Police Services Act.*

CARRIED

The Board met in Private Session at 10:38 a.m. and reconvened in the public session at 12:10 p.m.

CONSIDERATION OF MOTION TO MOVE INTO PUBLIC SESSION

229 *It was moved by Mr. Usman, seconded by Mr. Doobay that the Board rise and report from the Private Session.*

CARRIED

CONSIDERATION OF PRIVATE ITEMS

230 *It was moved by Mayor Bevilacqua, seconded by Vice Chair Molyneaux that the Board adopt the following recommendations contained in the Reports of the Chief of Police:*

Human Resources

1. That the Board appoint one civilian, pursuant to Section 31(1)(a) of the *Police Services Act*.

Appointment of Special Constable

1. That the Board authorize the appointment of one part-time Special Constable for a five-year period within York Region, effective May 22, 2018, pursuant to Section 53(1) of the *Police Services Act*.

Re-Appointment of Special Constables as Court Security Officers

1. That the Board authorize the re-appointment of two York Regional Police Special Constables for a further five year period, effective June 27, 2018, pursuant to Section 53(1) of the *Police Services Act*.

Complainant Request for Board Review of Service Complaint

CARRIED

231 **CONFIRMATORY BYLAW**

The Board had before it Bylaw No. 06-18. The Bylaw is necessary to confirm the proceedings of the Board at this meeting.

It was moved by Mr. Usman, seconded by Mr. Doobay that Bylaw No. 06-18, being "a Bylaw confirming the proceedings of the Board at this meeting," be read and enacted.

Bylaw No. 06-18 was read and enacted as follows:

"To confirm the proceedings of the Board at this meeting".

CARRIED

232 **ADJOURNMENT**

It was moved by Ms Jiang, seconded by Mr. Usman that the meeting be adjourned.

CARRIED

The meeting adjourned at 12:11 p.m.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

Minutes to be confirmed and adopted at the next regular meeting of the Board to be held on September 26, 2018.

Accessible formats or communication supports are available upon request.



Deeds Speak

Thomas Carrique
Deputy Chief of Police

Eric Jolliffe
Chief of Police

André Crawford
Deputy Chief of Police

August 17, 2018

VIA EMAIL

Michael Tibollo, Minister
Ministry of Community Safety and Correctional Services
18th Floor, 25 Grosvenor Street
Toronto, ON M7A 1Y6

Dear Minister Tibollo:

As you are aware, the Provincial Government recently made the following announcements regarding the pending legal distribution of cannabis in Ontario:

As of October 17, 2018, the Ontario Cannabis Store website will be the only legal option for purchasing recreational cannabis. It will follow strict rules set by the federal government; and,

The government will also introduce legislation that, if passed, would open up a tightly regulated private retail model for cannabis that would launch by April 1, 2019. Private stores would be regulated, with the protection of youth and children as a top priority, and will help the province combat the illegal market.

The Federal Government's legalization of cannabis is expected to have a negative impact on community safety and well-being, thereby, increasing the workload for police and creating a greater demand on health and social services. This correspondence does not cover all of the concerns associated to the legalization of cannabis; it simply focuses on the high-level organized crime concerns related to the legal distribution of cannabis.

It is important to note that Criminal Intelligence Service Canada has identified more than 300 organized crime groups involved in the production, distribution, importation and/or exportation of illicit cannabis in Canada. A number of these groups are well established with national and international criminal networks involved in facilitating and enabling their criminal enterprises. These include illegal cannabis dispensaries currently operating as retail outlets and the manipulation of the medical cannabis framework, as was recently experienced in York Region with the discovery of more than 4,000 cannabis plants, valued at \$6.5 million, being grown illegally under the guise of authorization from Health Canada to grow 875 plants (for more details visit: <https://bit.ly/2nM9FMN>).

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The Bill Fisch Centre for Police Excellence

47 Don Hillock Drive, Aurora, ON L4G 0S7 Tel: 1 866 876 5423 | TTY: 1 800 668 5810 | yrp.ca

In fact, there have been a number of shootings and homicides in Ontario where the victims were actively conducting what would be considered legal business within the medical cannabis framework as well as the illegal retail distribution of cannabis.

Colorado and Washington legalized cannabis in order to keep profits out of the hands of criminals; however, according to the 2016 Colorado Department of Public Safety's report entitled *Marijuana Legalization in Colorado: Early Findings* and the 2016 Washington State Marijuana Impact Report, individuals and criminal organizations continue to manufacture, distribute, divert and traffic cannabis illegally. Evidence from these jurisdictions indicates that legalization does not eliminate the prevalence of organized crime in the production, distribution and sale of cannabis.

We are concerned that the *Cannabis Act* will result in increased cannabis consumption; thereby, creating an increase in demand and an opportunity for organized crime to profit from an illicit black market by trafficking cannabis with higher tetrahydrocannabinol (THC) content at a lower cost to the consumer.

Considering that Health Canada's 2017 Canadian Cannabis Survey Summary estimated that "12% of Canadians age 15 and older have used cannabis in the past 12 months (age 15-19 = 21%; age 20-24 = 30%; age 25+ = 10%) and... 17% of students in grades 7-12 have used cannabis in the past 12 months", the use of cannabis, the anticipated increase in its social acceptance post-legalization and availability through diversion by organized crime is of great concern from both a law enforcement and health perspective.

In the event the *Cannabis Act* is successful in reducing the presence of organized crime in the existing illicit cannabis market, it will result in decreased profits for these groups. Consequently, we fear that organized crime groups may turn their attention to increasing the availability of other illicit drugs, like opioids, competing with the legal cannabis market by undercutting the regulated pricing scheme, attempting to infiltrate a newly formed regulated retail cannabis market and continuing to exploit the medical cannabis framework.

Successful criminal organizations are long-term, forward thinking, strategic enterprises with the ability to adapt to new legislation and imbed themselves into a legal framework that legitimizes their criminal activities and corrupts the legal cannabis market. To mitigate the opportunity for corruption by organized crime in a new legal retail framework, government controlled and staffed distributors are the preferred first line of defence.

Whether government run or licensed private businesses are permitted to distribute cannabis, rigorous and sustainable regulations, on-going monitoring, regular inspections and strict enforcement will be necessary, and not just in the short-term but, as we have seen with tobacco and liquor, in perpetuity.

To reduce the risk of individuals with ties to criminal organizations infiltrating and corrupting the legal cannabis regime, at a minimum, any business or individual (including landlords and suppliers of goods and services) involved in the legal distribution of cannabis should be subjected to criminal record checks, intelligence checks, local law enforcement inquiries and forensic financial audits within the initial security clearance process and at regular on-going intervals as a mandatory requirement to become and remain licenced to legally distribute cannabis.

Furthermore, the discretion to immediately revoke licenses and permits of those associated to organized crime and/or in violation of the regulations will be essential to maintaining the integrity of any legal cannabis regime.

In addition to the above-mentioned concerns, York Regional Police completed a detailed costing analysis associated to the anticipated policing implications related to the legalization of cannabis. It is estimated that the legalization of cannabis will cost York Regional Police \$6.744 million annually for the associated increase in demands for service, equipment and training. To date, York Regional Police has not received any communication from the Province of Ontario regarding the amount of funding being provided or the timing of the pending funding related to the *Cannabis Act*.

For more information regarding the position of York Regional Police regarding the *Cannabis Act*, please contact Deputy Chief of Investigations and Support Thomas Carrique at 1-866-876-5423, extension 7960 or 822@yrp.ca.

Yours truly,

A handwritten signature in black ink, consisting of a large, stylized 'E' followed by a loop and a horizontal stroke.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ/tc

Copy: Wayne Emmerson, Regional Chair and CEO, York Region
Virginia Hackson, Chair, Regional Municipality of York Police Services Board
Bruce Macgregor, Chief Administrative Officer, York Region
Joy Hulton, Regional Solicitor, York Region
Geoffrey Dawe, Mayor, Town of Aurora
Virginia Hackson, Mayor, Town of East Gwillimbury
Margaret Quirk, Mayor, Town of Georgina
Steve Pellegrini, Mayor, Township of King
Frank Scarpitti, Mayor, City of Markham
Tony Van Bynen, Mayor, Town of Newmarket
David Barrow, Mayor, Town of Richmond Hill
Maurizio Bevilacqua, Mayor, City of Vaughan
Justin Altmann, Mayor, Town of Whitchurch-Stouffville
York Region Members of Parliament
York Region Members of Provincial Parliament
Matt Torigian, Deputy Minister, Community Safety
Stephen Beckett, Assistant Deputy Minister, Public Safety Division and Public Safety Training Division



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Cannabis Legalization**

DATE OF ISSUE:	August 16, 2018
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	18-0052
PRIORITY:	High

At the request of the Ministry of the Attorney General, I am sharing a communication regarding new federal and provincial legislation governing the legalization of cannabis. Please be advised, this legislation is **not currently in force**. It is scheduled to come into force on **October 17, 2018**.

For further details, please review the attached memo and appendix from Renu Kulendran, Executive Director of the Ontario Legalization of Cannabis Secretariat.

I would also like to take this opportunity to remind services that the federal government is working closely with the RCMP and the Canadian Police Knowledge Network to develop training on the federal *Cannabis Act*. This training will be available to law enforcement agencies in August. An Indigenous module is currently being developed for inclusion in the federal training.

To support Ontario's law enforcement agencies to adapt to the complex federal and provincial frameworks, the Ontario Police College is developing e-learning training for all police services on the provincial *Cannabis Act, 2017* that will be available later this summer. The Ontario Police College is also working with the Canadian Police Knowledge Network to integrate the Ontario-specific training with the federal training modules.

.../2

In addition to the information outlined above and in the attached, you may refer to the All Chiefs Memo, index number 18-0045, distributed on June 29, 2018, which spoke to recent amendments to the *Highway Traffic Act* in relation to drug-impaired driving.

You may also expect additional All Chiefs Memos that will provide further clarification on the legalization of cannabis, including overviews on the federal bills, Approved Drug Screening Equipment (ADSEs), and their procurement and applicability in drug-impaired driving cases, as well as the parameters around which special constables may enforce the cannabis legislation discussed in the attached memo. These further memos will be distributed in the near future.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Attachments

Ministry of the Attorney General

Ontario Legalization of Cannabis
Secretariat

720 Bay Street
11th Floor
Toronto ON M7A 2S9

Ministère du Procureur général

Secrétariat ontarien de la légalisation du
cannabis

720 rue Bay
11^e étage
Toronto ON M7A 2S9



MEMORANDUM TO: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division
Ministry of Community Safety and Correctional Services

FROM: Renu Kulendran
Executive Director
Ontario Legalization of Cannabis Secretariat
Ministry of the Attorney General

DATE: August 14, 2018

SUBJECT: Cannabis Legalization

I am writing to you regarding new provincial laws governing cannabis.

As you are aware, [federal legislation \(the Cannabis Act\)](#) to legalize and regulate recreational cannabis is scheduled to come fully into force on October 17, 2018. In response to the legalization and regulation of cannabis by the federal government, the provincial [Cannabis Act, 2017](#) received Royal Assent on December 12, 2017.

In accordance with the in-force date of the federal *Cannabis Act*, the relevant provisions of the provincial *Cannabis Act, 2017* will come into force on October 17, 2018.

Once in force, the provincial *Cannabis Act, 2017* and its supporting regulations will establish provincial rules and penalties respecting the sale, distribution, purchase, possession, transportation, cultivation and consumption of cannabis.

The [Ontario Cannabis Retail Corporation Act, 2017](#) (OCRCA) received Royal Assent and came into force on December 12, 2017. The OCRCA established a new Crown corporation, the Ontario Cannabis Retail Corporation (OCRC). The OCRC, operating as the Ontario Cannabis Store (OCS) will, on October 17, 2018, exclusively sell cannabis and related products through an online channel.

Ontario will also introduce legislation for a private retail model that, if passed, would be launched by April 1, 2019. The OCS would deliver the wholesale function to supply private retailers. The government will begin to consult immediately with key stakeholders to inform the government's development of a future legal framework that would, if passed, enable private cannabis retail stores in Ontario. Once developed, a

subsequent memo outlining details of a future framework will be distributed. The OCS website will be the only legal place to buy cannabis on October 17, 2018.

Until October 17, 2018, it remains illegal under Part 1 of the federal [Controlled Drugs and Substances Act](#) to possess, sell or conduct other activities related to cannabis unless otherwise authorized to do so (for example, for medical or scientific purposes). Current illegal storefronts will remain illegal on and after October 17, 2018.

We ask that the information below on cannabis legalization be distributed to chiefs of police as soon as possible for their information.

Federal Cannabis Legislation

The federal *Cannabis Act* sets the broad legislative framework for the legalization of cannabis in Canada, including:

Supply Chain Oversight and Regulation

- Permits, through federal licensing and oversight, the production, cultivation, and processing of cannabis and the sale of cannabis for medical purposes (Part 2 of the *Cannabis Regulations* made under the *Cannabis Act* (Canada)).
- Authorizes the distribution and sale of cannabis by persons authorized to do so under provincial legislation, subject to certain federal conditions (section 69 of the *Cannabis Act* (Canada)).
- The federal government would continue to license persons and organizations to sell cannabis for medical purposes directly to registered clients and hospitals (sections 26 and 27 of the *Cannabis Regulations* made under the *Cannabis Act* (Canada)).

Youth Access Restrictions

- No person may sell or distribute cannabis to any person under the age of 18 (subparagraph 9(1)(a)(ii) and paragraph 10(1)(b) of the *Cannabis Act* (Canada)).
- Possession of five (5) grams or less of cannabis by individuals between the ages of 12 and 17 is not an offence under the federal *Cannabis Act* (paragraph 8(1)(c) of the *Cannabis Act* (Canada)).
- New cannabis-related criminal offences created (i.e., selling or distributing cannabis to a youth and using a youth to commit a cannabis-related offence) (subparagraph 9(1)(a)(ii), paragraph 10(1)(b) and section 14 of the *Cannabis Act* (Canada)).

Controlled Adult Access

- Adults 18 years or older could publicly possess (or share with other adults) up to 30 grams of legal dried cannabis or equivalent in non-dried form (sections 8 and 9 of the *Cannabis Act* (Canada)).

- The possession limits in the federal *Cannabis Act* are based on dried cannabis. Equivalents were developed for other cannabis products to identify what their possession limit would be. 1 gram of dried cannabis is equal to: 5 grams of fresh cannabis; 15 grams of edible product; 70 grams of liquid product; 0.25 grams of concentrates (solid or liquid); one (1) cannabis plant seed. (Schedule 3 of the *Cannabis Act* (Canada))
- Provincially-authorized retailers can sell dried or fresh cannabis, cannabis oil and cannabis seeds (section 69 of the *Cannabis Act* (Canada)).
 - The federal government has indicated that cannabis edible products and concentrates will be legal for sale one year after the federal *Cannabis Act* has come into force on October 17, 2018.
- Adults could grow up to four (4) cannabis plants per residence (where they ordinarily reside) for personal use (subsection 12(4) of the *Cannabis Act* (Canada)).
- Adults could make cannabis products (e.g., edible products) at home provided that organic solvents (e.g., explosive or highly flammable products such as butane) are not used (subsection 12(1)).

Federal Ticketable Offences

Part 2 of the federal *Cannabis Act* includes provisions which enable provinces to implement criminal ticketing procedures for offences under the federal *Cannabis Act*, including but not limited to the public possession or sharing of:

- over 30 grams and up to 50 grams of dried cannabis (or equivalent)
- the personal cultivation of five (5) or six (6) cannabis plants

In consultation with the federal government and policing partners, provincial consideration of the potential implementation of federal ticketable offences in Ontario is ongoing. More information will be shared in a subsequent memo, as required.

Provincial *Cannabis Act*, 2017

Provinces and territories have the ability to set their own rules for cannabis, in certain areas, including:

- the legal minimum age
- where cannabis can be purchased
- where cannabis can be used
- how much cannabis can be possessed

The provincial *Cannabis Act*, 2017 aligns with federal cannabis legislation. Key elements of the provincial legislation include:

- Setting a minimum age of 19 to use, buy, possess, distribute and cultivate recreational cannabis in Ontario (section 10);

- Creating a referral process for young people who use, buy, possess, distribute and cultivate recreational cannabis in contravention of the provincial *Cannabis Act, 2017* to be diverted into programs that focus on education and prevention (section 20);
- Prohibiting the consumption of recreational cannabis in public places, workplaces, motor vehicles and boats, subject to specific exemptions outlined in a supporting regulation (section 11);
- Restricting the transportation of cannabis (section 12);
- Introducing new provincial offences to address the illicit market with strict, escalating penalties (sections 6 and 13); and,
- Maintaining the above-noted federal restrictions on adult possession limits and home cultivation, but aligning them with Ontario's rules for minimum age.

Section 21 of the provincial *Cannabis Act, 2017* provides that police officers and other provincial offences officers (POOs) designated by a provincial minister can enforce the Act.

The *Cannabis Act, 2017* also includes general enforcement provisions. For example, section 16 permits the seizure of any thing, including cannabis, if there are reasonable grounds to believe that:

- the thing will afford evidence of an offence under the Act;
- the thing was used or is being used in connection with the commission of an offence under the Act, and unless the thing is seized it is likely that it would continue to be used or would be used again in the commission of an offence under the Act; or
- the thing is proceeds of an offence under the Act.

Short-form wordings for certain offences under the *Cannabis Act, 2017* have been established, as set out in O. Reg. 326/18, which amends Regulation 950 under the *Provincial Offences Act* by adding [Schedule 0.3](#) when the *Cannabis Act, 2017* comes into force. Set fines have not yet been established for offences under the provincial *Cannabis Act, 2017*. A subsequent memo would be distributed communicating set fines.

See the appendix for a full list of provincial *Cannabis Act, 2017* offences, short-form wordings and associated penalties.

Minimum Age

Individuals must be 19 years of age or older to possess, consume, attempt to purchase or purchase, distribute or cultivate, harvest or propagate (or offer to do so) recreational cannabis in Ontario (section 10). The *Cannabis Act, 2017* also prohibits any person from knowingly selling or distributing cannabis to a person under the age of 19 (section 7). This is the same as the minimum age for the sale of tobacco and alcohol in Ontario.

Illegal Selling

The provincial *Cannabis Act, 2017* prohibits any person from selling or distributing recreational cannabis in Ontario, other than the OCS (section 6). The *Cannabis Act, 2017* also prohibits landlords from knowingly permitting such activities on their premises (section 13). On October 17, 2018, safe and secure online sales for recreational cannabis will be launched through the OCS website.

It is also an offence under section 9 of the provincial *Cannabis Act, 2017* for any person to purchase cannabis in Ontario except from the OCS website. Any selling of recreational cannabis outside of the OCS, such as illegal storefront sales, will also be a criminal offence under section 10 of the federal *Cannabis Act*.

As noted above, Ontario is moving forward with a private retail store model in which the OCS would deliver the wholesale function to supply private retailers. A subsequent memo outlining details of the framework will be distributed once the framework is developed.

In addition, to address illegal storefronts, section 18 of the *Cannabis Act, 2017* provides an interim closure authority that allows for the immediate interim closure of premises and removal of any persons on the premises (as long as the premises are not used for residential purposes) if a charge is laid against a person for a contravention of section 6 and the appropriate law enforcement personnel has reasonable grounds to believe that the premises were used in the alleged contravention. Similarly, if a charge is laid against a person for a contravention of section 13, the appropriate law enforcement personnel may cause the premises that is the subject of the alleged contravention to be closed immediately on an interim basis and any persons on the premises to be removed (as long as the premises are not used for residential purposes).

Youth Possession and Diversion

As noted above, section 10 of the provincial *Cannabis Act, 2017* provides that no person under 19 years of age shall possess, consume, attempt to purchase, purchase or distribute cannabis, or cultivate, propagate, harvest or offer to cultivate, propagate or harvest cannabis.

Section 20 of the provincial *Cannabis Act, 2017* allows the appropriate law enforcement personnel, who has reasonable grounds to believe that a person who is under 19 years of age has contravened section 10, to refer the person to a youth education or prevention program approved by the Attorney General.

The youth diversion program and associated procedures are currently under development and more information will be shared in a subsequent memo.

Places of Consumption of Cannabis

Section 11 of the provincial *Cannabis Act, 2017* prohibits the consumption of recreational cannabis in:

- a public place;
- a workplace within the meaning of the *Occupational Health and Safety Act*;
- a vehicle (includes motorized snow vehicles) or boat; or
- any prescribed place.

Subsection 11(2) allows an authorized medical cannabis user to consume cannabis for medical purposes in the above-mentioned prohibited places, subject to any prohibitions or restrictions set out in the regulations under the provincial *Cannabis Act, 2017* or in the *Smoke-Free Ontario Act, 2017*.

The implementation of the [Smoke-Free Ontario Act, 2017](#) has been paused to allow for the careful review of the new regulations related to vaping. As part of this review, the province is working to ensure that the regulation of medical cannabis consumption is appropriately addressed in advance of legalization.

See the appendix for additional detail on the places of consumption rules for recreational cannabis and cannabis for medical purposes, including refinements and limited exemptions established by way of a [regulation](#) under the provincial *Cannabis Act, 2017*.

Transportation of Cannabis

Section 12 of the provincial *Cannabis Act, 2017* prohibits any person from driving or having the care or control of a vehicle or boat, whether or not it is in motion, while any cannabis (including cannabis for medical purposes) is contained in the vehicle or boat except with respect to cannabis that is packed in baggage that is fastened closed or is not otherwise readily available to any person in the vehicle or boat. O. Reg. 30/18 made under the *Cannabis Act, 2017* provides for certain exemptions to this provision including:

- Section 5 allows medical cannabis users to have open cannabis in a vehicle or boat, provided certain conditions are met:
 - The cannabis must be medical cannabis.
 - The medical cannabis user must be a passenger in the vehicle or boat (i.e., they cannot be the driver or have care or control of the vehicle or boat).
 - The cannabis cannot be readily available to the driver of the vehicle or boat.
- If the vehicle is a motor vehicle equipped with permanent sleeping accommodations and permanent cooking facilities. The vehicle must be parked in a place other than a highway or a King's Highway and it must be in use as a residence (paragraph 1 of section 5.1).

- If it is a boat with permanent sleeping accommodations and permanent cooking and sanitary facilities. The boat must be at anchor or secured to a dock or land and it must be in use as a residence. The exemption does not apply to boats used to carry passengers for hire (paragraph 2 of section 5.1).

Cannabis for Medical Purposes

The current federal regime for medical cannabis will continue to allow access to cannabis for people who have the authorization of their healthcare provider. Similar to the current [Access to Cannabis for Medical Purposes Regulations](#) (ACMPR) under the *Controlled Drugs and Substances Act*, new medical cannabis access regulations (Part 14 of the *Cannabis Regulations* made under the federal *Cannabis Act*) will authorize individuals who have a medical document provided by a health care practitioner supporting their use of cannabis for medical purposes, to possess and, in some cases, produce cannabis (sections 266, 267 and 309).

In order to be legally recognized as an authorized medical user, federal regulations require that an individual, on the basis of their medical document, register with either a federally licensed seller of cannabis for medical purposes or the federal Health Minister. Individuals may also obtain cannabis as a patient in a hospital (sections 266 and 267).

Authorized individuals will be able to possess in public the lesser of 30 times the authorized daily quantity in their medical document, or the equivalent of 150 grams of dried cannabis, *in addition* to any amount of cannabis that is not prohibited by the federal *Cannabis Act* (e.g., 30 grams of dried cannabis). As such, authorized individuals could potentially possess up to 180 grams of dried cannabis in public (sections 266, 267 and 268).

Authorized medical users or individuals designated by an authorized medical user to grow on the medical user's behalf would only be allowed to grow the number of plants authorized in their registration certificate or, in the case of designated persons, the document setting out their designation (paragraph 313(2)(m)).

With the exception of sections 11 (places of consumption) and 12 (transportation restrictions), the provincial *Cannabis Act, 2017* and its supporting regulations do not apply with respect to the sale, distribution, purchase or attempt to purchase, possession, consumption, offering to cultivate or cultivation, offering to propagate or propagation or offering to harvest or harvesting of cannabis for medical purposes under the authority of applicable federal law, or to cannabis produced or obtained for medical purposes under such authority (section 5 of the *Cannabis Act, 2017*).

Cannabis Supply Chain, Industrial Hemp and Other Exemptions

A supporting [regulation](#) under the provincial *Cannabis Act, 2017* ensures that legitimate supply chain actors are able to carry on activities necessary for the operation of the legal recreational cannabis supply chain (section 1 of O. Reg. 30/18).

This regulation also creates additional exemptions related to personal importation of cannabis (section 4), law enforcement (section 2), the transportation of medical cannabis (sections 5 and 5.1) and research activities (section 3).

Please see the appendix for additional detail on exemptions under the provincial *Cannabis Act, 2017*.

A separate [regulation](#) under the provincial *Cannabis Act, 2017* also confirms that the Act does not apply to industrial hemp as defined in the federal *Cannabis Act* or drugs regulated by the federal *Food and Drugs Act* (O. Reg. 327/18).

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, reading "Renu Kulendran".

Renu Kulendran
Executive Director
Ontario Legalization of Cannabis Secretariat

Appendix – Cannabis Legalization

See below for penalties under the provincial *Cannabis Act, 2017* for provincial offences related to cannabis.

Cannabis Act, 2017 Offences:

Offences related to illicit market participation

Unlawful sale and distribution (s. 6)*		
	Minimum	Maximum
Fine upon first conviction (individuals)	N/A	\$250,000 and/or a term of imprisonment of not more than two years less a day
Fine upon first conviction (corporations)	\$25,000	\$1,000,000
For each day or part of a day on which the offence occurs or continues on subsequent offences (individuals)	N/A	\$100,000 and/or a term of imprisonment of not more than two years less a day
For each day or part of a day on which the offence occurs or continues subsequent offences (corporations)	\$10,000	\$500,000
Allowing property to be used for unlawful sale or distribution (s. 13)*		
	Minimum	Maximum
Fine upon first conviction (individuals)	N/A	\$250,000 and/or a term of imprisonment of not more than two years less a day
Fine upon first conviction (corporations)	\$25,000	\$1,000,000
For each day or part of a day on which the offence occurs or continues on subsequent offences (individuals)	N/A	\$100,000 and/or a term of imprisonment of not more than two years less a day
For each day or part of a day on which the offence occurs or continues subsequent offences (corporations)	\$10,000	\$500,000

*To aid in the enforcement of offences under sections 6 and 13, the provincial *Cannabis Act, 2017* includes an interim closure authority for non-residential premises that are believed to have been used in the commission of the offence (s. 18).

Offences involving individuals under 19 years of age

Selling or distributing to an individual under 19 years of age (s. 7)		
	Fine	Imprisonment
Individuals	Maximum: \$200,000	A term of imprisonment of not more than two years less a day, either in lieu of or in addition to a fine
Corporations	Maximum: \$500,000	N/A
Possession and consumption by individual under 19 years of age (s. 10(1))		In lieu of a fine, the court may choose instead to refer a young person convicted of one of these offences to an approved education or prevention program.
Fine	Imprisonment	
Maximum: \$200	N/A	
Home cultivation by individual under 19 years of age (s. 10(2))		
Fine	Imprisonment	
Maximum: \$200	N/A	

Unlawful consumption

Consumption in a public place, workplace, vehicle or boat or prescribed place (s. 11)	
Maximum fine, no previous convictions	\$1,000
Maximum fine, one or more prior convictions	\$5,000

General Penalty Offences

The offences listed below are subject to the general penalty in the *Cannabis Act, 2017*:

- Presenting documentation as proof of age that was not lawfully issued to the person presenting it (s. 7(4));
- Sale or distribution to intoxicated persons (s. 8);
- Unlawfully purchasing cannabis (s. 9);
- Unlawfully transporting cannabis (s. 12);
- Possessing the proceeds of an offence (s. 15);
- Remaining in a premises after being required to vacate (s.17(2));
- Re-entering a premises on the same day that a person is required to vacate (s. 17(2));
- Contravening any order made under the Act (s. 22); and
- Contravening a provision of a regulation made under the Act (s. 22).

Under s. 23(1), the general penalty for a conviction for an offence under the Act is (subject to subsections (2) to (7)):

- a corporation is liable to a fine of not more than \$250,000; and
- an individual is liable to a fine of not more than \$100,000 or to imprisonment for a term of not more than one year or both.

Orders

In addition to any other remedy or penalty provided by law the court may make one or more of the following orders:

- An order requiring the person, within the period or periods specified in the order, to do or refrain from doing anything specified in the order.
- An order imposing requirements that the court considers appropriate to prevent similar unlawful conduct or to contribute to the person's rehabilitation.
- An order prohibiting the continuation or repetition of the offence by the person.
- An order under section 25 (closure order for premises that are not used for residential purposes).

Short-Form Wordings

The offences listed in the below chart are the short-form wordings established in Ontario Regulation 950 under the *Provincial Offences Act*.

<i>Cannabis Act,</i> 2017 Provision	Short-form Wordings
subsection 7 (2)	Sell cannabis to person who appears to be under 25 years
subsection 7 (2)	Deliver purchased cannabis to person who appears to be under 25 years
subsection 7 (4)	Present identification not lawfully issued to holder
section 8	Knowingly sell cannabis to intoxicated person
section 8	Knowingly distribute cannabis to intoxicated person
section 8	Knowingly sell cannabis to apparently intoxicated person
section 8	Knowingly distribute cannabis to apparently intoxicated person
section 9	Unlawful purchase of cannabis
subsection 10 (1)	Person under 19 years — possess cannabis
subsection 10 (1)	Person under 19 years — consume cannabis
subsection 10 (1)	Person under 19 years — attempt to purchase cannabis
subsection 10 (1)	Person under 19 years — purchase cannabis
subsection 10 (1)	Person under 19 years — distribute cannabis
subsection 10 (2)	Person under 19 years — cultivate cannabis
subsection 10 (2)	Person under 19 years — propagate cannabis
subsection 10 (2)	Person under 19 years — harvest cannabis
subsection 10 (2)	Person under 19 years — offer to cultivate cannabis
subsection 10 (2)	Person under 19 years — offer to propagate cannabis
subsection 10 (2)	Person under 19 years — offer to harvest cannabis
subsection 11 (1)	Consume cannabis in prohibited place other than vehicle or boat
subsection 12 (1)	Drive vehicle or boat with cannabis in open baggage
subsection 12 (1)	Have care or control of vehicle or boat with cannabis in open baggage
subsection 12 (1)	Drive vehicle or boat with cannabis readily available
subsection 12 (1)	Have care or control of vehicle or boat with cannabis readily available

Cannabis Act, 2017 Exemptions (O. Reg. 30/18):

Below are the exemptions established in regulation under the provincial *Cannabis Act, 2017*.

Category	Exemption
OCRC activities (paragraph 1 of section 1(1))	<ul style="list-style-type: none"> Permits the OCRC to purchase cannabis from federally-authorized entities that are permitted under federal law to sell product to provincial/territorial retailers.
Federally-authorized entities (e.g., cultivators, processors, researchers) (paragraphs 1 and 2 of section 1(1))	<ul style="list-style-type: none"> Permits the sale, distribution or purchase by federally-authorized entities acting in accordance with their licence, permit or authorization; federally-authorized entities would still be prohibited from selling cannabis directly to consumers in Ontario.
Cannabis activities conducted in Ontario to facilitate lawful retail in other provinces/territories (paragraphs 1 and 3 of section 1(1))	<ul style="list-style-type: none"> Permits lawful retailers in other provinces and territories to purchase cannabis from federally-authorized entities in Ontario that are permitted under federal law to sell product to provincial/territorial retailers. Permits lawful retailers in other provinces and territories to transport (i.e., distribute) cannabis across Ontario in order to move product between federally-authorized entities and retailers.
Exemptions to facilitate federally-authorized research activities (section 3)	<ul style="list-style-type: none"> Permits the distribution of cannabis to research participants under the age of 19 for the purpose of conducting federally-authorized cannabis research. Permits the consumption of cannabis for the purpose of conducting federally-authorized cannabis research in places where consumption is otherwise prohibited. Permits research participants under the age of 19 to engage in otherwise prohibited activities for the purpose of conducting federally-authorized cannabis research.
Service providers (paragraph 4 of section 1(1))	<ul style="list-style-type: none"> Permits the distribution or possession for the purposes of sale (e.g., warehousing) of cannabis by persons contracted to act on behalf of the OCRC, a federally-authorized entity or a lawful retailer in another province or territory.
Personal cannabis importation (section 4)	<ul style="list-style-type: none"> Permits the importation of cannabis in Ontario for personal use under the following conditions: <ul style="list-style-type: none"> The individual is permitted to distribute and possess the cannabis in Ontario (i.e., the individual is 19 years of age or older and is carrying 30 grams or less of cannabis) The cannabis accompanies the individual into Ontario (i.e., it must be carried on their person; it cannot be shipped in from another jurisdiction) The cannabis was obtained lawfully in another province or territory
Law enforcement (section 2)	<ul style="list-style-type: none"> Permit law enforcement to engage in prohibited activities under the Act for the purpose of enforcing the provincial Act or any federal statute
Transportation of medical cannabis (section 5)	<ul style="list-style-type: none"> Permits passengers in a vehicle or boat who are medical cannabis users to have open cannabis, provided the cannabis is not accessible to the driver.
Vehicles and boats used as residences (section 5.1)	<ul style="list-style-type: none"> Permits open cannabis to be contained in a vehicle, provided the vehicle is a motor vehicle equipped with permanent sleeping accommodations and permanent cooking facilities. The vehicle must be parked in a place other than a highway or a King's Highway and it must be in use as a residence. Permits open cannabis to be contained in a boat, provided the boat has permanent sleeping accommodations and permanent cooking and sanitary facilities. The boat must be at anchor or secured to a dock or land and it must be in use as a residence. The exemption does not apply to boats used to carry passengers for hire.

Places of Consumption Regulation (O. Reg. 325/18):

Use of Cannabis for Medical Purposes (section 7)

- Medical cannabis users would be prohibited from using medical cannabis while driving or having care or control of a vehicle or boat, whether or not the vehicle or boat is in motion. Medical cannabis users would still be permitted to consume cannabis if they are a passenger in a vehicle or boat, provided the cannabis is not smoked or vaped.

Clarification of Places of Use Rules for Recreational Cannabis (section 2)

- Certain places where recreational cannabis would not be able to be used have been prescribed in order to provide greater certainty of the scope of the places of use rules without limiting their generality and to ensure alignment with the *Smoke-Free Ontario Act* where appropriate, including:
 - A school within the meaning of the *Education Act*;
 - A building or the grounds surrounding the building of a private school within the meaning of the *Education Act*, where the private school is the only occupant of the premises, or the grounds annexed to a private school, where the private school is not the only occupant of the premises;
 - A child care centre within the meaning of the *Child Care and Early Years Act, 2014*; and,
 - A place where an early years program or service is provided within the meaning of the *Child Care and Early Years Act, 2014*.
- The smoking or vaping of recreational cannabis would be prohibited in any indoor common area in a condominium, apartment building or university or college residence. This is consistent with the *Smoke-Free Ontario Act*. The use of other forms of recreational cannabis would not be restricted in these areas.

Hotel, Motel and Inn Rooms (section 3)

- A limited exemption has been established to permit the use of recreational cannabis in hotel, motel and inn rooms.
- Registered guests or invited guests of registered guests would be permitted to use recreational cannabis in a hotel, motel or inn room, provided the room is primarily designated as sleeping accommodation and the cannabis is not being smoked or vaped.
- The smoking or vaping of cannabis would only be permitted in designated smoking rooms, which is in alignment with the *Smoke-Free Ontario Act*.

Vehicles and Boats as Private Residences (section 8)

- A limited exemption has been established to permit the use of recreational cannabis in vehicles and boats when they are in use as living places in specified circumstances (e.g. vehicle is not on a highway, boat is secured to a dock). This is

consistent with the rules respecting alcohol consumption under the [Liquor Licence Act](#).

Workplaces in Private Residences

- Most private residences that are also workplaces would be exempt from the prohibition on consuming cannabis in workplaces (section 4).
- Certain residences that also serve as workplaces would be subject to specific conditions on where and how recreational cannabis can be consumed (e.g., long-term care homes and other similar facilities) (sections 5 and 6).
- The smoking and vaping of recreational cannabis would be prohibited in places where home child care is provided, whether or not children are present. Other forms of recreational cannabis would not be prohibited in these places as long as children are not present when the cannabis is being consumed (paragraph 5 of section 2).
- The exemptions are similar to the consumption rules in the *Smoke-Free Ontario Act*.

June 29, 2018

Mafalda Avellino
Executive Director
York Regional Police Services Board
17250 Yonge Street
Newmarket, ON L3Y 6Z1



Dear Ms. Avellino:

Re: Inclusion Charter for York Region


Regional Council, at its meeting held on June 28, 2018, adopted the following recommendations regarding "Inclusion Charter for York Region":

1. Council endorse the Inclusion Charter for York Region (Attachment 1).
2. The Regional Clerk forward this report to York Region Rapid Transit Corporation, Housing York Inc. and York Telecom Network requesting their Boards to endorse the Inclusion Charter for York Region (Attachment 1).
3. The Regional Clerk forward this report to the local municipalities, York Region Accessibility Advisory Committee, York Regional Police Services Board, Community Partnership Council and the Municipal Diversity and Inclusion Group.

A copy of Minute Nos. 98, 102 and 109 including a report extract and attachments are enclosed for your information.

Please contact Lisa Gonsalves, Director, Strategies and Partnerships at 1-877-464-9675 ext. 72090 if you have any questions with respect to this matter.

Sincerely,



Christopher Raynor
Regional Clerk

/C. Clark
Attachments

Minute Nos. 98, 102 and 109 as recorded in the Minutes of the meeting of the Council of The Regional Municipality of York held on June 28, 2018.

Inclusion Charter for York Region

98 Inclusion Charter for York Region

Bruce Macgregor, Chief Administrative Officer, presented the Inclusion Charter for York Region, a community initiative with a common commitment to creating inclusive communities in York Region.

The Inclusion Charter for York Region was developed in collaboration with the Municipal Diversity and Inclusion Group and the Community Partnership Council. Over 1,800 residents and organizations were consulted throughout its development.

A ceremonial signing of the Inclusion Charter took place, with Council recessing for 5 minutes to take a group photo.

It was moved by Mayor Scarpitti, seconded by Mayor Hackson that Council receive the presentation.

Carried

(See Minute Nos. 102 and 109.)

102 Inclusion Charter for York Region

It was moved by Mayor Scarpitti, seconded by Mayor Hackson that Council receive the communication from Serena Newhall, CIFAL Atlanta Executive Director dated May 21, 2018 and refer it to Report No. 1 of the Commissioner of Community and Health Services regarding "Inclusion Charter for York Region".

Carried

(See Minute Nos. 98 and 109.)

109 Report No. 1 of the Commissioner of Community and Health Services – Inclusion Charter for York Region

It was moved by Mayor Scarpitti, seconded by Mayor Hackson that Council adopt the following recommendations in the report dated June 12, 2018 from the Commissioner of Community and Health Services:

1. Council endorse the Inclusion Charter for York Region (Attachment 1).
2. The Regional Clerk forward this report to York Region Rapid Transit Corporation, Housing York Inc. and York Telecom Network requesting their Boards to endorse the Inclusion Charter for York Region (Attachment 1).
3. The Regional Clerk forward this report to the local municipalities, York Region Accessibility Advisory Committee, York Regional Police Services Board, Community Partnership Council and the Municipal Diversity and Inclusion Group.

A recorded vote on the adoption of the recommendations was as follows:

For: Altmann, Armstrong, Barrow, Davison, Dawe, Emmerson, Ferri, Hackson, Heath, Hogg, Jones, Li, Pellegrini, Quirk, Rosati, Scarpitti, Singh, Spatafora, Taylor, Van Bynen (20)

Against: (0)

Carried Unanimously

Report dated June 12, 2018 from the Commissioner of Community and Health Services now follows:

1. Recommendations

It is recommended that:

1. Council endorse the Inclusion Charter for York Region (Attachment 1).
2. The Regional Clerk forward this report to York Region Rapid Transit Corporation, Housing York Inc. and York Telecom Network requesting their Boards to endorse the Inclusion Charter for York Region (Attachment 1).

3. The Regional Clerk forward this report to the local municipalities, York Region Accessibility Advisory Committee, York Regional Police Services Board, Community Partnership Council and the Municipal Diversity and Inclusion Group.

2. Purpose

This report seeks Council endorsement of the Inclusion Charter for York Region. Endorsement of the Charter affirms an organization's commitment to inclusion and support for a shared vision for York Region.

3. Background and Previous Council Direction

Development of an Inclusion Charter supports Council's strategic objective to making our communities more welcoming and inclusive

Emerging from the work of the Community Partnership Council which leads strategies to welcome newcomers to York Region, the inclusion charter model was identified as an effective way to respond positively to rapidly changing demographics within the Region. Through its 2015 to 2019 Strategic Plan, Council made a commitment to make our communities more welcoming and inclusive.

In 2016, the York Region Municipal Diversity and Inclusion Group was formed to develop the Inclusion Charter. The group is co-chaired by York Region and York Regional Police and includes members from local municipalities, hospitals, school boards, agencies, conservation authorities and the United Way Greater Toronto. Members are listed in Attachment 2.

Each of these 20 participating organizations has endorsed or has plans to endorse the Inclusion Charter. Together we will collectively take actions that demonstrate our commitment to inclusion.

Over 1800 residents and organizations were consulted during development of the Inclusion Charter for York Region

The Inclusion Charter is the result of extensive consultations and discussions with individuals, employees, organizations, boards, councils and groups. Community consultations in 2015, 2016 and 2017 informed the Charter model, with over 1800 people and organizations part of the Inclusion Charter's development.

In January 2017, Council supported undertaking further community consultation on the Draft Charter before bringing it back for endorsement by the Region and community partners.

Consultations were conducted using a variety of engagement tactics to reach a broad range of groups and perspectives, including “pop-up” booths at community events and festivals in all nine local municipalities, online surveys, social media and targeted community conversations with groups such as Parents and Friends of Lesbians and Gays and the Chippewas of Georgina Island Band Council. Engagement efforts concluded with consultation with the Community Partnership Council and twenty individual interviews with each member organization of the Municipal Diversity and Inclusion Group.

The collaborative approach to development of the Inclusion Charter has gained international recognition

The United Nations Institute for Training and Research – International Training Centres for Authorities and Leaders - has participated in the Charter initiative since 2017. The United Nations Agenda 2030 for Sustainable Development defines goals to guide the decisions of UN member states in the years ahead including creating inclusive communities. To promote the Agenda, United Nations Institute for Training and Research provides training tools to governments and other stakeholders through its global network of International Training Centres for Authorities and Leaders.

International Training Centres for Authorities and Leaders, Atlanta division, recognizes the collaborative approach used to develop the Inclusion Charter as a leading practice model communities around the world could use to become more inclusive. International Training Centres for Authorities and Leaders Atlanta is the North American hub of United Nations Institute for Training and Research and the Charter bears its logo to recognize this support.

The Inclusion Charter initiative reflects best practices in other jurisdictions

Best practice research informs development of the Inclusion Charter for York Region. Organizations and agencies across all sectors are embracing diversity and inclusion values and strategies as a best practice to enhance business performance, social inclusion and respond positively to demographic shifts. Some jurisdictions, including the Region of Peel and City of Toronto, have adopted a diversity and inclusion charter model to help build inclusive communities.

4. Analysis and Implications

Community feedback confirmed support for the Charter initiative with suggestions to make the model even stronger

Participating organizations were of the view the Charter should be an inspirational document that both expressing a common vision and allowing them to reflect their own mandates, strategies and communities they serve. Feedback suggested the Charter

should reference existing legislation that supports this work. Feedback collected from the consultations was considered and incorporated into the Inclusion Charter. It was also heard the Charter should focus more on inclusion, rather than diversity: diversity highlights our differences, while inclusion promotes an environment where differences are embraced and everyone feels included. For this reason, the name changed from a Diversity and Inclusion Charter to an Inclusion Charter.

York Region's unique commitment statement supports the organization's ongoing inclusion activities

The Inclusion Charter for York Region is ready to be endorsed by participating community partners. The community partners on the Municipal Diversity and Inclusion Group all agree with this unique new model and layout.

The Inclusion Charter (Attachment 1) is designed to include a common commitment to inclusion by all participating community partners, which is set out in the first two paragraphs. In addition, the common commitment notes that the Charter is also grounded in federal and provincial legislation that promotes human rights and accessibility:

The Inclusion Charter for York Region is a community initiative that brings together businesses, community organization, municipalities, police services, hospitals, school boards, conservation authorities and agencies with a common commitment to create an inclusive environment with equality for all who work, live and play here. Together our organizations share the vision of York Region as a welcoming and inclusive community where diversity is celebrated and where everyone can develop to their full potential, participate freely in society and live with respect, dignity and freedom from discrimination. The Charter reflects an evolving approach in support of existing federal and provincial legislation that promotes human rights and accessibility. By endorsing this Charter we affirm our commitment to inclusion, whereby all people feel they belong and have access to the same opportunities.

The third paragraph is tailored by each community partner to express its commitment statement. By having their own customized paragraph, each community partner is able to align their specific mandates, strategies and communities with a common commitment expressed in the first two paragraphs. As a community partner in this initiative York Region has developed a commitment statement to be included in the Charter.

The Region's statement in the third paragraph aligns with and promotes Council's commitment to inclusion in the community and the workplace.

Together with other participating organizations, The Regional Municipality of York is committed to taking action to achieve the vision of the Charter in our organization and in the community. The Region celebrates its growing and diverse population as a source of strength, vitality and economic opportunity.

The Region's commitment to inclusion enhances our ongoing work to attract and retain the best talent, promote innovation and provide an excellent customer experience.

The Inclusion Charter is designed for signature by the senior leaders of participating community organizations. York Region's Charter lists Wayne Emmerson, Chairman and Chief Executive Officer and Bruce Macgregor, Chief Administrative Officer as co-signatories, demonstrating the commitment of York Region both as a government and an employer.

To re-enforce and reflect this commitment, corporations/boards of York Region including York Region Rapid Transit Corporation, Housing York Inc. and York Telecom Network also endorse the Charter with the customized York Region statement.

York Region will achieve the vision of the Charter by building on existing strategies, plans and actions

The vision of the Charter will be accomplished through actions incorporated into existing strategies and plans. Some actions currently underway include:

- Review and update of applicable corporate policies to reflect inclusionary practices
- Establishment of quiet rooms across Regional facilities as a designated space for prayer, reflection or meditation
- Launch of an online diversity calendar to promote awareness and understanding of diverse celebratory days

York Region is participating at the Protocol and Diplomacy International – Protocol Officers Association Annual Education Forum in July 2018. The Region has been invited to present the Inclusion Charter and the process to develop it. This international forum brings together protocol professionals from all sectors including national and local governments, academia, corporate, military, cultural institutions and trade organizations.

Multiple research projects provide foundation for ongoing community collaboration and actions that promote inclusion

To enhance our understanding of the diverse groups living in the Region, York Region has entered into various research projects including:

- **The Black Experience Project** – This research study explored the experiences of Black individuals in the Greater Toronto Area, including York Region. The aim of the research was to provide valuable information to inform policies and other initiatives to contribute to the health and vibrancy of the Black community in Toronto and the Greater Toronto Area. Findings point to successes that should be acknowledged and celebrated, as well as anti-Black racism and the obstacles

and challenges it presents. York Region and York Regional Police are currently analyzing York Region specific data with findings available summer 2018.

- **Building Migrant Resilience in Cities** - This is a partnership project located in seven regional and urban areas in Ontario and Quebec. It is funded by Social Sciences and Humanities Research Council and led by York University. York Region is a Co-chair of the York Region Network project which focuses on legal residents of Canada who have lived here for 10 years or less. Its main objective is to discover factors that encourage the successful settlement of newcomers and pilot strategies that promote these factors. Research findings from all participating networks will be available within the next three years.
- **Immigration Database Study** - York Region has commissioned a study based on Statistic Canada's Longitudinal Immigration Database. This study will help us understand the contribution of immigrants in York Region communities and to better plan for the programs and services that would leverage immigrants' rich educational, professional and cultural potential. Research findings will be available by the end of 2018.
- **Social Capital Study** - York Region is currently partnering with the United Way Greater Toronto, Peel Region and the Environics Institute for Survey Research on a study that will measure social capital in Toronto, York and Peel by examining the extent to which residents feel connected to, and actively engaged with, their neighbours and community organizations, and how well they trust their neighbours. Trust and engagement are critical to a good quality of life, a healthy population, safe streets and economic prosperity. This study will help increase our understanding of social capital in York Region in support of Council's commitment in its 2015 to 2019 Strategic Plan to make our communities more welcoming and inclusive. Research findings will be available in 2019.

Some of this research emerges from actions of the Region's Newcomer Strategy. These and other research opportunities will not only provide much needed social indicators to inform and measure the progress of inclusion in our community, they will also shed light on how best to collaborate with groups and individuals.

Endorsement of the Inclusion Charter is also underway in the community

To date, a number of the Municipal Diversity and Inclusion Group members have endorsed the Charter, including the Town of Georgina, York Region District School Board, Markham Stouffville Hospital, Southlake Regional Health Centre, United Way Greater Toronto, York Region Children's Aid Society and Toronto and Region Conservation Authority. Endorsement activities will continue into 2019. The full endorsement schedule is outlined in Attachment 2.

Endorsement of the Charter will also be expanded to interested businesses, community organizations and agencies who share a commitment to inclusion. In this way, the shared commitment will spread across all sectors and result in stronger impacts in the community. By endorsing the Charter, Council will join other community partners with a shared commitment to taking action to achieve the vision of the Charter in our organization and the community.

Members of the Municipal Diversity and Inclusion Group will work together to develop collective actions to enhance inclusion within the broader community of York Region

Development, monitoring and reporting of these collective actions will be coordinated through York Region's support of these committees. Regional Council will receive scheduled updates on actions taken and results.

An ongoing comprehensive communications strategy has been developed, including posters, social media and online. Each community partner has a customized Charter to post, implement and promote within their own organization, including York Region. Communication materials will be available to other organizations wanting to endorse the Charter.

5. Financial Considerations

Development and implementation of the Inclusion Charter for York Region is being completed using existing staff resources and costs are managed within approved operating budgets.

6. Local Municipal Impact

All nine local municipalities will develop their own unique commitment statement as part of the process of endorsing the Inclusion Charter. To date, one of the nine municipalities has endorsed the Charter, with the remaining expected to endorse by 2019.

7. Conclusion

York Region has taken an active role in developing the Inclusion Charter for York Region in collaboration with the Municipal Diversity and Inclusion Group and the Community Partnership Council. Together, member organizations and the community recognize that the Inclusion Charter offers an effective model for implementing positive change for our increasingly diverse populations across all municipalities.

For more information on this report, please contact Lisa Gonsalves, Director, Strategies and Partnerships, at 1-877-464-9675 ext. 72090.

The Senior Management Group has reviewed this report.

June 12, 2018

Attachments (2)

#8576253

Accessible formats or communication supports are available upon request

INCLUSION CHARTER

OUR COMMITMENT TO **WELCOMING** AND **INCLUSIVE** COMMUNITIES

The **Inclusion Charter for York Region** is a community initiative that brings together businesses, community organizations, municipalities, police services, hospitals, school boards, conservation authorities and agencies with a common commitment to create an inclusive environment with equality for all who work, live and play here. Together our organizations share the vision of York Region as a welcoming and inclusive community where diversity is celebrated and where everyone can develop to their full potential, participate freely in society and live with respect, dignity and freedom from discrimination.

The Charter reflects an evolving approach in support of existing federal and provincial legislation that promotes human rights and accessibility. By endorsing this Charter we affirm our commitment to inclusion, whereby all people feel they belong and have access to the same opportunities.

THE REGIONAL MUNICIPALITY OF YORK

Together with other participating organizations, The Regional Municipality of York is committed to taking action to achieve the vision of the Charter in our organization and in the community. The Region celebrates its growing and diverse population as a source of strength, vitality and economic opportunity. The Region's commitment to inclusion enhances our ongoing work to attract and retain the best talent, promote innovation and provide an excellent customer experience.

Endorsed by:

Wayne Emmerson
Chair and CEO

Bruce Macgregor
Chief Administrative Officer

This 28th day of June, 2018.



Revised Attachment 2

Municipal Diversity and Inclusion Group Member Organizations:

Municipalities	Endorsement of Inclusion Charter for York Region (as of June 26, 2018)
The Regional Municipality of York (York Region) – (Co-chair)	To be endorsed June 2018
Town of Aurora	To be endorsed July 2018
Town of East Gwillimbury	<i>To be endorsed August 2018</i>
Town of Georgina	Endorsed May 2018
Township of King	<i>Endorsed June 2018</i>
City of Markham	<i>To be endorsed September 2018</i>
Town of Newmarket	To be endorsed 2019
Town of Richmond Hill	<i>To be endorsed September 2018</i>
City of Vaughan	To be endorsed 2019
Town of Whitchurch-Stouffville	<i>To be endorsed 2019</i>
York Regional Police (Co-chair)	<i>To be endorsed September 2018 (Presentation to York Regional Police Services Board received April 2018)</i>
School Boards	
York Region District School Board	Endorsed May 2018
York Catholic District School Board	<i>Endorsed June 2018</i>
Hospitals	
Markham Stouffville Hospital	Endorsed March 2018
Southlake Regional Health Centre	Endorsed June 2018
Mackenzie Health	<i>To be endorsed Summer 2018</i>
Agencies	
United Way Greater Toronto	Endorsed June 2018
York Region Children's Aid Society	Endorsed May 2018
Authorities	
Lake Simcoe Region Conservation Authority	<i>Endorsed June 2018</i>
Toronto and Region Conservation Authority	Endorsed May 2018

Note: This schedule is subject to change

June 29, 2018

Mafalda Avellino
Executive Director
York Regional Police Services Board
17250 Yonge Street
Newmarket, ON L3Y 6Z1



Dear Ms. Avellino:

Re: Revised Terms of Reference for the Human Services Planning Board of York Region

Regional Council, at its meeting held on June 28, 2018, adopted the following recommendations of Committee of the Whole regarding "Revised Terms of Reference for the Human Services Planning Board of York Region":

1. The mandate of the Human Services Planning Board of York Region be amended to include the functions of an Advisory Committee in accordance with Part XIII of the *Police Services Act, 2018*
2. Council approve the revised Human Services Planning Board of York Region Terms of Reference set out in Attachment 1.
3. The Regional Clerk forward this report to local municipalities, the Human Services Planning Board of York Region, York Regional Police Services Board and the Chief of York Regional Police for information.

A copy of Clause 18 of Committee of the Whole Report No. 10 is enclosed for your information.

Please contact Lisa Gonsalves, Director, Strategies and Partnerships Branch at 1-877-464-9675 ext. 72090 if you have any questions with respect to this matter.

Sincerely,



Christopher Raynor
Regional Clerk

/C. Clark
Attachments

The Regional Municipality of York | 17250 Yonge Street, Newmarket, Ontario L3Y 6Z1
1-877-464-9675 | Fax: 905-895-3031 | york.ca

Clause 18 in Report No. 10 of Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on June 28, 2018.

18

**Revised Terms of Reference for the
Human Services Planning Board of York Region**

Committee of the Whole recommends adoption of the following recommendations contained in the report dated May 25, 2018 from the Commissioner of Community and Health Services:

1. The mandate of the Human Services Planning Board of York Region be amended to include the functions of an Advisory Committee in accordance with Part XIII of the Police Services Act, 2018
2. Council approve the revised Human Services Planning Board of York Region Terms of Reference set out in Attachment 1.
3. The Regional Clerk forward this report to local municipalities, the Human Services Planning Board of York Region, York Regional Police Services Board and the Chief of York Regional Police for information.

Report dated May 25, 2018 from the Commissioner of Community and Health Services now follows:

1. Recommendations

It is recommended that:

1. The mandate of the Human Services Planning Board of York Region be amended to include the functions of an Advisory Committee in accordance with Part XIII of the *Police Services Act, 2018*
2. Council approve the revised Human Services Planning Board of York Region Terms of Reference set out in Attachment 1.
3. The Regional Clerk forward this report to local municipalities, the Human Services Planning Board of York Region, York Regional Police Services Board and the Chief of York Regional Police for information.

Revised Terms of Reference for the Human Services Planning Board of York Region

2. Purpose

This report seeks approval of a revised Terms of Reference for the Human Services Planning Board of York Region (the Board). The key reason for recommending revision is to establish the Human Services Planning Board of York Region as the “Advisory Committee” for development of a Community Safety and Well-Being Plan as required in accordance with Part XIII of the *Police Services Act, 2018*. Additional revisions establish the Board’s role in providing advice to the Commissioner of Community and Health Services on human services planning and service system management.

3. Background and Previous Council Direction

***Part XIII of the Police Services Act, 2018* requires Municipal Councils to prepare and adopt a Community Safety and Well-Being Plan and establish an Advisory Committee**

Bill 175, the *Safer Ontario Act, 2018* received Royal Assent in March 2018. In March 2018, Council received a report and memorandum on implications of the Act. Additional details, analysis and requirements of the Act were identified to Council in May 2018. The *Safer Ontario Act, 2018* repeals the existing *Police Services Act*, and replaces it with six related statutes including the *Police Services Act, 2018*. The legislated requirement for Community Safety and Well-Being Plans is now included in Part XIII of the *Police Services Act, 2018* and is no longer referred to as the *Safer Ontario Act, 2018*. Provisions in the *Police Services Act, 2018* (the Act) requiring municipalities to develop and adopt a Community Safety and Well-Being Plan will come into effect on January 1, 2019. Council will therefore be required to prepare and adopt its first Community Safety and Well-Being Plan by December 31, 2020.

The purpose of these Plans is for municipal government, police, community based organizations and other representatives to work collaboratively to find solutions to crime, victimization and community safety issues by mobilizing resources. Municipalities that are required to prepare Plans must establish an Advisory Committee to consult with as part of developing the Plan. York Regional Police has expressed interest in a partnership with the Region to develop and implement a Community Safety and Well-Being Plan.

Revised Terms of Reference for the Human Services Planning Board of York Region

The Act only requires the Region to prepare and adopt a Community Safety and Well-Being Plan and establish an Advisory Committee and not local municipalities within a Regional municipality

The Act now includes a definition of the meaning of municipality which does not include local municipalities within a Regional municipality. Consequently, there is no mandatory requirement for local municipalities in the Region to develop and adopt these plans. The requirement still exists for the Region as a Regional municipality and single-tier municipalities such as City of Toronto.

Council directed the Commissioner of Community and Health Services to revise the mandate of the Human Services Planning Board of York Region to incorporate the “Advisory Committee” requirements set out in the *Police Services Act, 2018*

In March 2018, Council directed staff to revise the Board’s Terms of Reference to expand its mandate to include the legislative requirement to act as the Advisory Committee to Council for preparation of a Community Safety and Well-Being Plan. The Board is well positioned to take on this new and expanded role:

- Membership already includes representatives from many of sectors required by legislation (others will need to be added)
- Board’s current mission is “to develop and implement systems solutions which enhance community health and well-being”. The Board’s current approach to bring a ‘systems-thinking’ lens to its work, seek new ideas/innovative solutions, focus on prevention, collaboration, advocacy and engage with communities aligns with the purpose of Community Safety and Well-Being Plan.

Human Services Planning Board of York Region Members are interested in taking on the Advisory Committee role and being more engaged in the human services delivery system

The Board is currently in the final year of its 2015 to 2018 term. The Board’s Terms of Reference is reviewed and amended, if needed, in the fourth year of every Council term. The Terms of Reference was last reviewed and amended by Council in May 2014.

Revised Terms of Reference for the Human Services Planning Board of York Region

Human Services Planning Board of York Region Members were surveyed and interviewed through group and one-to-one meetings to determine what was working well and areas for improvement

Members also provided specific feedback on the implications of the proposed expanded Board mandate to include new legislative requirements of the *Police Services Act, 2018*. Key findings included:

- Members support the proposed expanded Advisory Committee role and feel the mission of the Board fits with the purpose and goals of community safety and well-being
- Members point out a strength of the Board is that it brings a systems approach to its collaborative work and has a good mix of representation from different sectors and decision makers around the table
- Members recognize the Board functions well and achieves a common understanding in setting collective goals, research and communication to the broader community
- Members recognize the Board has strong governance and administrative leadership, which are critical to the success of any collaborative
- Members would like to continue as a standing community group of senior leaders that advises the Region on human services issues, challenges and solutions. They want to provide strategic advice, learn and be more engaged with evolving issues in the human services system, related social policies, and the Region's role as a service system manager. They also want to continue with the current mandate and complete the actions that were endorsed by Council in January 2017.
- Members support a reduction in overall membership of the Board to further enhance effectiveness. Non-members may be invited to participate on working groups to provide specific expertise as required.

A list of current members is provided in Attachment 2.

4. Analysis and Implications

Attachment 1, the proposed revised Terms of Reference for the Board includes new responsibilities under the *Police Services Act, 2018* and addresses findings of the review

Highlights of the recommended revisions include the following:

Mandate: Revised to include three components:

- Continue - maintain current/existing capacity building and collaborative advocacy initiatives within the human services sector
- New – act as an Advisory Committee as set out in the Act, and potentially also for future federal and provincial legislated requirements related to human services, community safety and well-being, subject to approvals of authority as required
- New - act as a consultative body on matters related to Community and Health Services Department priorities to inform planning and delivery of integrated human services policies and programs

Composition: Revised to include the following:

- At a minimum, composition of the Board will meet legislated requirements under the *Police Services Act, 2018*, many of which are achieved by the current membership, as shown in Table 1. New members are required in areas such as a representative of the Police Services Board and representative from an entity that provides custodial services to children or youth in York Region.
- Membership is reduced from a maximum of 26 members to a maximum of 24 members to allow the Board to be effective operationally and to address the expertise needed to provide advice on the Community Safety and Well-Being Plan. The Regional Chair and Chief Executive Officer are Ex-Officio members, and not counted in the 24 member maximum.
- Advisors and Resources will participate in the work of the Board as required. As they are not members, they are not counted in the 24 member maximum.
- Selection of membership will continue to consider the need for the Board to be representative of the Region, while having regard for diversity of the population.

Revised Terms of Reference for the Human Services Planning Board of York Region

Table 1
Proposed changes to Membership of Human Services Planning Board of York Region in response to composition requirements of *Police Services Act, 2018 and Review Findings*

Sectors	Proposed	Rationale
Custodial services to children and youth	Add	Required by Act
Representative of York Region Police Services Board	Add	Required by Act
Local Health Integration Network or services to improve physical or mental health	No change, continuation	Required by Act
Educational services	No change, continuation	Required by Act
Community or social services	No change, continuation	Required by Act
Community or social services to children or youth	No change, continuation	Required by Act
Municipal employee or member of York Region Council	No change, continuation	Required by Act
Any other person prescribed in regulation	To be determined	Required by Act
Community Leaders	No change, continuation	Support Delivery of Board Mandate
The Regional Chair and Chief Executive Officer as an ex-officio member	No change, continuation	Support Delivery of Board Mandate
Advisors and Resources (non-members)	No change, continuation	Support Delivery of Board Mandate

- **Resignation of Members:** Revised to clarify that if there is a resignation during the term, Council or the Regional Chair may appoint another member to serve the remainder of the term

Revised Terms of Reference for the Human Services Planning Board of York Region

- **Working Groups:** “Action Groups” have been renamed “Working Groups”. Working Groups may be established by the Board on an as needed basis to undertake specific initiatives. A Community Safety and Well-Being Plan Working Group will be established. Working Groups shall be chaired by a member of the Board. Membership will be decided by the Co-chairs, and may include non-members of the Board such as representatives of local municipalities, provincial or federal governments, agencies, organizations and community members at the direction of the Board to help support delivery of the Board’s mandate.
- **Other Updates:** Housekeeping changes to make the format and organizational structure consistent with other recent advisory committees’ Terms of Reference. To enhance accessibility, the Terms of Reference was simplified.
- Consistent with the practice of the current Board and the Region’s other advisory committees, the practice of not remunerating members will continue

Recruitment planning for the 2019 to 2022 Human Services Planning Board of York Region will begin summer 2018, and new members will be appointed by Council in spring 2019

A selection committee comprised of the Regional Chair, the Chief Administrative Officer and the Commissioner of Community and Health Services are responsible for recruiting the Board members.

Organizations/entities within each sector will be canvassed by staff to elicit their interest in putting forward an individual to represent the sector. The selection committee will chose individuals based on factors such as the needs of the Board, in-depth knowledge and experience in the human services sector in York Region, and the individual’s expertise and executive level influence in representing the highest levels of authority within an organization in their respective sector. Organizations and individuals that formally accept the offer of membership, subject to Council approval, will be recommended to Council for appointment in spring 2019.

5. Financial Considerations

The new mandated responsibilities will require additional resources

The Province has mandated new responsibilities to develop, consult, publish, implement, monitor, evaluate and report on progress of municipal Community Safety and Well-Being Plans. As reported earlier this year, the requirements are

Revised Terms of Reference for the Human Services Planning Board of York Region

significant and cannot be met within existing resources. Both Council and the Association of Municipalities of Ontario have asked the Province to fund this new obligation.

By revising the Board's Terms of Reference to function as the Advisory Committee and using existing capacity assigned to the Board, it will help deliver on the new legislated requirements to some extent, however, current capacity is not sufficient to deliver on all of the new mandated requirements. In addition, as regulations have not yet been released, it is not possible at the current time to fully assess all potential impacts, including resource implications. Any additional costs incurred in 2018 will be managed within existing approved budgets and any provincial funding made available will be leveraged. Future staffing and budget needs will be addressed through the upcoming budget process.

6. Local Municipal Impact

Local municipalities within the Region do not have to develop and adopt a Community Safety and Well-Being Plan or establish an Advisory Committee. The Region will consult with local municipalities as part of developing the Plan. Enhanced local knowledge and identification of local partnership opportunities and will support the Region's ability to respond to human service systems changes impacting our communities.

7. Conclusion

The Human Services Planning Board is able to efficiently and effectively advise, collaborate and advocate for enhancing community health and well-being in York Region. The Board's strength and experience with innovation, working well together, strong leadership, and collaboration are assets that serve well in changing environments. Board members are senior decision makers from a wide range of human service sectors, able to provide strategic advice, identify and implement partnerships, and to advocate for ongoing improvements to human services in York Region. These strengths position the Board well to take on the new requirements under the Act to advise Council on the Community Safety and Well-Being Plan.

Staff will continue to monitor progress of the pending provisions and future regulations under the statutes contained in the *Police Services Act, 2018* and the potential impacts on the Region.

Revised Terms of Reference for the Human Services Planning Board of York Region

For more information on this report, please contact Lisa Gonsalves, Director, Strategies and Partnerships Branch at 1-877-464-9675 ext. 72090.

The Senior Management Group has reviewed this report.

May 25, 2018

Attachments (2)

8461991

Accessible formats or communication supports are available upon request

Human Services Planning Board of York Region

Terms of Reference

Description

The Human Services Planning Board of York Region (the Board) is a committee appointed by Regional Council. Board members are bound by these Terms of Reference and are responsible to Regional Council. The Board will report to Regional Council through the Community and Health Services section of Committee of the Whole, where applicable.

Mandate

The mandate of the Board is to provide Regional Council and staff with strategic advice on human services matters in York Region, including but not limited to, providing the Advisory Committee function as set out in the *Police Services Act, 2018*.

This mandate will be fulfilled by considering and providing input in three areas:

- Capacity building, community engagement and collaborative advocacy initiatives related to human services, community safety and well-being
- Legislated requirements related to human services and community safety and well-being, such as but not limited to the *Police Services Act, 2018*
- Development and delivery of integrated human services policies and programs

Membership

1. Composition

Membership will consist of up to 24 persons, not including the Regional Chair and Chief Executive Officer (Ex-Officio) and various Advisors and Resources. The membership shall be composed of, at minimum:

- A person who represents,
 - A local health integration network for York Region, as determined under the *Local Health System Integration Act, 2006*, or
 - An entity that provides services to improve the physical or mental health of individuals in York Region
- A person who represents an entity that provides educational services in York Region

- A person who represents an entity that provides community or social services in York Region, if there is such an entity
- A person who represents an entity that provides community or social services to children or youth in York Region, if there is such an entity
- A person who represents an entity that provides custodial services to children or youth in York Region, if there is such an entity
- A person who represents the York Region Police Service Board
- Any other person prescribed in regulation
- One to four members of Regional Council
- Community Leaders
- The Regional Chair and Chief Executive Officer is an ex-officio member
- Advisors and Resources such as key representatives from a cross section of senior level governments or community offices.

Advisors and Resources shall generally serve in an advisory role and provide advice to the Board on funding opportunities and policy developments from governments and community offices they represent. Advisors and Resources will be invited to attend Board meetings but it is not a requirement. The Regional Chair and Chief Executive Officer as an ex-officio member will be invited to attend Board meetings but it is not a requirement.

Regional Council has final approval of the members and shall consider the need to ensure that the Board is representative of the municipalities, having regard for the diversity of the population of York Region and to be consistent with other advisory committees to Council.

Members will be required to sign the Human Services Planning Board of York Region Membership Responsibility Agreement (Appendix 1).

2. Qualifications

To support delivery of the Board's mandate, preference will be given to persons at executive levels representing the highest levels of authority within an organization in York Region in a human services sector that benefits York Region residents, or has in-depth knowledge, experience and influence within the human services sector.

3. Terms of Office

Members appointed to the Board will serve for a term of up to four years to coincide with the term of Regional Council. Members remain eligible for reappointment after each municipal election.

4. Recruitment

A Selection Committee comprised of the Regional Chair, the Chief Administrative Officer and the Commissioner of Community and Health Services are responsible for recruiting Board members.

Candidates shall provide formal confirmation of acceptance to the Selection Committee's formal invitation. The list of prospective members endorsed by the Selection Committee shall be presented to Regional Council for approval and appointment.

5. Appointment of Co-Chairs

Board Co-Chairs shall be appointed by the Regional Chair or York Region Council. One Co-Chair position shall be a member of Regional Council and the other Co-Chair shall be a member of the Board.

6. Membership Review

The membership may be reviewed and evaluated annually by Regional Council or the Regional Chair based on the ability of members to carry out responsibilities outlined in the Human Services Planning Board of York Region Membership Responsibility Agreement. Council has the ability to remove members should they fail to fulfill the responsibilities of the Membership Responsibility Agreement.

7. Resignation of Members

Resignation of a member during the term of the Board must be given in writing to the Co-Chairs. Regional Council may choose not to fill a vacancy, except where a resignation will leave the Board unable to meet the minimum composition.

In order to maintain a high level of commitment, members may be required to resign if they have been absent for three consecutive meetings without good cause.

8. Reimbursement of Expenses

Members of the Board serve without remuneration. Members who are persons with disabilities will be provided with the resources related to their disability and that are deemed necessary for them to fully participate on the Board.

Meetings

A majority of the membership with at least one Co-Chair shall constitute a quorum, unless the membership is comprised of an even number, in which case the quorum is one-half of the membership.

Board meetings shall be scheduled on a quarterly basis, with no less than three meetings held per year. A public meeting with full membership must be held at least once per year. Additional meetings may be scheduled as required at the call of the Co-Chairs. Meetings will generally be held at the York Region Administrative Centre, located at 17250 Yonge Street in Newmarket.

The Board, by resolution or through its Co-Chairs, may invite any individual, interest group, agency or consultant to appear at a meeting of the Board or of a Working Group

as a delegation or to submit or present information which will assist the Board in carrying out its mandate.

Structure

1. Organizational Structure

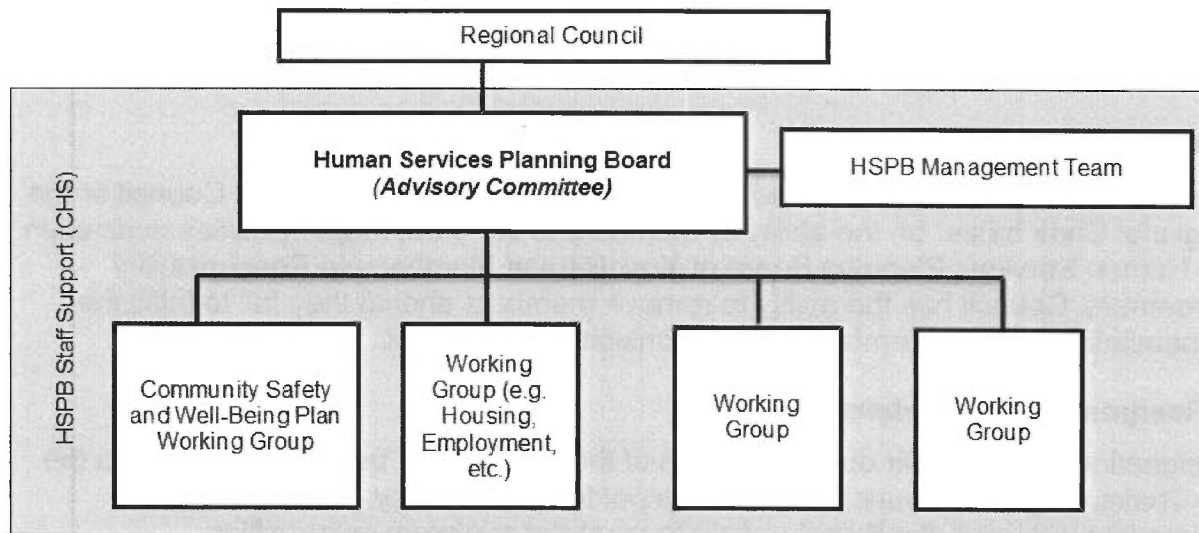


Figure 1 – Organizational structure for the Human Services Planning Board of York Region

2. Advisory Committee

The Board will also serve as an advisory committee for legislative requirements and other issues related to human services and community safety and well-being as part of its mandate. Legislative requirements include but are not limited to the *Police Services Act, 2018*.

3. Management Team

The Human Services Planning Board of York Region Management Team will provide leadership to the Board, including agenda review and approval, direction, procedural guidance and other applicable matters. The Management Team will be comprised of the Board Co-Chairs, Commissioner of Community and Health Services. The Co-Chairs will provide guidance, direction and community perspective and the Commissioner of Community and Health Services will set the agenda, bring forward Regional priorities, and provide procedural guidance.

4. Working Groups

The Board, in consultation with the Board Management Team, may establish working groups as required to undertake specific initiatives to address issues or legislated requirements related to human services matters. Working groups shall report to the Board.

Working groups shall be chaired by a Board member (or a designate) and may include non-members (such as non-elected representatives of local municipalities, provincial or federal governments, agencies, organizations and community members). Non-members of the Board appointed to a working group shall be required to sign the Human Services Planning Board of York Region Membership Responsibility Agreement (Appendix 1). A Project Charter shall be prepared for each group where appropriate and approved by the Board. Members of the Board shall participate on a minimum of one working group, where possible.

Membership of working groups will be decided by Co-Chairs. Working groups, by resolution or through its Chair(s), may also invite any individual, interest group, agency or consultant to appear at a meeting as a delegation or to submit or present information which will assist the group in carrying out its mandate.

A Community Safety and Well-Being Plan working group will be established to undertake the legislated requirement to develop a Community Safety and Well-Being Plan.

5. Staff Support

Community and Health Services Department staff will provide expertise and assistance to the Board, its Management Team and Working Groups. Regional staff will coordinate involvement of other Regional Departments and agencies as necessary, and prepare communications and materials as required by the work of the Board.

6. Resources

Expenses and other resources for the normal ongoing work of the Board shall be provided as part of the Region's operating budget.

Conduct and Procedures

1. General

Where not otherwise specified in these Terms of Reference, conduct and procedures of the Board will be governed by the relevant policies and procedures of the Board.

2. Conflict of Interest

Member conflict of interest matters will be addressed through the Human Services Planning Board of York Region Membership Responsibility Agreement.

3. Reporting Structure

The Commissioner of Community and Health Services will report the Board's work plans and activity to Regional Council through the Community and Health Services section of Committee of the Whole.

4. Amendments to the Terms of Reference

These Terms of Reference will be reviewed and amended to meet legislative or strategic direction changes as appropriate, or in the fourth year of every Regional Council term.

Regional Council will have the authority to make changes to these Terms of Reference as required.

Appendix 1



Membership Responsibility Agreement

I, _____, understand that I have the following responsibilities as a member of:

- ☐ The Human Services Planning Board of York Region and its working groups
- ☐ A working group of the Human Services Planning Board of York Region

My role is to provide Regional Council and staff with advice regarding human services matters in York Region.

As a member of the Human Services Planning Board of York Region or one of its working groups, I understand and agree to carry out the responsibilities set out in this Membership Responsibility Agreement and further detailed in the Terms of Reference.

I understand that if I fail to fulfill those responsibilities, I may be removed as a member of the Human Services Planning Board of York Region or one of its working groups.

Responsibilities

1. It is considered a conflict of interest if I give advice, in the course of carrying out my duties, that directly benefits my personal, financial or business interests, or the personal, financial or business interests of my immediate family, being my parent, my spouse or my child.
2. I am ultimately responsible and accountable for using good judgment in the course of carrying out my duties.
3. If I am asked to speak publicly to an organization or professional association as a member of the Human Services Planning Board of York Region or one of its working groups I must notify the Region.
4. If I choose to speak as a private citizen at a conference, meeting or other public forum and I am not speaking as a representative of the Region, I understand that I do not appear to represent the opinion or policy of the Region and may not present any information I have received or reviewed as a result of my membership on the Human Services Planning Board of York Region or one of its working groups.
5. If I am approached by the media I will refer all inquiries to the Region's Community and Health Services Department.
6. I understand that the information discussed at the Human Services Planning Board of York Region meetings may become public record.
7. I will not use confidential information shared with the Human Services Planning Board of York Region or one of its working groups for personal, financial or business use without written consent from the Region.
8. I will not use the Human Services Planning Board of York Region mail, phone or email communication list, or those of its working groups, for personal or business purposes

and understand that this information must only be used to conduct the business of the Human Services Planning Board of York Region or one of its working groups.

9. I will not use my personal email, listserv, social media accounts, or other modes of communication to represent the opinions or policies of the Region.

I understand and agree that I will be a member of the Human Services Planning Board of York Region or one of its working groups starting on **[DATE]** and ending on **[DATE]** unless my membership ends early for any of the reasons outlined in this Membership Responsibility Agreement or the Terms of Reference.

Acceptance of Appointment to Human Services Planning Board of York Region or one of its working groups:

Signature: _____

Name: _____

Date: _____

Human Services Planning Board Current Membership List 2015 to 2018

HSPB Co-Chairs:

Regional Councillor John Taylor, Town of Newmarket
Susan LaRosa, Community Leader Member

Organizations:

Government:

- The Regional Municipality of York
- Town of Newmarket
- City of Vaughan

York Catholic District School Board

York Region District School Board

Southlake Regional Health Centre

Canadian Mental Health Association York Region

Markham Stouffville Hospital

United Way of Toronto York Region

York Regional Police

360 kids

CHATS – Community & Home Assistance to Seniors

IBM Canada

TD Bank

ventureLAB

Seneca College

York University

Centre of Immigrant and Community Services (CICS) representing the Welcome Centre

Immigrant Services

Human Endeavour

YMCA Greater Toronto

Community Leaders:

Habitat for Humanity

Community Development Leaders

Counsel Public Affairs

Canadian Observatory on Homelessness/Homeless Hub

Mosaic Interfaith Out of the Cold

Government Advisors and Resources

Ontario Ministry of Advanced Education and Skills Development

Central Local Health Integration Network

Canada Mortgage and Housing Corporation

City of Markham

Toronto and Region Conservation Authority

Ontario Trillium Foundation

Greater Toronto Apartment Association



Deeds Speak

Thomas Carrique
Deputy Chief of Police

Eric Jolliffe
Chief of Police

André Crawford
Deputy Chief of Police
September 20, 2018

Minister Michael Tibollo
Ministry of Community Safety and Correctional Services
25 Grosvenor Street
11th Floor
Toronto, Ontario M7A 1Y6

Dear Minister Tibollo

I would like to once again thank you for taking the time to meet on September 5 and to introduce you to the York Regional Police ("YRP") Executive Command Team. I appreciate the fact that our conversation spanned a number of critical issues, many of which have financial implications.

The majority of the Ministry's large grants and the Court Security and Prisoner Transportation upload have agreements with YRP that conclude on March 31, 2019. The forthcoming contractual end dates, coupled with the ongoing provincial comprehensive review, has introduced a revenue risk to the 2019 budget process. I wanted to bring to your attention that due to calendar year based timelines, I have asked YRP Financial Services staff to table the 2019 Budgets at a Police Services Board meeting on September 26, 2018 with a follow-up meeting planned on November 7, 2018.

I am seeking your assistance for status of potential grant and upload extensions ideally in a timeframe to make adjustments to the 2019 budget in advance of the November 7, 2018 approval date. Thank you in advance for your time in this matter.

Yours truly,

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:jc

cc Chair Virginia Hackson
The Regional Municipality of York Police Services Board

Vision-inspired

Mission-focused

Values-driven



The Bill Fisch Centre for Police Excellence

47 Don Hillock Drive, Aurora, ON L4G 0S7 Tel: 1 866 876 5423 | TTY: 1 800 668 5810 | yrp.ca



THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

**Interim Financial Reporting for the Period
Ending July 31, 2018**

RECOMMENDATION

1. That the Board receive the unaudited interim financial reports for the seven month period ending July 31, 2018, pursuant to Financial Accountability Board Policy No. 01/05.

SYNOPSIS

The Regional Municipality of York Police Services Board (the "Board") is 50.2 percent spent at the end of July 31, 2018. York Regional Police is 56.7 percent spent for the same time period. A Schedule of Reserves Balances totalling \$10,527,456 and Schedule of Capital Budget Spending with current year totalling \$3,945,071, have also been supplied for information purposes.

FINANCIAL IMPLICATIONS

At this time, it is projected that the Regional Municipality of York Police Services Board and York Regional Police 2018 operating budgets will be within funding approved by the Regional Municipality of York Police Services Board, resulting in a surplus position. Financial analysis and reporting on all major accounts, including salaries, benefits, court time, overtime, fuel and investigative expenses are ongoing. Budget notes have been attached for all major variances.

BACKGROUND

The Board's Financial Accountability Policy states that "the Chief of Police shall report monthly on actual financial performance to the Police Services Board". The Regional Municipality of York Finance Department month-end accounting period is now complete and the unaudited interim financial reports for the Board and York Regional Police for the period ending July 31, 2018 are attached to this report.

Net expenditures for the Board are \$211,687 or 50.2 percent of budget. For comparison purposes, the Operating Budget for the Board was 49.7 percent spent at July 31, 2017. Favourable variances exist in the salaries, legal fees, and consultant fees accounts and offset ahead of plan membership fees, computer expenses, and public relations.

Net expenditures for York Regional Police are \$183,165,066 or 56.7 percent of budget. For comparison purposes, the Operating Budget for York Regional Police was 57.9 percent spent at July 31, 2017.

Expenditures for salaries and benefits are on budget. Favorable variances in investigative expenses, purchase of services, hydro water, and office cleaning accounts offset ahead of plan software maintenance, telecom contract, and radio licences expenses.

It is therefore recommended that the unaudited interim financial reports for July 31, 2018 be received in accordance with the monthly reporting requirements outlined in the Financial Accountability Board Policy No. 01/05.

EJ/II

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

Accessible formats or communication supports are available upon request

Schedule of Operating Budget Spending as of July 31, 2018

	Year-to-Date Actuals			Annual Budget			Balance			% Spent
	Board	YRP	Total	Board	YRP	Total	Board	YRP	Total	
Salaries and Benefits	\$169,612	\$177,818,661	\$177,988,273	\$316,900	\$305,479,699	\$305,796,599	\$147,288	\$127,661,038	\$127,808,326	58.2%
Program Specific Expenses	\$0	\$1,406,564	\$1,406,564	\$0	\$2,866,800	\$2,866,800	\$0	\$1,460,236	\$1,460,236	49.1%
Professional Contracted Services	\$10,703	\$579,806	\$590,509	\$40,000	\$1,638,100	\$1,678,100	\$29,297	\$1,058,294	\$1,087,591	35.2%
General Expenses	\$257,003	\$9,935,102	\$10,192,105	\$137,000	\$17,144,100	\$17,281,100	-\$120,003	\$7,208,998	\$7,088,996	59.0%
Financial Charges	\$0	\$142,882	\$142,882	\$0	\$214,000	\$214,000	\$0	\$71,118	\$71,118	66.8%
Financial Items	\$0	\$4,033	\$4,033	\$0	\$0	\$0	\$0	-\$4,033	-\$4,033	0.0%
Insurance	\$0	\$1,458,333	\$1,458,333	\$0	\$2,500,000	\$2,500,000	\$0	\$1,041,667	\$1,041,667	58.3%
Occupancy Costs	\$0	\$4,938,897	\$4,938,897	\$0	\$9,202,842	\$9,202,842	\$0	\$4,263,945	\$4,263,945	53.7%
Minor Capital	\$0	\$101,145	\$101,145	\$3,000	\$487,044	\$490,044	\$3,000	\$385,899	\$388,899	20.6%
Debt Related Payments	\$0	\$5,346,980	\$5,346,980	\$0	\$7,317,076	\$7,317,076	\$0	\$1,970,096	\$1,970,096	73.1%
Contribution to Reserves	\$47,726	\$2,580,417	\$2,628,142	\$60,000	\$8,449,959	\$8,509,959	\$12,274	\$5,869,542	\$5,881,817	30.9%
Total expenditures	\$485,043	\$204,312,821	\$204,797,864	\$556,900	\$355,299,620	\$355,856,520	\$71,857	\$150,986,799	\$151,058,656	57.6%
Internal Charges	\$0	\$973,525	\$973,525	\$0	\$1,668,900	\$1,668,900	\$0	\$695,375	\$695,375	58.3%
Total Revenues	(\$273,356)	(\$22,121,279)	(\$22,394,635)	(\$135,000)	(\$33,879,190)	(\$34,014,190)	\$138,356	(\$11,757,911)	(\$11,619,555)	65.8%
Net Levy before Allocations & Recoveries	\$211,687	\$183,165,066	\$183,376,754	\$421,900	\$323,089,330	\$323,511,230	\$210,213	\$139,924,264	\$140,134,477	56.7%
Percentage spent	50.2%	56.7%	56.7%							

Notes / Assumptions

1. Excludes Regional allocations for telephone, occupancy, information technology, human resources, legal, and finance
2. Excludes non-budgeted PSAB charges for Tangible Capital Asset costs for amortization, debt principle and gain/loss on disposal of assets

Schedule of Capital Budget Spending as of July 31, 2018

Project	Project #	Commenced	Capital Authority	Project Spending		Inception to Date	Balance	% Spent	Anticipated Completion
				Prior Years	Current Year				
#3 District Marine Headquarters	P29031	2011	\$8,211,684	\$2,761,684	\$815,235	\$3,576,919	\$4,634,765	43.6%	Dec 2019
Vehicles (Replacement & Additional Staff)	P29010	2018	\$4,125,000	\$0	\$1,021,751	\$1,021,751	\$3,103,249	24.8%	Dec 2018
Renovations - #4 District	P29043	2014	\$2,481,229	\$631,229	\$319,217	\$950,446	\$1,530,783	38.3%	Dec 2019
Business Intelligence	P29011	2015	\$1,986,747	\$1,826,747	\$15	\$1,826,762	\$159,985	91.9%	Dec 2018
CSV Expansion & Renovations	P29051	2017	\$1,757,633	\$257,633	-\$3,498	\$254,134	\$1,503,498	14.5%	Dec 2019
#1 District Multi-Function	P29020	2017	\$1,507,170	\$7,170	\$14,612	\$21,782	\$1,485,388	1.4%	Dec 2021
Sub-station Outlook - King	P29046	2016	\$1,300,000	\$2,993	\$55,354	\$58,347	\$1,241,653	4.5%	Dec 2019
Connected Officer/In-Car Modernization	P29034	2018	\$1,143,000	\$0	\$101,655	\$101,655	\$1,041,345	8.9%	Dec 2021
Technical Investigation Equipment	P29023	2015	\$1,100,000	\$0	\$0	\$0	\$1,100,000	0.0%	Dec 2019
Specialized Equipment	P29017	2018	\$953,000	\$0	\$379,821	\$379,821	\$573,179	39.9%	Dec 2018
Info Technology Hardware & Software	P29022	2018	\$920,000	\$0	\$649,557	\$649,557	\$270,443	70.6%	Dec 2018
IT Infrastructure & Retention	P29030	2018	\$878,000	\$0	\$189,794	\$189,794	\$688,206	21.6%	Dec 2018
Closed Circuit / Witness Rooms	P29035	2018	\$590,000	\$0	\$488	\$488	\$589,512	0.1%	Dec 2018
Radio System	P29042	2018	\$310,000	\$0	\$324,445	\$324,445	-\$14,445	104.7%	Dec 2019
Police Helicopter	P29050	2018	\$289,000	\$0	\$44,167	\$44,167	\$244,833	15.3%	Dec 2018
Renovation to Existing Facilities	P29033	2018	\$250,000	\$0	\$0	\$0	\$250,000	0.0%	Dec 2018
Robotics/Support Service Equipment	P29014	2018	\$182,000	\$0	\$32,459	\$32,459	\$149,541	17.8%	Dec 2018
Specialized Equip - Forensic Lab	P29047	2018	\$142,000	\$0	\$0	\$0	\$142,000	0.0%	Dec 2019
Total capital budget spending			\$28,126,463	\$5,487,456	\$3,945,071	\$9,432,528	\$18,693,936	33.5%	

Notes:

1. Capital Authority represents prior year project spending and amounts approved in the Capital Budget for single-year and multi-year projects.

Schedule of Reserve Balances as of July 31, 2018

Reserve fund	Reserve #	Balance at Dec. 31/17	Funding to Reserve	Funding to Budget	Interest Earned	Balance at July 31/18
Board public relations fund	89595	\$301,187	\$46,606	-\$225,630	-\$2,709	\$119,454
Development charge reserve	89335	\$12,926,907	\$4,902,232	-\$4,080,130	\$169,192	\$13,918,200
Sick bank reserve	89615	-\$4,338,704	\$875,000	\$0	-\$46,494	-\$3,510,198
Total reserves		\$8,889,390	\$5,823,837	-\$4,305,760	\$119,990	\$10,527,456

Account		YTD Actuals	YTD Budget	YTD Variance	% Spent YTD Budget	Annual Budget	Remaining Annual Budget	% Spent Annual Budget
Expenditures								
Salaries and Benefits								
Salaries								
SalaryPermanent	01000	132,209,658	132,845,247	635,588	100%	228,259,498	96,049,840	58%
SalaryOverTime	01020	2,687,477	1,838,492	(848,985)	146%	3,151,700	464,223	85%
CourtOvertime	01021	1,020,601	972,825	(47,776)	105%	1,667,700	647,099	61%
ReturnedOvertime	01022	(422,493)	(569,566)	(147,073)	74%	(976,400)	(553,906)	43%
SalaryAdjustments	01050	2,451,005	5,455,547	3,004,542	45%	9,352,367	6,901,362	26%
Total Salaries		137,946,248	140,542,545	2,596,297	98%	241,454,866	103,508,618	57%
Benefits								
Benefits	02500	40,042,025	37,174,911	(2,867,115)	108%	63,054,033	23,012,008	64%
RetireeBenefits	02525	0	751,158	751,158	0%	1,287,700	1,287,700	0%
Total Benefits		40,042,025	37,926,069	(2,115,956)	106%	64,341,733	24,299,708	62%
Total Salaries and Benefits		177,988,273	178,468,614	480,341	100%	305,796,599	127,808,326	58%
Program Specific Expenses								
EquipmentFirearmsSpecialUnit	20170	406,130	407,225	1,095	100%	698,100	291,970	58%
PhotographicEquipment	24040	0	57,167	57,167	0%	98,000	98,000	0%
PhotographicSupplies	24060	15,352	30,917	15,565	50%	53,000	37,648	29%
FingerPrintMiscellaneous	24070	4,646	14,583	9,937	32%	25,000	20,354	19%
FingerPrintChemicals	24080	135	3,500	3,365	4%	6,000	5,865	2%
InvestigationExpense	24090	519,976	576,625	56,649	90%	988,500	468,524	53%
Recruiting	25210	14,142	33,192	19,049	43%	56,900	42,758	25%
PersonnelAgencyFees	25230	423,802	512,050	88,248	83%	877,800	453,998	48%
Total YRP Deployment Investigation		1,384,183	1,635,258	251,075	85%	2,803,300	1,419,117	49%
Health Related Materials								
MealsCatering	23135	22,381	37,042	14,660	60%	63,500	41,119	35%
Total Health Related Materials		22,381	37,042	14,660	60%	63,500	41,119	35%
Total Program Specific Expenses		1,406,564	1,672,300	265,736	84%	2,866,800	1,460,236	49%
Professional Contracted Serv								
Professional Services								
LegalFees	25020	33,243	65,042	31,799	51%	111,500	78,257	30%
Translation	25070	20,656	14,583	(6,072)	142%	25,000	4,344	83%
OMBRegistrySearch	26020							
PurchaseOfService	28520	425,386	705,017	279,631	60%	1,208,600	783,214	35%
Total Professional Services		479,284	784,642	305,358	61%	1,345,100	865,816	36%
Consulting Fees								
Consultant	25100	111,225	194,250	83,025	57%	333,000	221,775	33%
Total Consulting Fees		111,225	194,250	83,025	57%	333,000	221,775	33%
Total Professional Contracted Serv		590,509	978,892	388,383	60%	1,678,100	1,087,591	35%
General Expenses								
Computer Expenses								
SoftwareMaintenance	12400	2,168,281	1,967,292	(200,990)	110%	3,372,500	1,204,219	64%
ComputerSupplies	12410	44,608	64,458	19,850	69%	110,500	65,892	40%
ComputerHardware	41000	56	933	877	6%	1,600	1,544	4%
ComputerSoftware	41010	53,472	163,917	110,445	33%	281,000	227,528	19%
Total Computer Expenses		2,266,417	2,196,600	(69,817)	103%	3,765,600	1,499,183	60%
Administrative Expenses								
MiscAllowances	05000	552,463	781,958	229,496	71%	1,340,500	788,037	41%
MealAllowance	05010	65,891	0	(65,891)	--	0	(65,891)	--
TravelFaresParkingTolls	06000	138,556	0	(138,556)	--	0	(138,556)	--
MileageReimbursement	07000	31,455	2,333	(29,121)	1,348%	4,000	(27,455)	786%
ConventionsSeminars	09000	170,300	156,333	(13,967)	109%	268,000	97,700	64%
Meetings	09002	50,866	67,200	16,334	76%	115,200	64,334	44%
FilmRentalPurchase	11100							
PCardSuspense	11400	9,368	0	(9,368)	--	0	(9,368)	--
UnclearedItems	11450							
PublicationsSubscriptions	12100	38,949	42,292	3,343	92%	72,500	33,551	54%
Courier	12200	10,554	11,492	938	92%	19,700	9,146	54%
Postage	12250	9,381	31,792	22,411	30%	54,500	45,119	17%
OfficeSupplies	12350	135,197	152,892	17,695	88%	262,100	126,903	52%
EquipmentLease	12910	52,048	70,000	17,952	74%	120,000	67,952	43%
MaterialSupplies	26030	93,906	112,583	18,677	83%	193,000	99,094	49%
RentEquipment	29600	7,895	4,375	(3,520)	180%	7,500	(395)	105%
Total Administrative Expenses		1,366,829	1,433,250	66,421	95%	2,457,000	1,090,171	56%
Fleet Maintenance								
GasOil	26060	1,584,746	1,643,133	58,387	96%	2,816,800	1,232,054	56%
Diesel	26070	12,435	20,125	7,690	62%	34,500	22,065	36%
RepairMaintVehicles	37510	961,171	963,958	2,787	100%	1,652,500	691,329	58%
RepairAccidentVehicle	37515	210,143	170,917	(39,226)	123%	293,000	82,857	72%
VehicleEquipment	40040	24,622	70,000	45,378	35%	120,000	95,378	21%
Total Fleet Maintenance		2,793,118	2,868,133	75,015	97%	4,916,800	2,123,682	57%
Training and Employee Related								
StaffTrainingDevelopment	10000	419,856	639,975	220,119	66%	1,097,100	677,244	38%
TuitionTaxable	10020	58,470	145,833	87,364	40%	250,000	191,530	23%
TrainingOntarioPoliceCollege	10100	177,407	131,250	(46,157)	135%	225,000	47,594	79%
TrainingCanadianPoliceCollege	10110	50,724	70,583	19,859	72%	121,000	70,275	42%

Account		YTD Actuals	YTD Budget	YTD Variance	% Spent YTD Budget	Annual Budget	Remaining Annual Budget	% Spent Annual Budget
Uniforms	20000	927,135	817,133	(110,001)	113%	1,400,800	473,665	66%
FootwearAllowance	20010							
Total Training and Employee Related Memberships and Recognition		1,633,591	1,804,775	171,183	91%	3,093,900	1,460,308	53%
MembershipFees	11000	90,740	76,008	(14,731)	119%	130,300	39,561	70%
Total Memberships and Recognition		90,740	76,008	(14,731)	119%	130,300	39,561	70%
Telecommunications Network								
Telephone	12010	95,524	97,358	1,834	98%	166,900	71,376	57%
TelephoneEquipment	12030	4,892	9,508	4,616	51%	16,300	11,408	30%
TelephoneCellular	12050	313,674	350,000	36,326	90%	600,000	286,326	52%
MobileCellularData	12055	122,518	96,892	(25,626)	126%	166,100	43,582	74%
TelecommunicationLines	13050	245,612	259,525	13,913	95%	444,900	199,288	55%
TelecomContracts	13060	563,729	354,083	(209,646)	159%	607,000	43,271	93%
RadioSystemLicense	21000	165,864	97,417	(68,447)	170%	167,000	1,136	99%
Total Telecommunications Network		1,511,812	1,264,783	(247,029)	120%	2,168,200	656,388	70%
Advertising and Promotion								
AdvertisingPublicity	11050	27,048	13,183	(13,865)	205%	22,600	(4,448)	120%
SpecialEvents	11250	75,704	114,567	38,863	66%	196,400	120,696	39%
PublicRelations	11300	310,241	132,767	(177,474)	234%	227,600	(82,641)	136%
AudioVisual	24010	44,540	59,792	15,251	74%	102,500	57,959	43%
Total Advertising and Promotion		457,533	320,308	(137,225)	143%	549,100	91,567	83%
Printing								
PrintingDuplicatingInternal	12650							
PrintshopPrintingAllocation	12658	15,867	70,000	54,133	23%	120,000	104,133	13%
PrintingExternal	12750	56,198	46,783	(9,415)	120%	80,200	24,002	70%
Total Printing		72,064	116,783	44,719	62%	200,200	128,136	36%
Total General Expenses		10,192,105	10,080,642	(111,463)	101%	17,281,100	7,088,996	59%
Financial Charges								
Financial Charges								
BankCharges_Interest_Penalty	50030	142,882	124,833	(18,048)	114%	214,000	71,118	67%
TransactionCharges	50050							
Total Financial Charges		142,882	124,833	(18,048)	114%	214,000	71,118	67%
Total Financial Charges		142,882	124,833	(18,048)	114%	214,000	71,118	67%
Financial Items								
Financial Items								
BadDebtExpense	50085							
ThirdPartyPayments	50100	4,033	0	(4,033)	--	0	(4,033)	--
Total Financial Items		4,033	0	(4,033)	--	0	(4,033)	--
Total Financial Items		4,033	0	(4,033)	--	0	(4,033)	--
Insurance								
Insurance								
InsuranceAllocation	30118	1,458,333	1,458,333	0	100%	2,500,000	1,041,667	58%
Total Insurance		1,458,333	1,458,333	0	100%	2,500,000	1,041,667	58%
Total Insurance		1,458,333	1,458,333	0	100%	2,500,000	1,041,667	58%
Occupancy Costs								
Occupancy Costs								
HydroWater	30000	780,923	1,163,108	382,185	67%	1,993,900	1,212,977	39%
Heat	30020	246,846	164,500	(82,346)	150%	282,000	35,154	88%
OfficeCleaning	30031	496,778	724,325	227,547	69%	1,241,700	744,922	40%
Caretaking	30050	97,897	89,833	(8,064)	109%	154,000	56,103	64%
FacilityLeaseRent	30090	661,362	624,692	(36,670)	106%	1,070,900	409,539	62%
DedicatedFacilityExpense	30098	583,766	583,766	0	100%	1,000,742	416,976	58%
BuildingRenovations	30120	72,688	29,167	(43,521)	249%	50,000	(22,688)	145%
RepairsMaintenanceBuilding	31000	56,590	74,783	18,193	76%	128,200	71,610	44%
RepairMaintBuildingInternal	31009	411,497	335,708	(75,789)	123%	575,500	164,003	72%
GroundsMaintenance	31050	247,428	186,550	(60,878)	133%	319,800	72,372	77%
RepairMaintContracts	31200	3,796	7,817	4,021	49%	13,400	9,604	28%
RepairMaintElectrical	31430	70,557	67,200	(3,357)	105%	115,200	44,643	61%
RepairMaintMechanical	31500	288,267	357,700	69,433	81%	613,200	324,933	47%
RepairMaintPlantEquipment	35700	920,502	959,175	38,673	96%	1,644,300	723,798	56%
Total Occupancy Costs		4,938,897	5,368,325	429,428	92%	9,202,842	4,263,945	54%
Total Occupancy Costs		4,938,897	5,368,325	429,428	92%	9,202,842	4,263,945	54%
Minor Capital								
Minor Capital								
PurchaseOfEquipment	40000	79,009	198,359	119,350	40%	340,044	261,035	23%
OperatingEquipment	40010	22,136	87,500	65,364	25%	150,000	127,864	15%
Total Minor Capital		101,145	285,859	184,714	35%	490,044	388,899	21%
Total Minor Capital		101,145	285,859	184,714	35%	490,044	388,899	21%
Debt Interest								
Debt Principal								
DebtPrincipalSinkingFund	54508	3,432,743	3,412,237	(20,506)	101%	3,412,237	(20,506)	101%
Total Debt Principal		3,432,743	3,412,237	(20,506)	101%	3,412,237	(20,506)	101%
Debt Interest								
AllocatedDebtInterest	54518	1,914,238	1,914,238	0	100%	3,904,839	1,990,602	49%
Total Debt Interest		1,914,238	1,914,238	0	100%	3,904,839	1,990,602	49%
Total Debt Interest		5,346,980	5,326,475	(20,506)	100%	7,317,076	1,970,096	73%
Contributions to Reserves								
Contributions to Reserves								

Account		YTD Actuals	YTD Budget	YTD Variance	% Spent YTD Budget	Annual Budget	Remaining Annual Budget	% Spent Annual Budget
ContrToFacilitiesRehab	57210	19,883	107,917	88,034	18%	185,000	165,117	11%
ContrToDebtReduction	57635	684,809	684,809	0	100%	1,173,959	489,150	58%
ContrToFuelCostStabilization	57644	9,359	0	(9,359)	--	0	(9,359)	--
ContrToSickLeave	57650	875,000	875,000	0	100%	1,500,000	625,000	58%
ContrToEquipmentReplacement	57670	674,121	1,394,167	720,045	48%	2,390,000	1,715,879	28%
ContrToVehicleReplacement	57690	317,243	1,867,250	1,550,007	17%	3,201,000	2,883,757	10%
ContrToSeizedMoney	57970	47,726	35,000	(12,726)	136%	60,000	12,274	80%
Total Contributions to Reserves		2,628,142	4,964,143	2,336,000	53%	8,509,959	5,881,817	31%
Total Contributions to Reserves		2,628,142	4,964,143	2,336,000	53%	8,509,959	5,881,817	31%
Total Expenditures		204,797,864	208,728,414	3,930,551	98%	355,856,520	151,058,656	58%
NegotiatedSpecificIntraDeptChg								
NegotiatedSpecificIntraDeptChg								
NegotiatedSpecificIntraDeptChg								
RecoveryEMS	61009	(34,942)	(34,942)	0	100%	(59,900)	(24,958)	58%
NegotiatedPlanning	62038	135,333	135,333	0	100%	232,000	96,667	58%
NegotiatedTransportationServic	62048	430,967	430,967	0	100%	738,800	307,833	58%
NegotiatedLegal	62098	442,167	442,167	0	100%	758,000	315,833	58%
IntradepartmentalAllocation	66008							
Total NegotiatedSpecificIntraDeptChg		973,525	973,525	0	100%	1,668,900	695,375	58%
Total NegotiatedSpecificIntraDeptChg		973,525	973,525	0	100%	1,668,900	695,375	58%
Total NegotiatedSpecificIntraDeptChg		973,525	973,525	0	100%	1,668,900	695,375	58%
		205,771,389	209,701,939	3,930,551	98%	357,525,420	151,754,031	58%
Revenues								
Provincial Funding								
Provincial Funding								
ProvincialGrant	71010	(8,579,267)	(8,429,310)	149,957	102%	(14,450,246)	(5,870,979)	59%
Total Provincial Funding		(8,579,267)	(8,429,310)	149,957	102%	(14,450,246)	(5,870,979)	59%
Total Provincial Funding		(8,579,267)	(8,429,310)	149,957	102%	(14,450,246)	(5,870,979)	59%
Development Charges								
Development Charges								
ContrFromDCPolice	77060	(2,728,859)	(2,728,859)	0	100%	(4,678,044)	(1,949,185)	58%
Total Development Charges		(2,728,859)	(2,728,859)	0	100%	(4,678,044)	(1,949,185)	58%
Total Development Charges		(2,728,859)	(2,728,859)	0	100%	(4,678,044)	(1,949,185)	58%
Fees and Services								
Fees and Services								
RecoveryOther	70400	(494,128)	(494,142)	(14)	100%	(847,100)	(352,972)	58%
FeesAndCharges	75000	(2,956,388)	(1,898,575)	1,057,813	156%	(3,254,700)	(298,312)	91%
AdministrativeFees	75040	(661,384)	(496,592)	164,793	133%	(851,300)	(189,916)	78%
SundryRevenue	75060	(230,952)	(65,333)	165,618	354%	(112,000)	118,952	206%
PoliceEscorts	75090	(712,124)	(533,750)	178,374	133%	(915,000)	(202,876)	78%
AccidentReports	75130	(445,028)	(866,250)	(421,222)	51%	(1,485,000)	(1,039,972)	30%
PrisonerEscorts	75150	(19,129)	(23,333)	(4,204)	82%	(40,000)	(20,871)	48%
LeaseRentalRevenue	75160	(211,235)	(72,917)	138,318	290%	(125,000)	86,235	169%
AlarmMonitoringFees	75180	(935,027)	(942,725)	(7,698)	99%	(1,616,100)	(681,073)	58%
ClearanceLetterRevenues	75330	(1,289,676)	(996,917)	292,760	129%	(1,709,000)	(419,324)	75%
VolunteerApplicantScreeningRev	75335	(1,107,005)	(900,667)	206,338	123%	(1,544,000)	(436,995)	72%
FOIRevenue	75340	(77,157)	(87,500)	(10,343)	88%	(150,000)	(72,843)	51%
SaleOfEquipment	75520	(340,267)	(218,225)	122,042	156%	(374,100)	(33,833)	91%
Total Fees and Services		(9,479,500)	(7,596,925)	1,882,575	125%	(13,023,300)	(3,543,800)	73%
Total Fees and Services		(9,479,500)	(7,596,925)	1,882,575	125%	(13,023,300)	(3,543,800)	73%
Other Revenue								
Other Revenue								
ThirdPartyFunding	75310	(1,324,278)	(1,042,767)	281,511	127%	(1,787,600)	(463,322)	74%
Total Other Revenue		(1,324,278)	(1,042,767)	281,511	127%	(1,787,600)	(463,322)	74%
Total Other Revenue		(1,324,278)	(1,042,767)	281,511	127%	(1,787,600)	(463,322)	74%
Contributions From Reserves								
Contributions From Reserves								
ContrFromFuelCostStabilization	77644	(57,101)	0	57,101	--	0	57,101	--
ContrFromSickLeave	77650							
ContrFromSeizedMoney	77830	(225,630)	(43,750)	181,880	516%	(75,000)	150,630	301%
Total Contributions From Reserves		(282,731)	(43,750)	238,981	646%	(75,000)	207,731	377%
Total Contributions From Reserves		(282,731)	(43,750)	238,981	646%	(75,000)	207,731	377%
Total Revenues		(22,394,635)	(19,841,611)	2,553,024	113%	(34,014,190)	(11,619,555)	66%
Net Levy before Allocations & Recoveries		183,376,754	189,860,329	6,483,575	97%	323,511,230	140,134,477	57%

FINANCIAL NOTES

SALARIES

The Salaries account is on budget with 58.2 percent spent at July 31, 2018.

Net Overtime is 85.5 percent spent which includes the estimated banked liability. Salary Overtime is over budget due to various investigative projects and Canada's Wonderland deployment in July. Court Overtime and Returned Overtime are over budget as well, causing an unfavorable variance. This is a normal pattern of overtime spending during the first half of the year. An increase in Returned Overtime is expected before year end, which will bring the net overtime to a surplus position. The actual payout to date before overtime bank accrual is \$689,971. For comparison purposes, net overtime as of July, 2017 was 68 percent spent.

BENEFITS

Employee benefits accounts are unfavorable at 62.2 percent spent. Contributions for Canada Pension Plan and Employment Insurance are expensed relative to earnings until maximums are reached whereas budgeted funding is measured evenly over the year. Last year at this time accounts were 62.9 percent spent.

OPERATING EXPENSES

Program Specific Expense

Overall spending is below budget. Favourable variances in major accounts including Photographic Equipment, Investigation Expense, and Personnel Agency Fees are due to timing of purchase, timing of quarterly allocation of monitors costs, and savings on court document deliveries.

Professional Contracted Services

Accounts including Legal fees, Purchase of Service, and Consulting Fees are well below budget.

General Expense

Overall spending is on budget. Software Maintenance, and Telecom Contracts accounts are over budget primarily due to timing of renewal of payments, including three quarters of Microsoft Licensing fees, eJust and Versaterm licences costs, and annual radio maintenance and license payments. Public relations spending is over budget. At its March 21, 2018 meeting, the Board approved the disbursement of funds to the Community Safety Village expansion project and First Responders Day luncheon. The unfavourable variances are offset by under spending in Miscellaneous Allowance, Fleet Maintenance, and Staff Training accounts.

Financial Charges

Bank interest charges are slightly over budget.

Occupancy Expense

Expenditures for hydro, office cleaning, and repairs and maintenance of equipment are under budget, offsetting the unfavourable variance in heat and building maintenance accounts.

Minor Capital

Operating equipment purchase is below budget due to the timing of the procurement process.

Contribution to Reserves

Contribution to Reserve accounts are under budget due to timing of vehicle and equipment capital purchases. As per direction received from Region's Treasury Office in 2018, funding entries of contribution to capital reserves are booked on a quarterly basis based on actual capital spending.

REVENUES

Provincial funding is on budget.

Overall Fees and Charges revenue is ahead of budget. Favourable variances in accounts including Paid Duty, Clearance Letter, Volunteer Applicant Screening, and Radio Tower Lease revenue offset unfavourable variances in Accident Reports revenue. Accident reports revenue has fallen short due to lower than expected volume.

POLICE SERVICES BOARD PUBLIC RELATIONS FUND

Year-to-date contributions to reserves as of July 31, 2018 total \$46,606, all from forfeited monies. Interest earned on the account totals \$2,709. A draw from the reserve of \$225,630 has been made to pay for approved expenditures, and include the Board's disbursement to the Community Safety Village expansion project and the First Responders Day Luncheon.

DEVELOPMENT CHARGE RESERVE

Development charge collections to date total \$4,902,232. Interest earned on this account totals \$169,192. Combined payments made on the development charge portion of debentures and capital projects total \$4,080,130.

SICK BANK RESERVE

The year-to-date contribution of \$875,000 is on plan.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

Direct Purchases for Beyond Five Years

RECOMMENDATIONS

1. That the Board authorize the renewal of agreements for software maintenance, equipment maintenance, specialized items, and psychological and medical assessments with the contractors listed in Appendices 1 and 2, effective October 2018, for up to five (5) additional terms of one year, provided that the contractor has performed satisfactorily and that sufficient funds have been provided in the annual budget; and
2. That the Chief be authorized to execute the agreements on behalf of the Board.

SYNOPSIS

This report seeks the Board's authorization to renew existing contracts for further terms of up to five years for software and equipment maintenance and support, specialized items and psychological and medical assessments. This request seeks the Board's approval to renew the contracts required for a period longer than five years. Compatibility with existing facilities, equipment or services is the paramount consideration for the recommendations. Section 18.1 of the Purchasing Bylaw requires Board approval where the renewal or extension of a contract will result in an aggregate term of greater than five years.

FINANCIAL IMPLICATIONS

Funding is included in the 2018 Operating Budget totalling \$11,496,000 for the accounts reflected in this report including: software maintenance \$3,372,500; vehicle repairs and maintenance \$1,652,500; radio system licenses \$167,000; fuel \$2,816,800; personnel agency fees \$877,800; uniforms \$1,400,800; and, purchases of services \$1,208,600. The funding to renew outlook years is included in the 2019 Operating budget proposal and subject to the annual approval of the Board and Regional Council.

BACKGROUND

At its June 25, 2014 meeting, the Board approved direct purchases for software maintenance and support, training and education and specialized items for a period of up to five years. The June 2014 report was developed in accordance with a new direct purchase process outlined in Purchasing Bylaw 06-14 that removed the prior Schedule A exemption treatment. Subsequent amendments to the Purchasing Bylaw 10-17 exempted certain procurement activities including training and education.

Software licenses, equipment requiring maintenance support contracts and specialized items are required to support programs and services. The products listed in Appendix 1 are used by members to perform their daily duties. The software, equipment and specialized items have been in use for several years and continue to satisfy user performance and expectations.

At its May 20, 2015 meeting, the Board approved direct purchases for psychological services to a list of providers for recruitment and wellness purposes. With the addition of Doctors Kyle Handley and Joshua Goldstein of the Psychological Services Bureau, the vast majority of Project Safeguard assessments have transitioned from external to internal service delivery. Going forward, it is anticipated further insourcing of psychological assessments will continue including a possible expansion of Project Safeguard. However, pre-employment psychological screening, medical and wellness assessments are expected to continue to be outsourced. As the practices evolve, psychological and medical assessments will continue to be a mix between internal service delivery and external service providers as listed in Appendix 2 at an average cost of up to \$253,000 annually.

It is therefore recommended that the Board approve the renewal of direct purchase agreements requiring Board approval for terms that exceed five years, with an upset limit totalling \$10,254,700 over a five year period and contingent upon approval within the annual budget.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:jc

Accessible formats or communication supports are available upon request

APPENDIX 1
Software Maintenance, Equipment Maintenance and Specialized Items

Provider	Product	Average Annual Cost	Estimated Five Year Cost	Initial Purchase Date
Wilmac Canada	Voice logger	\$50,000	\$250,000	2002
Torontair Limited	Aviation fuel	\$148,000	\$740,000	2005
Versaterm	Records management and dispatch	\$557,600	\$2,788,100	2005
E-Just Systems	Electronic documents	\$241,100	\$1,205,500	2006
Speedtrack	Information portal systems	\$54,800	\$274,000	2006
Gemalto Cogent	Fingerprint and mugshot systems	\$173,000	\$865,000	2007
Gemsys	Coin sorter and counter	\$2,100	\$10,500	2008
Moore's the Suit People Inc.	Uniform alterations	\$31,200	\$156,000	2009
SN Diesel	Bus Maintenance	\$41,600	\$208,000	2009
AssetWorks	Fleet management	\$34,500	\$172,500	2010
eSolutions Group Limited	Public paid duty interface	\$19,300	\$96,500	2012
Royal Canadian Mounted Police	Fingerprint charges	\$93,660	\$468,300	2014
Aeryon Labs Inc.	Remote Piloted Aircraft	\$15,900	\$79,500	2015
Gimmel LLC	Business intelligence	\$88,760	\$443,800	2015
Information Builders	Business intelligence	\$63,820	\$319,100	2015
Metalogix International	Content migration	\$8,600	\$43,000	2016
Industry Canada	Radio and tower site licences	\$173,780	\$868,900	Unknown
Total		\$1,797,720	\$8,988,700	

APPENDIX 2
Psychological and Medical Assessments

Provider	Product	Average Annual Cost	Estimated Five Year Cost	Initial Purchase Date
Dodgson Psychology	Psychological and Medical Assessments	Totalling \$253,000. Costs vary among providers depending upon services needed and provider availability.	\$1,266,000	Various
Dr. L. Berger				
Lifemark Health Corp				
Dr. P. McRoberts				
Dr. J. Munn				
Pearson Canada Assessment Inc.				
Dr. A. Stuckler				
T.W. Kelly Professional Services				
Tomini Psychology				
Viewpoint Medical Assessment				

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

Purchasing By-Law Quarterly Reporting

RECOMMENDATION

1. That the Board receive this report pursuant to the Purchasing By-Law 10-17 quarterly reporting requirements.

SYNOPSIS

In accordance with the Police Services Board's Purchasing By-Law 10-17, this report contains a summary of purchasing matters that were executed in the second quarter of 2018.

FINANCIAL IMPLICATIONS

The funds necessary to satisfy the terms of each contract identified in this report were included in the 2018 Operating or Capital Budgets.

BACKGROUND

In accordance with the Purchasing By-Law 10-17, additional authority has been granted to permit the Deputy Chiefs to execute documents related to the programs and projects under their portfolio of responsibility.

In accordance with the Purchasing By-Law No. 10-17, a quarterly report is required to advise the Board of the following matters:

- The award of any contract as a result of a request for tenders and awarded by the Deputy Chief or Chief of Police; and
- The award of any contract as a result of a request proposal and awarded by the Deputy Chief or Chief of Police; and
- Any expenditures made as a change in scope/additional deliverables and awarded by the Chair and Chief of Police.

The agreements and undertakings in accordance with the Purchasing By-Law No. 10-17 are identified in Appendix 1 and Appendix 2. All amounts listed exclude taxes. It is therefore recommended that the purchasing second quarter report be received.

Eric Jolliffe, O.O.M., BA, MA CMM III
Chief of Police

EJ:ac

Accessible formats or communication supports are available upon request

In accordance with the Purchasing By-Law 10-17, the agreements and other undertakings that have been executed within the second quarter of 2018 are outlined below in Appendix 1.

Appendix 1 - Purchasing By-Law No. 10-17

Tender Approvals, Request for Proposals and Scope/Additional Deliverables			
Description	No. of Bids	Award Date	Value
Request for Proposal Award (P-18-03): Supply and Delivery of a Mobile Impaired Detection Vehicle Vendor: LDV Inc. Term of Contract: One Time Purchase	3	June 7, 2018	\$346,605 (excluding HST)
Request for Proposal Award (P-18-04): Elevator Preventative Maintenance and Repair Service Vendor: Otis Canada, Inc. Term of Contract: Three years plus two optional one year terms	4	June 4, 2018	\$91,440 (excluding HST) Contract Total if extended for all five years: \$160,213
Request for Tender Award (T-18-02): Additions Work at the Community Safety Village of York Region, located at 3291 Stouffville Road, in the Town of Whitchurch-Stouffville, ON Vendor: Anacond Contracting Inc. Term of Contract: One Time Purchase	11	April 25, 2018	\$1,547,446 (excluding HST)
Request for Tender Award (T-18-04): Supply and Delivery of Thirty-Eight (38) Ford Explorer Police Utility Vehicles Vendor: Yonge Steeles Ford Lincoln Sales Ltd. Term of Contract: One Time Purchase	4	May 9, 2018	\$1,294,432 (excluding HST)
Request for Tender Award (T-18-05): Supply and Delivery of Four (4) 2018 Kia Niro L Hybrid Crossover Vehicles Vendor: Longman's Markham Kia Term of Contract: One Time Purchase	1	May 16, 2018	\$105,631 (excluding HST)
Request for Tender Award (T-18-07): Supply and Delivery of Six (6) 2018 Ford F150 Police Responders Vendor: Yonge Steeles Ford Lincoln Sales Ltd. Term of Contract: One Time Purchase	4	June 22, 2018	\$228,300 (excluding HST)
Request for Tender Award (T-18-08): Life Safety Systems/Equipment Preventative Maintenance & Repairs Vendor: OFS Fire Prevention Term of Contract: One Year plus two, 2 year term options	9	June 28, 2018	\$28,136 (excluding HST) Contract Total if extended for all five years: \$135,956

Tender Approvals, Request for Proposals and Scope/Additional Deliverables			
Description	No. of Bids	Award Date	Value
Request for Tender Award (T-18-09): Tactical Rain Jackets and Pants Vendor: Outdoor Outfits Term of Contract: One Year plus two, 2 year term options	2	June 26, 2018	\$17,080 (excluding HST) Contract Total if extended for all five years: \$96,911
Contract Action Request (PO# 90213): Janitorial Services at York Regional Police Training Building, 70 Bales Drive East, East Gwillimbury Vendor: 1434378 Ontario Inc. o/a Commercial Cleaning Services Reason: To extend the Contract for the first two year option (year two and three of the Contract)		April 26, 2018	\$165,887 (excluding HST) Contract Total to date: \$240,964
Contract Action Request (PO# 86733): Supply and Delivery of Armytek Flashlights Vendor: Armytek Optoelectronics Inc. Reason: To extend the contract for the second one year option		May 14, 2018	\$30,555 (excluding HST) Contract Total to date: \$117,855
Contract Action Request (PO# 84702): Generator Operation and Maintenance Service Contract Vendor: Toromont Cat, A Division of Toromont Industries Ltd. Reason: To extend the contract for the second option year (year five)		June 5, 2018	\$35,126 (excluding HST) Contract Total to date: \$176,467
Contract Change Authorization (PO# 88445): Supply & Delivery Duty Belts and Accessories Vendor: Rampart International Reason: To extend the Contract for the first optional extension for 2 years and add funds to the PO.		June 6, 2018	\$88,311 (excluding HST) Contract Total to date: \$463,911.
Contract Action Request (PO# 86849): Janitorial Services at the Community Safety Village of York Region, Stouffville Vendor: Kleenway Building Maintenance Services Inc. Reason: To extend the Contract for the second two year option (year four and five of the Contract)		June 8, 2018	\$77,647 (excluding HST) Contract Total to date: \$181,428

Tender Approvals, Request for Proposals and Scope/Additional Deliverables			
Description	No. of Bids	Award Date	Value
Contract Action Request (PO# 83374): Janitorial Services at York Regional Police #1 District, Newmarket; #3 District, Sutton; and the Yonge & Mulock Centre, Newmarket Vendor: Kleenway Building Maintenance Services Inc. Reason: To add funds for the final six months of the contract		June 8, 2018	\$8,055 (excluding HST) Contract Total to date: \$767,328
Contract Action Request (PO# 83377): Janitorial Services at York Regional Police #2 District, Richmond Hill, #5 District, Markham and Community Resource Centre, Richmond Hill Vendor: Kleenway Building Maintenance Services Inc. Reason: To add funds for the final six months of the contract		June 8, 2018	\$12,827 (excluding HST) Contract Total to date: \$1,165,507
Contract Change Authorization (PO# 88724): Hazardous Waste Clean Up Services Vendor: First Response Environmental Inc. Reason: To extend the contract for the first optional one year extension and add funds to the PO.		June 21, 2018	\$100,000 (excluding HST) Contract Total to date: \$300,000
Total Expenditures			\$4,177,478

For comparison purposes, the delegation of authority for Purchasing By-law No. 10-17 items in the second quarter 2017 were \$338,061, excluding HST.

In the second quarter of 2018, co-operative purchase orders were initiated under section 14 of Purchasing By-law No. 10-17 and are outlined below in Appendix 2:

Appendix 2 - Co-Operative Purchasing Agreements

Description	Co-ordinating Agency	Contract End	Vendor(s)	Value
Supply and Delivery of Tires	Waterloo Regional Police	December 31, 2020 (plus 2 – 1 year options)	Bridgestone/ Firestone Canada Ltd.	\$262,500 (excluding HST) Contract total if extended for all five years: \$437,500
Supply and Delivery of Tires	Waterloo Regional Police	December 31, 2020 (plus 2-1 year options)	Goodyear Canada Ltd.	\$472,500 (excluding HST) Contract total if extended for all five years: \$787,500
Supply and Delivery of Tires	Waterloo Regional Police	December 31, 2020 (plus 2 – 1 year options)	Nokian Tyres Canada	\$105,000 (excluding HST) Contract total if extended for all five years: \$175,000
Supply and Delivery of Tires	Waterloo Regional Police	December 31, 2020 (plus 2 – 1 year options)	Toyo Tire Canada	\$210,000 (excluding HST) Contract total if extended for all five years: \$350,000
Total				\$1,050,000

For comparison purposes, the delegation of authority for co-operative purchasing items in the second quarter of 2017 was \$1,094,860, excluding HST.

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

2018 Semi-Annual Statistics

RECOMMENDATION

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5

SYNOPSIS

Pursuant to the long-standing practice of York Regional Police, crime statistics are presented to the Board every six months. For the benefit of the Board, a summary of selected crime statistics providing an overview of incidents that were reported between January 1 and June 30, 2018, has been compiled. Crime rates are estimated per 100,000 population using population estimates of Regional Municipality of York Long Range Planning Department. The 2018 mid-year population estimates were revised based on adjusted 2016 Census counts recently released by Statistics Canada.

During the first half of 2018 as compared to the first half of 2017, the overall Crime Rate (Criminal and Federal Violations excluding Traffic) increased 3.1 percent. The rate of Crimes Against Persons increased 8.8 percent, the rate of Crimes Against Property increased 0.7 percent, the rate of Other Criminal Code violations increased 5.9 percent, the rate of Weapons Violations increased 41.3 percent, the rate of Other Federal Violations increased 20.0 percent, and the rate of Criminal Code Traffic Violations increased 9.4 percent. There was drop in the crime category of Drug Violations (5.1 percent).

In 2018, changes were made to the Uniform Crime Reporting Survey (UCR) relating to Bills C-37: "An Act to amend the *Controlled Drugs and Substances Act* and to make related amendments to other Acts" and C-46: "An Act to amend the *Criminal Code* (offences relating to Conveyances) and to make consequential amendments to other Acts". York Regional Police is working with our Records Management System vendor to implement the required updates. Crime statistics of January-June presented in this report are not impacted by the changes.

The crime statistics shown in this report represent only a preliminary year-to-year comparison of six-month data from January to June. A more detailed analysis including both a one year and five-year trend analysis will be undertaken in early 2019 and will be incorporated in the statistical report for the entire year of 2018.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

The following chart summarizes *Criminal Code* violation statistics reported during January to June, 2018 as compared to the same time period in the preceding year:

2017-18 Criminal Code Violation Statistics Summary

Indicator	2018		2017		Variance (%)	
	Actual	Rate	Actual	Rate	Actual	Rate
Total Crime	18,473	1,555.81	18,052	1,508.42	2.3	3.1
Crimes Against Persons	4,070	342.78	3,771	315.10	7.9	8.8
Crimes Against Property	10,592	892.07	10,601	885.82	- 0.1	0.7
Other Criminal Code	2,222	187.14	2,114	176.65	5.1	5.9
Weapons Violations	279	23.50	199	16.63	40.2	41.3
Public Morals	1	0.08	6	0.50	- 83.3	- 83.2
Drug Violations	1,178	99.21	1,251	104.53	- 5.8	- 5.1
Other Federal Violations	131	11.03	110	9.19	19.1	20.0
Criminal Code Traffic	2,317	195.14	2,134	178.32	8.6	9.4
Total Clearance	NA	56.3	NA	62.0	NA	- 5.7

Due to rounding, Total Clearance does not subtract exactly to variance cleared.

The statistics found in the chart can be found in the details below.

TOTAL CRIMINAL & FEDERAL VIOLATIONS

18,473 **Criminal & Federal Violations** were reported between January and June, 2018 compared to 18,052 during the corresponding period in 2017. This represents an increase of 421 violations or 2.3 percent. The crime rate per 100,000 population for the first six months of 2018 was 1,555.81 compared to 1,508.42 during the corresponding period in 2017. This represents an increase of 3.1 percent. (See breakdown of Crime Statistics in Appendix A)

CRIMES AGAINST PERSONS

4,070 **Crimes Against Persons** (violent crime) violations were reported between January and June, 2018 compared to 3,771 during the corresponding period in 2017. This represents an increase of 299 violations or 7.9 percent. The violent crime rate per 100,000 population during the first six months of 2018 was 342.78 compared to 315.10 during the corresponding period in 2017. This represents an increase of 8.8 percent.

7 Violations Causing Death (Homicide and Criminal Negligence Cause Death) were reported in the first six months of 2018, compared to 6 during the corresponding period in 2017. Based on the rate of Violations Causing Death per 100,000 population, there has been an increase of 17.6 percent.

13 Attempt Capital Crime violations were reported in the first six months of 2018, compared to 15 during the corresponding period in 2017. This represents a decrease of 2 violations or 13.3 percent. Based on the rate of Attempt Capital Crime violations per 100,000 population, there has been a decrease of 12.6 percent.

323 Sexual Violations were reported in the first six months of 2018, compared to 336 during the corresponding period in 2017. This represents a decrease of 13 violations or 3.9 percent. Based on the rate of Sexual Violations per 100,000 population, there has been a decrease of 3.1 percent.

41 Commodification of Sexual Activity violations were reported in the first six months of 2018, compared to 40 during the corresponding period of 2017. This represents an increase of 1 violations or 2.5 percent. Based on the rate of Commodification of Sexual Activity per 100,000 population, there has been an increase of 3.3 percent.

2,109 Assault violations were reported in the first six months of 2018, compared to 1,856 during the corresponding period in 2017. This represents an increase of 253 violations or 13.6 percent. Based on the rate of Assault violations per 100,000 population, there has been an increase of 14.5 percent.

62 Violations of Deprivation of Freedom were reported in the first six months of 2018, compared to 76 during the corresponding period in 2017. This represents a decrease of 14 violations or 18.4 percent. Based on the rate of Violations Deprivation Freedom violations per 100,000 population, there has been a decrease of 17.8 percent.

1,515 Other Violent Violations (formally Robbery & Other Violent Violations) were reported in the first six months of 2018, compared to 1,442 during the corresponding period in 2017. This represents an increase of 73 violations or 5.1 percent. Based on the rate of Other Violent Violations per 100,000 population, there has been an increase of 5.9 percent.

CRIMES AGAINST PROPERTY

10,592 Crimes Against Property (property crime) violations were reported in the first six months of 2018, compared to 10,601 during the corresponding period in 2017. This represents a decrease of 9 violations or 0.1 percent. Based on the rate of Crime Against Property per 100,000 population, there has been an increase of 0.7 percent.

1,184 Break & Enter violations were reported in the first six months of 2018, compared to 1,030 during the corresponding period in 2017. This represents an increase of 154 violations or 15.0 percent. Based on the rate of Break & Enter per 100,000 population, there has been an increase of 15.9 percent.

4,228 Theft \$5000 or Under violations were reported in the first six months of 2018, compared to 4,334 during the corresponding period in 2017. This represents a decrease of 106 violations or 2.4 percent. Based on the rate of Theft \$5000 or Under per 100,000 population, there has been a decrease of 1.7 percent.

2,091 **Fraud** violations were reported in the first six months of 2018, compared to 1,830 during the corresponding period in 2017. This represents an increase of 261 violations or 14.3 percent. Based on the rate of Fraud per 100,000 population, there has been an increase of 15.2 percent.

1,563 **Mischief** violations were reported in the first six months of 2018, compared to 1,550 during the corresponding period in 2017. This represents an increase of 13 violations or 0.8 percent. Based on the rate of Mischief per 100,000 population, there has been an increase of 1.6 percent.

OTHER CRIMINAL CODE

2,222 **Other Criminal Code** violations were reported in the first six months of 2018, compared to 2,114 during the corresponding period in 2017. This represents an increase of 108 violations or 5.1 percent. Based on the rate of Other Criminal Code violations per 100,000 population, there has been an increase of 5.9 percent.

WEAPONS VIOLATIONS

279 **Weapons** violations were reported in the first six months of 2018, compared to 199 during the corresponding period in 2017. This represents an increase of 80 violations or 40.2 percent. Based on the rate of Weapons violations per 100,000 population, there has been an increase of 41.3 percent.

FEDERAL VIOLATIONS

1,178 **Drug Violations** were reported in the first six months of 2018, compared to 1,251 during the corresponding period in 2017. This represents a decrease of 73 violations or 5.8 percent. Based on the rate of Drug violations per 100,000 population, there has been a decrease of 5.1 percent.

131 **Other Federal Violations** were reported in the first six months of 2018, compared to 110 during the corresponding period in 2017. This represents an increase of 21 violations or 19.1 percent. Based on the rate of Other Federal Violations per 100,000 population, there has been an increase of 20.0 percent.

TRAFFIC VIOLATIONS

2,317 **Criminal Traffic** violations were reported in the first six months of 2018, compared to 2,134 during the corresponding period in 2017. This represents an increase of 183 violations or 8.6 percent. Based on the rate of Criminal Traffic violations per 100,000 population, there has been an increase of 9.4 percent. (See Appendix A)

633 **Impaired Operation/Related** violations were reported in the first six months of 2018, compared to 599 during the corresponding period in 2017. This represents an increase of 34 violations or 5.7 percent. Based on the rate of Impaired Operation/Related violations per 100,000 population, there has been an increase of 6.5 percent.

205 **Dangerous Operation** violations were reported in the first six months of 2018, compared to 187 during the corresponding period in 2017. This represents an increase of 18 violations or 9.6 percent. Based on the rate of Dangerous Operation violations per 100,000 population, there has been an increase of 10.5 percent.

15 **Fatal Collisions** occurred on our roadways in the first six months of 2018, compared to 6 during the corresponding period in 2017. This represents an increase of 9 collisions or 150.0 percent.

16 **Persons Died** on our roadways in the first six months of 2018, compared to 6 during the corresponding period in 2017. This represents an increase of 10 persons or 166.7 percent.

CLEARANCE RATE

The **Clearance Rate** for Total Criminal and Federal Violations (excluding Traffic) decreased to 56.3 percent in the first six months of 2018 from 62.0 percent during the corresponding period in 2017. The clearance rate for Crimes Against Persons increased to 74.4 percent from 74.0 percent, the rate for Property Crimes decreased to 36.8 percent from 47.0 percent and for Other Criminal Code violations decreased to 88.4 percent from 90.1 percent. (See Appendix B)

YOUTH CRIME

The **Youth Crime** rate per 1,000 youth population decreased to 9.41 (by 18.0 percent) in the first six months of 2018, compared to 11.47 in 2017. The number of identified Youth involved in criminal incidents (formally charged and processed by other means) in York Region decreased to 1,020 (by 17.0 percent) in 2018 compared to 1,229 in 2017. The number of young persons charged decreased 5.8 percent and the number of youths processed by other means decreased 21.0 percent.

Over the past five years, January-June crime rates in York Region have been gradually increasing. This statistical report reflects a comparison of first six months of 2018 to the first six months of 2017 and provides a preliminary snapshot of crime trends over the six-month period. The crime rate increase of 3.1 percent is not alarming and may be partially attributed to revised population estimates. York Regional Police will continue to monitor crime rates and realign strategies accordingly. External factors such as global events, economic changes and political trends will be analyzed. We will work with our community partners to respond accordingly to ensure safety and security of our communities.

We appreciate the continued support of our Police Services Board, Regional and Local Councils, community leaders, community partners and the citizens of York Region. We strongly believe that, together we can keep York Region as one of the safest communities in Ontario and Canada to live, to visit and to conduct business.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:sd

Attachments: Crime Statistics (Appendix A)
Clearance Rate (Appendix B)
Fatal Motor Vehicle Collisions (Appendix C)
Youth Crime (Appendix D)

Accessible formats or communication supports are available upon request

APPENDIX A – CRIME STATISTICS

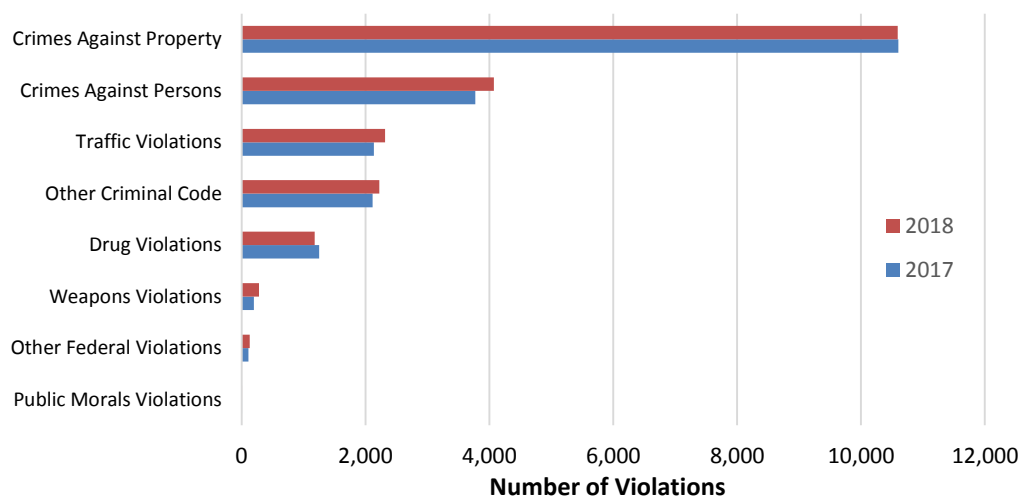
JANUARY – JUNE (2017 - 2018)

	2018			2017			2017 - 2018	
	Actual	Percent Cleared	Rate Per 100,000 Population	Actual	Percent Cleared	Rate Per 100,000 Population	Variance in Actual (%)	Variance in Rates (%)
Crimes Against Persons	4,070	74.4	342.78	3,771	74.0	315.10	7.9	8.8
Violations Causing Death	7	100.0	0.59	6	33.3	0.50	16.7	17.6
Attempt Capital Crime	13	123.1	1.09	15	73.3	1.25	-13.3	-12.6
Sexual Violations	323	61.3	27.20	336	58.6	28.08	-3.9	-3.1
Commodification of Sexual Activity	41	100.0	3.45	40	97.5	3.34	2.5	3.3
Assault	2,109	79.0	177.62	1,856	81.7	155.09	13.6	14.5
Violations Deprivation Freedom	62	112.9	5.22	76	106.6	6.35	-18.4	-17.8
Other Violent Violations	1,515	68.1	127.59	1,442	65.4	120.49	5.1	5.9
Crimes Against Property	10,592	36.8	892.07	10,601	47.0	885.82	-0.1	0.7
Arson	29	27.6	2.44	38	18.4	3.18	-23.7	-23.1
Break and Enter	1,184	20.7	99.72	1,030	31.8	86.07	15.0	15.9
Theft Over \$5000	533	19.7	44.89	551	25.2	46.04	-3.3	-2.5
Theft Under \$5000	4,228	32.5	356.09	4,334	41.1	362.15	-2.4	-1.7
Have Stolen Goods	964	103.9	81.19	1,268	102.6	105.95	-24.0	-23.4
Fraud	2,091	24.9	176.11	1,830	45.7	152.91	14.3	15.2
Mischief	1,563	41.2	131.64	1,550	38.2	129.52	0.8	1.6
Other Criminal Code	2,222	88.4	187.14	2,114	90.1	176.65	5.1	5.9
Other Criminal Code (Part A)	1,878	91.2	158.17	1,866	92.0	155.92	0.6	1.4
Other Criminal Code (Part B)	344	73.0	28.97	248	75.4	20.72	38.7	39.8
Weapons Violations	279	81.4	23.50	199	77.9	16.63	40.2	41.3
Public Morals Violations	1	100.0	0.08	6	66.7	0.50	-83.3	-83.2
Offences in Relation to Offering, Providing or Obtaining Sexual Services for Consideration	0	N.C.	0.00	6	66.7	0.50	-100.0	-100.0
Disorderly Houses, Gaming and Betting Offences	1	0.0	0.08	0	N.C.	0.00	N.C.	N.C.
Total Criminal Violations	17,164	53.1	1,445.57	16,691	59.0	1,394.70	2.8	3.6
Drug Violations	1,178	99.5	99.21	1,251	99.8	104.53	-5.8	-5.1
Other Federal Violations	131	85.5	11.03	110	100.0	9.19	19.1	20.0
Total Criminal & Federal Violations (excluding traffic)	18,473	56.3	1,555.81	18,052	62.0	1,508.42	2.3	3.1
Traffic Violations	2,317	41.0	195.14	2,134	43.2	178.32	8.6	9.4
Dangerous Operation	205	78.5	17.27	187	84.0	15.63	9.6	10.5
Impaired Operation/Related Violations	633	100.2	53.31	599	100.2	50.05	5.7	6.5
Other Criminal Code Traffic Violations	1,475	10.5	124.23	1,348	12.2	112.64	9.4	10.3
Street Racing	4	25.0	0.34	0	N.C.	0.00	N.C.	N.C.

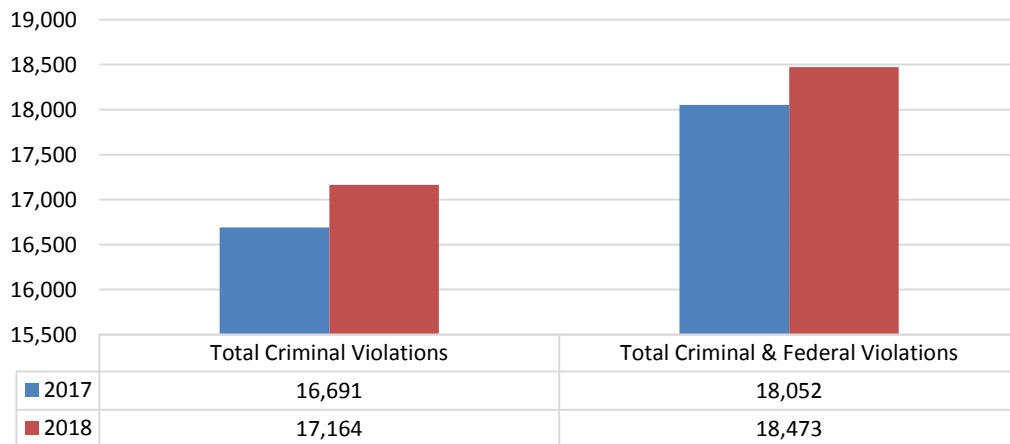
NC = Not Calculable

Note: Crime rates are estimated based on the mid-year population estimate received from the Regional Municipality of York. The Regional Municipality of York has revised their population estimates of 2016, 2017 and 2018 based on the recent release of Census 2016 counts by Statistics Canada. As per York Regional Police policy, crime rates published in mid-2017 are not revised.

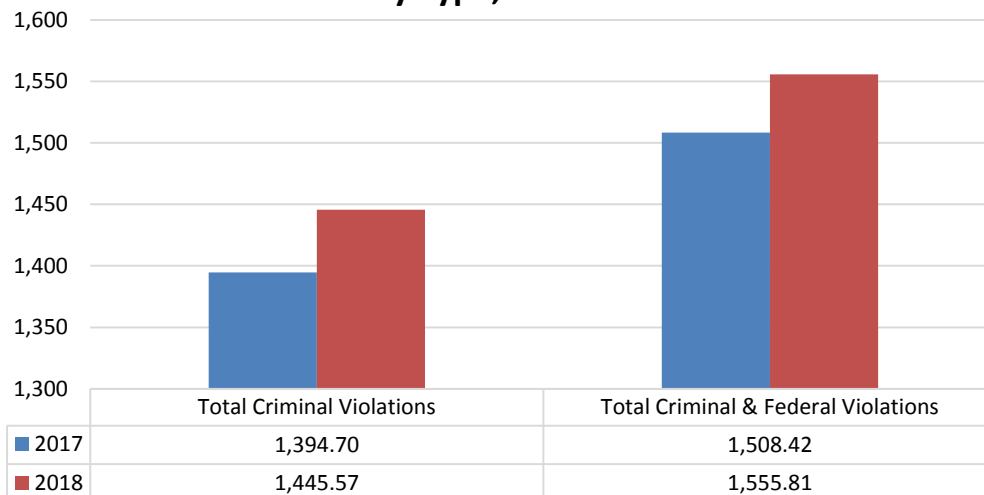
Violations by Crime Type, Jan-Jun 2017-2018



Violations by Crime Type, Jan-Jun 2017-2018



Crime Rates by Type, Jan-Jun 2017-2018

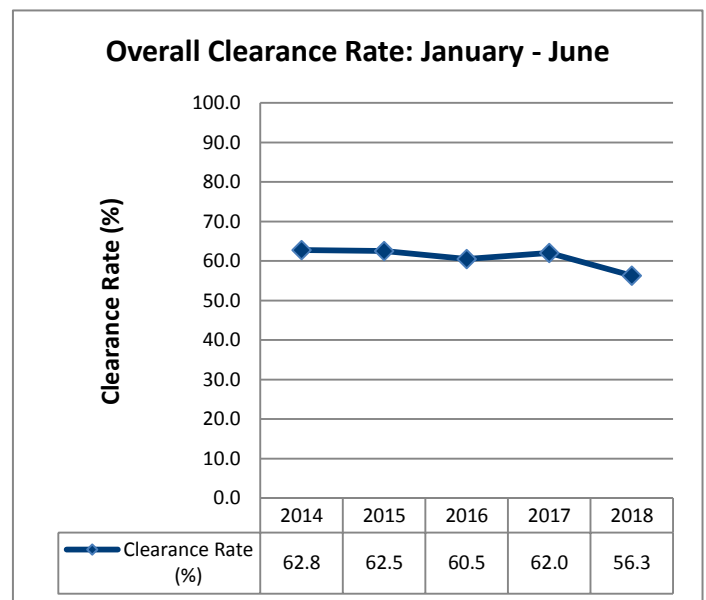
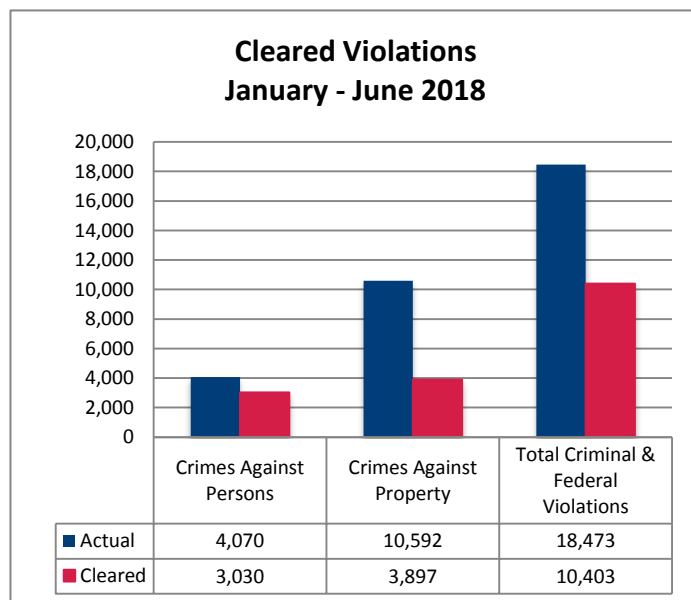


APPENDIX B - CLEARANCE RATE

JANUARY – JUNE (2017 – 2018)

	Actual	2018 Total Cleared	Cleared (%)	Actual	2017 Total Cleared	Cleared (%)	2017 - 2018 Variance Cleared (%)
Crimes Against Persons	4,070	3,030	74.4	3,771	2,790	74.0	0.5
Crimes Against Property	10,592	3,897	36.8	10,601	4,987	47.0	-10.3
Other Criminal Code	2,222	1,964	88.4	2,114	1,904	90.1	-1.7
Weapons Violations	279	227	81.4	199	155	77.9	3.5
Public Morals Violations	1	1	100.0	6	4	66.7	33.3
Total Criminal Violations	17,164	9,119	53.1	16,691	9,840	59.0	-5.8
Drug Violations	1,178	1,172	99.5	1,251	1,248	99.8	-0.3
Other Federal Violations	131	112	85.5	110	110	100.0	-14.5
Total Criminal & Federal Violations (excluding Traffic)	18,473	10,403	56.3	18,052	11,198	62.0	-5.7
Traffic Violations	2,317	951	41.0	2,134	922	43.2	-2.2

Note(s): Due to rounding, figures may not subtract exactly to variance cleared.

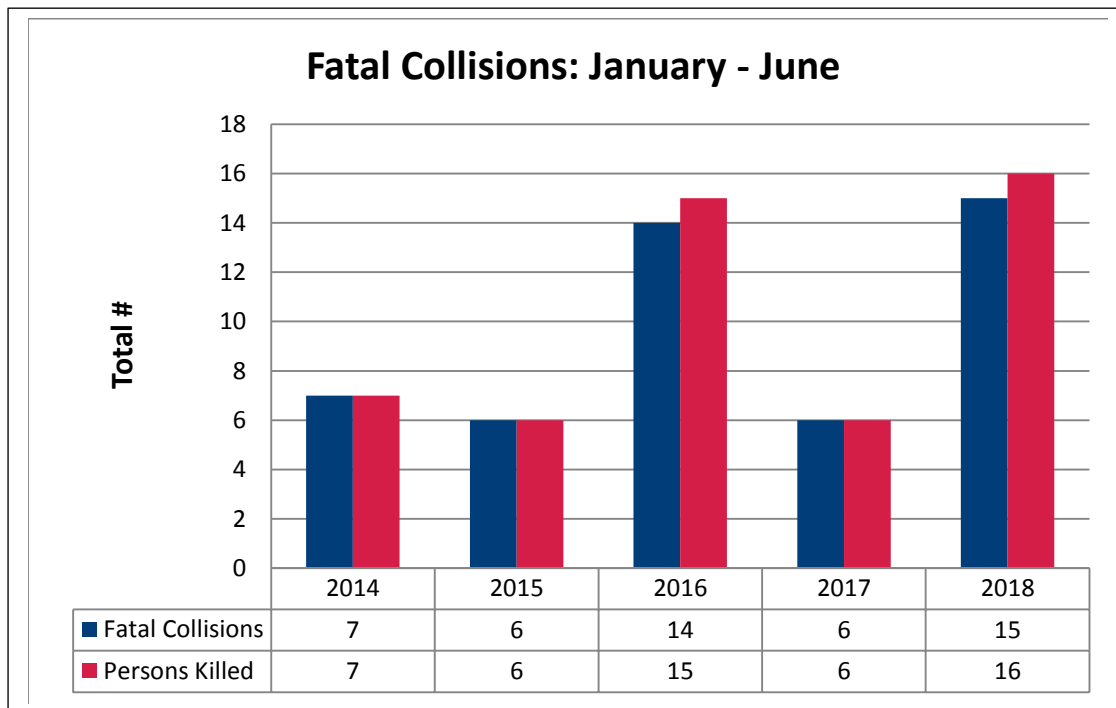


APPENDIX C - FATAL MOTOR VEHICLE COLLISIONS

JANUARY – JUNE (2017 – 2018)

	2018		2017		2017 - 2018	
	Actual	Rate Per 100,000 Population	Actual	Rate Per 100,000 Population	Variance in Actual (%)	Variance in Rates (%)
Fatal Collisions	15	1.26	6	0.50	150.0	152.0
Persons Killed	16	1.35	6	0.50	166.7	168.8
Driver	4	0.34	2	0.17	100.0	101.6
Passenger	4	0.34	1	0.08	300.0	303.2
Pedestrian	6	0.51	3	0.25	100.0	101.6
Cyclist	2	0.17	0	0.00	N.C.	N.C.

NC = Not Calculable



APPENDIX D - YOUTH CRIME

JANUARY – JUNE (2017 - 2018)

	JAN - JUN 2018			JAN - JUN 2017			2017 - 18 Variance (%)		
	CHGD	PBOM	Total	CHGD	PBOM	Total	CHGD	PBOM	Total
Violent Crime	148	223	371	116	286	402	27.6	-22.0	-7.7
Property Crime	79	315	394	102	396	498	-22.5	-20.5	-20.9
All Other	80	175	255	108	221	329	-25.9	-20.8	-22.5
Total	307	713	1,020	326	903	1,229	-5.8	-21.0	-17.0

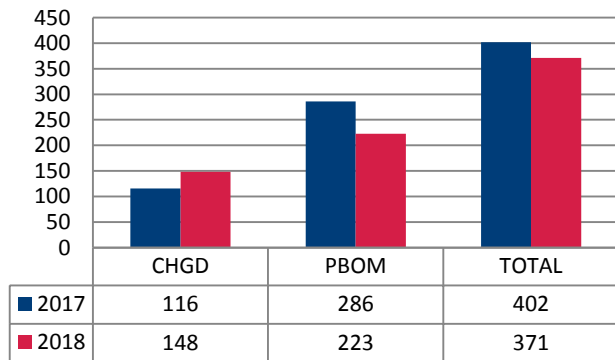
Total Youth Crime Rate		9.41			11.47			-18.0
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Note: CHGD – Youths formally charged. Includes persons aged 12-17 years inclusive for criminal, federal, and criminal traffic charges.

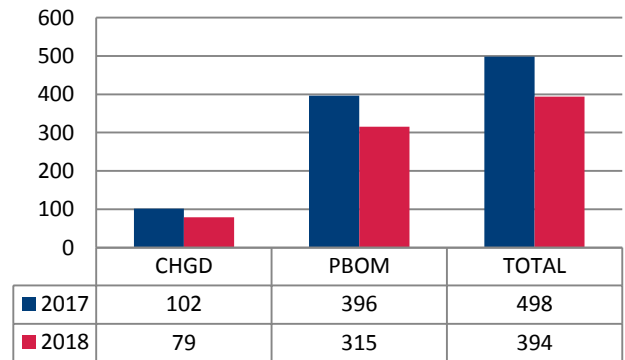
PBOM - processed by other means. Includes persons under the age of 18 years.

Youth Crime rate is expressed as a rate of youths per 1,000 youth population (aged 12-17 inclusive), rounded to two decimals. The number of persons aged 12-17 years inclusive formally charged or processed by other means have been used in this calculation. Mid-year youth population estimates supplied by York Region Planning and Development Services Department.

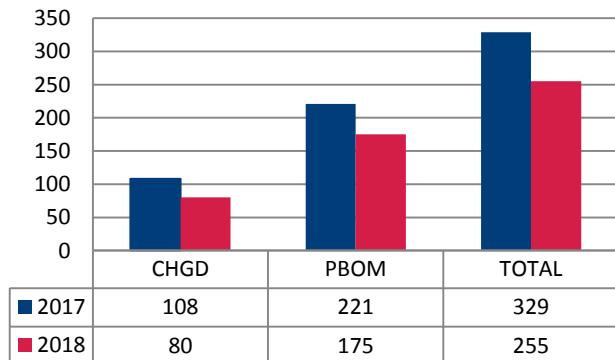
VIOLENT CRIME: January - June



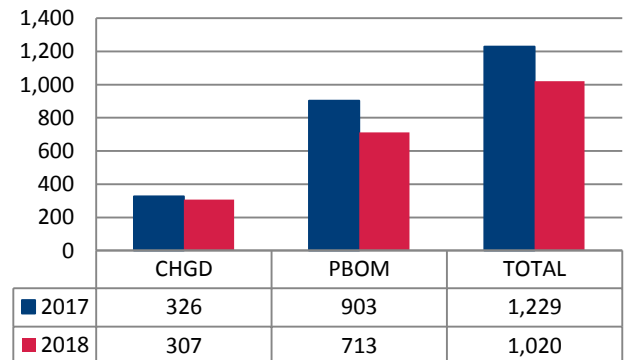
PROPERTY CRIME: January - June



OTHER CRIME: January - June



YOUTH CRIME: January - June



THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

**Statistics Canada, Canadian Centre for Justice Statistics:
2017 National/Provincial Crime Statistics Rankings
and Crime Severity Index Overview**

RECOMMENDATION

1. That the Board receive this report pursuant to Police Services Board Crime, Call and Public Disorder Analysis Policy No. 02/00-5.

SYNOPSIS

Each year, York Regional Police conducts a review and analysis of both our internally generated statistics and those produced by the Canadian Centre for Justice Statistics (CCJS), a division of Statistics Canada. Our reporting practices to the Police Services Board include presentations of mid-year and year-end York Regional Police Crime Statistics reports based on internal data and a separate National/Provincial Crime Statistics Ranking report based on CCJS data. The 2017 Annual Statistical Report was presented at the April 25, 2018 meeting of the Police Services Board and the 2018 January-June Statistical Report is being presented at the September 26, 2018 Board meeting.

The 2017 National/Provincial Crime Statistics Rankings report is included in Appendix 1. It has been compiled utilizing data from CCJS, based on the Uniform Crime Reporting (UCR) Survey. Crime rates are based upon Criminal Code incidents, excluding traffic offences. CCJS counts for criminal offences are based upon the most serious violation in the incident. The nine largest police services in Canada, which constitute 34% of Canadian population, are selected as national comparators. Also, the nine largest police services in Ontario, which constitute 66% of Ontario population, are selected as provincial comparators. Police services used as comparators in this report have been selected because they have policing jurisdictions with greatest similarity to York Region.

The Crime Severity Index (CSI) introduced by CCJS in 2009, is a measure of police-reported crime that reflects the seriousness of individual offences and tracks changes in crime severity over time. All offences, including traffic are included in the CSI. It is meant to complement other existing crime measures that reflect the volume of reported crime. A more detailed explanation of the CSI is included in this report and the scores for York Regional Police for total crime and for violent and non-violent crime as compared to the national and provincial indexes for 2016 and previous years is included in Appendix 2. Additionally, weighted clearance rate is based on the same principle as the CSI, whereby more serious offences are assigned a higher weight than less serious offences. A weighted clearance rate comparison has also been included in Appendix 2.

When examined together with our internal crime statistics, the statistics produced by CCJS provide us a greater understanding of York Region crime trends and the impact of crime on our communities. We will continue to review the annual statistics produced by CCJS, along with our internal crime statistics, in order to assist us with the development and review of our policing priorities, operational strategies and crime prevention programs.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

Crime Statistics Rankings

Tables 1 - 4 below indicate the 2017 rankings of York Regional Police in comparison to its national and provincial counterparts, based on the CCJS Crime Rate and Clearance Rate data. A more detailed summary of the CCJS National and Provincial Crime and Clearance Rate rankings is included in Appendix 1 attached. The national ranking is made based on data from the nine regional/municipal police services serving the largest populations, including York, Toronto, Peel, Ottawa, Montréal, Winnipeg, Calgary, Edmonton and Vancouver. The nine services ranked at the provincial level include York, Durham, Toronto, Peel, Halton, Ottawa, Hamilton, Niagara and Waterloo.

Table 1 – 2017 Crime Rate – Ranking By Police Service (Lowest to Highest)

National	First	Second	Third	Fourth	Fifth
Crimes Against Persons	Peel	York	Ottawa	Calgary	Montréal
Crimes Against Property	York	Peel	Ottawa	Toronto	Montréal
Total Criminal Code ¹	York	Peel	Ottawa	Toronto	Montréal
Provincial					
Crimes Against Persons	Halton	Peel	York	Niagara	Durham
Crimes Against Property	Halton	York	Peel	Durham	Ottawa
Total Criminal Code ¹	Halton	York	Peel	Durham	Ottawa

¹ Total Criminal Code offences excluding traffic offences.

Table 2 - 2017 Clearance Rate – Ranking By Police Service (Highest to Lowest)

National	First	Second	Third	Fourth	Fifth
Crimes Against Persons	York	Peel	Montréal	Winnipeg	Edmonton
Crimes Against Property	York	Peel	Ottawa	Edmonton	Toronto
Total Criminal Code ¹	Edmonton	York	Peel	Ottawa	Montreal
Provincial					
Crimes Against Persons	Halton	Durham	York	Peel	Niagara
Crimes Against Property	Halton	York	Peel	Durham	Ottawa
Total Criminal Code ¹	Halton	York	Durham	Peel	Waterloo

¹ Total Criminal Code offences excluding traffic offences.

Table 3 - Crime Rate – YRP Five Year Ranking (Lowest to Highest)

National	2017	2016	2015	2014	2013
Crimes Against Persons	Second	First	Second	First	First
Crimes Against Property	First	First	First	First	First
Total Criminal Code ¹	First	First	First	First	First
Provincial					
Crimes Against Persons	Third	Second	Third	Second	Second
Crimes Against Property	Second	Second	Second	Second	First
Total Criminal Code ¹	Second	Second	Second	Second	First

¹ Total Criminal Code offences excluding traffic offences.

Table 4 - Clearance Rate – YRP Five Year Ranking (Highest to Lowest)

National	2017	2016	2015	2014	2013
Crimes Against Persons	First	Second	Second	First	First
Crimes Against Property	First	First	First	First	First
Total Criminal Code ¹	Second	First	Second	Second	Second
Provincial					
Crimes Against Persons	Third	Fourth	Fourth	Third	First
Crimes Against Property	Second	Second	First	First	First
Total Criminal Code ¹	Second	Second	Third	Second	Second

¹ Total Criminal Code offences excluding traffic offences.

Tables 1 and 3 show that York Regional Police's 2017 crime rate ranked first (lowest) amongst its national comparators in the categories of Crimes Against Property and Total Criminal Code incidents for the twelfth consecutive year (note: five year data shown only) and ranked second in the category of Crimes Against Persons. Table 1 also shows York Regional Police's ranking amongst the provincial police services was second (to Halton) for the categories of Crimes Against Property and Total Criminal Code, and was third for the category of Crimes Against Persons.

Tables 2 and 4 show that York Regional Police's clearance rate in 2017 ranked first (highest) among its national comparators in the categories of Crimes Against Persons and Crimes Against Property. York Regional Police's national clearance rate ranking for Crimes Against Property remained first for the seventh consecutive year (note: five-year data shown only). Table 2 shows York Regional Police's Total Criminal Code clearance rate ranked second to Edmonton. Table 2 also shows provincially, York Regional Police's clearance rate ranked second (highest) for Crimes Against Property and Total Criminal Code, and third for Crimes Against Persons.

Crime Severity Index (CSI) Overview

The Crime Severity Index (CSI) is a method of measuring police-reported crime that tracks changes in the severity of crime from year to year. It does so by taking into account not only the change in volume of a particular crime, but also the relative seriousness of that crime in comparison to other crimes. Unlike the traditional crime rate, all Criminal Code offences including Criminal Code traffic offences and other federal statute violations are included in the CSI. The CSI includes three separate indexes for Total Crime, Violent Crime and Non-Violent crime. The Violent CSI comprises all police-reported violent violations and the Non-Violent CSI is comprised of all police reported property violations, other criminal code violations, criminal code traffic violations and other federal statute violations. The CSI is not meant to replace, but rather complement, the existing police reported crime rate, as well as victimization data.

The CSI provides a more comprehensive view of crime in our communities and how it compares to provincial and national values. Each crime is assigned a weight depending on its seriousness and as such, serious crimes will have more impact on fluctuations in the Index. Individual weights have been determined according to the severity of the sentences handed down by judges using the most recent data available from the courts through Statistics Canada's Adult and Youth Courts Surveys.

The Index measures are standardized to 100 using a base year of 2006 to facilitate comparisons across police services and against the national and provincial averages. CSI scores below 100 imply that the service has a lower crime rate compared to other police services and scores above 100 imply a more serious crime rate compared to other police services.

Table 5 below shows the CSI scores for York Regional Police for total crime, violent and non-violent crime, and the 2017 provincial and national indexes. In all Index categories, York Region scores were significantly lower than provincial and national indexes. The scores for Total CSI and Non-Violent CSI increased moderately from 2016 measures, but substantially increased for the Violent CSI.

Table 5 - 2017 YRP Crime Severity Index

Indicator	2017	2016	% change	Ontario	Canada
CSI - Total	37.34	34.29	+8.9%	55.40	72.87
CSI - Violent	43.57	35.60	+22.4%	68.69	80.26
CSI - Non-Violent	35.01	33.74	+3.4%	50.49	70.04

Table 6 shows the top five national and provincial CSI rankings for York Regional Police using the same comparator police services that were ranked in previous tables. York Regional Police ranked lowest in all Index categories among its national comparators and ranked second in all Index categories among its provincial comparators. This is unchanged from 2016. Appendix 2 attached shows the detailed 2017 CSI rankings for all comparator police services.

Table 6 - 2017 Crime Severity Index – Ranking By Police Service (Lowest to Highest)

National	First	Second	Third	Fourth	Fifth
CSI - Total	York	Peel	Ottawa	Toronto	Montréal
CSI - Violent	York	Peel	Ottawa	Calgary	Montréal
CSI - Non-Violent	York	Peel	Toronto	Ottawa	Montréal
Provincial					
CSI - Total	Halton	York	Durham	Peel	Ottawa
CSI - Violent	Halton	York	Niagara	Peel	Durham
CSI - Non-Violent	Halton	York	Durham	Peel	Toronto

Weighted Clearance Rate Overview

In order to enhance comparability of clearance rates, CCJS introduced weighted clearance rates in December 2009 in the annual Police Resources in Canada report. The weighted clearance rate is based on the same principle as the CSI, whereby more serious offences are assigned a higher weight than less serious offences. Applying this concept to clearance rates means that, for example, the clearance of a homicide, robbery or break and enter receives a higher weight than the clearance of less serious offences such as minor theft, mischief and disturbing the peace. Weighted clearance rate comparisons for national and provincial jurisdictions in the last five years is provided in Appendix 2.

Table 7 below illustrates the weighted clearance rates for total crime, violent crime and non-violent crime in 2017 and percentage changes from previous year in York Region. It also shows provincial and national weighted clearance rates for the three categories. In 2017, clearance rates in York Region increased marginally for total and non-violent crimes but decreased for violent crime.

Table 7 - 2017 YRP Weighted Clearance Rate

Indicator	2017	2016	%change	Ontario	Canada
Weighted Clr Rate - Total	43.88	42.65	+ 2.9%	42.35	39.49
Weighted Clr Rate - Violent	61.57	65.01	- 5.3%	62.64	62.86
Weighted Clr Rate - Non-Violent	35.97	34.06	+ 5.6%	32.42	29.87

Table 8 highlights the top five national and provincial Weighted Clearance Rate rankings for York Regional Police using the same comparator police services that were ranked in previous tables. York Regional Police ranked first in Violent Weighted Clearance Rate and Total Weighted Clearance Rate, and ranked second (to Edmonton) in Non-Violent Weighted Clearance Rate amongst its national comparators. Provincially, York Regional Police ranked third in Total Weighted Clearance Rate and Violent Weighted Clearance Rate, and improved to second rank in Non-Violent Weighted Clearance Rate. Appendix 2 details the 2017 Weighted Clearance Rate rankings for all nine national and provincial comparator police services.

Table 8 - 2017 Weighted Clearance Rate – Ranking By Police Service (Highest to Lowest)

National	First	Second	Third	Fourth	Fifth
Weighted Clr Rate - Total	York	Edmonton	Peel	Ottawa	Toronto
Weighted Clr Rate - Violent	York	Peel	Montreal	Ottawa	Edmonton
Weighted Clr Rate - Non-Violent	Edmonton	York	Peel	Ottawa	Toronto
Provincial					
Weighted Clr Rate - Total	Halton	Durham	York	Peel	Waterloo
Weighted Clr Rate - Violent	Halton	Durham	York	Peel	Waterloo
Weighted Clr Rate - Non-Violent	Halton	York	Durham	Peel	Waterloo

Summary

In 2017, York Regional Police's rankings on crime statistics remained similar to 2016 amongst the national and provincial comparators, with minor shifts. Amongst the national comparators, the ranking improved from second to first for the (non-weighted) clearance rate for Crimes Against Persons. Provincially, the clearance rate ranking for Crimes Against Persons improved from fourth to third and ranking of the Non-Violent Weighted Clearance Rate improved from fourth to second. York Regional Police's Crimes Against Persons rate ranking declined to second nationally and declined to third provincially.

We are pleased to have maintained relatively consistent results in both our Crime Rate and Clearance Rate rankings and in the CSI scores and Weighted Clearance Rate that are based on 2017 statistical reports from the CCJS. The report affirms that York Region continues to be one of the safest communities in Canada. These results are a direct reflection of the strides we have made in ensuring adequate and effective policing in fulfilment of our core responsibilities of crime prevention, law enforcement, victims assistance, public order maintenance and emergency response services. It also reflects our ongoing commitment to partnerships, safety initiatives and innovative programming that meet the needs of our community. Our success would not be possible without the continued support of the Police Services Board, Regional and Municipal Councils, our community partners and the citizens of York Region who help us ensure all citizens feel safe through excellence in policing.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:sd

Attachments: Appendix 1 - 2017 CCJS National and Provincial Crime & Clearance Rankings
Appendix 2 - 2017 National and Provincial Crime Severity Index & Weighted Clearance Rate Rankings

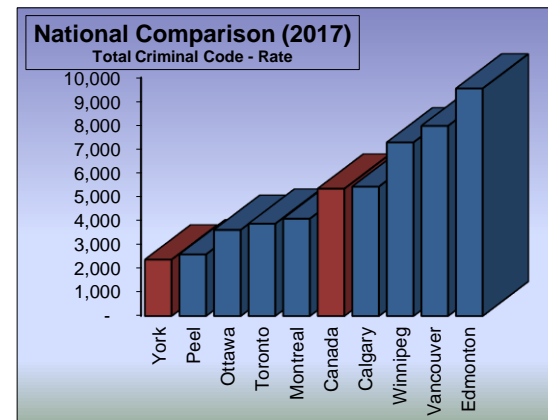
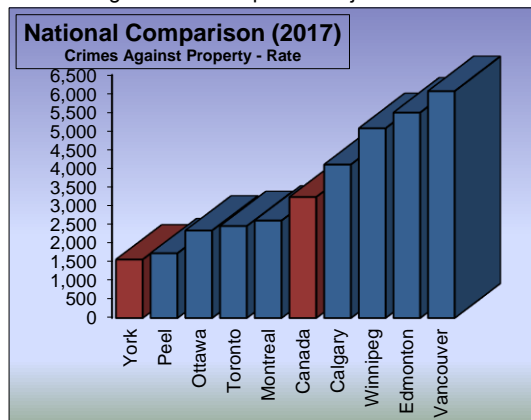
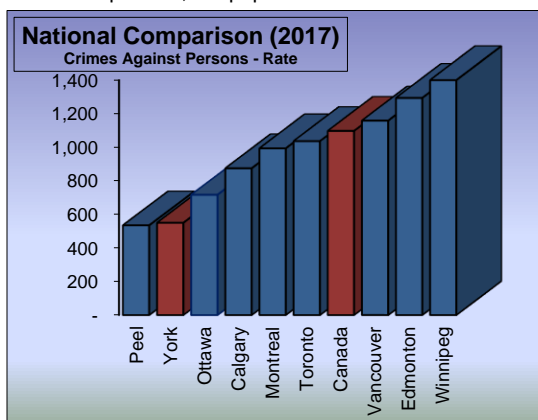
Accessible formats or communication supports are available upon request

APPENDIX 1

NATIONAL CRIME RATE COMPARISON, LARGEST NINE POLICE SERVICES (2013 – 2017) RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Crimes Against Persons									
2017	Peel	York	Ottawa	Calgary	Montréal	Toronto	Vancouver	Edmonton	Winnipeg
2016	York	Peel	Ottawa	Calgary	Montréal	Toronto	Vancouver	Edmonton	Winnipeg
2015	Peel	York	Ottawa	Calgary	Montréal	Toronto	Vancouver	Edmonton	Winnipeg
2014	York	Peel	Ottawa	Calgary	Montréal	Toronto	Winnipeg	Edmonton	Vancouver
2013	York	Peel	Calgary	Ottawa	Toronto	Montréal	Edmonton	Winnipeg	Vancouver
Crimes Against Property									
2017	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2016	York	Peel	Toronto	Ottawa	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2015	York	Peel	Toronto	Ottawa	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2014	York	Peel	Toronto	Ottawa	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2013	York	Peel	Toronto	Ottawa	Calgary	Montréal	Winnipeg	Edmonton	Vancouver
Total Criminal Code									
2017	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Vancouver	Edmonton
2016	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Vancouver	Edmonton
2015	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Vancouver	Edmonton
2014	York	Peel	Ottawa	Toronto	Calgary	Montréal	Winnipeg	Edmonton	Vancouver
2013	York	Peel	Ottawa	Toronto	Calgary	Montréal	Winnipeg	Edmonton	Vancouver

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Uniform Crime Reporting 2017 as reported on the Statistics Canada website (CANSIM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police. Statistics were compiled based on incident-based reporting and are calculated per 100,000 population. Counts include RCMP cases occurring within the respondent's jurisdiction.

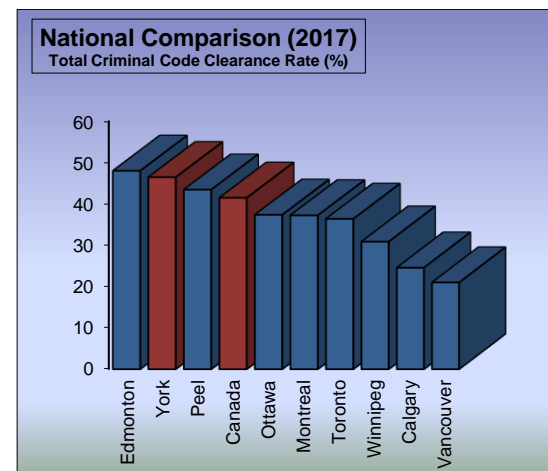
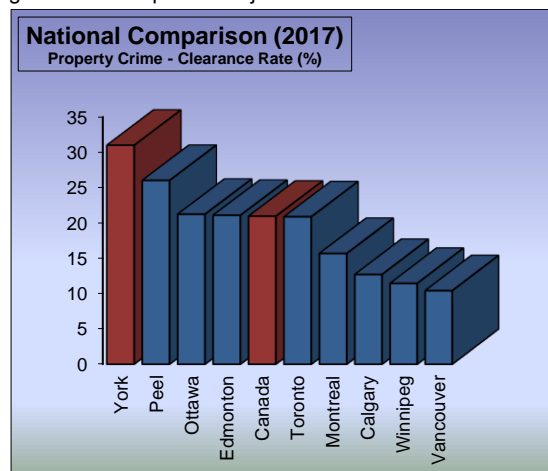
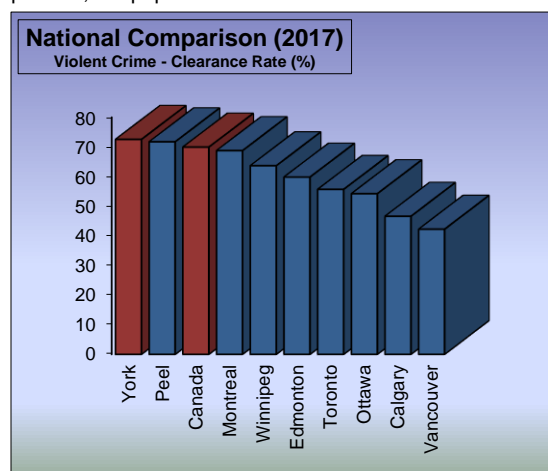


NATIONAL CLEARANCE RATE COMPARISON, LARGEST NINE POLICE SERVICES (2013 – 2017)

RANKED FROM HIGHEST TO LOWEST

	1	2	3	4	5	6	7	8	9
Crimes Against Persons									
2017	York	Peel	Montréal	Winnipeg	Edmonton	Toronto	Ottawa	Calgary	Vancouver
2016	Peel	York	Montréal	Winnipeg	Ottawa	Edmonton	Calgary	Toronto	Vancouver
2015	Peel	York	Montréal	Winnipeg	Calgary	Edmonton	Ottawa	Toronto	Vancouver
2014	York	Peel	Montréal	Winnipeg	Edmonton	Calgary	Ottawa	Toronto	Vancouver
2013	York	Peel	Montréal	Winnipeg	Edmonton	Calgary	Ottawa	Toronto	Vancouver
Crimes Against Property									
2017	York	Peel	Ottawa	Edmonton	Toronto	Montréal	Calgary	Winnipeg	Vancouver
2016	York	Peel	Toronto	Edmonton	Ottawa	Montréal	Calgary	Winnipeg	Vancouver
2015	York	Peel	Toronto	Ottawa	Edmonton	Montréal	Winnipeg	Calgary	Vancouver
2014	York	Peel	Toronto	Ottawa	Edmonton	Calgary	Winnipeg	Montréal	Vancouver
2013	York	Peel	Ottawa	Edmonton	Toronto	Calgary	Winnipeg	Vancouver	Montréal
Total Criminal Code									
2017	Edmonton	York	Peel	Ottawa	Montreal	Toronto	Winnipeg	Calgary	Vancouver
2016	York	Edmonton	Peel	Toronto	Ottawa	Montréal	Winnipeg	Calgary	Vancouver
2015	Peel	York	Edmonton	Toronto	Ottawa	Montréal	Winnipeg	Calgary	Vancouver
2014	Peel	York	Edmonton	Toronto	Ottawa	Montréal	Winnipeg	Calgary	Vancouver
2013	Peel	York	Edmonton	Ottawa	Toronto	Winnipeg	Montréal	Calgary	Vancouver

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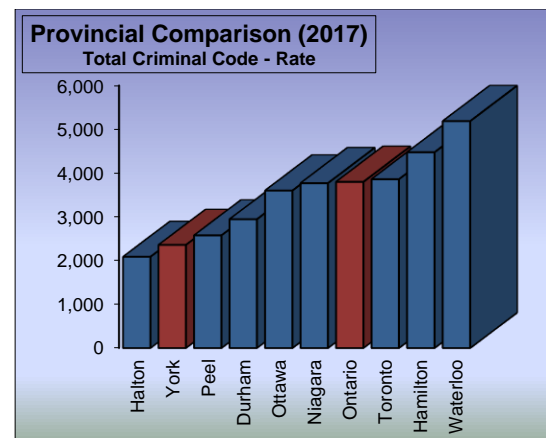
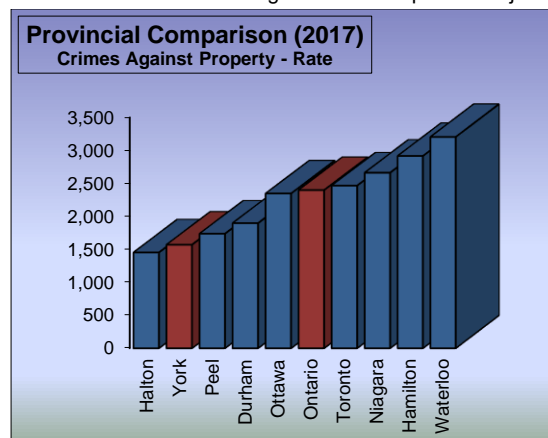
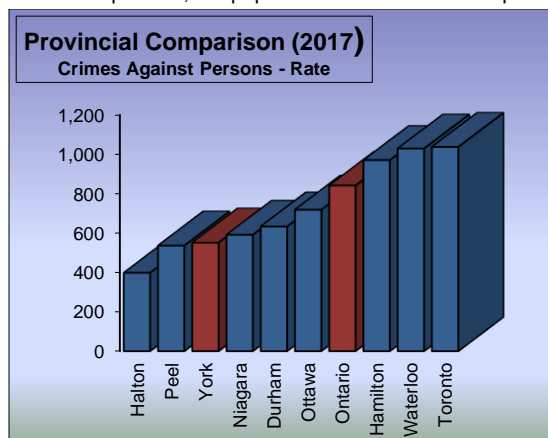


PROVINCIAL CRIME RATE COMPARISON, LARGEST NINE POLICE SERVICES IN ONTARIO (2013 – 2017)

RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Crimes Against Persons									
2017	Halton	Peel	York	Niagara	Durham	Ottawa	Hamilton	Waterloo	Toronto
2016	Halton	York	Peel	Niagara	Ottawa	Durham	Waterloo	Hamilton	Toronto
2015	Halton	Peel	York	Niagara	Durham	Ottawa	Waterloo	Hamilton	Toronto
2014	Halton	York	Peel	Niagara	Durham	Ottawa	Waterloo	Hamilton	Toronto
2013	Halton	York	Peel	Ottawa	Durham	Niagara	Waterloo	Hamilton	Toronto
Crimes Against Property									
2017	Halton	York	Peel	Durham	Ottawa	Toronto	Niagara	Hamilton	Waterloo
2016	Halton	York	Peel	Durham	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2015	Halton	York	Peel	Durham	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2014	Halton	York	Peel	Durham	Toronto	Ottawa	Hamilton	Waterloo	Niagara
2013	York	Halton	Peel	Durham	Toronto	Ottawa	Niagara	Waterloo	Hamilton
Total Criminal Code									
2017	Halton	York	Peel	Durham	Ottawa	Niagara	Toronto	Hamilton	Waterloo
2016	Halton	York	Peel	Durham	Niagara	Ottawa	Toronto	Hamilton	Waterloo
2015	Halton	York	Peel	Durham	Ottawa	Niagara	Toronto	Hamilton	Waterloo
2014	Halton	York	Peel	Durham	Ottawa	Niagara	Toronto	Hamilton	Waterloo
2013	Halton	York	Peel	Durham	Ottawa	Toronto	Niagara	Hamilton	Waterloo

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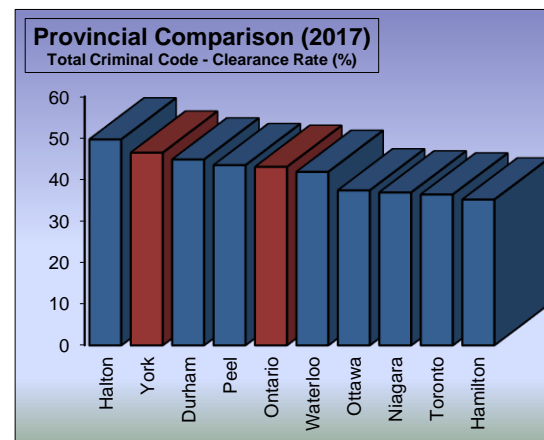
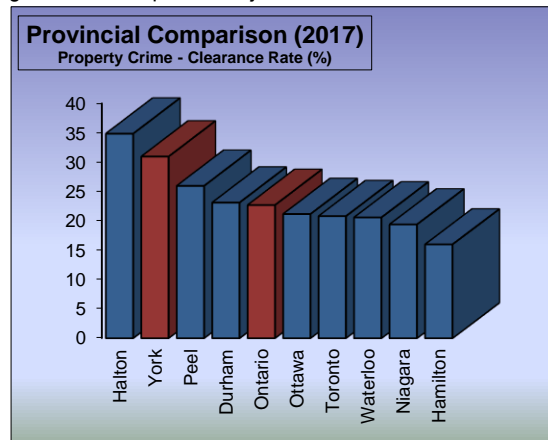
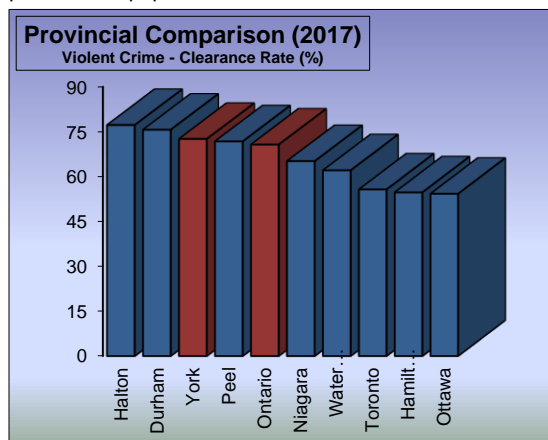


PROVINCIAL CLEARANCE RATE COMPARISON, LARGEST NINE POLICE SERVICES IN ONTARIO (2013 – 2017)

RANKED FROM HIGHEST TO LOWEST

	1	2	3	4	5	6	7	8	9
Crimes Against Persons									
2017	Halton	Durham	York	Peel	Niagara	Waterloo	Toronto	Hamilton	Ottawa
2016	Halton	Durham	Peel	York	Niagara	Waterloo	Hamilton	Ottawa	Toronto
2015	Halton	Durham	Peel	York	Niagara	Waterloo	Hamilton	Ottawa	Toronto
2014	Halton	Durham	York	Peel	Niagara	Waterloo	Hamilton	Ottawa	Toronto
2013	York	Peel	Durham	Halton	Niagara	Waterloo	Hamilton	Ottawa	Toronto
Crimes Against Property									
2017	Halton	York	Peel	Durham	Ottawa	Toronto	Waterloo	Niagara	Hamilton
2016	Halton	York	Peel	Toronto	Durham	Ottawa	Waterloo	Niagara	Hamilton
2015	York	Peel	Halton	Toronto	Durham	Waterloo	Ottawa	Niagara	Hamilton
2014	York	Peel	Halton	Durham	Toronto	Waterloo	Ottawa	Niagara	Hamilton
2013	York	Peel	Halton	Durham	Ottawa	Waterloo	Niagara	Toronto	Hamilton
Total Criminal Code									
2017	Halton	York	Durham	Peel	Waterloo	Ottawa	Niagara	Toronto	Hamilton
2016	Halton	York	Peel	Durham	Waterloo	Toronto	Ottawa	Niagara	Hamilton
2015	Peel	Halton	York	Durham	Waterloo	Toronto	Ottawa	Hamilton	Niagara
2014	Peel	York	Halton	Durham	Waterloo	Niagara	Toronto	Ottawa	Hamilton
2013	Peel	York	Durham	Halton	Waterloo	Ottawa	Niagara	Toronto	Hamilton

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Uniform Crime Reporting 2017 as reported on the Statistics Canada website (CANSIM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police. Statistics were compiled based on incident-based reporting and are calculated per 100,000 population. Counts include RCMP cases occurring within the respondent's jurisdiction.

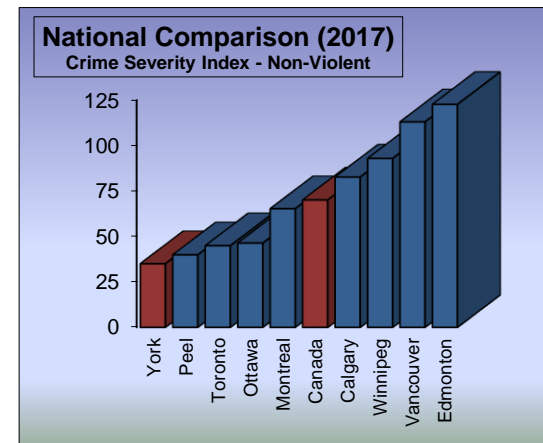
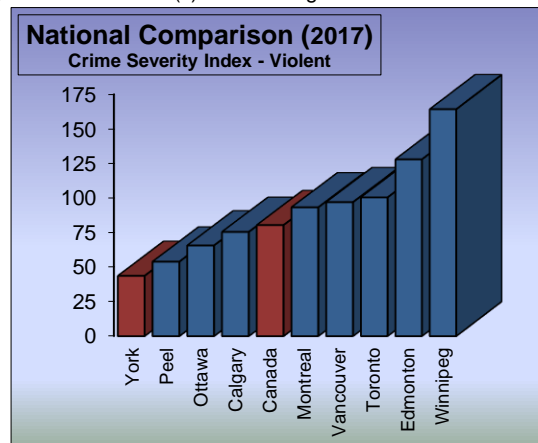
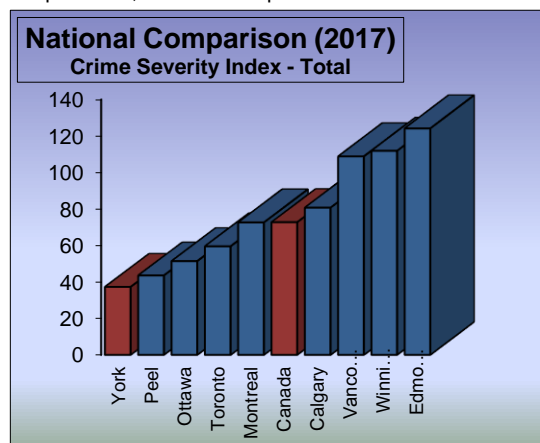


APPENDIX 2

NATIONAL CRIME SEVERITY INDEX COMPARISON, LARGEST NINE POLICE SERVICES (2013 - 2017) RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Crime Severity Index – Total									
2017	York	Peel	Ottawa	Toronto	Montreal	Calgary	Vancouver	Winnipeg	Edmonton
2016	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Vancouver	Edmonton
2015	York	Peel	Ottawa	Toronto	Montréal	Calgary	Winnipeg	Vancouver	Edmonton
2014	York	Peel	Ottawa	Toronto	Calgary	Montréal	Winnipeg	Edmonton	Vancouver
2013	York	Peel	Ottawa	Toronto	Calgary	Montréal	Winnipeg	Edmonton	Vancouver
Crime Severity Index – Violent									
2017	York	Peel	Ottawa	Calgary	Montreal	Vancouver	Toronto	Edmonton	Winnipeg
2016	York	Peel	Ottawa	Calgary	Montréal	Vancouver	Toronto	Edmonton	Winnipeg
2015	York	Peel	Ottawa	Calgary	Toronto	Montréal	Vancouver	Edmonton	Winnipeg
2014	York	Peel	Ottawa	Calgary	Toronto	Montreal	Vancouver	Edmonton	Winnipeg
2013	York	Peel	Ottawa	Calgary	Toronto	Montréal	Vancouver	Edmonton	Winnipeg
Crime Severity Index– Non-Violent									
2017	York	Peel	Toronto	Ottawa	Montreal	Calgary	Winnipeg	Vancouver	Edmonton
2016	York	Peel	Toronto	Ottawa	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2015	York	Peel	Toronto	Ottawa	Montréal	Calgary	Winnipeg	Edmonton	Vancouver
2014	York	Peel	Toronto	Ottawa	Calgary	Montréal	Winnipeg	Edmonton	Vancouver
2013	York	Peel	Toronto	Ottawa	Calgary	Montréal	Winnipeg	Edmonton	Vancouver

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Crime Severity Index 2017 as reported on the Statistics Canada website (CANISM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police.

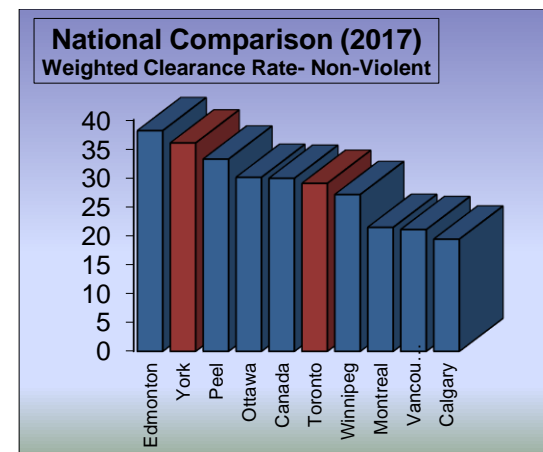
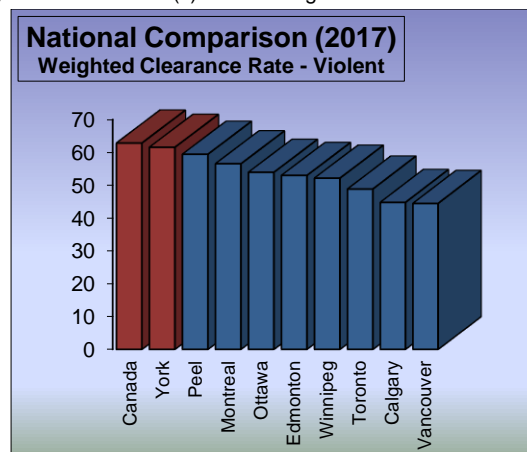
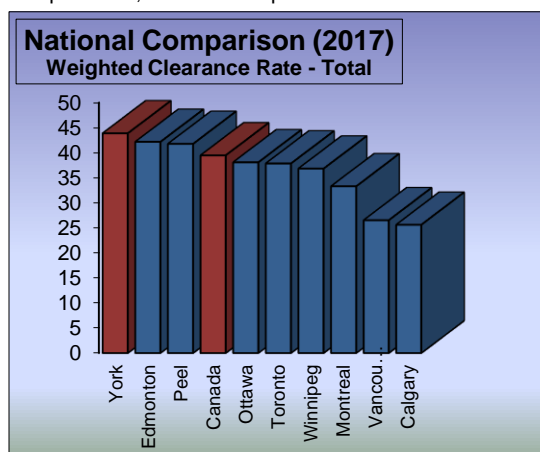


NATIONAL WEIGHTED CLEARANCE RATE COMPARISON, LARGEST NINE POLICE SERVICES (2013 – 2017)

RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Weighted Clearance Rate – Total									
2017	York	Edmonton	Peel	Ottawa	Toronto	Winnipeg	Montreal	Vancouver	Calgary
2016	York	Edmonton	Peel	Toronto	Ottawa	Winnipeg	Montréal	Calgary	Vancouver
2015	York	Peel	Edmonton	Toronto	Ottawa	Winnipeg	Montréal	Calgary	Vancouver
2014	York	Edmonton	Peel	Winnipeg	Toronto	Ottawa	Montréal	Calgary	Vancouver
2013	York	Peel	Edmonton	Winnipeg	Toronto	Ottawa	Calgary	Montréal	Vancouver
Weighted Clearance Rate – Violent									
2017	York	Peel	Montreal	Ottawa	Edmonton	Winnipeg	Toronto	Calgary	Vancouver
2016	York	Peel	Ottawa	Montréal	Winnipeg	Toronto	Edmonton	Calgary	Vancouver
2015	York	Peel	Ottawa	Winnipeg	Montréal	Edmonton	Toronto	Calgary	Vancouver
2014	York	Peel	Edmonton	Winnipeg	Ottawa	Montréal	Calgary	Toronto	Vancouver
2013	York	Peel	Winnipeg	Edmonton	Ottawa	Toronto	Calgary	Montréal	Vancouver
Weighted Clearance Rate – Non-Violent									
2017	Edmonton	York	Peel	Ottawa	Toronto	Winnipeg	Montreal	Vancouver	Calgary
2016	Edmonton	York	Peel	Toronto	Ottawa	Winnipeg	Calgary	Vancouver	Montréal
2015	Edmonton	Peel	York	Toronto	Ottawa	Winnipeg	Montréal	Calgary	Vancouver
2014	Edmonton	Peel	York	Ottawa	Toronto	Winnipeg	Calgary	Montréal	Vancouver
2013	Peel	Edmonton	York	Ottawa	Toronto	Winnipeg	Calgary	Vancouver	Montréal

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Crime Severity Index 2017 as reported on the Statistics Canada website (CANISM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police.

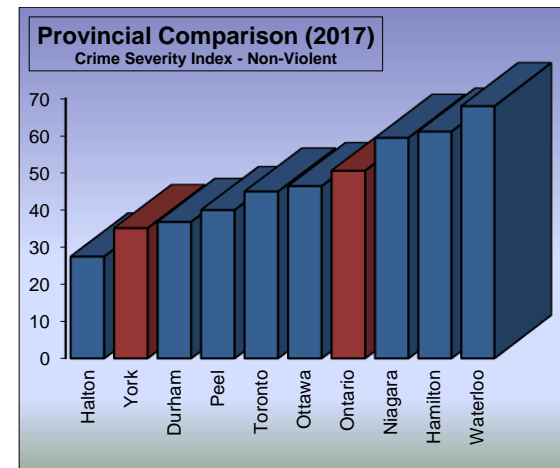
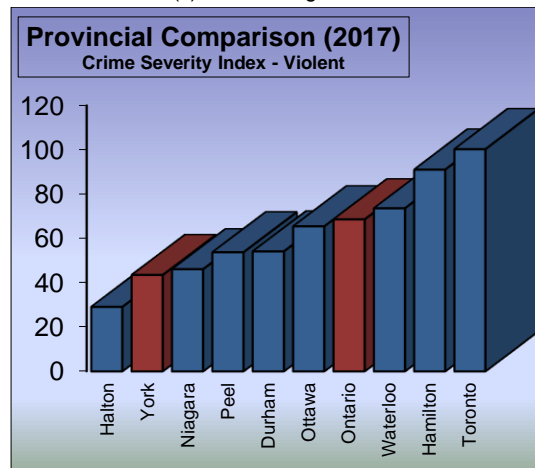
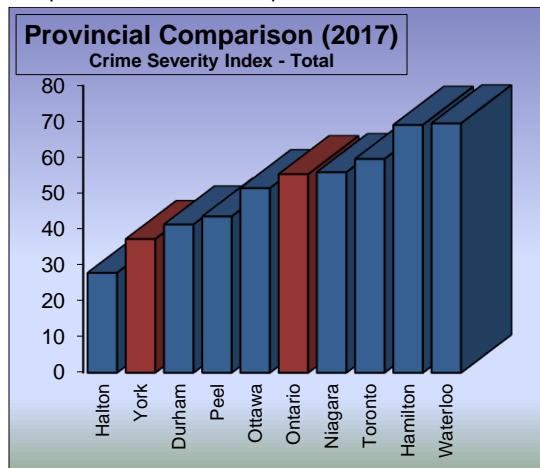


PROVINCIAL CRIME SEVERITY INDEX COMPARISON, LARGEST NINE POLICE SERVICES IN ONTARIO (2013 – 2017)

RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Crime Severity Index – Total									
2017	Halton	York	Durham	Peel	Ottawa	Niagara	Toronto	Hamilton	Waterloo
2016	Halton	York	Durham	Peel	Niagara	Ottawa	Toronto	Waterloo	Hamilton
2015	Halton	York	Durham	Peel	Ottawa	Niagara	Toronto	Hamilton	Waterloo
2014	Halton	York	Durham	Peel	Ottawa	Niagara	Waterloo	Toronto	Hamilton
2013	Halton	York	Durham	Peel	Ottawa	Waterloo	Niagara	Toronto	Hamilton
Crime Severity Index – Violent									
2017	Halton	York	Niagara	Peel	Durham	Ottawa	Waterloo	Hamilton	Toronto
2016	Halton	York	Niagara	Durham	Peel	Waterloo	Ottawa	Hamilton	Toronto
2015	Halton	York	Niagara	Durham	Peel	Ottawa	Waterloo	Hamilton	Toronto
2014	Halton	York	Durham	Niagara	Peel	Ottawa	Waterloo	Hamilton	Toronto
2013	Halton	York	Niagara	Durham	Peel	Ottawa	Waterloo	Hamilton	Toronto
Crime Severity Index – Non-Violent									
2017	Halton	York	Durham	Peel	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2016	Halton	York	Durham	Peel	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2015	Halton	York	Durham	Peel	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2014	Halton	York	Durham	Peel	Toronto	Ottawa	Niagara	Hamilton	Waterloo
2013	Halton	York	Durham	Peel	Toronto	Ottawa	Waterloo	Niagara	Hamilton

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Crime Severity Index 2017 as reported on the Statistics Canada website (CANISM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police.

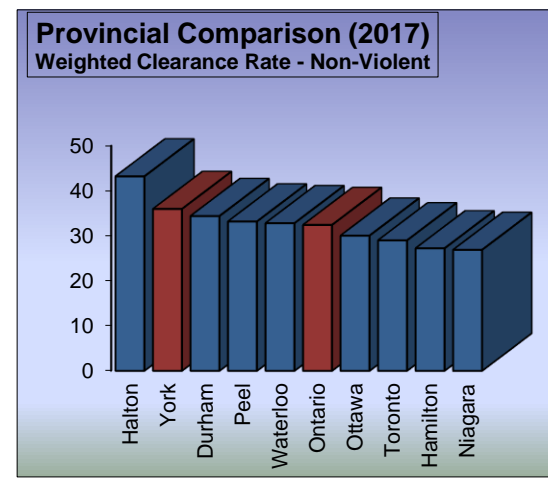
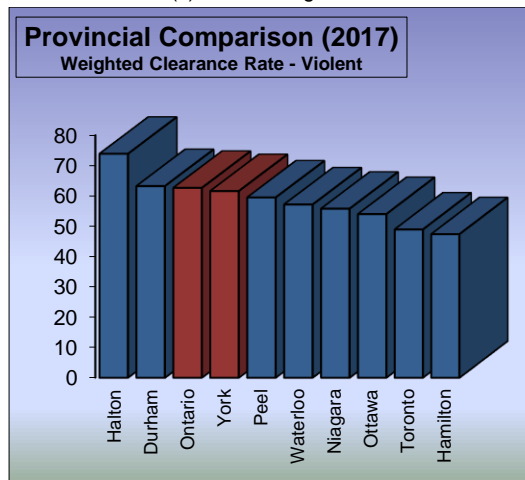
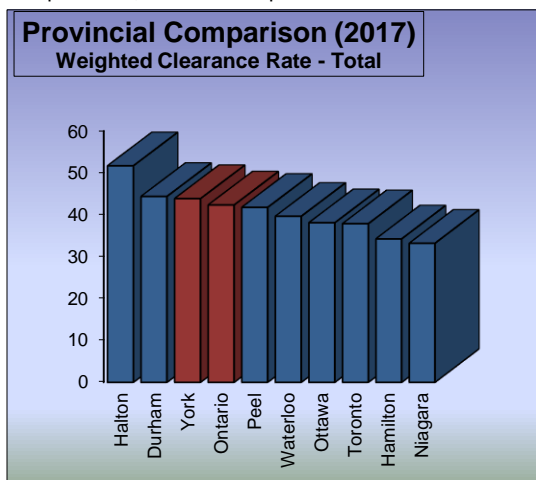


PROVINCIAL WEIGHTED CLEARANCE RATE COMPARISON, LARGEST NINE POLICE SERVICES IN ONTARIO (2013 – 2017)

RANKED FROM LOWEST TO HIGHEST

	1	2	3	4	5	6	7	8	9
Weighted Clearance Rate – Total									
2017	Halton	Durham	York	Peel	Waterloo	Ottawa	Toronto	Hamilton	Niagara
2016	Halton	Durham	York	Waterloo	Peel	Toronto	Ottawa	Hamilton	Niagara
2015	Halton	Durham	York	Peel	Toronto	Ottawa	Waterloo	Niagara	Hamilton
2014	Halton	Durham	York	Peel	Waterloo	Toronto	Ottawa	Niagara	Hamilton
2013	York	Durham	Peel	Halton	Waterloo	Toronto	Ottawa	Niagara	Hamilton
Weighted Clearance Rate – Violent									
2017	Halton	Durham	York	Peel	Waterloo	Niagara	Ottawa	Toronto	Hamilton
2016	Halton	York	Durham	Waterloo	Niagara	Peel	Ottawa	Hamilton	Toronto
2015	Halton	Niagara	York	Durham	Peel	Waterloo	Ottawa	Hamilton	Toronto
2014	Halton	Durham	York	Niagara	Peel	Waterloo	Ottawa	Hamilton	Toronto
2013	Halton	York	Niagara	Durham	Waterloo	Peel	Hamilton	Ottawa	Toronto
Weighted Clearance Rate – Non-Violent									
2017	Halton	York	Durham	Peel	Waterloo	Ottawa	Toronto	Hamilton	Niagara
2016	Halton	Durham	Waterloo	York	Peel	Toronto	Ottawa	Niagara	Hamilton
2015	Halton	Durham	Peel	York	Waterloo	Toronto	Ottawa	Niagara	Hamilton
2014	Halton	Peel	Durham	York	Waterloo	Ottawa	Toronto	Niagara	Hamilton
2013	Peel	Durham	York	Halton	Ottawa	Waterloo	Toronto	Niagara	Hamilton

This analysis is based on Statistics Canada's, Canadian Centre for Justice Statistics, Crime Severity Index 2017 as reported on the Statistics Canada website (CANISM tables). All computations, use and interpretation of these data are entirely that of the author(s) or York Regional Police.



THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE CHIEF OF POLICE

SEPTEMBER 26, 2018

Inclusion Charter for York Region

RECOMMENDATION

1. That the Board receive and endorse the Inclusion Charter for York Region pursuant to the Police Services Board Equity and Inclusion Policy No. 04/11, the Police Services Board Governance Accessibility Policy 01/13 and the Police Services Board Accessible Customer Service Policy 04/09.

SYNOPSIS

The Regional Municipality of York Police Services Board (the “Board”) is committed to sustaining an inclusive environment for York Regional Police members and the citizens of the Region. The Inclusion Charter for York Region is a partnership initiative that brings together businesses, community organizations and agencies, municipalities, hospitals, school boards and conservation authorities, as well as York Regional Police, with a common commitment to welcoming and inclusive communities. By endorsing the attached Charter, participating organizations commit to taking action to incorporate the Charter’s vision in their organization and in the community.

FINANCIAL IMPLICATIONS

Not applicable.

BACKGROUND

York Region's diversity is a source of strength, vitality and economic opportunity. Its residents speak over 120 different languages and come from 230 distinct ethnic origins. Emerging from the work of the Community Partnership Council which leads strategies to welcome newcomers to York Region, the Inclusion Charter model was identified as an effective way to respond positively to rapidly changing demographics within the Region. Through York Regional Police's 2017-2019 Business Plan, the Police Services Board made a commitment to promote the values of equity, diversity and social inclusion for all.

In 2016, the York Region Municipal Diversity and Inclusion Group was formed to develop the Inclusion Charter. The group is co-chaired by York Region and York Regional Police and includes members from local municipalities, hospitals, school boards, agencies, conservation authorities and the United Way Greater Toronto.

Each of the 20 participating organizations has endorsed or has plans to endorse the Inclusion Charter. Together we will collectively take actions that demonstrate our commitment to inclusion.

The Inclusion Charter is the result of extensive consultations and discussions with individuals, employees, organizations, boards, councils and groups. Community consultations in 2015, 2016 and 2017 with over 1,800 people contributed to the development of the Charter.

The Inclusion Charter has international support. The United Nations Institute for Training and Research recognizes the Inclusion Charter as a leading practice model that communities around the world can use to become more inclusive. The Charter bears the United Nations Institute for Training and Research logo in recognition of its support.

The Inclusion Charter initiative reflects best practices in other jurisdictions. Organizations and agencies across all sectors are embracing diversity and inclusion values and strategies as a best practice to enhance business performance, social inclusion and respond positively to demographic shifts. Some jurisdictions, including the Region of Peel and City of Toronto, have adopted a diversity and inclusion charter model to help build inclusive communities.

The Inclusion Charter is designed to include a common commitment of inclusion by all participating community partners. In addition, the common commitment notes that the Charter is also grounded in federal and provincial legislation that promotes human rights and accessibility.

Each partner will endorse their own version of the Inclusion Charter and develop unique actions to bring the spirit of the Charter to life within their own organization. York Regional Police's proposed statement, in the third paragraph of the Charter, aligns with and promotes the Board's commitment to inclusion in the community and the workplace, which states:.

Together with other participating organizations, York Regional Police is committed to taking action to achieve the vision of the Charter in our organization and in the community. We celebrate its growing and diverse population as a source of strength, vitality and economic opportunity. Our commitment to inclusion enhances our on-going work to attract and retain the best talent, promote innovation and ensure our citizens feel safe and secure through excellence in policing.

By endorsing this Charter, both the Police Services Board and York Regional Police affirm commitment to inclusion, whereby all people feel they belong and have access to the same opportunities.

York Regional Police will achieve the vision of the Charter by building on existing strategies, plans and actions. Some actions currently underway include:

- On-going development of an organizational Inclusion Strategy;
- Examination of a Gender Equity Strategy;
- Professionalism through Ethics in Policing Project;
- Launch of of an 2SLBGTQ+ Community Consultative Roundtable; and,
- Participation in The Black Experience Project York Region Report – This research study explored the experiences of Black individuals in the Greater Toronto Area, including York Region.

To date, a number of the Municipal Diversity and Inclusion Group members have endorsed the Charter, including the Town of Georgina, York Region District School Board, Markham Stouffville Hospital, Southlake Regional Health Centre, United Way Greater Toronto, York Region Children's Aid Society and Toronto and Region Conservation Authority. The full endorsement chart is attached.

CONCLUSION

York Regional Police has taken an active role in developing the Inclusion Charter for York Region in collaboration with the Municipal Diversity and Inclusion Group and the Community Partnership Council. Together, member organizations and the community recognize that the Inclusion Charter offers an effective model for implementing positive change for our increasingly diverse populations across all municipalities.

Eric Jolliffe, O.O.M., BA, MA, CMM III
Chief of Police

EJ:al

Attachments: The Inclusion Charter
Municipal Diversity and Inclusion Group members Endorsement

Accessible formats or communication supports are available upon request.

Municipal Diversity and Inclusion Group Member Organizations:

Municipalities	Endorsement of Inclusion Charter for York Region (as of June 26, 2018)
The Regional Municipality of York (York Region) – (Co-chair)	Endorsed June 2018
Town of Aurora	To be endorsed September 2018
Town of East Gwillimbury	To be endorsed September 2018
Town of Georgina	Endorsed May 2018
Township of King	Endorsed June 2018
City of Markham	To be endorsed September 2018
Town of Newmarket	To be endorsed 2019
Town of Richmond Hill	To be endorsed September 2018
City of Vaughan	To be endorsed 2019
Town of Whitchurch-Stouffville	To be endorsed 2019
York Regional Police (Co-chair)	To be endorsed September 2018 (Presentation to York Regional Police Services Board received April 2018)
School Boards	
York Region District School Board	Endorsed May 2018
York Catholic District School Board	Endorsed June 2018
Hospitals	
Markham Stouffville Hospital	Endorsed March 2018
Southlake Regional Health Centre	Endorsed June 2018
Mackenzie Health	To be endorsed Fall 2018
Agencies	
United Way Greater Toronto	Endorsed June 2018
York Region Children's Aid Society	Endorsed May 2018
Authorities	
Lake Simcoe Region Conservation Authority	Endorsed June 2018
Toronto and Region Conservation Authority	Endorsed May 2018

Note: This schedule is subject to change

Updated: September 7, 2018

INCLUSION CHARTER

OUR COMMITMENT
TO **WELCOMING** AND
INCLUSIVE COMMUNITIES

The Inclusion Charter for York Region is a partnership initiative that brings together businesses, community organizations, municipalities, police services, hospitals, school boards, conservation authorities and agencies with a common commitment to create an inclusive environment with equality for all who work, live and play here. Together our organizations share the vision of York Region as a welcoming and inclusive community where diversity is celebrated and where everyone can develop to their full potential, participate freely in society and live with respect, dignity and freedom from discrimination.

By endorsing this Charter we affirm our commitment to inclusion, whereby all people feel they belong and have access to the same opportunities. The Charter is an evolving document that supports existing federal and provincial legislation that promote human rights and accessibility.

THE REGIONAL MUNICIPALITY OF YORK

Together with other participating organizations, The Regional Municipality of York is committed to taking action to achieve the vision of the Charter in our organization and in the community. The Charter supports York Region's vision to promote an inclusive community that is welcoming of all people and will be accomplished through an inclusion action plan. The Region celebrates its growing and diverse population as a source of strength, vitality and economic opportunity and is committed to creating an inclusive organization that attracts and retains the best talent, promotes innovation and provides an excellent customer experience.

Endorsed by: _____

This _____ day of _____, 2018.

INCLUSION CHARTER

OUR COMMITMENT
TO **WELCOMING** AND
INCLUSIVE COMMUNITIES

The Inclusion Charter for York Region is a partnership initiative that brings together businesses, community organizations, municipalities, police services, hospitals, school boards, conservation authorities and agencies with a common commitment to create an inclusive environment with equality for all who work, live and play here. Together our organizations share the vision of York Region as a welcoming and inclusive community where diversity is celebrated and where everyone can develop to their full potential, participate freely in society and live with respect, dignity and freedom from discrimination.

By endorsing this Charter we affirm our commitment to inclusion, whereby all people feel they belong and have access to the same opportunities. The Charter is an evolving document that supports existing federal and provincial legislation that promote human rights and accessibility.

[NAME OF PARTNER ORGANIZATION]

Together with other participating organizations, [name of partner organization] is committed to taking action to achieve the vision of the Charter in our organization and in the community. [650 character count limit with spaces]

Endorsed by: _____

This _____ day of _____, 2018.



Unique partner logo here

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

September 26, 2018

**Public Relations Fund
Semi-Annual Report**

RECOMMENDATION

1. That the Board receive this report in accordance with its Public Relations Reserve Fund Policy No. 08/08.

BACKGROUND

Sections 132(2) and 133(3) of the *Police Services Act* give Police Services Boards the authority to use the proceeds from the sale of unclaimed personal property and money found and seized by the police service for any purpose that it considers in the public interest. Pursuant to its statutory authority, the Police Services Board established the Public Relations Reserve Fund.

Section 8 of the Board's policy, which governs fund administration, requires that the Executive Director monitor expenditures and report semi-annually all activity in the Public Relations Reserve Fund, including revenue, disbursements and balance.

STATUS OF PUBLIC RELATIONS FUND

The Board's 2018 budget includes a total of \$75,000 for public relations. The Board's Public Relations Reserve Fund on January 1, 2018 was **\$301,187** and the fund balance as of August 31, 2018 was **\$129,112**.

Disbursements

From January 1, 2018 to August 31, 2018, the Board approved the following disbursements from its Public Relations Reserve Fund:

ORGANIZATION	Amount
360° Kids	\$500
Canadian Association of Police Governance	\$3,000
Cedar Centre (Formerly York Region Abuse Program)	\$3,000
Character Community Foundation of York Region	\$5,000
Clarico Place of York Region (Formerly Vaughan in Action)	\$2,000
Community Safety Village	\$100,000
Crime Stoppers of York Regional 21 st Annual Wayne Snooks Golf	\$1,500
Herbert Carnegie Future Aces Foundation Golf Tournament	\$1,000
MADD York Region	\$5,000
Ontario Association of Police Services Boards	\$5,000

ORGANIZATION	Amount
Ontario Women in Law Enforcement Banquet	\$2,000
Transformation Institute	\$1,130
Victim Services of York Region	\$2,500
Women's Centre of York Region	\$1,500
Wounded Warriors	\$55,000
Yellow Brick House Gala	\$5,000
York Regional Police First Responders Day	\$10,000
York Regional Police Golf Tournament (Formerly CSV)	\$10,000
York Regional Police Appreciation Night	\$10,000
York Regional Police We Belong! Pride Breakfast	\$2,500
TOTAL DISBURSEMENTS	\$225,630

Revenues

From January 1, 2018 to August 31, 2018, deposits credited to the Public Relations Reserve Fund include:

Monies Forfeited to the Board	\$36,915
Property Auction (net of Auction fees)	\$13,726
Interest	\$2,914
TOTAL DEPOSITS	\$53,555

Net Change

Total Revenue	\$53,555
Total Disbursements	\$225,630
Net Change (Revenue less Disbursement)	(\$172,075)

CONCLUSION

This report is submitted in compliance with Section 8 of the Board's Public Relations Reserve Fund Policy and indicates a fund balance on August 31, 2018 of **\$129,112**.

Mafalda Avellino
Executive Director

/jk

Attach. (1)

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

September 26, 2018

**Public Relations Reserve Fund
Requests for Funding**

RECOMMENDATIONS

1. That the Board approve an expenditure in the amount of \$500 from the Board's Public Relations Fund to support the 2018 OAPSB Labour Seminar.
2. That the Board approve an expenditure in the amount of \$2,398 from the Board's Public Relations Fund to support the St. John Ambulance Gala.

BACKGROUND

The Public Relations Reserve Fund Policy No. 08/08 outlines the use of unused monies in the Public Relations Reserve Fund. The monies from this fund are from proceeds from the sale of unclaimed personal property and money found and seized by the police service and can be used for any purpose that the Board considers in the public interest in accordance with Sections 132 (2) and 133 (3) of the *Police Services Act*.

The Executive Director monitors expenditures and reports to the Board semi-annually on the Public Relations Reserve Fund.

FINANCIAL IMPLICATIONS

The closing balance of the Public Relations Reserve fund on August 31, 2018 was \$129,112.

REQUEST FOR SPONSORSHIP

Ontario Association of Police Services Board (OAPSB) Labour Seminar

The OAPSB Annual 2018 Labour Seminar is taking place on September 20 to 21, 2018 in Toronto. The seminar features engaging speakers addressing topical subjects relating to labour legislation. They rely on participation and sponsorship to make the seminar a success and are seeking sponsoring for the seminar.

The Board normally funds the Spring conference, but this is a first-time request for sponsorship for the Fall Seminar. The Board provided sponsorship in the amount of \$5,000 for the Spring conference in May 2018. I am recommending a \$500 donation as the Board also supported the legal review of Bill 175 by the OAPSB in January.

St. John Ambulance

St. John Ambulance will be holding its annual Black and White Charity Gala taking place November 3, 2018 at the Angus Glen Golf Club in Markham. Established in 1991, St. John Ambulance York Region serves the nine municipalities of the Region with almost 600 volunteers.

The Board has typically provided sponsorship by purchasing two tables of 10. This year a table is \$1,199. I am recommending that the Board purchase two tables of 10, which is consistent with previous years.

Mafalda Avellino
Executive Director

/jk

Attachments



ONTARIO ASSOCIATION OF POLICE SERVICE BOARDS

180 Simcoe Street, London Ontario, N6G 1H9

TEL. 1-519-659-0434

Seeking Your Help! – PSB Members

The Ontario Association of Police Service Boards' 2018 Labour Seminar is being held from September 20-21, 2018 at the Four Points Sheraton Hotel at the Toronto Airport.

Each year our seminar features engaging speakers addressing topical subjects relating to labour. The program is shaping up to be really good this year – but we need your help!

Each year we rely on participation and sponsorship to help make the seminar successful. We ask that your board (and zone) consider sponsoring the seminar.

Gold - \$1,500 to \$2,500

- Breakfast/Lunch Sponsor
- Recognition in the conference program
- Recognition on the OAPSB website

Silver - \$500 to \$1,500

- Coffee break sponsor
- Recognition in the conference program
- Recognition on the OAPSB website

Bronze – Up to \$500

- Recognition in the conference program
- Recognition on the OAPSB website

Please contact us at admin@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

Respectfully,

A handwritten signature in black ink, reading "Eli El-Chantiry".

Eli El-Chantiry
Chair

A handwritten signature in black ink, reading "Fred Kaustinen".

Fred Kaustinen
Executive Director



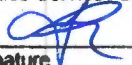
St. John Ambulance

SAVING LIVES
at work, home and play

RECEIVED

SEP 11 2018

York Regional Police Services Board

Signature 

August 29, 2018

St. John Ambulance has been serving Canadians since 1883. Our mission is to enable Canadians to improve their health, safety and quality of life by providing training and community service.

Established in 1991, St. John Ambulance, **York Region** serves the nine municipalities of the Region with almost 600 volunteers. In keeping with St. John's mission, the York Branch provided first aid training to more than 5,600 people in 2017 alone.

In order to provide community support for such a large area, we have four **Medical First Responder** Units whose 100 volunteers treated 150 patients at 158 public events last year. The 154 therapy dogs and handlers from our four **Therapy Dog** Units made over 3,500 visits to schools, hospitals, retirement and long term care homes and workplaces. Our four **Youth Units** taught first and leadership skills to almost 300 young people while the 12 hard-working volunteers of our **Child Car Seat Safety** Unit inspected over 350 car seats at monthly clinics. Although our charitable work is supported by revenues from our first aid training, we still rely on donations and special event fundraising to continue providing these volunteer services. Your support, through a donation, sponsorship, or attendance at our fundraising events is very much appreciated and allows our dedicated and highly skilled volunteers to continue their important work.

On Saturday November 3rd we will be holding our 11th Annual Black and White Charity Dance and Fundraising Gala at Angus Glen Golf Club to support and recognize our volunteers.

We are pleased to announce Lance Brown as our MC and the George St. Kitts band for your entertainment and dancing pleasure.

We respectfully ask that you consider a sponsorship, donation, silent auction item or gift certificate to assist us in making this a successful event. A sponsorship and donation form is attached for your review. Your gift will be recognized in the evening's signage and program as well as on our www.sjayork.ca web site and may be eligible for a charitable donation receipt (subject to CRA regulations).

Please contact us at St. John Ambulance York Region by calling 905-773-3394 or emailing gala@sjayorkcs.ca for [additional information or for assistance with your donation.](#)

Thank you in advance for your support.


Sincerely,

Thomas Carrique, SBStJ
Chair, St. John Ambulance York Region Branch

Attachment

York Region Branch | 201-13321 Yonge Street, Richmond Hill, ON L4E 0K5 Canada
Tel: (905) 773-3394 | Fax: (905) 773-1046 | Email: york.region@on.sja.ca

Charitable Registration No.: 89903 4730

 sja.ca

St. John Ambulance is an international humanitarian organization and is a foundation of the Order of St. John



THE BLACK AND WHITE CHARITY GALA

IN SUPPORT OF



St. John Ambulance

Saturday, November 3, 2018

Angus Glen Golf Club

6 P.M.

Please join us for an evening of dinner and dancing in recognition and celebration of the work of St. John Ambulance York Region and our over 600 volunteers.

Tickets are \$149 each or \$1,199 for a table of 10.

To purchase tickets, contact gala@sjayorkcs.ca



Featuring the George St. Kitts Band

George St. Kitts has been singing since he was three years old, leading him to a dazzling career as singer, show and festival producer throughout Canada, the States and the U.K. Founder of St. Kitts Music Inc., writer-producer George was nominated for Canadian Juno awards in Best R&B/Soul category in 1993 and 1996. In 2008, George released his first live big band jazz album, proving his talent and showmanship are nothing less than world-class.

*St John Ambulance York Region
11th Annual Black and White Charity Gala
Dinner Dance
November 3rd 2018*

Corporate Sponsorship Levels

Gold Sponsor \$5,000

- ❖ Large logo in the event program and on event signage
- ❖ Recognition as a gold sponsor at the event and in any media including www.sjayork.ca
- ❖ Three Tables of 8 at the event
- ❖ Two foursomes of golf at Angus Glen Golf Club in 2019

Silver Sponsor \$3,000.00

- ❖ Logo in the event program and on event signage
- ❖ Recognition as a silver sponsor at the event and in any media including www.sjayork.ca
- ❖ Two Tables of 8 at the event
- ❖ One foursomes of golf at Angus Glen Golf Club in 2019

Bronze Sponsor \$2,000.00

- ❖ Logo in the event program and on event signage
- ❖ Recognition as a bronze sponsor at the event and in any media including www.sjayork.ca
- ❖ One Table of 8 at the event
- ❖ One foursome of golf at Angus Glen Golf Club in 2019

Cash Donation Your cash donation will be gratefully accepted

- ❖ Recognition in the event program and on www.sjayork.ca
- ❖ Tax receipt available

Silent Auction Donation Please contact us to arrange pickup or delivery of your donation

- ❖ Recognition in the event program, on the silent auction table and on www.sjayork.ca
- ❖ Tax receipt may be available, depending on type of donation

OFFICE USE ONLY

Registration Received: _____

Payment Received: _____

Payment Type: _____





St. John Ambulance

SAVING LIVES
at work, home and play

St. John Ambulance York Region

11th Annual B&W Charity Gala

Dinner Dance

Saturday November 3rd 2018, 6:00 p.m.

Angus Glen Golf Club

10080 Kennedy Road, Markham

Name: _____ Title/Position: _____

Company Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Email: _____

Tickets & Tables Purchases

€ I wish to purchase _____ **Ticket(s)** @\$149.00 each.

€ I wish to purchase _____ **Table(s) of 10** @ \$1,199 per table

***Kindly provide the name(s) of your guest(s) and any dietary restrictions when placing your order*

(St. John Ambulance York Branch Members – contact the office for early bird table pricing)

Sponsorship Opportunities

€ Gold Sponsor \$5,000 € Silver Sponsor \$3000 € Bronze Sponsor \$2,000

***See over for sponsorship incentive details*

Donations

€ I wish to make a donation in the amount of \$ _____

Silent Auction Donation

€ I wish to make a silent auction donation of: _____

Retail value of \$ _____

€ I will mail or deliver my auction donation € Please contact me to arrange pickup of my donation

My payment of \$ _____ is enclosed in the form of:

€ Cheque (Payable to St. John Ambulance – York Branch)

€ VISA € MASTERCARD € AMEX

Name on Card: _____

Credit Card Number: _____ Expiry Date (mm/yy): _____

Card Holder Signature: _____

Charitable donation receipts will be issued for qualified contributions.

R.S.V.P. to: St. John Ambulance – York Region Branch, 201-13321 Yonge Street, Richmond Hill, ON L4E 0K5

Phone: 905-773-3394

Fax: 905-773-1046

Email: gala@sjayorkcs.ca

St. John Ambulance York Region

201-13321 Yonge Street Richmond Hill ON L4E 0K5

(905) 773-3394 york.region@on.sja.ca local www.sjayork.ca national www.sja.ca

Charitable Registration No.: 100022237-RR0001

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

September 26, 2018

Amended Financial Management Policy

RECOMMENDATION

1. That the Board adopt the amended Financial Management Policy, attached as Appendix A.

BACKGROUND

In addition to its Purchasing By-Law, the Board requires a policy that outlines its expectations with respect to financial reporting and internal controls as they pertain to the financial performance of the organization.

The Board's Financial Accountability Policy was reviewed in 2014, and it was determined at that time that the policy was still relevant and supported the Board's financial processes and principles. The policy was reviewed again recently with YRP Financial Services and several amendments were proposed. The consultation process highlighted modifications of the policy as described below and are reflected in the appendix to this report.

AMENDMENTS - POLICY IMPLICATIONS

The proposed revisions in the policy provide updates to the language to reflect more current terminology and processes and for better alignment with the Region's current financial processes and ensures consistency with the Region's reporting cycles.

The amendments refer to a long-term financial sustainability and the optimization of cost, risk and performance. The amendments include quarterly reporting on actual financial performance instead of monthly reporting. Over the last few years, the practice of monthly financial reporting has changed to quarterly reports to the Board due primarily to internal time frames and the availability of financial data at the Region. Quarterly reporting is nonetheless a best practice, and the reports to the Board are more fulsome and comprehensive when compared with other Big 12 Boards.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

The proposed amendments to the financial accountability policy support the processes and practices set by the Region and reflect a more sustainable, cost-effective, accountable and long-term approach to budget planning.

Mafalda Avellino
Executive Director

Attach. (1): Appendix A: Policy on Use of Board Resources for Election Purposes



YORK REGIONAL POLICE SERVICES BOARD

Financial Management Policy Policy No.01/05

Date Approved: May 25, 2005

Date Reviewed: May 2014

Date Amended: September 26, 2018

Reporting Requirements: Annually and Quarterly as noted in Policy

Legislative Authority: Police Services Act section 31(1)(c); section 39

1. Policy Statement

Under Section 31(1)(c) of the Police Services Act, the Board shall establish policies for the effective management of the police service.

The Board is committed to ensuring that the principles of fiscal integrity and accountability govern the financial planning and financial management practices of York Regional Police.

The Board ensures that policing programs and initiatives are consistent with the goals, objectives and priorities outlined in its Business Plan. Furthermore, the Board also ensures that services are provided in an efficient matter and in a way that provides the greatest value to the taxpayer.

The Chief of Police shall comply with the requirements set out in this policy in directing York Regional Police.

2. Purpose

This policy establishes key objectives with respect to financial governance to ensure:

- accountability to the taxpayer;
- financial commitment to the Business Plan;
- efficient use of police resources/funding and;
- long-term financial sustainability by optimizing cost, risk and performance.

This policy provides direction to the Chief of Police in establishing procedures with respect to sound financial planning and effective financial management of the York Regional Police budget.

3. Statutory Authority

Section 39 of the *Police Services Act* requires the Board to submit operating and capital estimates to Regional Council that will show, separately, the amounts that will be required to maintain the police force and provide it with equipment and facilities and to pay the expenses of the Board's operation.

Subsection 30 (1) of the Adequacy Standards Regulation requires the Board to prepare a Business Plan at least once every three years.

Sections 132 and 133 of the *Police Services Act* govern property and monies seized by members of the York Regional Police in the lawful execution of their duties.

4. Policy Guidelines

Financial Planning

The Board recognizes that stewardship for the use of corporate funds is a primary management responsibility. Therefore, the Board holds the Chief of Police accountable for the deployment of financial resources within the approved annual budget, for compliance with legal and administrative policies, for efficiency and economy in operations, and for the achievement of annual objectives as set out in the Business Plan.

The Chief of Police shall develop annual operating and capital budgets in formats and timelines established by Council for Board approval which are sustainable, responsible and affordable in current and future years and further which ensure adequate and effective services to the public.

The annual budget shall provide projections that adopt policing practices that align with changing needs, standards and legislation and support industry-leading objectives.

The Chief of Police shall not exceed the approved operating and capital budgets without the prior approval of the Board.

Planning and Priority-Setting

In consultation with the Chief of Police and multiple stakeholders, the Board determines objectives and priorities for policing in York Region. The planning and priority-setting process involves the development of broad long-range plans, a statement of goals, strategies and performance indicators within each Business Plan and the development of specific annual operating and capital budgets.

Exceptional Circumstances

The Chief shall advise the Board immediately of exceptional budgetary circumstances when they arise.

External Reporting

Mandated reporting for external purposes include:

- Annual audited statements in conjunction with York Region's external audit;
- Grant reporting, as required; and
- Other mandatory financial reporting, as requested by external parties.

Internal Control

The Chief of Police shall ensure that there is an adequate process of internal control within the organization and that staff comply with legislative and statutory requirements, Board policies, Regional and Ministry requirements and financial principles, procedures and regulatory audit processes.

5. Reporting Requirements

The Chief of Police shall ensure that financial reporting is timely, accurate and relevant. In addition, the Chief of Police shall ensure compliance with all external reporting requirements and establish internal reporting mechanisms within the organization. The reports to the Board shall include:

- Quarterly reporting on actual financial performance including year-end financial forecasts;
- Disposition of the surplus or deficit in accordance with the Regional Fiscal Strategy;
- Annual reporting of audited financial statements;
- Other financial reporting, as requested by the Board.

Mafalda Avellino
Executive Director

Mayor Virginia Hackson
Chair

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

September 26, 2018

Execution of Documents Report

RECOMMENDATION

1. That the Board receive this report pursuant to the Execution of Documents Bylaw No. 08-15.

BACKGROUND

In accordance with the Police Services Board's Execution of Documents Bylaw No.08-15, this report contains a list of agreements, which were executed by the Chair of the Board in 2018 and other approvals under delegated authority to the Chair.

SUMMARY

In accordance with the Execution of Documents Bylaw No. 08-15, the Bylaw states:

- In all cases where documents are executed under delegated authority, a quarterly report must be submitted to the Board; and
- Each signing officer shall obtain the approval of the Regional Solicitor or his or her designate as to form and content prior to executing any document pursuant to this By-law.

In accordance with the Execution of Documents Bylaw No. 08-15, the agreements and other undertakings that have been executed to date by the Board Chair are as follows:

- Provincial Community Policing Partnership (CPP) grant – one-year term from April 1 2018 ending March 31, 2019 for the amount of \$2,370,000.00;
- 1,000 Officers Partnership Program – one-year term from April 1, 2018 to March 31, 2019 for the amount of \$3,500,000.00;
- Transformation Awards Gala – approved in the amount of \$1,000, as per Bylaw 08-15;
- Tournament of Hope in support of 360 Kids– approved in the amount of \$1,000, as per Bylaw 08-15.

Mafalda Avellino
Executive Director

/jk

THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD

REPORT OF THE EXECUTIVE DIRECTOR

September 26, 2018

Proposed 2019 Board Meeting Schedule

RECOMMENDATION

1. That the Board approve the proposed 2019 schedule of Board meetings attached as Appendix A, pursuant to Procedural Bylaw No. 07-17.

BACKGROUND

Section 35 (1) of the *Police Services Act* and Section 4.1 of the Board's Procedural Bylaw No.07-17 requires the Board to hold at least four regular meetings each year.

Regular Board meetings are typically scheduled on the third or fourth Wednesday of each month with the public meetings beginning at 9:00 a.m. in Committee Room "A" Administrative Centre, York Region. Notice of all Board meetings are posted on the Board's website five business days before the meeting date and circulated externally in accordance with the Board's Procedural Bylaw.

FINANCIAL IMPLICATIONS

Costs associated with Board meetings are included in the annual operating budget of the Police Services Board.

CONCLUSION

The 2019 Board Meeting Schedule and presentation topics were developed in consultation with the Board, the Regional Clerk and the Chief of Police and are aligned with the Region's Council and Committee meeting schedule.

Mafalda Avellino
Executive Director

/jk

Attach. (1): Appendix A: 2019 Schedule of Board Meetings

Meeting Dates & Locations	
Wednesday, January 30, 2019 <i>Committee Room A – 9:00 a.m.</i>	
Wednesday, February 27, 2019 <i>Committee Room A - 9:00 a.m.</i> Presentation: The Impact of Cannabis Legislation	
Wednesday, March 27, 2019 <i>Committee Room A - 9:00 a.m.</i>	
Wednesday, April 17, 2019 <i>Committee Room A - 9:00 a.m.</i>	
Wednesday, May 29, 2019 <i>Committee Room A - 10:00 a.m.</i>	
Wednesday, June 19, 2019 <i>Committee Room A - 9:00 a.m.</i> Presentation: Recruiting for the Future	
Wednesday, September 25, 2019 <i>Committee Room A - 9:00 a.m.</i>	
Wednesday, October 30, 2019 <i>Committee Room A - 9:00 a.m.</i>	
Wednesday, November 27, 2019 <i>Committee Room A - 9:00 a.m.</i>	

**THE REGIONAL MUNICIPALITY OF YORK
POLICE SERVICES BOARD**

BY LAW NO. 08-18

**A By Law to Confirm
the Proceedings of the Board at its Meeting
held on September 26 , 2018**

The Regional Municipality of York Police Services Board HEREBY ENACTS as follows:

1. The action of the Board in respect of each motion, resolution and other action passed and taken by the Board at its meeting is hereby adopted, ratified and confirmed.
2. The Chairman of the Board, the Chief of Police and Deputy Chiefs of Police are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and, except where otherwise provided, the Chairman and Executive Director are hereby directed to execute all documents necessary in that behalf.

ENACTED AND PASSED this 26th day of September, 2018

Mafalda Avellino, Executive Director

Mayor Virginia Hackson, Chair